

**Brimfield Board of Health
Meeting of December 6th, 2022**

Board Members Present: Chair R. Costa, Co-Chair, K. Marino, T. Wood, M. Koprowski, and M. Polack
Present: Administrative Assistant Michelle Metcalf, Health Agent Jamie Terry

The meeting was called to order at 6:34 pm.

Process, Procedures, fees of application, and approval for minutes

The board discussed that it was time to do a fee review again. The assistant and Health Agent will work on bringing comparable fees to see if the town fees are comparable and if the board will need to do a public hearing.

Also, discussed were the Assistant and Health Agent using a Google doc to help track inspections and approvals. The Google doc can also be shared with the board for any updates.

Backup Inspector

The new backup inspector is shared through the shared service grant by 6 towns. Inspectors are paid through this grant. The board asked for the backup inspector to come to the next meeting to be voted sworn in.

Social Media Policy from Selectmen's Office

The board discussed the social media policy from the Selectmen's office. The board felt it was better suited to a larger town. But everyone will sign the policy and return it to the Selectmen's office.

COVID-19- Update

Health Agent J. Terry has been distributing cases of COVID test kits to schools and churches and had test kits available at the town tree lighting. The COVID vaccine clinic will be at the Senior Center on December 15th.

130 Hollow Rd- Septic Repair

Plans were submitted by Engineer Lori McCool. The system is a 3 bedroom and needs various groundwater offsets. K. Marion made a motion to approve ground water offset from 4ft to 3 ft. Seconded by M. Koprowski. . K. Marino (Yes), T. Wood (Yes), M. Koprowski (Yes), M. Polack (Yes), R. Costa (Yes). The vote was unanimous.

63 East Brimfield Holland- Septic New

Plans were submitted by Engineer DC. The system is a 3 bedroom. No variance no vote needed.

10 King Bridge Rd- Septic Repair

Plans were submitted by Engineer GOBI. The system is a 3 bedroom. Plans will be reviewed by Con Com on December 28th.No variance no votes are needed.

Haynes Hill 18-B-4- Septic New

Plans were submitted by Engineer DC. The system is a 3 bedroom. No, Various no votes are needed.

Minutes

M. Koprowski made a motion to approve edited minutes for the meeting on 11/1/2022 Seconded by M. Polack. (Yes) K. Marino, (Yes) T.Wood, (Yes) R. Costa, (Yes) M. Koprowski, (Yes) M. Polack.

The meeting adjourned at 7:07 PM.

Respectfully submitted,

Michelle Metcalf
Administrative Assistant

The next meeting will be held on January 3rd, 2023