**Planning Board Minutes**

**DATE:** July 3, 2019

**Convened:** 7:03pm

**Members Present**: Dave Killian, Noah Smith and Pam Marquis

**ANR:**

**NEW BUSINESS:**

**OLD BUSINESS:**  Graves Proposal Review of the Woloshchuk Project-Pam believes they did not submit enough information to adequately review. Pam would like to do a site visit, see elevations, abutter impact, etc. We will retain Graves Engineering to represent us. Ron Cox Enterprises (still no new check). We will review the plan, before we make decision about payment, send the ANR plans to both Building and Highway, with a cover letter about check. , review letter to Building Inspector- send any applicants for non-residential permits in the business district to refer them to the planning board for site review determination, before issuing a permits. Robinson and Caron Farms did not come before the board for site review.

Hearing for Woloshchuck was postponed until the August meeting.

* Planning Board would like the other boards to weigh in on the Woloshchuk project such as use of the back driveway on Old Palmer Road

**SITE PLAN REVIEW:**

TO Be Addressed in the Future:

 - meet with Fire/Police about guidelines or recommendations for bylaw changes for businesses and how to minimize obstructions in windows/doors to encourage safe lines of site in and out of the buildings.

-changes to Order of Conditions continue updating

**OTHER:**

* Review minutes – June 5, 2019-Pam made a motion to accept the minutes as amended, Noah seconded, all in favor and none opposed.
* Emails-
* Sign payroll-for June for both board and clerk
* Mail-
* Next Meeting-August 7, 2019

**Adjourned:** Noah made a motion to adjourn, Pam seconded all in favor none opposed

Adjourned: 7:45pm