



**Minutes of the Brimfield Board of Assessors Meeting held November 17, 2020**

Location: The Board of Assessors met pursuant to Governor Baker's Order to Suspend Certain Provisions of the Open Meeting Law, G.L. c. 30A, Sec.18, and the Governor's Order imposing strict limitation on people gathering in one place, this meeting of the Town of Brimfield Board of Assessors was conducted via remote participation at +1(623)600-3773 Access Code 625935

Meeting called to order via teleconference at 3:02 P.M. by Robert Sullivan, Chair

Roll Call: Carolyn Haley- Present Cynthia Powers-Present

Host: Cynthia Poirier, Deputy Assessor. No guests in attendance.

- .87 Meeting Minutes from the October 27<sup>th</sup>, 2020 Board of Assessors Meeting. Motion made by Cynthia Powers to accept and sign the Minutes as presented. Second by Carolyn Haley. All in Favor by Roll Call Vote: Carolyn Haley-I, Cynthia Powers-I, Robert Sullivan-I
- .88 Department Bills and Payroll. Carolyn Haley has signed the bills and payroll; Cynthia Powers and Robert Sullivan will visit the office tomorrow to sign.
- .89 The Board to accept Motor Vehicle Applications marked for approval and the monthly report for Motor Vehicle Abatements granted. Motion made by Carolyn Haley to accept and sign the Motor Vehicle Applications marked for approval and the monthly report for Motor Vehicle Abatements. Second by Cynthia Powers.  
All in Favor by Roll Call Vote: Carolyn Haley-I, Cynthia Powers-I, Robert Sullivan-I
- .90 The Board will review and sign the Applications for Chapter 61 under various Clauses that have met the qualifications for continued enrollment in the program. Ms. Haley has reviewed and signed the applications. Ms. Haley asked Ms. Poirier to refresh the Board on the qualifications of Chapter 61B in relation to Open to the Public status. Ms. Poirier explained the many ways in which a property qualifies without extending blanket open use to the public. Ms. Poirier touched on some SJD cases that disqualified land use not open to the public. Mr. Sullivan was appreciative of the clarification regarding conformity of properties in classification under 61B. Mr. Sullivan and Ms. Powers will visit the office to sign the applications.
- .91 The Board noted the Motor Vehicle and Trailer Excise Tax Commitment 2020-06

Discussion: Tax Rate Classification Hearing scheduled for November 23<sup>rd</sup> at 6:15 p.m. Assessors Valuations, Growth, Sales Analysis and Interim Year Adjustments are submitted and approved. Forms are available for viewing in the Gateway Portal and have been e-mailed to the Board Members Assessors for review.

Accountant, Treasure/Collector and Clerk are in process of inputting the reporting needed to finalize calculations needed for the Tax Classification Hearing.

Ms. Haley asked if the Tax Rate would be available for the Hearing and expressed concerns that as a Select Board member that she has not been notified nor has she seen the Classification Hearing posted to the Select Boards upcoming Agenda. Ms. Poirier explained that she had collaborated the scheduling of this Hearing with Carol Camerota, Administrative Assistant, a couple of weeks ago and it has been advertised in the Republican. Ms. Poirier will check in with Ms. Camerota to remind her to inform the Board of Selectmen members if she has not already done so.

Ms. Poirier explained that until Marie Arsenault, Town Accountant, completes her portion of the forms in Gateway Portal the Recap will not be able to calculate the Tax Rate, worst case scenario would be to open the Hearing and keep it open to a later date if need be. Ms. Poirier stated she was meeting Ms. Arsenault in the morning to review the Gateway forms and saw no reason why the excess levy capacity and proposed tax rate would not be available.

Ms. Haley asked to be informed as soon as the numbers were available. Ms. Poirier will include the finalized Gateway Forms and Recap with the Classification Hearing Agenda via e-mail prior to the Classification Hearing. Mr. Sullivan asked if there was any further discussion or questions surrounding the Classification Hearing. The Board had no further questions at this time.

Robert Sullivan asked the members if they had any further business to discuss, having none a motion to adjourn was made by Cynthia Powers. Second by Carolyn Haley.  
All in favor by roll call vote., Carolyn Haley-I, Cynthia Powers- I, Robert Sullivan -I  
Adjourned at 3:17 p.m. Next Meeting of the Board of Assessors is scheduled for 12/01/2020

Respectfully submitted,

Cynthia S. Poirier  
Deputy Assessor  
Date: 12/01/2020