



Minutes of the Brimfield Board of Assessors Meeting held March 15, 2022

Meeting called to order at 3:02PM

Members Present: Cynthia Keith Powers, Chair, Carolyn Haley and Robert Sullivan

- .20 Meeting Minutes from the 03/01/2022 Board of Assessors Meeting. Motion to approve as presented made by Robert Sullivan. Second by Carolyn Haley. All in Favor. Motion carried.
- .21 The Board signed the department bills and payroll.
- .22 The Board reviewed and signed the Motor Vehicle Applications marked for approval and the monthly report for Motor Vehicle Abatements granted.
- .23 Review of Real Estate Abatement Applications for FY2022, sign approved certificates and monthly report. Motion made by Carolyn Haley to approve and sign the Real Estate Abatement Applications for FY2022, sign the certificates and the monthly report. Second by Robert Sullivan. All in Favor. Motion carried.
- .24 The Board signed the DOR Valuation Agreement for Verizon New England. Ms. Poirier will fax the fully executed agreement to the Attorney for Verizon.
- .25 Review of Budget and Support Staff Position. The Board reviewed the job description draft and recommended salary structure for the proposed support staff position. The line item was incorporated in to the Assessors Budget for submission and presentation to the Finance Committee this evening. Cynthia Powers, BOA Chair will present to the finance Committee March 17th at 7:15 p.m., Ms. Poirier will accompany her to answer any questions.

Discussion: Meetings for the month of April will change to the second and forth Tuesday at 3:00 p.m. April 12th and April 26th

Having no further business motion to adjourn was made by Carolyn Haley. Second by Robert Sullivan. All in favor. Meeting adjourned at 3:27 P.M. Next Board of Assessors Meeting will be 04/12/2022 at 3:00 P.M in the Assessor's Office.

Respectfully submitted,


Cynthia S. Poirier

Principal Assessor

Date: 04/12/2022

BOARD OF ASSESSORS



