



Minutes of the Brimfield Board of Assessors Meeting held June 16, 2020

Members Present: Carolyn Haley
Cynthia Powers
Robert Sullivan
Staff Present: Cynthia Poirier

Meeting called to order via teleconference at 3:09 P.M. by Carolyn Haley, Chair

Roll Call:

Carolyn Haley- Present

Cynthia Keith Powers-Present

Robert Sullivan-Present

Host: Cynthia Poirier

- .48 Meeting Minutes from the June 02, 2020 Board of Assessors Meeting. Motion made by Robert Sullivan to accept the Minutes as corrected (attendance). Second by Cynthia Powers. Roll Call Vote Carolyn Haley-Yes, Cynthia Powers-Yes, Robert Sullivan Yes. Motion carried.
- .49 The Board noted the Department Bills. Motion made by Robert Sullivan to accept the payroll. Ms. Haley amended to approve carry over 60 hours of Ms. Poirier's vacation and personal time to 12/31/20. Second by Cynthia Powers. Roll Call Vote Carolyn Haley-Yes, Cynthia Powers-Yes, Robert Sullivan Yes. Motion carried.
- .50 The Board approved One Application for Statutory Exemption for Veteran Clause 22E.
- .51 The Board approved the Motor Vehicle Applications marked for approval and the monthly report for Motor Vehicle Abatements granted.
- .52 The Board approved the Motor Vehicle and Trailer Excise Commitment 2019-09.
- .53 The Board approved the Motor Vehicle and Trailer Excise Commitment 2020-03.
- .54 The Board noted the DLS Gateway MDM-1 Form submitted on the Gateway portal for Exemption reimbursements.
- .55 The Board approved the FY-2020 Supplemental Tax commitment (four parcels included in this billing).
- .56 The Board approved the FY2021 Preliminary Real Estate Commitment and Warrant to the Collector and Notice to Accounting Officer.
- .57 The Board approved the FY2021 Preliminary Personal Property Commitment and Warrant to the Collector and Notice to Accounting Officer.
- .58 The Board approved the Year End Encumbrances for Accountant.

Discussion:

Ms. Poirier updated the Board on the content of the weekly webinars sponsored by Mike Cullen at Vadar Government Solutions.

Ms. Poirier also attended the IAAO Ratio Studies webinar held June 11, 2020, the webinar was informative covering many ratios studies and some stratification model studies that will be helpful in the face of the challenges that assessors may face during these times. The IAAO will host part two as an excel format utilizing the samples studied on June 19th.

The Board noted the Office will be closed for the MAAO summer conference June 23-25. The Town of Holland Assessors office was generous enough to pay Ms. Poirier's registration for this event.

The Board noted the balance of the month will be dedicated to preparing and mailing Chapter Land and Exemption Applications to taxpayers.

Next summer Schedule Board of Assessors Meeting will be July 21st 3:00 P.M.

Having no further business Cynthia Keith Powers made a Motion to adjourn Second by Robert Sullivan. Roll Call Vote Carolyn Haley-Yes, Cynthia Powers-Yes, Robert Sullivan Yes. Motion carried. Meeting Adjourned at 3:39 P.M.

Respectfully submitted,



Cynthia S. Poirier
Assistant Assessor
Date: 07/21/2020

BOARD OF ASSESSORS


