

Town of Brimfield
Board of Selectmen
Town Hall Annex – 21 Main Street
Meeting Minutes – September 16, 2019

Present: Chair; Paul McCarthy, Vice Chair; Michele-Lee Shea, member; Ryan Olszta, member; Carolyn Haley, member; Mike Doyle, Admin; Carol Camerota.

Others: Treasurer-Collector; Andrea Beaudry, Police Chief; Charles Kuss, Fire Chief McCarthy, Mr. & Mrs. Dave Girouard, Pia Rogers, Lieutenant William Beaudry, Leslie Leasor, Christine O'Conner, Michael Roberge and Paul Novinsky.

Cable recording: J. Bolte

Call to order:

6:30 p.m. (McCarthy)

Payroll & Warrants:

Signed by board

Treasurer-Collector:

Oddyssey OPEB Service Agreement:

Treasurer-Collector Beaudry explained that Oddyssey is a post employee benefit reporting company. The auditors have highly recommended this new company for OPEB evaluation and reporting.

Motion: by (McCarthy) move to accept service agreement with Oddyssey for OPEB reporting, seconded by (Doyle), all in favor.

Re-Allocating Net Metering:

Net metering was being applied to the Fire Dept. prior to the public safety project. Since the project began the credits were cancelled. Citizens Energy will allocate them to the Elementary School temporarily. Once public safety is up and running they will be transferred back.

Minutes:

Review & approve minutes of August 31, and September 3, 2019

Motion: by (Doyle) move to approve minutes of August 31, 2019 as written, seconded by (Shea), all in favor.

Motion: by (McCarthy) move to approve minutes of September 3, 2019 as written, seconded by (Doyle), all in favor. (Haley) and (Olszta) abstain

Review & Action:

Sign Amendment to the annual Harrington Occupational Health Services Agreement:

Motion: by (Haley) move to accept and sign amendment to Harrington Agreement, seconded by (Shea), all in favor.

Amerigas contract update for Highway:

Board was made aware that Highway will continue with Amerigas until the new fiscal year.

Sign Chapter 90 final report for Sherman Lake roads:

Board signed Chapter 90 final report documents for Lake Sherman roads.

Highway:

Chair signed the Regional Rock Salt bid for highway.

Blighted properties in town:

Hold until September 30th meeting.

Review & Action (con't)

Rec Committee: Sign on common for Crush run & Re-visit Trunk or Treat:

Motion: by (Haley) move to approve sign on common for the crush run, seconded by (Shea), all in favor.

Police, Fire and Ambulance should be made aware of events held in town that the public is attending.

Trunk or Treat:

Owners of Brimfield Winery will be serving wine at Trunk or Treat. Generally the Rec Committee just announces when Trunk or Treat and Trick or Treat will be held and are not asking for approval. (Doyle) is still against supporting a kid's event at a winery.

Use of the common-Spring of 2020 for Cultural event:

Request for use of the common came from Tim Kane through the Cultural Council. No specific date was requested other than spring/summer of 2020 for a drum circle.

Motion: by (McCarthy) move to tentatively accept with notification of a specific date request as time gets closer. Also a porta potty should also be on site, seconded by (Doyle), all in favor.

J. Adams retiring from Flag raising for war monument:

James Adams will be retiring from his duties of raising the flag at the war monument. Board discussed reaching out the Veteran's Agent and to also have an officer present. Chief Kuss volunteered to have the Police Department raise the flag since they have veterans in the department and are more available.

Resignation of Building Commissioner:

C. Burlingame has turned in his resignation as Building/Zoning Commissioner. Only 1 application has been received to date. The board discussed forming a regional committee while also having the powers to appoint an interim. The State Building Inspector will oversee the public safety project until then.

Common Victualler License:

Motion: by (Doyle) move to approve annual Common Victualler Licenses for Cooks Orchard, Haynes Hill Rd and Blaze & Johnny's Dog House, Longmeadow, MA, seconded by (Haley), all in favor.

Early sales Permit:

Approved at the last meeting, Vincent Trant, early sales (tents & supplies). Signed by board.

Appointments:

Motion: by (Haley) move to appoint Billie Jean Pietre to Flea Market Advisory Board for 1 year, seconded by (Olszta), all in favor.

Fire Department Appointments:

Michael Roberge and Paul Novinsky were brought before the board. Highly recommended by Chief McCarthy with paramedic, ambulance and firefighter experience.

Motion: by (Doyle) move to appoint Michael Roberge and Paul Novinsky to the Fire Department, seconded by (Olszta), all in favor.

7:00 p.m. Public Access

None

Community Compact Best Practices:

Applications are due in October for the next Best Practices Grant. Last year the town received funds for IT. Unclear if the town can only receive funds every other year.

New Business:

Code Red Administrators:

3 out of 5 positions are open for access to CODE Red. Chief McCarthy is now the Administrator. Along with Fire Chief, Police Chief and Highway should Selectmen and Board of Health be on the list.

Old Business:

Building Maintenance:

Discussion at the Building Committee last week about the other town buildings ongoing maintenance. The day to day is not in the purview of the committee but

they will look closer at issues. Previous building surveys will help identify problems. The board will aim towards having a dedicated person for ongoing building maintenance. If the Building Committee does not continue after the public safety project is over possibly having a subcommittee to handle day to day issues would be helpful.

Chief Kuss informed the board of a recent change order for the public safety project. Should the Selectmen have the final say? The Building Committee can approve up to \$5,000 without the Selectmen's approval, but continue to notify them at the board's next meeting. The board agreed that they would like to be informed but do not need to approve keeping full disclosure between the Selectmen and Building Committee. This recent change order was for paving, storm water modification, shower head, door and a water line.

A push bar has been ordered for the door in the basement of the Town Hall.

Barn Inspector appointment request:

An email was received today from Leslie Leasor requesting reappointment as Barn Inspector. This item was brought to the board tonight since Barn inspections need to begin in October and she has received the log book from the State. Leasor has called the Board of Health with no response. She was inquiring about whether she was still the inspector and who she should report to.

(Olszta) made clear that the inspection period is from October through December and any other issues concerning animal welfare, food, water and shelter that come in should be passed to the Animal Control Officer.

(Doyle) added that the nomination for the position is through the Selectmen.

Discussion on what board the inspector should report to.

Action: (McCarthy) will get clarification before the next meeting on September 30th.

(Olszta) will put together duties of the position.

Motion: by (McCarthy) move to accept the appointment of Leslie Leasor for the position of Barn Inspector, seconded by (Haley), all in favor.

(Olszta) opposed, (Doyle) abstain

Chief Kuss does not want duties or lines to be crossed between the ACO and Barn Inspector and stressed better communication. While calls for the ACO come into dispatch other means of messaging and calls is needed for the Barn Inspector other than her personal cell phone for tracking purposes.

Office Matters:

Mail:

Warren Planning Board will hold more solar meetings in late October.

(Shea) will respond to a resident's concern on Brookfield Rd. about the Warren solar.

IT needs: Website & emails update:

(Doyle) informed the board he will be meeting with IT Friday, September 20th at 1 p.m. regarding hardware and new computers on the Capital Plan.

Mosquito Spraying:

(McCarthy) announced to the public spraying for mosquitos would begin this evening at 7pm. The State will be conducting this operation and a map on line will be updated daily along with other information about the insecticide being used as well as precautions. Small fish ponds and bees are vulnerable. If residents have any questions or concerns he would be happy to respond.

Motion: by (McCarthy) to adjourn from open session and go into Executive Session at 8:05 p.m. M.G.L. c.30A, Sec. 21(a) #1, To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member or individual and adjourn meeting from there, seconded by (Doyle), all in favor. Roll call as follows:

(McCarthy)-Yes (Shea)-Yes (Doyle)-Yes (Haley)-Yes (Olszta)-Recuse

Upcoming Meetings:

September 30, 2019 6:30 p.m.

(Includes all board meeting @ 7:15p.m.)

Respectfully Submitted:

Carol Camerota

Transcribed by: Carol Camerota

ACCEPTED: *Paul McCarthy* DATE: *Sept 30, 2019*

Documents Utilized for this meeting

MATERIALS FOR BACKGROUND AND REFERENCE

1. OPEB reporting
2. Net Metering information
3. Minutes of August 31, and September 3, 2019
4. Amerigas
5. Chapter 90
6. Regional Rock Salt
7. CRUSH run sign on common
8. Request for use of common-Cultural event
9. J. Adams – War Monument flag
10. Building/Zoning Commissioner resignation
11. Common Victualler licenses
12. Appointments
13. Barn Inspector appointment
14. Community Compact