



**Minutes of the Brimfield Board of Assessors Meeting held August 10, 2021**

**Location: Town Hall Great Hall 21 Main Street**

Meeting called to order at 3:03 P.M. by Robert Sullivan

Members Present: Cynthia Powers Members Absent: Carolyn Haley

Staff: Cynthia Poirier, Principal Assessor

- .56 Meeting Minutes from the Board of Assessors June 15<sup>th</sup>, 2021 Meeting. Motion made by Cynthia Powers to accept and sign the Minutes as presented. Second by Robert Sullivan. All in favor. Motion Carried.
- .57 The Board signed the Release of Classified Land Tax Lien for the property on Washington Road which is no longer in Chapter 61a classification. Carol Camerota attended as notary, and notarized the release.
- .58 The Board Signed the department payroll and Bills.
- .59 The Board reviewed and signed the Motor Vehicle Excise Tax Abatements, Certificates and Report.
- .60 The Board reviewed and signed the Motor Vehicle Excise Commitment 2021-03 in the amount of \$24,770.31, with the Warrant to Collect and the Notice to the Accounting Officer.

**Discussion:**

Board of Assessors to re-organize. Robert Sullivan tabled the discussion until such time the entire Board was in attendance.

Recertification Update. Ms. Poirier informed the Board that the revaluation workplan is on schedule with the prescribed work schedule date. Sample data set cards are under review with the field rep at this time. Cost table adjustments and sales analysis adjustments are ongoing as well as new growth.

COI recertification for Assessors. Ms. Poirier reminded the Board to update the COI certification and forward the certificates to the office for the file. Cynthia Poirier, Lynn Courtney and Robert Sullivan are current.

Having no further business motion to adjourn was made by Cynthia Powers. Second by Robert Sullivan. All in favor. Meeting adjourned at 3:36 P.M.

**BOARD OF ASSESSORS**

Robert P. Sullivan  
Cynthia K. Powers

Respectfully submitted,

Cynthia S. Poirier  
Deputy Assessor  
Date: 09/14/2021