**Planning Board Meeting**

**DATE:** April 3, 2019

**Convened:** 7:03pm

**Members Present**: David Killian, Noah Smith, and Russell Smith

Present: Dave Girouard, Brian Caron and Ronald Cox

**NEW BUSINESS:**

**ANR’s:** Ronald Cox, Creating 11 lots, Lots along Dunhamton Brimfield Road, and one on St. Claire. Plan dated March 7, 2019. Dave made a motion to accept the plan as presented, Noah seconded all in favor and none opposed. Check #002589 payable to the Town of Brimfield for $1,100.

**SITE PLAN REVIEW:** Brian Caron, to reopen his site plan review, he will be submitting new plans. Dave asked about state permits for the curb cut. Brian mentioned he is waiting to hear back from Conservation. We will forward to our engineer, then reopen the hearing next month. Considered a formal submission, with continuation, $100 fee plus advertising.

**OLD BUSINESS:** Review Warrant Articles for Public Hearing. Annual Town Meeting is May 20th, should we have our hearing on May 1, 2019 or bump it to May 8th? Review post card to go out to the public. The Planning Board Clerk will ask the opinion of counsel about Article #26.

TO Be Addressed in the Future:

 - meet with Fire/Police about guidelines or recommendations for bylaw changes for businesses and how to minimize obstructions in windows/doors to encourage safe lines of site in and out of the buildings.

-changes to Order of Conditions continue updating

**OTHER:**

* Review minutes – March 6, 2019-wait until next month.
* Emails-went over the emails
* Sign payroll-for February and March for the clerk and the members for 3rd quarter
* Mail-reviewed
* Next Meeting-May 1, 2019

**Adjourned:** Dave made a motion to adjourn, Russell seconded, all in favor and none opposed.