



Town of Brimfield
23 Main Street
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Minutes of the Brimfield Board of Assessors Meeting held February 28, 2023

Meeting called to order at 4:03PM by Cynthia Powers, Chair VIA REMOTE CONFERENCE CALL
1-623-600-3773 Meeting code 625935

Members Present: Cynthia Powers, Carolyn Haley, Lynn Mayotte
Staff: Cynthia Poirier, Principal Assessor

- .10 Meeting Minutes from the 02/13/23 Board of Assessors Meeting. Motion made by Carolyn Haley to approve the Minutes. Second by Lynn Mayotte. In favor: Carolyn Haley, Lynn Mayotte, Cynthia Powers. Motion carried.
- .11 Department Payroll and Accounts Payable. Motion made by Lynn Mayotte to approve and sign the Payroll and Accounts Payable. Second by Carolyn Haley. In favor: Carolyn Haley, Lynn Mayotte, Cynthia Powers. Motion carried.
- .12 ~~Motor Vehicle and Trailer Excise Tax Abatements~~ – Agenda item was tabled.
- .13 Application for FY23 Statutory Real Estate Exemption Applications –(NONE)
- .14 Chapter 61A Classified Agriculture Tax Applications / Under Abatement Application Process. Motion made by Carolyn Haley to approve the Chapter 61 Land Application. Second by Lynn Mayotte. In favor: Carolyn Haley, Lynn Mayotte, Cynthia Powers. Motion carried.
- .15 Classified Agriculture Land Roll-Back Tax. Ms. Poirier informed the Board that she has informed the Select Board of the four properties that were previously discovered to have been transferred without the right of first refusal being offered to the town, and since has discovered a change of use on two additional properties. The Select Board is seeking advice from Town Counsel on the lack of Right of first refusal issue. In the interim Ms. Poirier has calculated all the Roll-Back taxes and will commit once counsel has responded to the Selectboard. Ms. Haley asked the Ms. Poirier check in with the Select Board regularly until this is resolved.

Old Business: FY2024 Budget Final Draft

Ms. Mayotte felt the 5% salary increase seemed on the low side of the range. Ms. Poirier informed the Board that she was told the Select Board is currently engaging in a formal salary study. Ms. Poirier explained the largest gap is the cost of benefits, with the current split of 50/50 insurance the employee goes backwards each year if they are not given a larger percentage in salary increases. With insurance premiums increasing 8-11% and salaries 3-5% it off sets the salary to the negative for these positions.

Ms. Powers agreed this should be taken into consideration. Ms. Poirier will keep the Board informed of the Select Board study results, and if the study is not completed by the FY 25 Budget the assessors will need to look at this independently.

The Budget to be submitted reflects the 4-hour weekly increase for the Clerk position, and increasing the wage to \$20.00 (+56 cents over target). Vendor increases are explained in the budget.

Ms. Poirier explained that the revaluation maintenance account is not in need of funding this fiscal Year and will remove the \$5,000 from this line item. Motion made by Lynn Mayotte to approve the Budget. Second by Carolyn Haley. In favor: Carolyn Haley, Lynn Mayotte, Cynthia Powers. Motion carried. Ms. Poirier will submit the FY24 Budget to the finance committee.

Next Assessors Meeting will be March 21st, 2023, at 4:00 P.M.

Having no further business motion to adjourn was made by Carolyn Haley. Second by Lynn Mayotte. All in favor. Meeting adjourned at 4:23 P.M.

Respectfully submitted,

Cynthia S. Poirier, Principal Assessor
Date: 3/28/2023

BOARD OF ASSESSORS

Cynthia K. Powers

Lynn Mayotte