



Minutes of the Brimfield Board of Assessors Meeting held May 19th, 2020

Location: The Board of Assessors met pursuant to Governor Baker's Order to Suspend Certain Provisions of the Open Meeting Law, G.L. c. 30A, Sec.18, and the Governor's Order imposing strict limitation on people gathering in one place, this meeting of the Town of Brimfield Board of Assessors was conducted via remote participation at +1(623)600-3773 Access Code 625935

Members Present: Carolyn Haley
Cynthia Powers
*Robert Sullivan
Staff Present: Cynthia Poirier

Meeting called to order via teleconference at 3:13 P.M. by Carolyn Haley, Chair

Roll Call:

Carolyn Haley- Present

Cynthia Keith Powers-Present

Host: Cynthia Poirier

- .39 The Board reviewed the Minutes from the May 05, 2020 Board of Assessors Meeting, Motion made by Cynthia Powers to accept the Minutes as presented. Second by Carolyn Haley. Motion carried by roll-call vote Carolyn Haley-Yes Cynthia Powers -Yes
- .40 Ms. Poirier went over the Department Bills and Payroll. Motion made by Cynthia Powers to accept the payroll and bills as presented. Second by Carolyn Haley. Motion carried by roll-call vote Carolyn Haley-Yes Cynthia Powers -Yes
- *Robert Sullivan joined the meeting at this point in the agenda.
- .41 Applications for Statutory Exemption for Clauses 17d, 41C or 37A, if any. Being none, no action was required.
- .42 The Board to accept the monthly report for Motor Vehicle Abatements granted. Motion made by Cynthia Powers to accept the MVX Abatements as presented. Second by Carolyn Haley. Motion carried by roll-call vote Carolyn Haley-Yes Cynthia Powers -Yes Robert Sullivan- Yes
- .43 The Board to accept Motor Vehicle and Trailer Excise Commitment 2020-02 in the amount of \$61,993.67 Motion made by Cynthia Powers to accept and sign the MVX Commitment as presented. Second by Carolyn Haley. Motion carried by roll-call vote Carolyn Haley-Yes Cynthia Powers -Yes Robert Sullivan- Yes

Discussion:

Correspondences

The Assessor's office continues to support the Building Department in updating and assisting the Commissioner with customization of workflow parameters. At present all map splits, new parcels and ownership have been updated and paper copies of the newly updated Assessors maps have been supplied. The Commissioner has contributed some very resourceful updates for the Assessors to track growth, which will be very helpful to streamline permits in progress. In addition, the commissioner is working on greater website presence and simplifying the online process, we have had several interchanges of ideas and the continued commitment by the Commissioner is already showing positive results.

Ms. Poirier met with Reid Jeffery, Deputy Collector, and Mike at Vadar Government Solutions to receive the necessary training to obtain the MVX Commitment file for upload, on behalf of the Interim Collector. Ms. Poirier will continue to support the Collector to ensure revenue flow is following schedule.

The balance of the month will be dedicated to capturing growth to the extent of exterior inspections and via completed permits as signed off by the building department. New homes will be sketched and estimated per the plans in the building department.

The assessor's office will continue to receive Exemption Application for the Seniors that qualify, Widow and Widowers, qualifying Minor Children with loss of a parent, Blind and qualified Veterans until May 31st, after the close of application period the MDM-1 form will be calculated and turned in via the Gateway portal for reimbursement.

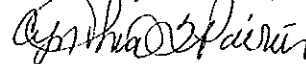
Ms. Powers applauded the efforts put forth by Ms. Poirier in keeping the communication open and working to support the other departments that are currently needing assistance. Ms. Powers appreciates that the information on the department's activities being made available. Ms. Haley and Mr. Sullivan concurred. Ms. Poirier thanked the Board for the kind words and continued support.

Ms. Poirier asked if any decisions were underway for the Town to have a caucus and election during the Covid-19 quarantine or if the Assessors should prepare to ask for appointment of the assessor's expiring term. Mr. Sullivan responded and thought it would be able to be held soon, currently he is working on obtaining an outside venue.

Ms. Poirier will forward the correspondence letter she drafted to the Brimfield Show Promoters in response to their valuation questions and concerns', to each of the assessors via email for review and or edit.

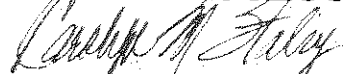
Having no further business Cynthia Keith Powers made a Motion to adjourn
Second by Robert Sullivan.
Motion Carried. Meeting Adjourned at 3:39 P.M.

Respectfully submitted,



Cynthia S. Poirier
Assistant Assessor
Date: 06/2/2020

BOARD OF ASSESSORS



Cynthia K. Powers