

Office of the Board of Assessors



Town of Brimfield

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Minutes of the Brimfield Board of Assessors Meeting held November 29, 2022

Meeting called to order at 3:06PM by Cynthia Powers Chair.

Members Present: Carolyn Haley and Lynn Mayotte. Staff: Cynthia Poirier, Principal Assessor

The Chair opened the Meeting at 4:02 P.M.

The Board welcomed Lynn Mayotte, Assessor.

.82 Meeting Minutes from the 10/11/22 Board of Assessors Meeting.
Motion to approve the Minutes made by Carolyn Haley. Second by Lynn Mayotte.
All in favor. Motion carried.

.83 The Board reviewed the Department Payroll and Accounts Payable. Motion to approve the Payroll and Bills made by Carolyn Haley. Second by Lynn Mayotte.
All in favor. Motion carried.

.84 The Board reviewed the Motor Vehicle and Trailer Excise Tax Abatements. Ms. Haley gave a brief tutorial to help Ms. Mayotte understand the process the Board has adopted and what constitutes an application deemed eligible for approved. Motion to approve the Abatements made by Carolyn Haley. Second by Lynn Mayotte.
All in favor. Motion carried.

.85 The Board reviewed the Motor Vehicle and Trailer Excise Commitment 2022-05.
Motion to approve the 2022-05 MVX Commitment made by Carolyn Haley. Second by Lynn Mayotte. All in favor. Motion carried.

.86 Ms. Poirier discussed the procedure of Chapter 61a & 61B applications and Notice of Decision Forms, and the processes followed to prepare the applications recommended for approval to assist Ms. Mayotte in understanding the applications presented. Upon review of the applications, Motion to approve made by Carolyn Haley. Second by Lynn Mayotte.
All in favor. Motion carried.

.87 The Board signed the FY2023 Actual Real Estate and Personal Property Tax Commitment, warrant to the Collector and Notice to Accounting Officer.

.88 The Board reviewed the FY2023 Exemption Applications to be approved. Motion to approve the Exemptions made by Carolyn Haley. Second by Lynn Mayotte. All in favor. Motion carried.

Discussion: Next Assessors meetings will be held December 20th and January 17th at 4:00 p.m.

Having no further business motion to adjourn was made by Carolyn Haley. Second by Lynn Mayotte. All in favor. Meeting adjourned at 4:20 P.M.

BOARD OF ASSESSORS

Cynthia Powers

Respectfully submitted,

Cynthia S. Poirier

Cynthia S. Poirier, Principal Assessor

Date: 12/20/2022

Lynn Mayotte