

MARCH 19, 2020

Declaration of electronic meeting already for the Ambulance Committee
and TriTown Select Boards.

Wales Senior Center

Continuation of meeting after cessation of the Ambulance TriTown meeting
7:15 p

Physically present: PM, MS, RO, MD

Agenda

ZBA clerk discussion

Clarification - no money in the budget for the remaining fiscal year

It is unlikely that there will be a hearing over the next few months.

Instructed ZBA to clarify the line item to include hours for monthly meeting.

Select Board inclined to think 10 hrs per month would be realistic not the 15 hrs requested.

ZBA was instructed to get number for the line item to FINCOM

ZBA was advised to be prepared to clarify the request for the ATM

Agreed upon by all - no vote needed

We should make a policy that town workers returning from distant travel - NOT return to work for
14 days.

Agreed - no vote taken

Discussion about Declaration of Emergency

Potential benefit = unknown.

It will not create any immediate changes but many towns choosing to do so in case there is
aid or attention based on this declaration

Motion (PM) to declare State of Emergency for the Town of Brimfield
Second (MS); all in favor.

Employee handling if Town needs to close down (A more detailed breakdown will be
forwarded.)

Define Essential Personnel

Police

Fire/EMS

DPW

SALARY (EXEMPT)

salaried positions may/should be expected to function remotely in some way
working from home will result in normal pay
(failure to do so may alter the exempt status)

HOURLY (NONEXEMPT)

nonessential positions do not **have** to be paid
not paid routinely if nonessential and not working from home.

Directors/Department Heads may justify pay for hourly provided:

Employee will perform Town related duties

Consider working in Town Offices in a staggered manner (?)

Employee must keep a time card for hours worked not to exceed regular hours

Points

There may be State and Federal help if not paid

State will be providing facilitation of unemployment, etc.

Employees unpaid can decide to use accrued time also

Will put together a summary based on Counsel and this discussion.

Motion to accept parameters stated and review the draft before distribution
(MS), second (MD)

Motion to Adjourn (MS), Second (MD); all in favor.

7:55 p

BOS
Approved 30
3/26/20

PRECED

RW