

Office of the Board of Assessors



Town of Brimfield
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Minutes of the Brimfield Board of Assessors Meeting held June 14, 2023

Meeting called to order at 4:04PM by Cynthia Powers, Chair

Members Present: Carolyn Haley, Lynn Mayotte, Cynthia Powers
Staff Present: Cynthia Poirier, Principal Assessor

- .36 Meeting Minutes from the 05/16/23 Board of Assessors Meeting.
Motion made by Lynn Mayotte to accept and sign the Minutes as presented. Second by Cynthia Powers. All in Favor. Motion Carried.
- .37 The Board reviewed the department payroll and bills. Motion made by Lynn Mayotte to sign the payroll and bills. Second by Cynthia Powers. All in Favor. Motion Carried.
- .38 Motor Vehicle and Trailer Excise Tax Abatements. Motion made by Lynn Mayotte to accept and sign the Motor Vehicle and Trailer Excise Tax Abatements, Certificates and Monthly Report of Abatements. Second by Carolyn Haley. All in Favor. Motion Carried.
- .39 Collectors Warrant of Commitment of FY2024 Preliminary Real and Personal Property Tax Commitment and Notice to Accounting Officer. Motion made by Carolyn Haley to accept and sign the Collectors Warrant and Notice of Commitment. Second by Lynn Mayotte. All in Favor. Motion Carried.
- .40 Motor Vehicle and Trailer Excise Tax 2023-99 Recommit. Motion made by Carolyn Haley to accept and sign the Collectors Warrant and Notice of Re- Commitment. Second by Lynn Mayotte. All in Favor. Motion Carried.

Discussion: The Board approved request by Ms. Poirier to carry over vacation time to July.

Ms. Poirier updated he Board on the damage of the cyber attack and cost associated with the rebuild of the assessment software. Both Steve Rich and Pat Burke have been working diligently to restore the desktops, e-mail accounts and software.

The Board will schedule the next meeting for July 11th, 2023, at 4:00 P.M. in the Assessors Office.

Having no further business motion to adjourn was made by Carolyn Haley. Second by Lynn Mayotte. All in favor. The meeting was adjourned at 4:24 P.M.

Cynthia Keith Powers

Carolyn M. Haley
Lynn Mayotte

Respectfully submitted,

Cynthia S. Poirier

Cynthia S. Poirier, Principal Assessor
Date: 7/9/2023