

# ***TOWN OF BRIMFIELD***

*COMMONWEALTH OF MASSACHUSETTS*



## *ANNUAL TOWN MEETING WARRANT*

**TOWN MEETING – JUNE 16, 2021**  
**TOWN ELECTION – JUNE 21, 2021**



**TOWN WARRANT  
COMMONWEALTH OF MASSACHUSETTS  
HAMPDEN, S.S.  
TO THE TOWN CLERK OF BRIMFIELD, GREETING:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of Brimfield qualified to vote in Town affairs to meet at the Town Hall Great Meeting Hall, 21 Main Street, in said Brimfield on **MONDAY, the day twenty first of JUNE, 2021 at TWELVE (12) O’CLOCK NOON** to act on the following:

To give their votes to the election of officers on one ballot for the following Town Officers: Moderator for one year; two Selectmen for three years; one Assessor for three years; one Town Clerk for three years; two Board of Health members for three years; two Elementary School Committee members for three years; one Planning Board member for five years; one Highway Surveyor for three years; one Cemetery Commissioner for three years; one Tree Warden for one year; two Library Trustees for three years; one Harding Fund Trustee for three years; one Lincoln Fund Trustee for three years; one Housing Authority member for five years; and five Constables for three years.

The polls will open at TWELVE (12) O’CLOCK NOON and will close at EIGHT (8) O’CLOCK in the evening. All business of said meeting except the election of such officers, and the determination of such matters as by law are required to be elected or determined by ballot shall be considered at the OPENING SESSION after **SIX THIRTY (6:30) O’CLOCK in the evening on WEDNESDAY, the sixteenth of June, 2021 at Tantasqua Regional High School Auditorium, 319 Brookfield Road, in said Fiskdale**, then and there to act on Articles #1 to #40

The Finance Committee may, at its discretion, make a single consent motion for approval of these routine authorizations (Articles: 8, 9, 11, 12 and 13).

**ARTICLE 1:** To hear reports of the officers and agents heretofore chosen by the Town; or, take any other action thereon. (Board of Selectmen)

**ARTICLE 2:** To see if the Town will vote pursuant to the provisions of G.L. c. 44, §53E½, as most recently amended, to establish FY2021 spending limits as set forth below for the revolving funds listed in Section 1 of the General Bylaw entitled, “Departmental Revolving Funds”, approved under Article 2 of the June 5, 2017 Annual Town Meeting, with such limits to be applicable from fiscal year to fiscal year until revised by Town Meeting prior to July 1 for the ensuing fiscal year:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Bike Trail Revolving Fund	\$5,000
Bins and Bags Revolving Fund	\$35,000
Cable TV Revolving Fund	\$1,500
Cemetery Revolving Fund	\$10,000
Conservation Commission	\$15,000
Dog Revolving Fund	\$2,000
HAZMAT Revolving Fund	\$10,000
Historical Revolving Fund	\$10,000
Recreation Revolving Fund	\$20,000
Senior Center Revolving Fund	\$15,000
Subdivision Control Law Revolving Fund	\$40,000
Tobacco Revolving Fund	\$500

or, take any other action thereon. (Various Boards and Departments)

**ARTICLE 3:** To see if the Town will vote to raise and appropriate \$ for various elected Town officers for the ensuing fiscal year July 1, 2021 to June 30, 2022; or, take any other action thereon. (Board of Selectmen)

**ARTICLE 4:** To see if the Town will vote to raise and appropriate \$ for various departments and activities of the Town, payment of debts and defraying of expenses of the ensuing fiscal year, July 1, 2021 to June 30, 2022 and direct how the same shall be expended; or, take any other action thereon. (Board of Selectmen)

**ARTICLE 5:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of \$ to pay unpaid bills or overdrawn accounts for FY21; or, take any other action thereon. (Board of Selectmen)

**ARTICLE 6:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of \$ to pay unpaid bills or overdrawn accounts for any fiscal year prior to FY21; or, take any other action thereon. (Board of Selectmen)

**ARTICLE 7:** To see if the Town will vote, pursuant to Chapter 420 of the Acts of 2010, to limit expenditures from the Brimfield Flea Market Fund for administrative, operating, maintenance and emergency services to an amount not in excess of \$175,000 for FY22 and provided further, that any funds remaining in said account over \$50,000 for FY22 shall close to the General Fund; or, take any other action thereon. (Board of Selectmen)

**\*ARTICLE 8:** To see if the Town will vote to accept as available funds, the sum of \$250,000, or any other amount, to be made available to the Town by the Massachusetts Department of Transportation Highway Division, and, to use the funds for qualifying projects on state approved roads and Chapter 90 projects in the Town of Brimfield according to State contract; or, take any other action thereon. (Highway Surveyor)

**\*ARTICLE 9:** To see if the Town will vote to authorize the Highway Surveyor to enter into contracts for the usual and customary operations of public works including the care and upkeep of Town ways and bridges; or, take any other action thereon. (Highway Surveyor)

**\*ARTICLE 10:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$                    to be used in conjunction with and in addition to any funds allotted by the Commonwealth for the construction, reconstruction and improvement of Town roads; or, take any other action thereon. (Highway Surveyor)

**\*ARTICLE 11:** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to borrow money in anticipation of reimbursements from allotments by the state and county for highways, including bridges; or, take any other action thereon. (Board of Selectmen)

**\*ARTICLE 12:** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to borrow money, from time to time, in anticipation of revenue, grants and reimbursements from state and federal agencies in the fiscal year beginning July 1, 2021 in accordance with the provisions of M.G.L. c. 44, §4 and to issue a note or notes payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with M.G.L. c. 44, §17; or, take any other action thereon. (Board of Selectmen)

**\*ARTICLE 13:** To see if the Town will vote to authorize the Board of Selectmen, as required by Chapter One, Section 5.1 of the Town Bylaws to enter into contracts for general insurance, workers' compensation insurance, medical benefit insurance and ambulance services within the scope and requirements defined by M.G.L. c. 30B as amended; or, take any other action thereon. (Board of Selectmen)

**ARTICLE 14:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$15,000 to the Treasurer's Department for the purpose of paying costs associated with the tax title process; or, take any other action thereon. (Treasurer-Collector)

**ARTICLE 15:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$500 to be added to the Conservation Fund as authorized by M.G.L. c. 40, §8C; or, take any other action thereon.  
(Conservation Committee)

**ARTICLE 16:** To see if the Town will vote to raise and appropriate, borrow, or otherwise fund the sum of \$50,000 to be expended by the Board of Selectmen for the purpose of repairs, maintenance, renovations and weatherization of municipal buildings and or structures, other than schools, owned by the Town of Brimfield, and including any incidental and related expenses; or, take any other action thereon.  
(Board of Selectmen)

**ARTICLE 17:** To see if the Town will vote to transfer the sum of \$12,000 received from the Thames River Grant #14-3562-0122 to the Lake Sherman Weed Control account #01-0630-5355, to be expended by the Board of Selectmen, for aquatic vegetation management to control the growth of milfoil in Lake Sherman, including all incidental and related expenses; or, take any other action thereon.  
(Board of Selectmen)

**ARTICLE 18:** To see if the Town will vote to raise and appropriate, borrow or otherwise transfer from available funds, the sum of \$550,000, to be expended by the Board of Selectmen for the purpose of purchasing and equipping a fire truck, including all costs incidental and related thereto, subject to the requirements of applicable public bidding laws; and further, to authorize the Treasurer to borrow, with the approval of the Board of Selectmen, such sum of money pursuant to M.G.L. chapter 44, section 7, or any other appropriate authority, and to issue bonds or notes as necessary for the purpose; or, take any other action thereon. (Fire Chief)

**ARTICLE 19:** To see if the Town will vote to raise and appropriate, borrow or otherwise fund the sum of \$4,000 to be expended by the Highway Surveyor subject to the requirements of applicable public bidding laws, for the purpose of purchasing and equipping a new, Mig Welder, pursuant to the Town's Capital Expenditure Plan, including all costs incidental and related thereto; or take any other action thereon.  
(Highway Surveyor)

**ARTICLE 20:** To see if the Town will vote to amend Section 7.2 of the Zoning Bylaw by adding the language indicated in underlined text, below, to the last sentence of said section:

The Planning Board may waive any or all requirements of site plan review for any municipal project or for projects that have been determined to be minimal impact projects after preliminary site

**plan review and for private projects involving** external enlargements or changes of use of less than 25% of the existing floor area. [Amended May 2008, May 2011, May 2013 and May 2014] (Planning Board)

**ARTICLE 21:** To see if the Town will vote to amend Section 7.4 of the Zoning Bylaw, by changing the title of said section from “Required Site Plan Contents” to “Rules and Regulations”; and further to amend the unnumbered, introductory paragraph of said section by deleting the language in strikethrough text and adding the language in underlined text, as follows:

**7.4 Required Site Plan Contents Rules and Regulations**

The Planning Board shall adopt and may, from time to time, amend Rules and Regulations governing site plan review under this Bylaw. Said Rules and Regulations shall include provisions governing the form, contents and number of copies of applications for site plan review. Said Rules and Regulations may also include design criteria and performance standards to ensure compliance with the requirements and intent of this Bylaw. Until such time as said Rules and Regulations are adopted, Aall site plans shall be prepared by a registered architect, landscape architect, ~~or~~ professional engineer ~~and a~~ or professional land surveyor, unless this requirement is waived by the Planning Board because of unusually simple circumstances., and Aall site plans shall be on standard 24” x 36” sheets and shall be prepared at a sufficient scale to show. (Planning Board)

**ARTICLE 22:** To see if the Town will vote to amend Section 12 of the Zoning Bylaw, by deleting the language in strikethrough text and adding the language in underlined text to various subsections, as follows:

- a. Amend Section 12.3 (Definitions) to add a new definition of Marijuana Delivery Establishment, as follows:

**Marijuana Delivery Establishment:** A Delivery Courier or Delivery Operator, or such other form of delivery licensee as may from time to time be authorized by the Cannabis Control Commission to perform deliveries of marijuana or marijuana products directly to consumers. (Planning Board)

- b. Amend Section 12.4.5, as follows:

With the exception of a licensed Marijuana Transporter or Marijuana Delivery Establishment, no Marijuana Establishment or RMD shall be

permitted to operate from a moveable, mobile or transitory location.  
(Planning Board)

**ARTICLE 23:** To see if the Town will vote to amend Section 3 of the Zoning Bylaw, by deleting subsection 3.5.5.3 as follows:

~~3.5.5.3 Display of a sign pertaining to a use permitted on the premises with a total area of not more than six (6) square feet. [adopted March 1975] (Zoning Officer and Planning Board)~~

**ARTICLE 24:** To see if the Town will vote to replace Section 6 of the Zoning Bylaw, with the following:

#### Zoning Bylaw Section 6: Signs and Sign Regulations

6.1 Purpose and Definitions. For the purpose of this bylaw, a sign is defined as any outdoor surface with letters, words, numbers or other symbols, any of which exceed one inch in height, or any three-dimensional representation, intended to convey a message.

6.1.1 Permit Requirements. Applicants must submit sign permit applications with drawings to the Building Inspector prior to purchasing and affixing a sign. No permanent sign shall be erected, altered, replaced, or relocated without a permit issued by the Building Inspector. No sign shall be allowed unless it is in conformance with the current Massachusetts State Building Code except as specifically permitted.

6.1.2 Expiration. A signed permit shall become null and void if the work for which the permit was issued has not been completed within a period of six (6) months from the date of the permit. The Building Inspector may at their discretion issue extensions covering a period not to exceed one (1) year from the date of issue of the original permit.

6.1.3 Zoning Districts. Sign regulations vary based on the zoning district in which the sign is located. The Town of Brimfield has five (5) zoning districts:

1. General Business District
2. Residential District
3. Agricultural-Residential District
4. Multiple Dwelling District
5. Industrial District



#### 6.1.4 Signs Not Allowed.

6.1.4.1 Signs erected on utility poles, traffic signs, wireless communication towers, fences, trees, shrubs or other natural features except for signs erected by the governmental entity or utility company which owns such structures.

6.1.4.2 Portable Signs designed to be transported by means of wheels, and signs attached to or painted on vehicles parked and visible from a street or a right of way customarily used by the general public, unless said vehicle is registered and used, as a vehicle, in the normal day-to-day operations of the business.

#### 6.1.5 Construction and Maintenance.

6.1.5.1 Signs shall be constructed of durable and weatherproof materials.

6.1.5.2 Signs shall be maintained in safe structural condition and good visual appearance at all times and no sign shall be left in a dangerous or defective state.

6.1.5.3 All electrical equipment associated with a sign shall be installed and maintained in accordance with the National Electrical Code.

6.1.5.4 The Building Commissioner shall have the authority to inspect any sign and order the owner to paint, repair or remove a sign which constitutes a hazard, or a nuisance due to improper or illegal installation, dilapidation, obsolescence or inadequate maintenance. The Building Commissioner may require removal of signs if the use has been abandoned.

#### 6.2 Allowed Signs and Sign Regulations

The following requirements shall apply to all signs and other advertising devices in all zoning districts:

6.2.1. No sign or other advertising device with visible moving or movable parts or with flashing, animated, or intermittent illumination shall be erected or maintained except as approved by the Zoning Enforcement Officer.

6.2.2 No illumination shall be permitted which is visible from any portion of a way so as to create a traffic hazard.

6.2.3 Signs may be illuminated by a steady stationary exterior white light of reasonable intensity shielded and directed solely at the sign.

6.2.4 All signs lighted externally shall be shielded or directed in such a way as to prevent spillage on the building or onto streets, parking, driveway areas, or surrounding properties.

6.2.5 No freestanding sign or other advertising device, or part thereof, shall be more than twenty (20) feet above ground level, not closer than fifteen (15) feet to the edge of a traveled way; signs on buildings not to exceed fifty (50) square feet and free-standing signs not to exceed twenty-five (25) square feet, neither class to be artificially illuminated from within or the rear.

6.2.6 No sign or other advertising device attached to a building shall project above the roof or parapet line.

6.2.7 No sign or other advertising device attached to a building shall project more than three (3) feet from a building or two-thirds the width of the sidewalk, whichever is less.

6.2.8 No sign shall be erected in any manner that will completely cover windows or doors.

6.2.9 No signs shall be erected on public property without express written permission from the Town.

6.2.10 Any sign erected in violation of this Bylaw is prohibited, except that signs erected by the Town, Commonwealth or their agencies shall be exempt from these prohibitions.

### 6.3 Residential District & Agricultural–Residential District Regulations

The following additional requirements shall apply to all signs and other advertising devices in the Residential District and Agricultural-Residential District:

6.3.1 One (1) sign for each family residing on the premises indicating the name of the owner or occupant or pertaining to a permitted accessory use; provided, that each sign does not exceed six (6) square feet in area.

6.3.2 One (1) sign not over sixteen (16) square feet in area pertaining to permitted buildings, structures, and uses of the premises other than dwellings and their accessory uses.

6.3.3 Unlighted directional signs not exceeding six (6) square feet in area pertaining to churches, schools, institutions, and other nonprofit or public uses.

## 6.4 Temporary Signs Regulations

The following requirements shall apply to all signs and other advertising devices in all zoning districts.

6.4 Temporary Signs. The following signs, banners, pennants, easily removed sign attached to windows, or advertising displays are allowed on a temporary basis, may be freestanding, and do not need a permit from the Town. Temporary signs shall be removed within thirty (30) days of placement, unless specified below.

6.4.1. Construction Signs. One (1) unlighted sign of up to eight (8) square feet identifying individual parties involved in construction is allowed on the premises where the sign is located. Construction signage is temporary and limited to the span of the project's valid building permit. The sign shall be removed prior to the issuance of any occupancy permit or certificate of completion.

6.4.2. Real Estate Signs. Each sign pertaining to the sale or lease of the premises must be unlighted and not over eight (8) square feet in area, and all signs must not aggregate more than eighteen (18) square feet in area. Signs shall be removed within fourteen (14) days after sale, rental or lease.

6.4.3. Event Signs. Unlighted signs of up to thirty-two (32) square feet in Business District and Industrial District, and eight (8) square feet in the Residential District and Agricultural-Residential District, may be displayed on private property and are limited to one (1) per street frontage announcing a drive or event of a civic, philanthropic, educational or religious organization. Signs shall be installed no sooner than thirty (30) days prior to the event and shall be removed within seven (7) days after the event.

6.4.4. Political Signs. Due to federal First Amendment rights, political signs are exempt from regulations except that they are subject to public safety requirements.

6.4.5. Banner Signs. Nonprofit, charitable, and community organizations shall be allowed to erect sign banners not to exceed one hundred (100) square feet in area. Banner signs shall be installed no sooner than thirty (30) days prior to the event and shall be removed within seven (7) days after the event.

6.4.6. Display Window/Door Signs. Signs on the surface of windows/doors or inside windows/doors can only be lit by the building illumination and cover no more than twenty-five (25) percent of the display window or door area.

6.4.7. Noncommercial Signs. Buildings occupied solely for the civic, philanthropic, educational, religious, or other noncommercial purposes are exempt from temporary sign regulations except that they are subject to public safety requirements.

6.4.8. Seasonal Decorative Signs. Seasonal decorative signs and residential decorative signs are exempt from temporary sign regulations, except that they are subject to the public safety requirements.

6.4.9. Yard/Garage Sale Signs. Not to exceed five (5) square feet displayed on private property and limited one to each premise. Not to be erected earlier than three (3) days preceding the sale and shall be removed within twenty-four (24) hours following.

6.4.10 Flea Market Signs. All temporary signs pertaining to Flea Market operations are to follow the regulations set forth in Sections 6.2.1 and 6.2.6 through 6.2.10. signs on buildings not to exceed fifty (50) square feet and free-standing signs not to exceed twenty-five (25) square feet. No freestanding sign or other advertising device, or part thereof, shall be more than twenty (20) feet above ground level, or closer than fifteen (15) feet to the edge of a traveled way. No illumination of temporary signs is allowed. Temporary Flea Markets Signs are allowed on fences. Signs shall be installed no sooner than seven (7) days prior to the event and shall be removed within seven (7) days after the event.

6.4.11 Business/Commercial Point of Sale. Allowed in the General Business District only. A sign which is not permanently affixed to a building or mounted in the ground. Such signs may consist of banners, posters, pennants, streamers or stakes in the ground that contain a commercial or non-commercial advertising message, to be unlighted and not exceed twenty-five (25) square feet. Signs that stay in place for more than sixty (60) days or replaced by similar signs for periods exceeding sixty (60) days shall not be considered temporary signs. Banners, flags, streamers or other decorations that do not convey commercial information shall not be considered to be temporary signs.

6.4.12 Business/Commercial Event Signs. Allowed in the General Business District only. Unlighted signs of up to twenty-five (25) square feet may be displayed on private property and are limited to one (1) per street frontage announcing an event. Signs shall be installed no sooner than thirty (30) days prior to the event and shall be removed within seven (7) days after the event.

## 6.5 Removing or Reconstructing Signs Regulations

6.5 Removing or Reconstructing Signs. No sign heretofore approved and erected shall be repaired, altered or removed, nor shall any sign, or substantial part thereof,

which is blown down, destroyed or removed, be re-erected, reconstructed, rebuilt or relocated, unless it is made to comply with all applicable requirements of this By-law. (Zoning Officer and Planning Board)

**ARTICLE 25:** To see if the town will vote to amend General Bylaws, Chapter Two, Section 6.2 Flea Market Advisory Board, by renumbering said section as Section 6.0, and by amending section 6.1 by adding in bold.

## Section 6.2 Flea Market Advisory Board

### 6.1 Authorization and Appointment

Selectmen shall appoint a Flea Market Advisory Board to assist in the establishment of administrative procedures and policies. Said Advisory Board shall have seven members **consisting of 2 show promoters (who need not be Brimfield residents) and up to 5 Brimfield residents, including one representative each from the Police Department and Fire Department or 2 other representatives from emergency services;** or, take any other action thereon. (Board of Selectmen)

**ARTICLE 26:** To see if the town will vote to amend Chapter Five, Section 2.0 of the General Bylaws, entitled "Flea Market," by deleting the language shown in strikethrough text and adding the language shown in bold text as follows;

~~**Remove: 2.3.4.4- Display of Vendor Permits:** Each vendor shall prominently display the Vendor Permit during the conduct of business.~~

**Replace with:**

### **2.3.4.4 Vendor Permits:**

**Owner/operators are required to distribute a Vendor Permit to every vendor doing business on the owner/operator's field. Said permit shall be displayed at the vendor's site or otherwise made readily available by the vendor for inspection by any town official responsible for permit compliance. If a vendor is found to be without a vendor permit the owner/operator shall be notified and shall promptly distribute a permit to the vendor. Failure to comply with this requirement may result in a \$50 non-criminal fine to the owner/operator, with each day of noncompliance constituting a separate violation. Any member of the Brimfield Police Department shall have the authority to enforce the provisions of this section and to issue non-criminal fines hereunder.**

~~**Strike out completely: 2.3.4.5- Subletting:** If it is determined by the Selectmen that a "vendor" is conducting business without a "vendor permit," the owner/operator shall be assessed the cost of the vendor permit and, for purposes of allocating emergency services costs, the number of "vendor days" attributable to such~~

~~owner/operator shall be adjusted accordingly. The purpose of this provision is to control “subletting” whereby multiple spaces rented to a single vendor are actually used for the conduct of business by several vendors. [entire section amended May 21, 2007]~~

~~**2.3.9.4.1- Violations and Enforcement of This Section:** Any owner/operator or other land owner who knowingly violates this section or who permits any violation to continue shall be subject to a fine of \$200, in the case of an owner/operator, loss or non-renewal of their annual license. [Section amended May 21, 2007]~~

**Rewrite to read: If an owner/operator, having been made aware of a violation of section 2.3.9.4, allows such violation to continue then said owner/operator may be issued a non-criminal fine of \$50.00, with each day of noncompliance constituting a separate violation. Any member of the Brimfield Police Department shall have the authority to enforce the provisions of this section and to issue non-criminal fines hereunder.**

~~**2.3.10.3- Daily Hours:** No vendor may display wares for sale or otherwise conduct business until Town of Brimfield — General Bylaws May 2016 General Bylaws, Page 29 sunrise on the first legal day, or after sunset on the last legal day. Daily business shall extend no longer than sunrise to sunset. [section adopted Nov 4, 1991]~~

**Rewrite To Read:**

**2.3.10.3- Daily Hours:** No vendor may display wares for sale or otherwise conduct business until one-half hour before sunrise on the first legal day, or one-half hour after sunset on the last legal day. Daily business shall extend no longer than one-half hour before sunrise to one-half hour after sunset. For violation of this section a non-criminal fine of \$50.00 may be issued to the vendor and/or to the owner/operator, with each day of violation constituting a separate violation. Any member of the Brimfield Police Department shall have the authority to enforce the provisions of this section and to issue non-criminal fines hereunder.; or take any other action thereon. (Board of Selectmen)

**ARTICLE 27:** We, the undersigned registered voters of the Town of Brimfield, hereby petition the Board of Selectmen pursuant to M.G.L. Ch. 39, S.10 to insert the following article into the Warrant for the Brimfield Annual Town Meeting to be held on May 17, 2021 (or some other date as determined by the Board of Selectmen for the 2021 Annual Town Meeting)

Shall the town vote to have its elected Board of Health become an appointed Board of Health of the town? If a majority of votes cast at Annual Town Meeting in answer to said question is in the affirmative, and office or board shall become appointed in accordance with the provisions of MGL Chapter 41 Section 1B. (Citizens Petition)

**ARTICLE 28:** We, the undersigned registered voters of the Town of Brimfield, hereby petition the Board of Selectmen pursuant to M.G.L. Ch. 39, S.10 to insert the following article into the Warrant for the Brimfield Annual Town Meeting to be held on May 17, 2021 (or some other date as determined by the Board of Selectmen for the 2021 Annual Town Meeting)

Addition to Chapter 3, adding Section 7: “Permit and Inspection Fees”:

7.1- “All permit and inspection fees shall be reviewed every year by their respective committees and boards and then submitted for review and approval by the Board of Selectmen no later than March 31<sup>st</sup> of each calendar year.”

7.2- “All Boards and Committees shall review and re-evaluate their permit and inspection fees at the beginning of the calendar year to ensure a fair and equitable permitting and inspection process.”

7.3- “No employee of the town of Brimfield will be paid a percentage of any inspection fee, permit fee, or any other such fee or fine.” (Citizens Petition)

**ARTICLE 29:** We the undersigned registered voters of the Town of Brimfield, hereby petition the Board of Selectmen pursuant to MGL Ch. 39, S. 10 to insert the following article into the Warrant for the Brimfield Annual Town Meeting to be held on May 17, 2021 (or some other date as determined by the Board of Selectmen for the 2021 Annual Town Meeting)

To see if the Town will vote the following article or to take any other action in relation thereto:

Any registered voter shall be eligible to hold elective town office except that no full or part-time employee of the town reporting to the Board of Selectmen (BOS), either directly or whose supervisor reports to the BOS, may simultaneously hold the position of Selectman.

In addition, no former member of the BOS shall be appointed to any compensated appointed town position until 12 months following the date on which the former member on the BOS has terminated. (Citizens Petition)

**ARTICLE 30:** Article - To see if the Town will vote for the following article amending the Zoning Bylaw Section 4 by adding the following section 4.3 Estate Lots.

## **ESTATE LOTS**

The purpose of this regulation is to allow for the creation of lots for single-dwelling units only, with less than the required frontage, in exchange for increased square footage, for the purposes of preservation of open space and decreasing density in given areas.

Single-family dwellings on estate lots shall be permitted in the residential and agricultural districts.

1. Estate lots shall be created from one conforming lot in existence at the time of adoption of this section and which conforms to all provisions of the zoning by-law. No more than three (3) estate lots may be created from an existing lot that was in existence at the time of the adoption of this estate lot by-law amendment and which conforms to all the provisions of the zoning by-law.
2. A filing fee in the amount of \$150 per lot, plus all legal notification fees will be paid by the applicant to the Town of Brimfield.
3. The estate lot(s) shall have a minimum street frontage of not less than forty (40) feet and an access width of not less than forty (40) feet from the front line to the principal structure. The host lot shall meet all the zoning dimensional requirements normally required in the district.
4. No more than three (3) estate lots, and the host lot, may be adjacent to each other at the street line.
5. The area of an estate lot shall be at least five (5) acres including the access strip.
6. Front, rear and side yards must equal or exceed those normally required in the district.
7. Estate lots shall only be allowed in Residential and Agricultural-Residential Districts.
8. The grade length and location of access driveways shall be constructed and maintained to provide adequate access and shall satisfy the following standards.



A) constructed travel width of at least fifteen (15) feet plus drainage and culverts where necessary.

B) No parking areas or structures shall be allowed in the access strip.

9. There shall be maintained or kept a naturally occurring or a planted vegetated buffer zone of no less than five feet, between any estate lot(s) and any front lot sufficient to provide privacy between the two lots.
10. Plans submitted shall include the statement, "Lot(s) is in estate lot; the building is permitted only in accordance with the Brimfield Zoning By-laws; or, to take any other action in thereon. (Zoning Board of Appeals)

**ARTICLE 31:** To see if the Town will vote to raise and appropriate, borrow, or otherwise transfer from available funds, the sum of \$9,800.00 to be expended by the Police Department, subject to the requirements of applicable public procurement laws, for the purchase of Motorola, or the equivalent, hand held and/or mobile radios for use by the police department, including any incidental and related expenses; or, take any other action thereon. (Police Department)

**ARTICLE 32:** To see if the Town will vote to raise and appropriate, borrow, or vote to transfer from available funds the sum of \$47,000.00 from the Capital Purchase Stabilization Fund, to be expended by the Board of Selectmen, subject to the requirements of applicable public bidding laws, for the purchase and equipping of one new Ford Interceptor, Dodge Ram, Chevy Tahoe or any other equivalent vehicle, for use by the Brimfield Police Department as a patrol vehicle, including any incidental and related expenses; or, take any other action thereon. (Chief of Police)

**ARTICLE 33:** To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds the sum of \$35,000.00 from the Capital Purchase Stabilization Fund, to be expended by the Chief of Police, subject to the requirements of applicable public bidding laws, for the purchase and equipping of one new Ford, Dodge, Chevy, or other equivalent vehicle for use by the Brimfield Police Department as a patrol vehicle, including any incidental and related expenses; or, take any other action thereon. (Chief of Police)

**ARTICLE 34:** To see if the Town will vote for the following article amending the Zoning Bylaws or to take any other action thereto. Proposed changes to the current section are shown **Bold and underlined.**

Business District – The Business District is shown on the Zoning Map and is located along US Route 20 at a depth of 500 feet from the established side lines of US Route

20, as laid out by the Commonwealth of MA, with the exception of the portion on the Northerly side of US Route 20 from Crystal Brook to Sherman Brook, and, with the exception of the portion along US Route 20 between Wales (US Route 19 South) and Holland Road, north of Haynes Hill Road, to a depth of 750 feet from the established side lines of US Route 20 and with the exception of Large-Scale Ground-Mounted Solar Photovoltaic Installations (as allowed under the terms and definitions of Section 7A of these by-laws) to extend to a depth of 2,500 feet from established sidelines of US 20, for the parcel known and designated as Map 11-A-9, as laid out by the Commonwealth of MA. And an additional exception, adding specific parcel to the Business District exclusively for the construction of Large-Scale Ground-Mounted Solar Photovoltaic Installations (as allowed under the terms and definitions of Section 7A of these Zoning Bylaws) on the following parcels on Holland Road 17-D-6, 17-C-2 and 17-C-2.1, **and additionally parcel 9-B-1 on Dunhamtown-Palmer Road, as shown on the Assessors Maps for the Town of Brimfield.** (Citizen Petition)

**ARTICLE 35:** To see if the Town will vote to raise and appropriate, borrow, or otherwise fund the sum of \$ \_\_\_\_\_ to be expended by the Board of Selectmen for the purpose of digging a trench from the Annex to the Library to install a conduit which will house a fiber cables cable(s) for network upgrades, including any incidental and related expenses; or, take any other action thereon.  
(Board of Selectmen).

**ARTICLE 36:** To see if the Town will vote to amend Chapter One, Section 3.0 of the General Bylaws, by deleting the language shown in strikethrough text and adding the language shown in bold text as follows:

**3.1 Annual Meeting and Elections Dates by replacing in bold.**

The Annual Business and Appropriations Meeting shall be held on the ~~third Monday in May~~ **second Saturday in June** of each year, and shall begin at a time to be determined and the Annual Town Election shall be held on the ~~first Monday in June~~ **third Monday in June of in** each year. The polls shall be opened at twelve o'clock noon and shall remain open until eight o'clock in the evening. (adopted May 1975, amended May 1986, amended May 1994); or, take any other action thereon.  
(Board of Selectmen)

**ARTICLE 37:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds a sum of money to pay principal and interest due in Fiscal Year 2022 on funds borrowed for the Facilities Building Project, Article #22 voted at the May 21, 2018 Annual Town Meeting; or, take any other action thereon.  
(Finance Committee)


**ARTICLE 38:** To see if the Town will vote to raise and appropriate the sum of \$ \_\_\_\_\_ and transfer from Free Cash the sum of \$ \_\_\_\_\_ to be added to the Capital Purchase Stabilization Fund; or, take any other action thereon. (Finance Committee)


**ARTICLE 39:** To see if the Town will vote to transfer \$ \_\_\_\_\_ from Free Cash and \$ \_\_\_\_\_ from the Assessor’s Overlay Surplus or from any other available funds, to reduce the tax rate in FY22 or for any other purpose; or, take any other action thereon. (Finance Committee)

**ARTICLE 40:** To see if the Town will vote to transfer the sum of \$ \_\_\_\_\_ from available funds to the Stabilization Fund; or, take any other action thereon. (Finance Committee)

Given under our hand this 26th day of April, 2021.

BOARD OF SELECTMEN

 \_\_\_\_\_ Mike Doyle, Chairman

 \_\_\_\_\_ Paul McCarthy, Vice Chair

\_\_\_\_\_ Ryan Olszta, Selectman

 \_\_\_\_\_ Carolyn Haley, Selectman

 \_\_\_\_\_ Suzanne Collins, Selectman

A true copy, ATTEST:

\_\_\_\_\_ Robert Sullivan, Town Clerk

Posted this          day of          , 2021.

\_\_\_\_\_ Constable

# Preliminary Finance Committee Budget Recommendations for FY 2022

Submitted April 22, 2021

The accompanying financial information contains the best estimates for revenue, along with the Finance Committee recommendations for each budget line item and warrant article. These recommendations are preliminary, and there may be minor changes prior to Town Meeting. More information on proposed income and expenses are expected by Town Meeting, and copies of the Final Finance Committee Recommendations will be available at the meeting. FinCom believes that these preliminary recommendations are fiscally responsible and will help keep the Town on track to balance the budget within our means for FY 2022 and maintain the long-term financial health of the Town.

The budget target for departments and elected officials was a wage and salary increase of 2% vs. FY2021 to keep pace with inflation and no increase vs. previous year for expense line items wherever possible. Wage, salary, and expense budgets more than these targets are the result of a department request for increased hours, salary benchmark adjustment, or an expected increase in expenses.

The major capital equipment purchase being recommended in this budget is the purchase of a fire engine. This multipurpose engine will replace 3 vehicles in the Fire Department: a 22 and a 26-year-old Engine, and a 17-year-old rescue vehicle. Additional planned capital purchases are a primary police cruiser, a Police Chief vehicle, and Police Dept. mobile radio replacements. For the Highway Dept., a replacement welding machine is being requested.

For the Public Safety/Highway building project, the permanent financing of the remaining balance of about \$2.2 MM is expected to be completed by the beginning of FY2022. This will be a 15-year bond with about \$185,000 per year in principal and interest payments. While all of this payment was approved as debt excluded from Proposition 2 ½ limits, the budget being recommended by the Finance Committee reduces the additional property tax impact by about \$100,000. This approach will minimize the impact on the FY 22 tax rate due to this project.

We would like to thank all the Town departments, the Board of Selectmen, School Committee, and the School Administration for their cooperation in the budget process and for their work in managing their respective areas.

Once again, we ask for your support of the Finance Committee recommendations at Town Meeting. Your support this year will be critical to approving a balanced budget. Thank you for your past support and for your consideration of the attached recommendations at this year's Town Meeting.

Finance Committee:

Michael Moloney, Chairman  
Ted Steenson, Jr., Vice Chairman  
Andrew Rasys

Denise DuPont  
Patrick Kubala

## Notes

**ARTICLE # 3 SALARIES OF ELECTED OFFICIALS - Preliminary Finance Committee Recommendations - April 22, 2021**

Item Ref.	Account Number	Description	Appropriated					Requested		Target		Recommend	
			FY 2018	FY 2019	FY 2020	FY 2021	% +/- from FY20	FY 2022	% +/- from FY21	FY 2022	% +/- from FY21	FY 2022	% +/- from FY21
1	0114-5111	Moderator Stipend	\$ 166	\$ 166	\$ 166	\$ 169	0.0%	\$ 172	2%	\$ 172	2%	\$ 172	1.8%
2	0122-5111	Selectboard Stipend	\$ 11,366	\$ 11,366	\$ 11,366	\$ 11,366	0.0%	\$ 11,593	2%	\$ 11,366	0.0%	\$ 11,593	2.0%
3	0141-5111	Assessors Stipend	\$ 6,659	\$ 6,659	\$ 6,659	\$ 6,659	0.0%	\$ 6,792	2%	\$ 6,659	0.0%	\$ 6,792	2.0%
4	0141-5425	Assessors Longevity						\$ 111		\$ 111		\$ 111	
5	0146-5111	Tax Collector Salary	\$ 40,000	\$ -	\$ -	\$ -						\$ -	
6	0161-5111	Town Clerk Salary	\$ 22,520	\$ 22,970	\$ 23,430	\$ 23,899	2.0%	\$ 30,984	30%	\$ 24,377	2.0%	\$ 24,377	2.0%
7	0161-5425	Town Clerk / Longevity						\$ 1,175		\$ 1,175	2.0%	\$ 1,175	
8	0175-5111	Planning Board Stipend	\$ 2,871	\$ 2,871	\$ 2,871	\$ 2,928	0.0%	\$ 2,987	2%	\$ 2,987	2.0%	\$ 2,987	2.0%
9	0175-5425	Planning Board / Longevity			\$ 36	\$ 27		\$ 29	7%	\$ 29		\$ 29	
10	0193-5111	Constables Stipend	\$ 287	\$ 287	\$ 287	\$ 287	0.0%	\$ 293	2%	\$ 287	0.0%	\$ 293	2.1%
11	0294-5111	Tree Warden Salary	\$ 608	\$ 620	\$ 633	\$ 646	2.1%	\$ 659	2%	\$ 659	2.0%	\$ 659	2.0%
12	0294-5425	Tree Warden Longevity						\$ 31		\$ 31		\$ 31	
13	0320-5111	School Committee Stipend	\$ 575	\$ 575	\$ 575	\$ 575	0.0%	\$ 586	2%	\$ 575	0.0%	\$ 586	1.9%
14	0422-5111	Highway Surveyor Salary	\$ 64,037	\$ 65,318	\$ 66,625	\$ 67,958	2.0%	\$ 69,317	2%	\$ 69,317	2.0%	\$ 69,317	2.0%
15	0422-5425	Highway Surveyor Longevity						\$ 3,246		\$ 3,246		\$ 3,246	
16	0491-5111	Cemetery Board Stipend	\$ 1,703	\$ 1,737	\$ 1,772	\$ 1,807	2.0%	\$ 1,843	2%	\$ 1,843	2.0%	\$ 1,843	2.0%
17	0511-5111	Board of Health Stipend	\$ 5,793	\$ 5,909	\$ 6,028	\$ 6,149	2.0%	\$ 6,272	2%	\$ 6,272	2.0%	\$ 6,272	2.0%
18	0511-5425	Board of Health Longevity	\$ 112		\$ 59	\$ 60		\$ 61		\$ 61		\$ 61	
<b>TOTAL ARTICLE #3</b>			\$ 200,503	\$ 173,558	\$ 176,786	\$ 202,642	1.9%	\$ 136,151	-32.8%	\$ 129,167	-36.3%	\$ 129,544	-36.1%

**ARTICLE # 4 OPERATING BUDGET - Preliminary Preliminary Finance Committee Recommendations - April 22, 2021**

Item Ref.	Account Number	Description	Appropriated				Requested		Target		Recommend		
			FY 2018	FY 2019	FY 2020	FY 2021	% +/- from FY20	FY 2022	% +/- from FY21	FY 2022	% +/- from FY21	FY 2022	% +/- from FY21
19	0122-5420	Selectboard Expense	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.0%	\$ 5,000	0.0%	\$ 5,000	0.0%	\$ 5,000	0.0%
20	0123-5113	Selectboard Assistant	\$ 44,670	\$ 45,563	\$ 46,475	\$ 48,334	2.0%	\$ 56,355	16.6%	\$ 49,301	2.0%	\$ 49,301	2.0%
21	0123-5114	Shared Clerk Wages			\$ 6,188	\$ 6,312		\$ 12,894		\$ 6,438	2.0%	\$ 12,894	2.0%
22	0122-5430	Large Commercial Project Inspection Services			\$ 3,170	\$ 3,170		\$ 3,170		\$ 3,170	0.0%	\$ 3,170	0.0%
23	0131-5114	Finance Committee Clerk	\$ 1,137	\$ 1,160	\$ 1,184	\$ 1,208	2.1%	\$ 1,232	2.0%	\$ 1,232	2.0%	\$ 1,232	2.0%
24	0131-5420	Finance Committee Exp.	\$ 400	\$ 400	\$ 400	\$ 400	0.0%	\$ 400	0.0%	\$ 400	0.0%	\$ 400	0.0%
25	0132-5960	Reserve Fund	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	0.0%	\$ 80,000	0.0%	\$ 80,000	0.0%	\$ 80,000	0.0%
26	0135-5112	Town Accountant Salary	\$ 30,600	\$ 31,212	\$ 37,500	\$ 38,250	20.1%	\$ 46,500	21.6%	\$ 39,015	2.0%	\$ 46,500	21.6%
27	0135-5114	Town Accountant Clerk	\$ 324	\$ 330	\$ 337	\$ 344	2.1%	\$ 351		\$ 351	2.0%	\$ 351	2.0%
28	0135-5303	Town Audit	\$ 11,000	\$ 11,000	\$ 12,500	\$ 12,500	13.6%	\$ 14,000	12.0%	\$ 12,500	0.0%	\$ 14,000	12.0%
29	0135-5420	Town Accountant Expense	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	0.0%	\$ 2,000		\$ 2,000	0.0%	\$ 2,000	0.0%
30	0135-6421	Town Accountant Certification.	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.0%	\$ 1,000		\$ 1,000	0.0%	\$ 1,000	0.0%
31	0141-5113	Assessor's Deputy	\$ 51,441	\$ 52,470	\$ 53,520	\$ 54,590	2.0%	\$ 75,682	38.6%	\$ 55,682	2.0%	\$ 55,682	2.0%
32	0141-5300	Assessor's Property Maint.	\$ 7,760	\$ 7,900	\$ 8,100	\$ 8,300	2.5%	\$ 8,300	0.0%	\$ 8,300	0.0%	\$ 8,300	0.0%
33	0141-5303	Assessor's Revaluation Fund	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.0%	\$ 5,000	0.0%	\$ 5,000	0.0%	\$ 5,000	0.0%
34	0141-5420	Assessor's Expense	\$ 9,430	\$ 9,430	\$ 8,930	\$ 8,930	-5.3%	\$ 8,930	0.0%	\$ 8,930	0.0%	\$ 8,930	0.0%
35	0141-5430	GIS Town Mapping & Web Hosting			\$ 4,450	\$ 4,450		\$ 4,450	0.0%	\$ 4,450	0.0%	\$ 4,450	0.0%
36	0141-6422	Deputy Assessor Certification				\$ 1,000		\$ 1,000		\$ 1,000	100.0%	\$ 1,000	100.0%
37	0145-5111	Treasurer/Collector Salary	\$ 41,778	\$ 55,080	\$ 56,182	\$ 80,000	2.0%	\$ 73,440	-8.2%	\$ 73,440	2.0%	\$ 73,440	-8.2%
38	0145-5113	Assistant Treasurer [Collector]	\$ 13,090	\$ 24,014	\$ 28,300	\$ 30,984	17.8%	\$ 32,820	5.9%	\$ 31,604	2.0%	\$ 32,820	5.9%
39	0145-5420	Town Treasurer [& Collector] Ex	\$ 10,600	\$ 17,000	\$ 21,360	\$ 17,680	25.6%	\$ 17,680	0.0%	\$ 17,680	0.0%	\$ 17,680	0.0%
40	0145-5425	Longevity Awards	\$ 3,910	\$ 8,290	\$ 3,393	\$ 1,056	-59.1%	\$ 9,820	829.9%	\$ 1,056	0.0%	\$ 9,820	829.9%
41	0145-6421	Town Treasurer Certification	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.0%	\$ 1,000	0.0%	\$ 1,000	0.0%	\$ 1,000	0.0%
42	0145-5436	GASB Expense	\$ 1,000	\$ 1,000	\$ 5,850	\$ 5,850	485.0%	\$ 5,850	0.0%	\$ 5,850	0.0%	\$ 5,850	0.0%
43	0146-5116	Assistant Tax Collector	\$ 13,000	\$ -	\$ -	\$ -		\$ -		\$ -	0.0%	\$ -	0.0%
44	0145-6420	Treasurer/Collector Dept. Training	\$ -	\$ -	\$ -	\$ 15,000		\$ -		\$ -	100.0%	\$ -	100.0%
45	0146-5114	Tax Collector Clerical	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	2.0%	\$ -	2.0%
46	0146-5420	Tax Collector Expense	\$ 10,000	\$ -	\$ -	\$ -		\$ -		\$ -	0.0%	\$ -	0.0%
47	0145-5437	Vendor Software Support	\$ 13,320	\$ 12,330	\$ 11,540	\$ 11,540	-6.4%	\$ 11,780	2.1%	\$ 11,540	0.0%	\$ 11,780	2.1%
48	0146-6422	Tax Collector Certification	\$ 1,000	\$ -	\$ -	\$ -		\$ -		\$ -	0.0%	\$ -	0.0%



ARTICLE # 4 OPERATING BUDGET - Continued		Appropriated					Requested		Target		Recommend		
		FY 2018	FY 2019	FY 2020	FY 2021	% +/- from FY20	FY 2022	% +/- from FY21	FY 2022	% +/- from FY21	FY 2022	% +/- from FY21	
Item Ref.	Account Number	Description											
Preliminary Finance Committee Recommendations - April 22, 2021													
49	0151-5302	Town Counsel	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	0.0%	\$ 25,000	0.0%	\$ 25,000	0.0%
50	0161-5420	Town Clerk Expense	\$ 2,900	\$ 2,900	\$ 2,900	\$ 2,900	\$ 2,900	\$ 2,900	0.0%	\$ 2,900	0.0%	\$ 2,900	0.0%
51	0162-5116	Clerk's Office Wages	\$ 4,349	\$ 4,436	\$ 4,525	\$ 4,616	\$ 4,708	\$ 4,708	2.0%	\$ 4,708	2.0%	\$ 4,708	2.0%
52	0162-5420	Election Expense	\$ 3,700	\$ 3,700	\$ 3,700	\$ 3,700	\$ 3,700	\$ 3,700	0.0%	\$ 3,700	0.0%	\$ 3,700	0.0%
53	0171-5114	Conservation Clerk	\$ 8,523	\$ 8,693	\$ 8,867	\$ 9,044	\$ 9,225	\$ 9,225	2.0%	\$ 9,225	2.0%	\$ 9,225	2.0%
54	0171-5683	Conservation Expense	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0.0%	\$ 1,500	0.0%	\$ 1,500	0.0%
55	0172-5420	Open Space Planning Comm -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0.0%	\$ 3,000	0.0%	\$ 3,000	0.0%
56	0175-5114	Planning Board Clerk	\$ 2,982	\$ 3,042	\$ 3,103	\$ 3,165	\$ 3,228	\$ 3,228	2.0%	\$ 3,228	2.0%	\$ 3,228	-100.0%
57	0175-5300	Pioneer Valley Plan. Fee	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	0.0%	\$ 600	0.0%	\$ 600	3.3%
58	0175-5420	Planning Board Expense	\$ 600	\$ 600	\$ 600	\$ 600	\$ 1,600	\$ 1,600	166.7%	\$ 1,600	166.7%	\$ 600	0.0%
59	0176-5114	Zoning Board Clerk	\$ 1,344	\$ 1,371	\$ 1,399	\$ 1,958	\$ 1,997	\$ 1,997	2.0%	\$ 1,997	2.0%	\$ 1,997	-100.0%
60	0176-5420	Zoning Board Expense	\$ 896	\$ 896	\$ 896	\$ 896	\$ 896	\$ 896	0.0%	\$ 896	0.0%	\$ 896	0.0%
61	0192-5116	Town Hall Custodian	\$ 8,539	\$ 8,710	\$ 8,885	\$ -	\$ -	\$ -	2.0%	\$ -	2.0%	\$ -	0.0%
62	0192-5200	Telephone Expense	\$ 13,000	\$ 7,200	\$ 11,000	\$ 15,000	\$ 15,000	\$ 15,000	52.8%	\$ 15,000	0.0%	\$ 15,000	0.0%
63	0192-5382	Town Reports	\$ 7,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0.0%	\$ 3,000	0.0%	\$ 3,000	0.0%
64	0192-5450	Town Hall Expense	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	0.0%	\$ 16,000	0.0%	\$ 16,000	0.0%
65	0195-5383	Computer Maintenance	\$ 10,500	\$ 10,500	\$ 12,900	\$ 23,900	\$ 23,900	\$ 23,900	22.9%	\$ 23,900	0.0%	\$ 23,900	0.0%
66	0195-5391	Code Red	\$ 3,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000		\$ 3,000	0.0%	\$ 3,000	
67	0210-5112	Police Chief Salary	\$ 53,578	\$ 54,650	\$ 60,743	\$ 67,121	\$ 69,517	\$ 69,517	11.1%	\$ 69,517	3.6%	\$ 69,517	3.6%
68	0210-5114	Police Dept. Clerk	\$ 3,612	\$ 4,392	\$ 4,480	\$ 4,570	\$ 4,661	\$ 4,661	2.0%	\$ 4,661	2.0%	\$ 4,661	2.0%
69	0210-5116	Police Dept. Payroll	\$ 126,764	\$ 164,029	\$ 179,810	\$ 250,018	\$ 265,100	\$ 265,100	9.6%	\$ 265,100	6.0%	\$ 265,100	6.0%
70	0210-5480	Police Dept. Expense	\$ 23,183	\$ 30,000	\$ 31,000	\$ 31,600	\$ 37,920	\$ 37,920	3.3%	\$ 37,920	20.0%	\$ 37,920	20.0%
71	0211-5420	Parking Clerk Expense	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	0.0%	\$ 100	0.0%	\$ 100	0.0%
72	0220-5112	Fire Chief Salary	\$ 21,888	\$ 27,360	\$ 27,908	\$ 28,466	\$ 29,035	\$ 29,035	2.0%	\$ 29,035	2.0%	\$ 29,035	2.0%

ARTICLE # 4 OPERATING BUDGET - continued		Appropriated						Requested		Target		Recommend	
Preliminary Finance Committee Recommendations - April 22, 2021		FY 2018	FY 2019	FY 2020	FY 2021	% +/- from FY20	FY 2022	% +/- from FY21	FY 2022	% +/- from FY21	FY 2022	% +/- from FY21	
Item Ref.	Account Description Number												
73	0220-5118	Fire Inspector	\$ 14,963	\$ 15,262	\$ 15,568	\$ 15,879	\$ 16,197	2.0%	\$ 16,197	2.0%	\$ 16,197	2.0%	
74	0220-5114	Fire Admin Assistant				\$ 2,000			\$ 2,000				
75	0220-5116	Fire Dept. Wages	\$ 64,517	\$ 65,807	\$ 67,124	\$ 67,124	\$ 67,124	0.0%	\$ 67,124	0.0%	\$ 67,124	0.0%	
76	0220-5882	Public Safety Complex Expense	\$ 2,000	\$ 2,000	\$ 2,000	\$ 3,000	\$ 4,000	33.3%	\$ 4,000	33.3%	\$ 4,000	33.3%	
77	0220-5580	Fire Dept. Expense	\$ 32,008	\$ 32,008	\$ 32,008	\$ 44,278	\$ 44,278	0.0%	\$ 44,278	0.0%	\$ 44,278	0.0%	
78	0220-5872	Fire Small Equipment	\$ 9,000	\$ 9,000	\$ 9,000				\$ -		\$ -		
79	0220-5876	Personal Protective Equipment	\$ 8,400	\$ 8,400	\$ 8,400	\$ 8,400	\$ 8,400	0.0%	\$ 8,400	0.0%	\$ 8,400	0.0%	
80	0231-5380	Ambulance	\$ 83,125	\$ 85,203	\$ 144,360	\$ 151,589	\$ 155,379	69.4%	\$ 155,379	2.5%	\$ 155,379	2.5%	
81	0241-5112	Building Commissioner/Zoning	\$ 23,771	\$ 24,246	\$ 24,731	\$ 25,226	\$ 25,731	2.0%	\$ 25,731	2.0%	\$ 25,731	2.0%	
82	0241-5113	Assistant Building Inspector	\$ 650	\$ 663	\$ 677	\$ 691	\$ 705	2.1%	\$ 705	2.0%	\$ 705	2.0%	
83	0241-5478	Building Dept. Office Expense	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	0.0%	\$ 4,000	0.0%	\$ 4,000	0.0%	
84	0241-5115	Building Inspector Clerk	\$ 7,605	\$ 7,757	\$ 10,546	\$ 10,757	\$ 14,629	35.9%	\$ 14,629	36.0%	\$ 14,629	36.0%	
85	0241-5480	Zoning Officer Raze Buildings	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.0%	\$ 5,000	0.0%	\$ 5,000	0.0%	
86	0241-9300	Building Dept. Software	\$ -	\$ -	\$ 3,810	\$ 5,017	\$ 5,017		\$ 5,017	0.0%	\$ 5,017	0.0%	
87	0245-5112	Electrical Inspector Salary	\$ 10,404	\$ 10,612	\$ 10,825	\$ 11,042	\$ 11,263	2.0%	\$ 11,263	2.0%	\$ 11,263	2.0%	
88	0245-5113	Asst. Electrical Inspector	\$ 416	\$ 424	\$ 433	\$ 442	\$ 451	2.1%	\$ 451	2.0%	\$ 451	2.0%	
89	0291-5420	Emergency Mgt. Expense	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,500	0.0%	\$ 1,500	50.0%	\$ 1,500	50.0%	
90	0292-5116	Animal Control Officer Salary	\$ 6,725	\$ 6,860	\$ 6,998	\$ 7,500	\$ 8,000	2.0%	\$ 8,000	6.7%	\$ 8,000	6.7%	
91	0292-5580	Animal Control Expense	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	0.0%	\$ 600	0.0%	\$ 600	0.0%	
92	0294-5116	Tree Warden Wages	\$ 1,811	\$ 1,847	\$ 1,884	\$ 1,922	\$ 1,960	2.0%	\$ 1,960	2.0%	\$ 1,960	2.0%	
93	0294-5880	Tree Warden Expense	\$ 9,740	\$ 9,740	\$ 19,480	\$ 19,480	\$ 19,480	100.0%	\$ 19,480	0.0%	\$ 19,480	0.0%	
94	0294-5881	Diseased Tree	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -		\$ -		
95	0298-5210	Town Electric	\$ 30,462	\$ 30,462	\$ 30,462	\$ 30,462	\$ 30,462	0.0%	\$ 30,462	0.0%	\$ 30,462	0.0%	
96	0298-5220	Town Heating Oil / Propane	\$ 25,000	\$ 25,000	\$ 25,000	\$ 27,500	\$ 27,500	0.0%	\$ 27,500	0.0%	\$ 27,500	0.0%	
97	0298-5225	Heating Maint/Repair			\$ 4,000	\$ 4,000	\$ 4,000		\$ 4,000	0.0%	\$ 4,000	0.0%	
98	0298-5230	Town Gasoline / Diesel	\$ 52,000	\$ 48,000	\$ 51,000	\$ 51,000	\$ 51,000	6.3%	\$ 51,000	0.0%	\$ 51,000	0.0%	
99	0298-5235	Fuel Tank Maint. & Repair		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000		\$ 4,000	0.0%	\$ 4,000	0.0%	
100	0298-5240	Street Lights	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	0.0%	\$ 14,000	0.0%	\$ 14,000	0.0%	

<b>ARTICLE # 4 OPERATING BUDGET - continued</b>		<b>Appropriated</b>										<b>Requested</b>		<b>Target</b>		<b>Recommend</b>	
Preliminary Finance Committee Recommendations - April 22, 2021		FY 2018	FY 2019	FY 2020	FY 2021	% +/- from FY20	FY 2022	% +/- from FY21	FY 2022	% +/- from FY21	FY 2022	% +/- from FY21	FY 2022	% +/- from FY21	FY 2022	% +/- from FY21	
Item Ref.	Account Number	Description															
101	0320-5321	Reg. School Assessment	\$ 2,185,422	\$ 2,265,695	\$ 2,333,860	\$ 2,263,705	\$ 2,295,406	1.4%	\$ 2,263,705	0.0%	\$ 2,295,406	1.4%	\$ 2,263,705	0.0%	\$ 2,295,406	1.4%	
102	0320-5322	Reg. School Transportation	\$ 95,000	\$ 75,828	\$ 68,540	\$ 57,700	\$ 62,822	8.9%	\$ 57,700	0.0%	\$ 62,822	8.9%	\$ 57,700	0.0%	\$ 62,822	8.9%	
103	0320-5700	Elementary School	\$ 3,899,132	\$ 3,900,238	\$ 3,951,445	\$ 4,056,666	\$ 4,175,962	2.9%	\$ 4,056,666	0.0%	\$ 4,175,962	2.9%	\$ 4,056,666	0.0%	\$ 4,175,962	2.9%	
104	0320-5916	TRHS Principal & Interest	\$ (38,009)	\$ (57,294)	\$ (80,673)	\$ (136,355)	\$ -	-100.0%	\$ -	0.0%	\$ -	-100.0%	\$ -	0.0%	\$ -	-100.0%	
105	0422-5116	General Highway Wage	\$ 215,587	\$ 225,039	\$ 229,540	\$ 271,259	\$ 276,684	2.0%	\$ 276,684	2.0%	\$ 276,684	2.0%	\$ 276,684	2.0%	\$ 276,684	2.0%	
106	0422-5112	Admin. Asst. Highway Wage	\$ 14,794	\$ 15,090	\$ 15,495	\$ 15,805	\$ 16,121	2.0%	\$ 16,121	2.0%	\$ 16,121	2.0%	\$ 16,121	2.0%	\$ 16,121	2.0%	
107	0422-5240	Highway Mach. Maint.	\$ 40,951	\$ 40,951	\$ 42,951	\$ 42,951	\$ 42,951	0.0%	\$ 42,951	0.0%	\$ 42,951	0.0%	\$ 42,951	0.0%	\$ 42,951	0.0%	
108	0422-5241	Town Road Maint.	\$ 67,180	\$ 67,180	\$ 67,180	\$ 67,180	\$ 67,180	0.0%	\$ 67,180	0.0%	\$ 67,180	0.0%	\$ 67,180	0.0%	\$ 67,180	0.0%	
109	0422-5430	Highway Barn Expense	\$ 2,565	\$ 2,565	\$ 8,565	\$ 8,565	\$ 8,565	233.9%	\$ 8,565	0.0%	\$ 8,565	0.0%	\$ 8,565	0.0%	\$ 8,565	0.0%	
110	0423-5116	Snow Wage	\$ 17,746	\$ 18,101	\$ 18,464	\$ 18,833	\$ 19,210	2.0%	\$ 19,210	2.0%	\$ 19,210	2.0%	\$ 19,210	2.0%	\$ 19,210	2.0%	
111	0423-5680	Highway Winter General	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000	0.0%	\$ 56,000	0.0%	\$ 56,000	0.0%	\$ 56,000	0.0%	\$ 56,000	0.0%	
112	0433-5200	Trash Contract	\$ 196,389	\$ 202,281	\$ 209,361	\$ 209,361	\$ 213,538	2.0%	\$ 209,361	0.0%	\$ 213,538	2.0%	\$ 209,361	0.0%	\$ 213,538	2.0%	
113	0433-5580	Landfill Maint. & Expense	\$ 3,350	\$ 3,350	\$ 3,350	\$ 3,350	\$ 7,350	119.4%	\$ 3,350	0.0%	\$ 7,350	119.4%	\$ 3,350	0.0%	\$ 7,350	119.4%	
114	0491-5116	Cemetery Wages	\$ 13,884	\$ 14,162	\$ 14,446	\$ 14,735	\$ 15,030	2.0%	\$ 15,030	2.0%	\$ 15,030	2.0%	\$ 15,030	2.0%	\$ 15,030	2.0%	
115	0491-5460	Cemetery Expense	\$ 1,990	\$ 1,990	\$ 1,990	\$ 1,990	\$ 1,990	0.0%	\$ 1,990	0.0%	\$ 1,990	0.0%	\$ 1,990	0.0%	\$ 1,990	0.0%	
116	0511-5114	Board of Health Wages	\$ 38,180	\$ 38,944	\$ 39,723	\$ 40,517	\$ 41,327	2.0%	\$ 41,327	2.0%	\$ 41,327	2.0%	\$ 41,327	2.0%	\$ 41,327	2.0%	
117	0511-5420	Board of Health Expense	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	0.0%	\$ 8,000	0.0%	\$ 8,000	0.0%	\$ 8,000	0.0%	\$ 8,000	0.0%	
118	0512-5113	Board of Health Agent	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	0.0%	\$ 25,000	0.0%	\$ 25,000	0.0%	\$ 25,000	0.0%	\$ 25,000	0.0%	
119	0512-5114	Plumbing Inspector	\$ 8,323	\$ 8,489	\$ 8,659	\$ 8,832	\$ 9,009	2.0%	\$ 9,009	2.0%	\$ 9,009	2.0%	\$ 9,009	2.0%	\$ 9,009	2.0%	
120	0512-5115	Food Inspector	\$ 6,242	\$ 6,367	\$ 6,495	\$ 6,625	\$ 6,758	2.0%	\$ 6,758	2.0%	\$ 6,758	2.0%	\$ 6,758	2.0%	\$ 6,758	2.0%	
121	0519-5116	Animal/Barn Inspector	\$ 2,021	\$ 2,061	\$ 2,103	\$ 2,145	\$ 2,188	2.0%	\$ 2,188	2.0%	\$ 2,188	2.0%	\$ 2,188	2.0%	\$ 2,188	2.0%	
122	0519-5580	Animal/Barn Insp. Expense	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	0.0%	\$ 350	0.0%	\$ 350	0.0%	\$ 350	0.0%	\$ 350	0.0%	
123	0541-5112	Council on Aging Director	\$ 19,662	\$ 22,880	\$ 23,338	\$ 26,838	\$ 27,375	2.0%	\$ 27,375	2.0%	\$ 27,375	2.0%	\$ 27,375	2.0%	\$ 27,375	2.0%	
124	0541-5116	Council on Aging Activity Dir.	\$ 13,054	\$ 13,315	\$ 13,582	\$ 14,125	\$ 15,584	10.3%	\$ 15,584	10.3%	\$ 15,584	10.3%	\$ 14,408	2.0%	\$ 15,584	10.3%	
125	0541-5118	Council on Aging Staffing	\$ 13,054	\$ 13,315	\$ 13,582	\$ 14,125	\$ 15,584	10.3%	\$ 15,584	10.3%	\$ 15,584	10.3%	\$ 14,408	2.0%	\$ 15,584	10.3%	

<b>ARTICLE # 4 OPERATING BUDGET - continued</b>		<b>Appropriated</b>						<b>Requested</b>		<b>Target</b>		<b>Recommend</b>	
<b>Preliminary Finance Committee Recommendations - April 22, 2021</b>		<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>% +/- from FY20</b>	<b>FY 2022</b>	<b>% +/- from FY21</b>	<b>FY 2022</b>	<b>% +/- from FY21</b>	<b>FY 2022</b>	<b>% +/- from FY21</b>	
<b>Item Ref.</b>	<b>Account Number Description</b>												
126	0541-5421 Council on Aging Snow Remove	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,000	0.0%	\$ 2,000	0.0%	\$ 2,000	0.0%	\$ 2,000	0.0%	
127	0541-5420 Council on Aging Expense	\$ 16,000	\$ 16,000	\$ 20,650	\$ 21,850	29.1%	\$ 21,850	0.0%	\$ 21,850	0.0%	\$ 21,850	0.0%	
128	0541-9868 Council on Aging Van Expense	\$ 2,000	\$ 2,000	\$ 2,000	\$ 1,400	0.0%	\$ 1,400		\$ 1,400	0.0%	\$ 1,400	0.0%	
129	0543-5113 Veterans Grave Expense	\$ 474	\$ 474	\$ 474	\$ 474	0.0%	\$ 474	0.0%	\$ 474	0.0%	\$ 474	0.0%	
130	0543-5580 Veterans Agent Expense	\$ 1,925	\$ 1,925	\$ 1,925	\$ 1,925	0.0%	\$ 965	-49.9%	\$ 1,925	0.0%	\$ 965	-49.9%	
131	0543-5770 Veterans Service Benefit	\$ 56,000	\$ 56,000	\$ 63,000	\$ 63,000	12.5%	\$ 63,000	0.0%	\$ 63,000	0.0%	\$ 63,000	0.0%	
132	0543-5771 Veterans Service Agent	\$ 10,186	\$ 10,390	\$ 10,598	\$ 10,810	2.0%	\$ 11,986	10.9%	\$ 11,026	2.0%	\$ 10,810	0.0%	
133	0610-5112 Library Director Salary	\$ 34,526	\$ 35,217	\$ 35,922	\$ 36,640	2.0%	\$ 37,373	2.0%	\$ 37,373	2.0%	\$ 37,373	2.0%	
134	0610-5116 Library Wages	\$ 37,907	\$ 41,360	\$ 42,188	\$ 43,032	2.0%	\$ 43,893	2.0%	\$ 43,893	2.0%	\$ 43,893	2.0%	
135	0610-5420 Library Expense	\$ 29,295	\$ 29,295	\$ 29,295	\$ 29,295	0.0%	\$ 29,295	0.0%	\$ 29,295	0.0%	\$ 29,295	0.0%	
136	0630-5350 Recreation Expense	\$ 5,000	\$ 7,500	\$ 7,500	\$ 7,500	0.0%	\$ 7,500	0.0%	\$ 7,500	0.0%	\$ 7,500	0.0%	
137	0630-5351 Trail Committee Expense		\$ 2,000	\$ 2,000	\$ 2,000	0.0%	\$ 2,000		\$ 2,000	0.0%	\$ 2,000	0.0%	
138	0691-5580 Historical Committee Exp.	\$ 750	\$ 750	\$ 750	\$ 750	0.0%	\$ 750	0.0%	\$ 750	0.0%	\$ 750	0.0%	
139	0692-5351 Memorial Day	\$ 500	\$ 500	\$ 500	\$ 750	0.0%	\$ 750	0.0%	\$ 750	0.0%	\$ 750	0.0%	
140	0699-5890 Agriculture Commission Expens	\$ 200	\$ 200	\$ 200	\$ 200	0.0%	\$ 200		\$ 200	0.0%	\$ 200	0.0%	
141	0910-5175 Group Health Insurance	\$ 301,500	\$ 301,500	\$ 331,650	\$ 361,465	10.0%	\$ 433,120	19.8%	\$ 361,465	0.0%	\$ 433,120	19.8%	
142	0910-5176 Workers Comp. Insurance	\$ 23,000	\$ 23,000	\$ 24,150	\$ 34,776	5.0%	\$ 30,000	-13.7%	\$ 34,776	0.0%	\$ 30,000	-13.7%	
143	0911-5177 County Retirement	\$ 299,030	\$ 296,990	\$ 344,069	\$ 335,782	15.9%	\$ 421,254	25.5%	\$ 335,782	0.0%	\$ 421,254	25.5%	
144	0916-5170 Payroll Taxes	\$ 66,549	\$ 70,000	\$ 75,000	\$ 75,000	7.1%	\$ 75,000	0.0%	\$ 75,000	0.0%	\$ 75,000	0.0%	
145	0945-5741 Gen. Prop. & Liab. Insurance	\$ 72,500	\$ 74,500	\$ 78,225	\$ 83,618	5.0%	\$ 95,000	13.6%	\$ 83,618	0.0%	\$ 95,000	13.6%	
146	0996-5961 OPEB Fund	\$ 10,000	\$ 10,000	\$ 30,000	\$ 30,000	200.0%	\$ 30,000		\$ 30,000	0.0%	\$ 30,000	0.0%	
147	<b>TOTAL ARTICLE # 4</b>	\$ 8,990,504	\$ 9,119,847	\$ 9,443,061	\$ 9,620,130	4.3%	\$ 10,241,506	6.5%	\$ 9,842,994	2.3%	\$ 10,212,276	6.2%	
148	<b>TOTAL ARTICLES # 3 &amp; # 4</b>	\$ 9,191,007	\$ 9,293,405	\$ 9,619,847	\$ 9,822,772	4.3%	\$ 10,377,657	5.6%	\$ 9,972,161	0.0%	\$ 10,341,820	5.3%	

**Finance Committee Preliminary Recommendations - FY 22 Warrant Articles - April 22, 2021**

Article #	Sponsor	Description	Requested Amount R&A	Requested Amount Other Sources	FinCom Vote Motion	Other Funding Source / Comment
1	Selectboard	Reports of Officers			Approve	
2	Various	Unchanged Revolving Funds			Approve	
3	Selectboard	Salaries of Elected Town Officers	\$ 129,544		Approve	
4	Selectboard	Town Operating Expenses	\$ 10,212,276		Approve	
5	Selectboard	Unpaid Bills for FY 2021			Approve	
6	Selectboard	Unpaid Bills prior to FY 2021			Approve	
7	Selectboard	Flea Market fund			Approve	
8	Highway	Accept Chapter 90 Funds State			Approve	
9	Highway	Highway Surveyor Enter Contracts			Approve	
10	Highway	Match Road Construction Grants From State			Approve	
11	Selectboard	Authorize Treasurer to Borrow in Anticipation			Approve	
12	Selectboard	Authorize Treasurer to Borrow in Anticipation			Approve	
13	Selectboard	Authorize Selectboard to Contract			Approve	
14	Treasurer	Tax Title Fund	\$ 15,000		Approve	
15	Conservation	Conservation Fund	\$ 500		Approve	
16	Selectboard	Building and Structure Maintenance	\$ 50,000		Approve	
17	Selectboard	Lake Sherman Weed Control		\$ 12,000	Approve	Transfer from Thames River Grant
18	Fire Dept	Capital Purchase - Fire Engine		\$ 550,000	Approve	Capital Purchase Stabilization Fund
19	Highway	Capital Purchase - Welder	\$ 4,000		Approve	
20	Planning Board	Zoning Bylaw - Site plan review			Defer to Petitioner	
21	Planning Board	Zoning Bylaw - Site plan rules & regulations			Defer to Petitioner	

Finance Committee Preliminary Recommendations - FY 22 Warrant Articles - April 22, 2021						
Article #	Sponsor	Description	Requested Amount R&A	Requested Amount Other Sources	FinCom Vote Motion	Other Funding Source / Comment
22	Planning Board	Zoning Bylaw - Marijuana Delivery Establishment - Definitions			Defer to Petitioner	
23	Zoning Officer/Planning Board	Zoning Bylaw - Signs - Delete section 3.5.5.3			Defer to Petitioner	
24	Zoning Officer/Planning Board	Zoning Bylaw - Sign and Sign Regulations			Defer to Petitioner	
25	Selectboard	General Bylaw - Flea Market Advisory Board			Defer to Petitioner	
26	Selectboard	General Bylaw - Flea Market			Defer to Petitioner	
27	Citizen Petition	Appointed Board of Health			Defer to Petitioner	
28	Citizen Petition	Permit & Inspection fee annual review			Defer to Petitioner	
29	Citizen Petition	BOS - Town Employee conflict of interest			Defer to Petitioner	
30	Zoning Board of Appeals	Zoning Bylaw - Allow Estate Lot Subdivision			Defer to Petitioner	
31	Chief of Police	Police Radio Replacement	\$ 9,800		Approve	
32	Chief of Police	Capital Purchase - Police Vehicle	\$ 47,000		Approve	
33	Chief of Police	Capital Purchase - Police Vehicle	\$ 35,000		Approve	
34	Citizen Petition	Zoning Bylaw - Add lot to Large Scale Solar Bylaw			Defer to Petitioner	
35	Selectboard	Library Fiber Optic Connection			Pending addition cost information	Amount in article blank - need defined amount
36	Selectboard	General Bylaw - Town Meeting & Annual election date change			Defer to Petitioner	
37	FinCom	Building Project Principal & Interest	\$ 188,623	\$ -	Approve	R&A - Prop 2 1/2 excuded debt
38	FinCom	Free Cash and R&A to Cap Purchase Stabilization Fund	\$ 350,000		Approve	R&A
39	FinCom	Free Cash and Overlay Surplus to Reduce Tax Rate	\$ 393,179	\$ -	Approve	Free Cash
40	FinCom	Free Cash to Stabilization Fund	\$ -		No Action	
			R & A Total (less Article 3 & 4)			
			\$ 699,923			
			Other Sources Total		\$ 562,000	

## Finance Committee Preliminary Budget April 22, 2021 Fiscal Year 2022 Budget

	FY 2018 Tax Calc.	FY 2019 Tax Calc.	FY 2020 Tax Calc.	% Change 19 to 20	FY 2021	% Change 20 to 21	FY 2022 Recommended	% Change 21 to 22	change
<b>EXPENDITURES</b>									
1 TRHS Operation Assessment	2,185,422	2,265,695	2,333,860	6.79%	2,263,705	-3.01%	2,295,406	1%	31,701
2 Regional School Transportation	95,000	75,828	68,540	-27.85%	57,700	-15.82%	62,822	9%	5,122
3 TRHS Debt Service (P&I)	(38,009)	(57,294)	(80,673)	112.25%	(136,355)	69.02%	-	-	136,355
4 <b>Total TRHS</b>	<b>2,337,413</b>	<b>2,284,229</b>	<b>2,321,727</b>	-0.67%	<b>2,185,050</b>	-5.89%	<b>2,358,228</b>	8%	173,178
5 Elementary School Operation	3,499,132	3,500,238	3,551,445	1.50%	3,656,666	2.96%	3,775,962	3%	119,296
6 Special Education & Vocational	400,000	400,000	400,000	0.00%	400,000	0.00%	400,000	0%	-
7 Elementary School Debt Service									
8 <b>Total Elementary School</b>	<b>3,899,132</b>	<b>3,900,238</b>	<b>3,951,445</b>	1.34%	<b>4,056,666</b>	2.66%	<b>4,175,962</b>	3%	119,296
9 Trash Contract	196,389	202,281	209,361	6.61%	209,361	0.00%	213,538	2%	4,177
10 Insurance and Benefits (including vet serv ben)	818,579	821,990	916,094	11.91%	953,641	4.10%	1,117,374	17%	163,733
11 Municipal Energy Use	121,462	117,462	120,462	-0.82%	122,962	2.08%	122,962	0%	-
12 Municipal Department Operations ***	1,776,142	1,836,297	2,100,758	18.28%	2,295,092	9.25%	2,353,756	3%	58,664
13 <b>Total Municipal</b>	<b>2,912,572</b>	<b>2,978,030</b>	<b>3,346,675</b>	14.90%	<b>3,581,056</b>	7.00%	<b>3,807,630</b>	6%	226,574
14 <b>TOTAL School/Municipal Operations</b>	<b>9,149,117</b>	<b>9,238,325</b>	<b>9,619,847</b>	5.15%	<b>9,822,772</b>	2.11%	<b>10,341,820</b>	5%	519,048
15 <b>Other Warrants Funded by R&amp;A</b>	<b>522,150</b>	<b>577,000</b>	<b>701,400</b>	34.33%	<b>1,139,513</b>	62.46%	<b>699,923</b>	-39%	(439,590)
16 TOTAL Raise & Appropriate	9,671,267	9,815,325	10,321,247	6.72%	10,962,285	6.21%	11,041,743	1%	79,458
17 Warrant Articles Funded Other Sources	468,766	5,105,672	11,000	-97.65%	935,787	8407.15%	562,000	-40%	(373,787)
18 Total Cherry Sheet Offsets	4,698	4,903	5,407	15.09%	5,549	2.63%	6,659	20%	1,110
19 Snow & Ice Deficit (net of assistance)	61,262	58,812	24,992	-59.20%	6,405	-74.37%	30,000	368%	23,595
20 State/County/School Choice Charges	106,613	104,269	150,199	40.88%	115,997	-22.77%	87,852	-24%	(28,145)
21 Collector's Tax Title Assessment	10,000	10,000	10,000	0.00%	30,000	200.00%	10,000	-67%	(20,000)
22 Overlay Additions	136,501	130,000	140,000	2.56%	166,897	19.21%	150,000	-10%	(16,897)
23 Total Other Expenses									
24 <b>TOTAL EXPENDITURES</b>	<b>10,459,107</b>	<b>15,228,981</b>	<b>10,662,845</b>	1.95%	<b>12,222,920</b>	14.63%	<b>11,888,254</b>	-3%	(334,666)

## Finance Committee Preliminary Budget April 22, 2021 Fiscal Year 2022 Budget - (continued)

	FY 2018 Tax Calc.	FY 2019	FY 2020 Tax Calc.	% Change 19 to 20	FY 2021	% Change 20 to 21	FY 2022 Recommended	% Change 21 to 22	change
<b>REVENUES</b>									
23 State Aid Cherry Sheet Receipts	1,786,164	1,768,728	1,818,994	1.84%	1,946,426	7.01%	1,950,810	0%	4,384
24 Motor Vehicle	500,000	532,394	500,000	0.00%	450,000	-10.00%	450,000	0%	-
25 Local Receipts	350,000	366,000	300,633	-14.10%	276,170	-8.14%	260,000	-6%	(16,170)
26 Other Sources (matches item #16)	468,766	5,105,672	11,000	-97.65%	935,787	8407.15%	562,000	-40%	(373,787)
27 Recovery of Inspection Fees									-
27 Free Cash to Reduce Tax Rate	209,496		245,000		347,912		393,179		45,267
28 Stabilization Fund to Reduce Tax Rate									-
29 Overlay Surplus to Reduce Tax Rate	-	-	-		200,000				(200,000)
30 <b>TOTAL REVENUES</b>	<b>3,314,426</b>	<b>7,772,794</b>	<b>2,875,627</b>	<b>-13.24%</b>	<b>4,156,295</b>	<b>44.54%</b>	<b>3,615,989</b>	<b>-13%</b>	<b>(166,519)</b>
<b>TAX LEVY</b>									
31 Total Amount To Be Raised (Expense)	10,459,107	15,228,981	10,662,845	1.95%	12,222,920	14.63%	11,888,254	-3%	(334,666)
32 Total Revenues	3,314,426	7,772,794	2,875,627	-13.24%	4,156,295	44.54%	3,615,989	-13%	(540,306)
33 <b>Tax Levy Required (Exp. - Rev.)</b>	<b>7,144,681</b>	<b>7,456,187</b>	<b>7,787,218</b>	<b>8.99%</b>	<b>8,066,625</b>	<b>3.59%</b>	<b>8,272,265</b>	<b>3%</b>	<b>205,640</b>
34 Prior Year Base	6,992,071	7,237,714	7,485,472	7.06%	7,716,005	3.08%	7,964,524	3%	248,519
35 Base Increase (2.5%)	174,802	180,943	187,137	7.06%	192,900	3.08%	199,113	3%	6,213
36 New Growth	70,841	66,815	43,396	-38.74%	55,619	28.17%	40,000	-28%	(15,619)
37 Tax Levy Limit Before Debt Exclusion	7,237,713	7,485,472	7,716,005	6.61%	7,964,524	3.22%	8,203,637	3%	239,113
38 Fire Truck Debt Exclusion	61,650	-	-		-		-		-
39 Safety Complex Debt Exclusion & Interest	(38,009)	126,505	160,000	112.25%	256,232	60.15%	188,623	-100%	136,355
40 TRHS Debt Exclusion	23,641	(57,294)	(80,673)	235.55%	(136,355)	69.02%	-	57%	68,746
41 Total Debt Exclusion	7,261,354	7,554,683	7,795,332	7.35%	8,084,401	3.71%	8,392,260	4%	307,859
42 <b>Tax Levy Limit (After Debt Exclusion)</b>	<b>116,673</b>	<b>98,496</b>	<b>8,114</b>	<b>-93.05%</b>	<b>17,776</b>	<b>119.08%</b>	<b>119,995</b>	<b>575%</b>	<b>102,219</b>



## Finance Committee Preliminary Budget April 22, 2021 Fiscal Year 2022 Budget - (continued)

	FY 2017 Tax Cal.	FY 2018 Tax Cal.	FY 2019	FY 2020	FY 2021	FY 2022 Recommended
<b>FREE CASH</b>						
<b>Beg. Balance (Certified for Use)</b>	689,791	569,496	487,522	632,887	347,912	393,179
Less: Transfer to Capital Purchase Stab Fund	(153,393)	(297,885)	(487,522)	(387,887)		
Less: To Reduce the Tax Rate	(387,023)	(209,496)		(245,000)	(347,912)	(393,179)
Less: Transfer to Budget (Article 5)	(149,375)	(62,115)				
Less: Transfer to Stabilization	-	-	-	-	-	-
<b>Ending Balance</b>	0	0	0	0	0	0

**CAPITAL PURCHASE STABILIZATION FUND**

<b>Beginning Balance</b>	376,036	459,696	763,810	1,510,507	1,921,474	1,118,275
Add: from Free Cash	153,393	297,885	487,522	387,887	-	-
Add: From R & A or Other Sources			248,000		105,000	350,000
Add: Interest Income	2,267	6,229	11,175	23,080	16,588	5,000
Less: Purchases	(72,000)					(550,000)
Less: Debt Service					(924,787)	-
<b>Ending Balance</b>	459,696	763,810	1,510,507	1,921,474	1,118,275	923,275

**STABILIZATION FUND**

<b>Beginning Balance</b>	471,497	473,932	478,039	483,305	490,785	497,761
Add: Free Cash to Build Reserves						
Add: Interest Income	2,435	4,107	5,266	7,480	6,976	2,000
Less: To Reduce Tax Rate						
<b>Ending Balance</b>	473,932	478,039	483,305	490,785	497,761	499,761
Stabilization Fund % of Tax Levy	6.9%	6.4%	6.2%	6.2%	6.2%	6.0%
Total Stabilization Funds % of Tax Levy	13.6%	16.7%	25.5%	25.5%	20.0%	17.2%

Finance Committee FY 2022 Capital Plan - April 2021															
	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	10 Year Plan Total
	Voted	Voted	Voted												
<b>EQUIPMENT</b>															
<b>Fire Dept.</b>															
Fire Engine				550,000											
Tanker.....(35 years old)														85,000	
Gator or Small brush truck						75,000								20,000	
Busy/Forestry Truck										45,000					
Command Vehicle											50,000				
Pickup Truck		45,000													
Rescue Boat															
Air Bottle Refill Station						45,000									
<b>Highway Dept.</b>															
Sander/Dump/Wing Plow 10 Whl Truck (u)															
1 Ton Plow Truck					55,000					60,000		50,000			
3/4 Ton Plow Pick-up															
Power Broom															
Closed loop sander controls															
1 Ton Dump Truck + retro to Forestry Truck							290,000		70,000					75,000	
10 Wheeler w Wing Plow replacement plow															
Loader															
Backhoe			125,000												
6 Wheel Plow Truck				230,000											
Sweeper (used)								50,000							
Wood Chipper															
Roadside Mower		45,000													
Sign Board										25,000					
Hot Box											35,000				
Scissor Lift											7,500				
Grass Mower			7,000												
<b>Police Dept.</b>															
Primary Cruiser		44,000		47,000		45,000				45,000		46,000		46,000	
Radio replacement		9,000	9,800	9,800						4,500					
ATV					140,000										
Chief's vehicle - then ACO				35,000					380,000					40,000	
Council on Aging															
Van							65,000								
<b>Total EQUIPMENT</b>	<b>134,000</b>	<b>105,000</b>	<b>134,800</b>	<b>641,800</b>	<b>308,800</b>	<b>177,000</b>	<b>290,000</b>	<b>159,000</b>	<b>106,000</b>	<b>179,500</b>	<b>97,000</b>	<b>96,000</b>	<b>0</b>	<b>266,000</b>	<b>2,323,100</b>
<b>FACILITIES</b>															
<b>General Buildings</b>															
Repair		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
<b>Information Technology</b>															
Computer Replacement															
Server & Network Replacement			25,000											80,000	
<b>Municipal Buildings</b>															
Facilities Plan Implementation (Highway, Fire, Police, Art				4,575,850											
<b>Total FACILITIES</b>	<b>4,625,850</b>	<b>50,000</b>	<b>75,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>130,000</b>	<b>50,000</b>	<b>100,000</b>	<b>50,000</b>	<b>680,000</b>
<b>TOTAL REQUIREMENTS</b>	<b>4,886,850</b>	<b>655,000</b>	<b>1,939,800</b>	<b>880,423</b>	<b>547,423</b>	<b>415,623</b>	<b>528,623</b>	<b>397,623</b>	<b>346,623</b>	<b>418,123</b>	<b>415,623</b>	<b>334,623</b>	<b>288,623</b>	<b>504,623</b>	<b>5,077,953</b>
pd by R&A	<b>184,000</b>	<b>495,000</b>	<b>1,689,800</b>	<b>141,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Loan Payment Schedule</b>															
15 year facilities loan in FY2022 (-\$2,400,000))		500,000	1,730,000	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	
Short term facilities construction borrowing		127,000													
Total Loan Payments		500,000	1,730,000	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	
<b>Funding Plan</b>															
<b>Annual Contribution</b>	<b>735,522</b>	<b>387,887</b>	<b>105,000</b>	<b>350,000</b>	<b>150,000</b>	<b>153,750</b>	<b>157,584</b>	<b>161,534</b>	<b>165,572</b>	<b>169,711</b>	<b>173,954</b>	<b>178,303</b>	<b>182,760</b>	<b>187,329</b>	<b>2,030,507</b>
(1.75% of R&A Budget+ 1.0%/yr)															
Interest on fund balance (estimate)		23,080	16,588	5,000	4,616	3,595	3,247	2,351	2,126	2,174	1,886	1,630	1,800	2,223	<b>30,650</b>
Additional Loan Proceeds			(924,787)												<b>0</b>
<b>Stabilization Fund Balance</b>	<b>1,510,507</b>	<b>1,921,474</b>	<b>1,118,275</b>	<b>923,275</b>	<b>719,091</b>	<b>649,436</b>	<b>470,277</b>	<b>425,162</b>	<b>434,860</b>	<b>377,246</b>	<b>326,086</b>	<b>360,019</b>	<b>444,580</b>	<b>318,132</b>	
<b>Non Excluded Debt (\$1,800,000) loan Payment</b>		340,000	1,480,000	0	0	0	0	0	0	0	0	0	0	0	
<b>Debt Exclusion (\$2,400,000) loan Payment</b>		160,000	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	188,623	



BOARD OF SELECTMEN  
23 MAIN STREET  
BRIMFIELD, MA 01010  
[selectmen@brimfieldma.org](mailto:selectmen@brimfieldma.org)