

TOWN OF BRIMFIELD
COMMONWEALTH OF MASSACHUSETTS
Highway Department

Zachary Lemieux
Highway Surveyor

Driveway Permits can be obtained through the Highway Department.
The process is as follows:

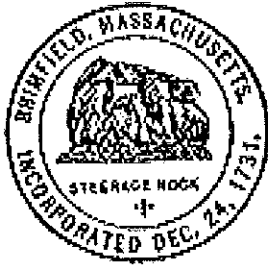
Obtaining a permit:

1. Please review all Brimfield General and Zoning Bylaws regarding driveways.
2. Print and fill out completely the driveway information and permit form on our website under, "driveway permits".
3. Bring the form to the Highway Department during business hours where it will be reviewed.

Obtaining an inspection:

1. Please contact the Brimfield Highway Department at 413-245-4103 or brimhighway@aol.com when your driveway is completed.
2. The Highway Surveyor or Assistant Highway Surveyor will make every effort to inspect your driveway within 72 hours. It is very important that you leave the **building permit** in an easily accessible area for the Highway Surveyor's signature.

34B Wales Road, Brimfield, MA 01010
413-245-4103
413-245-0932 – FAX



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Brimfield Driveway Permit

No alteration of any land within the boundaries of a public way shall be made for driveways, private ways, or otherwise except by the Town of Brimfield upon authorization of the Highway Surveyor. Any owner or occupant of land abutting public way who desires any alteration of land within a public way shall file with the Highway Surveyor a written proposal specifying the location, dimensions and purpose of the desired alteration. The Highway Surveyor shall within ten (10) days of such filing deny same request further information, or approve same. The Highway Surveyor shall direct the Highway Department, land owner, or occupant filing to effect the alteration at the owner's or occupant's expense. The owner or occupant shall be responsible for any debris or material that comes from such access onto Town property. The Town shall not be responsible for any run-off water or material that may be allowed to enter the owner or occupant's land because of such access or alteration.

The owner/builder shall construct the driveway entrance from a point along the property frontage and that the owner/builder shall construct the driveway with a slope of zero percent to a maximum of ten percent (0%-10%) from the pavement edge of the traveled way for a distance of twenty (20) feet, then continue with a slope of zero percent to a maximum of twenty percent (0%-20%) for a distance of twenty-five (25) feet.

In the event that the Highway Department Surveyor deems it necessary to remove and clean debris or material from Town property as a result of a violation of this by-law, the owner or occupant of the residence will become responsible for payment of charges incurred for town labor, equipment, and material necessary to return the Town property back to its original condition.

Any new building permit will require the owner/builder to pave any driveway/roadway abutting any town roadway. The pavement will be for the width of the driveway/roadway and run for a distance of ten (10) feet. The pavement shall be bituminous concrete with a thickness of not less than two (2) inches throughout its entirety

The owner/builder will install or cause to be installed, a proper swale at the end of the driveway nearest the Town road for the purpose and control of water to eliminate water discharge on the town road.

No occupancy permit will be issued until the above is accomplished and approved by the Highway Surveyor. The inspector of Buildings, before issuing a new occupancy permit, shall first ascertain that the above bylaw has been complied with.



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Zachary Lemieux
Highway Surveyor

DATE:	
Owner's Name:	
Owner's Phone#:	
Address of Property:	
Lot#:	Closest Telephone Pole# to Driveway:
Builder's Name:	

I _____ have read and agree to the above driveway permit rules and regulations.

Signature of Applicant:	Date:
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Permit#:
Fee Collected:
Signature of Highway Department: