**Town of Brimfield**

**Board of Selectmen**

**Agenda**

**February 3, 2020**

Town Hall, 21 Main Street

**Call to order: 6:30 p.m.**

**Payroll & Warrants:**

Sign FY19 Audit letter

Safety Complex borrowing

**Minutes:**

Review & approve minutes for January 21, 2020

**Review & Action:**

1. Cathy Mulready – Flag in front of Town Hall
2. Highway: Winter General Account and Winter snow wages
3. Conservation Budget

**7:00 p.m. Public Access**

1. Police Budget
2. Licenses:

Common Victualler:

JB Catering, Monson, MA

Black Swan Meadows, LLC, S. Mesnick, Sag Harbor, NY

Shelton’s, L. Shelton, Brimfield

Brimfield Community Partnership, Robin Gamache

Flea Market Owner Operator:

Green Acres, D. McCurdy, 9 Prospect Hill Rd.

Black Swan Meadows, LLC, S. Mesnick, 40 Palmer Rd.

Mahogany Ridge, M. Kelly, 1 Warren Rd.

Collins Apple Barn, S. Collins, 52 Palmer Rd.

May’s, M. May, 10 Palmer Rd.

BAC Management, L. Faxon, 35 and 71 Palmer Rd.

Shelton’s, L. Shelton, 34 Main Street

Central Park, P. Waite, 25 Palmer Rd.

Revisit: Crystal Brook, 4 Palmer Rd.

1. Letter to Grand Trunk regarding violations
2. Selectmen’s budget

**Old Business:**

1. Ambulance update
2. Building Maintenance update
   1. Furnace in Town Hall: Quote
3. Building Committee shared meeting
   1. Addition of a maintenance person (deletion of custodian)
4. Email list
5. Phone update/ solution
6. Personnel policy meeting w/ dept heads, who wants to attend and when?
7. Admin job descriptions and pay
8. Open Meeting Law as it pertains to board emails (**Continued)**

**New Business:**

**Office Matters:**

Board of Selectmen’s town report

Mail

**Adjourn**

**Upcoming Meetings:**

Tuesday, February 18, 2020