



Minutes of the Brimfield Board of Assessors Meeting held June 07, 2022

Meeting called to order at 3:03PM by the Chair.

Members Present: Cynthia Keith Powers, Chair, and Carolyn Haley

- .39 Department Payroll and Bills. Motion made by Carolyn Haley to sign the payroll. Second by Cynthia Powers. All in favor.
- .40 Motor Vehicle Excise Applications, Certificates, Monthly Reports. Motion made by Carolyn Haley to sign the Motor Vehicle Excise Applications, Certificates, Monthly Reports. Second by Cynthia Powers. All in favor.
- .41 The Board signed the Lien for Chapter Land Classification.
- .42 The Board signed the FY2023 Preliminary Real Estate Tax Commitment in the amount of \$4,100,243.43.
- .43 The Board signed the FY2023 Preliminary Personal Property Tax Commitment in the amount of \$142,941.21.
- .44 The Board signed the Warrant to the Collector for the FY 2023 Preliminary Real and Personal Property Tax and Notice to Accountant
- .44 The Board reviewed the DOR DLS Proposed Equalization Valuations and found them acceptable as presented.
- .45 The Board reviewed the e-mail from the Finance Committee with a copy of the FY23 Budget attached for review. The Board asked Ms. Poirier to respond the Finance Committee in favor of the line items as presented for the Assessors department and thank them for their service to the Town.

Discussion: Ms. Poirier informed the Board the encumbered funds report will be due next meeting. The contract for the printer is pending and once received the request to encumber will be prepared for the accountant.

Cynthia Powers, Chair, reviewed the office restructuring and the office share update. Ms. Poirier reported that as we approach the one-year anniversary the office is running smoothly and all taxpayers, industry professionals, foresters and interdepartmental requests are being met timely. Ms. Poirier also reported inspections and house calls are being requested and met as well. Ms. Poirier expressed the the focus time has been very productive.

The next Board of Assessors meetings will be held on June 28th. The summer schedule meetings will be held July 12th and August 2nd in the Great Hall.

Having no further business motion to adjourn was made by Carolyn Haley. Second by Cynthia Powers. All in favor. Meeting adjourned at 3:26 P.M.

BOARD OF ASSESSORS

Cynthia K. Powers
Carolyn A. Haley

Respectfully submitted,

Cynthia S. Poirier

Cynthia S. Poirier
Principal Assessor
Date: 06/28/2022