

Notice of Open Meeting

Date:

Time: 5:00 pm

Board/Committee: Building Committee

Location: Hitchcock Free Academy 2 Brookfield Rd, Brimfield MA

All government meetings must be posted on a public bulletin board at least 48 hours in advance of meeting (not counting Saturday, Sunday or holidays) and be available for public view at all hours. Certain statutory hearings may have different posting requirements.

This list is a preliminary agenda for the meeting and is posted as a reference for the public. Agendas are subject to change according to the business needs of the committee. Agendas may be updated any time prior to the

List of anticipated business:

1. Meeting called to order.
2. Roll Call
3. Chairman's Announcements
 - a. Reviewed structural report with Selectboard
4. Motion: Consider and accept the Building Committee, meeting minutes Wed, March 29, 2023
5. Motion: Consider and accept the Building Committee, meeting minutes Wed, March 15, 2023
6. Motion: Consider and accept the Building Committee, meeting minutes Wed, May 24, 2023
7. Subcommittee Reports
 - a. No subcommittee currently
7. Old business
 - a. Structural scope of work for Annex and Town Hall sent to Selectboard for bidding
 - b. Hazmat quotes from two engineering firms for hazard material assessments of Annex and Town Hall
 1. \$5,800 O'Reilly, Talbot & Okun Associates, Inc.
 - i. \$2900 Annex
 - ii. \$2900 Town Hall
 2. \$12,115 RPF Environmental, Inc
 - i. \$5,835 Annex
 - ii. \$6,280 Town Hall
8. Motion: Accept and recommend to Selectboard O'Reilly, Talbot & Okun Associates, Inc. Proposal "P3674-01-01, dated June 5, 2023 for \$2,900 Town Hall & \$2,900 Annex. Total \$5,800,00 project proposal
 - d. Review history of prior build committee projects
 - Town Hall feasibility studies, structural reports and proposed building/ budgets 2015/2106 proposed project approved at town
 - Annex building feasibility studies, structural reports and proposed building/ budgets.
 - Library feasibility studies, structural reports and proposed building/ budgets
 - OPM Status Pending posting to bid site by procurement officer

of

8. New Business
 - a. Structural scope of work for Annex and Town Hall sent to Selectboard for bidding
 - b.
9. Committee Open forum
10. Citizen Forum
11. Next Meeting date
12. Meeting Adjourned

Upcoming Meetings:

Posted by: Debra Fagerstrom
Date and time of posting: 3/27/23 2:20 pm
Copy filed with Town Clerk by:
Date and time of filing: 3/27/23 2:20 pm