



Minutes of the Brimfield Board of Assessors Meeting held October 11, 2022

Meeting called to order at 3:06PM by Robert Sullivan, Acting Chair.

Members Present: Carolyn Haley and Robert Sullivan

Member Absent: Cynthia Powers

Staff Present: Cynthia Poirier, Principal Assessor

- .76 Meeting Minutes from the 09/27/22 Board of Assessors Meeting. Motion made by Carolyn Haley to approve the Minutes as presented. Second by Robert Sullivan. All in favor, Carolyn Haley-Yes, Robert Sullivan -Yes. Motion carried.
- .77 Department Accounts Payable. Motion made by Carolyn Haley to approve and sign. Second by Robert Sullivan. All in favor, Carolyn Haley-Yes, Robert Sullivan -Yes. Motion carried.
- .78 The Board Reviewed the Motor Vehicle and Trailer Excise Tax Abatements. Motion made by Carolyn Haley to approve and sign. Second by Robert Sullivan. All in favor, Carolyn Haley-Yes, Robert Sullivan -Yes. Motion carried.
- .79 The Board signed the Release of Lien for Chapter 61a land, 17-E-5.
- .80 The Board reviewed the Chapter 61a & 61B applications and Notice of Decision Forms. Motion made by Carolyn Haley to approve and sign. Second by Robert Sullivan. All in favor, Carolyn Haley-Yes, Robert Sullivan -Yes. Motion carried.
- .81 Board of Assessors open Position appointment. After the close of the posted open position search for the Board, one letter of interest was received from Lynn Mayotte. Cynthia Powers contacted the applicant for a phone interview and left the Board with a letter to recommend appointment.
Robert Sullivan also had the opportunity to speak with the applicant and shared his positive endorsement of the applicant. Ms. Mayotte joined the meeting by phone and spoke with the members. Carolyn Haley checked with Ms. Mayotte on her availability to attend meetings. Except for some monthly meeting commitments Ms. Mayotte stated she would be available.
Motion made by Carolyn Haley to recommend appointment. Second by Robert Sullivan. All in favor, Carolyn Haley-Yes, Robert Sullivan -Yes. Motion carried. (Cynthia Powers made her recommendation via a letter as she was not able to attend the Meeting.)

Discussion: Mr. Sullivan tendered his letter of resignation due to relocation outside of Brimfield. Ms. Haley and Ms. Poirier thanked him for his many years of service and mentoring.

Having no further business motion to adjourn was made by Carolyn Haley. Second by Robert Sullivan. All in favor, Carolyn Haley-Yes, Robert Sullivan -Yes. Meeting adjourned at 3:30 P.M.

Respectfully submitted,

Cynthia S. Poirier
Principal Assessor
Date: 11/29/2022