



Minutes of the Brimfield Board of Assessors Meeting held December 15, 2020

Location: The Board of Assessors met pursuant to Governor Baker's Order to Suspend Certain Provisions of the Open Meeting Law, G.L. c. 30A, Sec.18, and the Governor's Order imposing strict limitation on people gathering in one place, this meeting of the Town of Brimfield Board of Assessors was conducted via remote participation at +1(623)600-3773 Access Code 625935

Meeting called to order via teleconference at 3:03 P.M. by Robert Sullivan, Chair

Roll Call: Cynthia Powers-Present Carolyn Haley- Present

Host: Cynthia Poirier, Deputy Assessor. No guests in attendance.

- .98 Meeting Minutes from the December 01, 2020 Board of Assessors Meeting
Motion made by Cynthia Powers to accept and sign the Minutes as presented. Second by Robert Sullivan. All in Favor by Roll Call Vote: Cynthia Powers-I, Robert Sullivan-I
- .99 Department Payroll and Bills. Robert Sullivan has signed and left the copies for the other Board members to sign in the Office.
- .100 The Board to accept Motor Vehicle Applications marked for approval and the monthly report for Motor Vehicle Abatements granted. Motion made by Carolyn Haley. Second by Cynthia Powers.
All in Favor by Roll Call Vote: Robert Sullivan -I, Carolyn Haley-I, Cynthia Powers-I.
- .101 Board to sign 2103, 2014 & 2105 Uncollectible Motor Vehicle Excise Abatements. Ms. Poirier explained the reason for the Uncollectable Abatements presented are these are old bills that are uncollectable for various reasons such as, deceased taxpayers, bankruptcy and other causes deeming them uncollectable by the Tax Collector.
Motion made by Carolyn Haley to sign the 2103, 2014 & 2105 Uncollectible Motor Vehicle Excise Abatements. Second by Cynthia Powers.
All in Favor by Roll Call Vote: Robert Sullivan -I, Carolyn Haley-I, Cynthia Powers-I.
- .102 The Board signed the Monthly List of Real Estate Exemptions
- .103 Board to sign the 2021 Warrant to the Collector and Notice to the Accounting Officer for the FY2021 Actual Real Estate Tax Commitment. Motion made by Cynthia Powers to sign the 2021 Warrant to the Collector and Notice to the Accounting Officer for the FY2021 Actual Real Estate Tax Commitment. Second made by Carolyn Haley.
All in Favor by Roll Call Vote: Carolyn Haley-I, Cynthia Powers-I, Robert Sullivan -I.
- .104 Board to sign the 2021 Warrant to the Collector and Notice to the Accounting Officer for the FY2021 Actual Personal Property Tax Commitment. Motion made by Cynthia Powers to sign the 2021 Warrant to the Collector and Notice to the Accounting Officer for the FY2021 Actual Personal Property Tax Commitment. Second made by Carolyn Haley.
All in Favor by Roll Call Vote: Carolyn Haley-I, Cynthia Powers-I, Robert Sullivan -I.
- .105 Approval of Chapter 61 Applications under various Clauses that have met the qualifications for continued enrollment in the program. Motion made by Carolyn Haley to accept and sign the Chapter 61 Applications. Second by Cynthia Powers. Ms. Haley had a question for Ms. Poirier on some smaller parcels that did not appear to qualify. Ms. Poirier explained the application in question was contiguous with a larger parcel which qualified its continued enrollment. Motion carried by Roll Call Vote: Carolyn Haley-I, Cynthia Powers-I, Robert Sullivan -I.

- .106 Board to sign 2021 Real Estate Abatements Rescinded in the amount of \$2,543.07. Ms. Haley had a question as to how many taxpayers the total represented. Ms. Poirier explained the amount represented two tax bills and the need for the rescinded abatements is a balancing tool in Vadar. Upon actual billing the properties who will be eliminated will not be receiving the bills as posted in the preliminary and those needing abatements on actual due to 8 § 58 will be granted on the Actual Bills.

Discussion:

Signature pages for the Personal Policy. Robert Sullivan had a question for Carolyn Haley, as a Selectperson on the signing of the policy as Clerk and Assessor. Mr. Sullivan asked if the Selectmen require a copy for each Position? Ms. Haley was unsure but thought just one copy would suffice. Ms. Poirier reminded the Board that the signature pages (six in all) have been extracted for each Assessor to sign and are in the Agenda Folder in the Office individually marked for each Assessor.

The Board Noted the notice from Executive office of Technology Services & Security of Cynthia Poirier Completing the of the Cybersecurity Training Assignment Completion Modules 1-4 and CyberStrength Assessment.

Ms. Poirier informed the Board that she had won a \$100. Food Pantry Cash Card and Donated it to the Wales Food Pantry on behalf of the Board of Assessors.

Carolyn Haley had questions surrounding a Taxpayers concern on having had a recent cyclical inspection after having had a previous inspection a year ago. Ms. Poirier will have to look into the inspection history to speak to the question.

Ms. Haley explained to the Board that she had attended the TriFecta meeting for a project proposed on Holland Road and had a question surround the house number assigned to the project.

Ms. Haley viewed the plan and was not able to visualize the number assigned to the location on the plan. Ms. Poirier explained that she had not received any plan copies or any prior knowledge of the project until she was called by the Attorney representing the landowner, according to the attorney the driveway will be 800' south of the property line. Ms. Poirier utilized the GIS measure tool and feels the street number she assigned is accurate. Ms. Poirier will call the attorney to confirm the project has not moved since the initial conversation.

Robert Sullivan shared a call received from a concerned taxpayer on existence of Office/ Town Badges.

Ms. Poirier explained that she had spoken at length with the taxpayer and the issue was resolved. A follow up e-mail was cc'd to the taxpayer and all Town Departments listed in the taxpayer's original e-mail. Ms. Poirier summarized that the issue stemmed for the old Town Website having no links to inspections and this caused panic for the taxpayer. Ms. Poirier has reported this to the Selectmen's office so they may forward to which ever department can remedy the link.

Robert Sullivan asked the members if they had any further business to discuss, having None, a motion to adjourn was made by Carolyn Haley. Second by Cynthia Powers. All in favor by roll call vote: Carolyn Haley-I, Cynthia Powers- I, Robert Sullivan -I
Adjourned at 3:34 p.m.

Ms. Haley reminded the Board to begin to think about the upcoming FY2022 Budget for January Meetings. The Board noted the reminder.

Next Meeting of the Board of Assessors is scheduled for 01/05/2021

BOARD OF ASSESSORS

Robert Sullivan

Respectfully submitted,

Cynthia S. Poirier
Cynthia S. Poirier
Deputy Assessor
Date: 01/05/2021

Carolyn M. Haley
Cynthia K. Powers