

Town of Brimfield  
Board of Selectmen  
Brimfield Town Hall, 21 Main Street  
Meeting Minutes – October 28, 2019

Present: Chair; Paul McCarthy, Vice Chair; Michele-Lee Shea, member; Carolyn Haley, member; Mike Doyle, member; Ryan Olszta, Admin; Carol Camerota

Others: Police Chief; Charles Kuss, Historical; Mark Connors, ZBA; Kevin Moore, Harold Leaming, Andrew Rasys

Cable recording: B. Datz

**Call to order:**

6:33 p.m. (McCarthy)

**Payroll & Warrants:**

Signed by board

**Minutes:** Review & approve minutes for October 15, 2019

Amend location of meeting to the town hall.

**Motion:** by (Doyle) move to accept minutes as amended for October 15, 2019, seconded by (Haley), all in favor.

**Review & Action:**

ZBA clerk salary line item adjustment:

Board members K. Moore and H. Leaming explained that the clerk for ZBA is currently set to receive \$150 per hearing regardless of time spent on preparation and attending hearings. If a hearing is cancelled clerk does not get paid. The board will be meeting monthly now and would like this position to be paid for time spent as well as the \$150 for hearings. Much time will be spent on revamping the bylaws and codes. The board is requesting \$3,000 retroactive from July 1<sup>st</sup>. After discussion the Select board will find out what the hourly wage is for the Planning Board clerk from FinCom. No decision was made on the \$150 hearing payment.

**Motion:** by (McCarthy) move to approve compensation from the ZBA clerk line item for 15 hours per month at the standard rate, when confirmed from Finance, retroactive to July 1, 2019, seconded by (Shea), all in favor.

Chair to sign Public Disclosures for Jon and Deb Fagerstrom:

Disclosures were signed by the Chair

Historical Comm request use of Thames funds:

M. Connors gave an overview of what would be purchased to complete the gazebo on the town common targeted for next fall. The gazebo itself will be a little over \$24,000. Brickwork up to and around should run about \$8-9,000 and Tantasqua

students will be doing the electrical work at no cost. Total project will be approximately \$34,000. After complete, plantings may run \$4-5,000. Todd Smola is also working on trying to secure funds from the State. The Historical Commission has adopted this project and they are asking for funds from the Norcross grant account.

**Motion:** by (McCarthy) agree to propose \$5,000 from the Norcross account with the intent of Historical Commission to submit a Warrant Article for the ATM for an additional \$5,000, seconded by (Doyle), all in favor.

Appointment request for FinCom – Andrew Rasys until 6/22:

Andrew has been a resident for years in town and would like to become involved.

**Motion:** by (McCarthy) move to accept appointment of Andrew Rasys to the Finance Committee for a 3 year term until 6/30/2022, seconded by (Doyle), all in favor.

**7:00 p.m. Public Access**

None

**Review & Action (con't):**

Tantasqua FY21 School budget liaisons:

(Shea) will be the liaison again for Brimfield

Sign annual Mass Cultural Council FY20 Funds of \$5,000:

(McCarthy) signed the grant application for Cultural Council which is for \$400 more than it was last year.

Webber, LLC overview letter for Marijuana dispensary:

Overview letter from Joshua Silver was reviewed by the board and will be sent to Town Counsel for review.

Boys Scouts request use of common for food drive, Nov. 23<sup>rd</sup>:

**Motion:** by (Haley) move to approve the Boy Scouts food drive on the common for November 23<sup>rd</sup> from 8am to 8pm, seconded by (Shea), all in favor.

Hitchcock Academy request use of common for 2020 concerts & sip & stars:

**Motion:** by (Haley) move to approve concerts on the common for July 21, 28 and August 4, 2020, seconded by (Olszta), all in favor.

Events will be put on calendar.

Sip and Stars will be held at Brimfield Winery August 5<sup>th</sup>.

**New Business:**

Appointment request:

Adrienne Bachand has requested appointment to the Historical Commission. She has attended a few meetings and is interested in being on the board.

**Motion:** (Olszta) move to appoint Adrienne Bachand to the Historical Commission to complete vacant term in 6/30/2020, seconded by (Shea), all in favor.

Warren solar project:

Discussion of the Warren solar project that is seeking access through Brimfield property on Brookfield Rd. Planning Board will ask town counsel for opinion and when it would be necessary for the Select board to put this on the agenda. Opinion of the new Zoning Officer will also be solicited.

(Doyle) reported that the emergency door in the basement of the town hall has now been fixed. He also spoke with George Adams about the Bell project and the possibility of it being an Eagle Scout project.

(McCarthy) attended a brief meeting with Ambulance. A draft budget needs to put be put together for FinCom as well as asking town counsel for guidance. Ask for Ambulance representation at the next meeting.

Draft bus lease agreement will be sent to Deb Boyd at Tantasqua to begin conversations as budget season for FY21 is beginning.

Chief Kuss reported that the expected finish date of the Public Safety Complex is January 12<sup>th</sup>.

**Old Business:**

Continue discussion on licenses through BOS: Not discussed.  
Personnel Policy: Not discussed

**Office Matters:**

Mail

**Adjourn :**

**Motion:** by (McCarthy) move to adjourn at 7:41 p.m., seconded by (Olszta), all in favor.

**Upcoming Meetings:**

Tuesday, November 12, 2019 6:30 p.m.

December 9, 2019 – (to include all boards meeting)

Respectfully Submitted:

*Carol Camerota*

Transcribed by: Carol Camerota

ACCEPTED: *Paul McCarthy* DATE: 11/12/19

Documents Utilized for this meeting

**MATERIALS FOR BACKGROUND AND REFERENCE**

1. Open Minutes of October 15, 2019
2. ZBA clerk line item request
3. Finance Committee appointment request-A. Rasys
4. Tantasqua liaison
5. Boy Scout request use of common
6. Hitchcock Academy request use of common
7. Mass Cultural Council grant funds
8. Webber, LLC review letter
9. Historical Comm appointment request-A. Bachand