

Building Committee Minutes February 8, 2023

1. Selectman George Adams called the meeting to order at 5pm and mentioned that no public comment would be allowed until the Building Committee sets rules and procedures for public comment.
2. Roll Call- George Adams Selectman, Mike Egan, Stephen Phifer, Deb Fagerstrom, Klia

Ververidis, **Tim Schnetzer**

3. Nominations for Chairperson, Mike Egan nominated by Deb. No further candidates. Mike Egan unanimously voted chairperson.
4. Vice Chair, Deb F. initially nominated but later motion was amended by Deb F. from herself to nominate Tim for Vice Chair, no other nominees, Tim unanimously voted Vice Chair.
5. Secretary, Klia Ververidis nominated, no other nominees, unanimously voted as Secretary.
6. Deb nominated and unanimously voted for document control and website.
7. Introductions
8. Motion to accept Robert's Rules of Order for building committee, passed unanimously.
9. Motion to Review and Accept Mission Statement tabled to next meeting.
10. Subcommittee Reports- there are no subcommittees yet
11. New Business-
 - a. George Adams believes there are no open contracts. There is approximately \$17,000 left in the budget which should be used if we need it and the remainder turned over to the general fund.
 - b. Discussion on requesting all close out documents on public safety complex in digital format.
 - c. Discussion on requesting all CAD and/or REVIT on all proposed building projects from previous architect and engineer.
 - d. Discussion on reviewing history of prior building committee projects, town hall feasibility studies, structural report and proposed building budgets 2015/2016 proposed project approval at town. New structural study tabled for now. Steve suggested we try to find out what the town actually needs. Discussion to establish town needs including sending out a questionnaire to all departments, committees etc. to see what their needs are now and going forward. Deb agreed to write up the questionnaire and sent it out.
 - e. Discussion about 2nd floor on the safety complex met with a resounding no.
 - f. Discussion about 296 Brookfield Rd. for senior center. It was determined that property is no longer on the market.
12. Motion to proceed to RFP draft for architectural/engineering services- motion passed.
13. Open discussion on project funding/grant options Tabled
14. Further discussion about what would go in the questionnaire being sent out to department heads and committees.
15. N/A no citizen forum in place yet.
16. Next meeting scheduled for March 15.
17. Meeting Adjourned.


Mike Egan, Chair

March 29, 2023