

Office of the Board of Assessors



Town of Brimfield
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Minutes of the Brimfield Board of Assessors Meeting held February 13, 2023

Meeting called to order at 4:01PM by Cynthia Powers, Chair
Members Present: Carolyn Haley, Lynn Mayotte
Staff: Cynthia Poirier, Principal Assessor

- .05 Meeting Minutes from the 01/17/23 Board of Assessors Meeting. Motion made by Lynn Mayotte to accept and sign the Minutes as presented. Second by Carolyn Haley. All in Favor. Motion Carried.
- .06 Department Payroll and Accounts Payable. Motion made by Carolyn Haley to accept and sign the Payroll and Bills. Second by Lynn Mayotte. All in favor Motion carried.
- .07 Motor Vehicle and Trailer Excise Tax Abatement. Motion made by Lynn Mayotte to accept and sign the Abatement Application. Second by Carolyn Haley. All in Favor. Motion Carried.
- .08 Application for FY23 Statutory Real Estate Exemption Applications. Motion made by Carolyn Haley to accept and sign the Applications. Second by Lynn Mayotte. All in favor Motion carried.
- .09 Classified Forest-Agriculture and Recreational Tax Liens. Motion made by Carolyn Haley to sign the Liens. Second by Lynn Mayotte. All in favor. Motion carried.

Discussion:

FY2024 Budget

Ms. Poirier asked the Board if the February 28th target was doable for the next Board of Assessors meeting. Being that the Assessors are able to meet the Assessors will visit the finalized Budget at that meeting to meet the March 1st submission request. Ms. Poirier explained that the department is awaiting a couple more vendor cost quotes for FY24 and is also waiting for the Board of Selectmen's findings on a salary study they are conducting.

Chapter Land- Ms. Poirier informed the Board that she is currently extracting the liens for the properties that have transferred without the prescribed right of first refusal to send to the Board of Selectmen so they may act as they deem necessary. Ms. Poirier will finalize and present the penalty tax for the Board review at the next meeting.

Next Assessors Meeting will be February 28th, 2023, at 4:00 P.M.

Having no further business motion to adjourn was made by Lynn Mayotte. Second by Carolyn Haley. All in favor. Meeting adjourned at 4:30 P.M.

BOARD OF ASSESSORS

Cynthia K. Powers

Carolyn M. Haley

Respectfully submitted,

Cynthia S. Poirier

Cynthia S. Poirier, Principal Assessor

Date: 2/13/2023