Office of the Board of Assessors

Town of Brimfield
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Minutes of the Brimfield Board of Assessors Meeting held February 08, 2022

Meeting called to order at 3:07PM
Members Present: Cynthia Keith Powers, Chair and Robert Sullivan

.07   The Board reviewed the Meeting Minutes from the 01/04/2022 Board of Assessors Meeting. Motion made by Robert Sullivan to accept the Minutes as presented. Second by Cynthia Powers. Voted 2-0 in favor.

.08   The Board reviewed and signed the Department Bills and Payroll.

.09   Motor Vehicle and Trailer Excise Commitment 2022-01 in the Amount of FOUR HUNDRED FORTY-FOUR THOUSAND THREE HUNDRED SIXTY-SEVEN DOLLARS AND EIGHTY-FIVE CENTS ($444,367.85). Motion made by Robert Sullivan to sign Commitment MVX 2022-01. Second by Cynthia Powers. Voted 2-0 in favor.

.10   The Board reviewed the Clause 17d Application marked for approval. Robert Sullivan made a motion to approve the application submitted by the subject party. Second by Cynthia Powers. Voted 2-0 in favor.

.11   Review of Budget and Support Staff Position. Discussion surrounding the duties and compensation offering took place and will continue at the next meeting to give the members time to formulate a clear presentation for the Finance Committee and move to vote on when all members are present. Ms. Poirier shared the FY2023 contract prices for the vendors and will begin to create a job description template for the proposed technical assistant position.

Discussion: Office Space Move Update. At this time there is no new update to report.

The Warrant Article for the Clause 17D and 41C will be prepared by Cynthia Poirier for the Board to review at the next meeting.

Having no further business motion to adjourn was made by Robert Sullivan. Second by Cynthia Powers. All in favor. Meeting adjourned at 3:37 P.M. Next Board of Assessors Meeting will be 03/02/2022 at 3:00 P.M.

Respectfully submitted,

Cynthia S. Poirier
Principal Assessor
Date: 03/02/2022

BOARD OF ASSESSORS