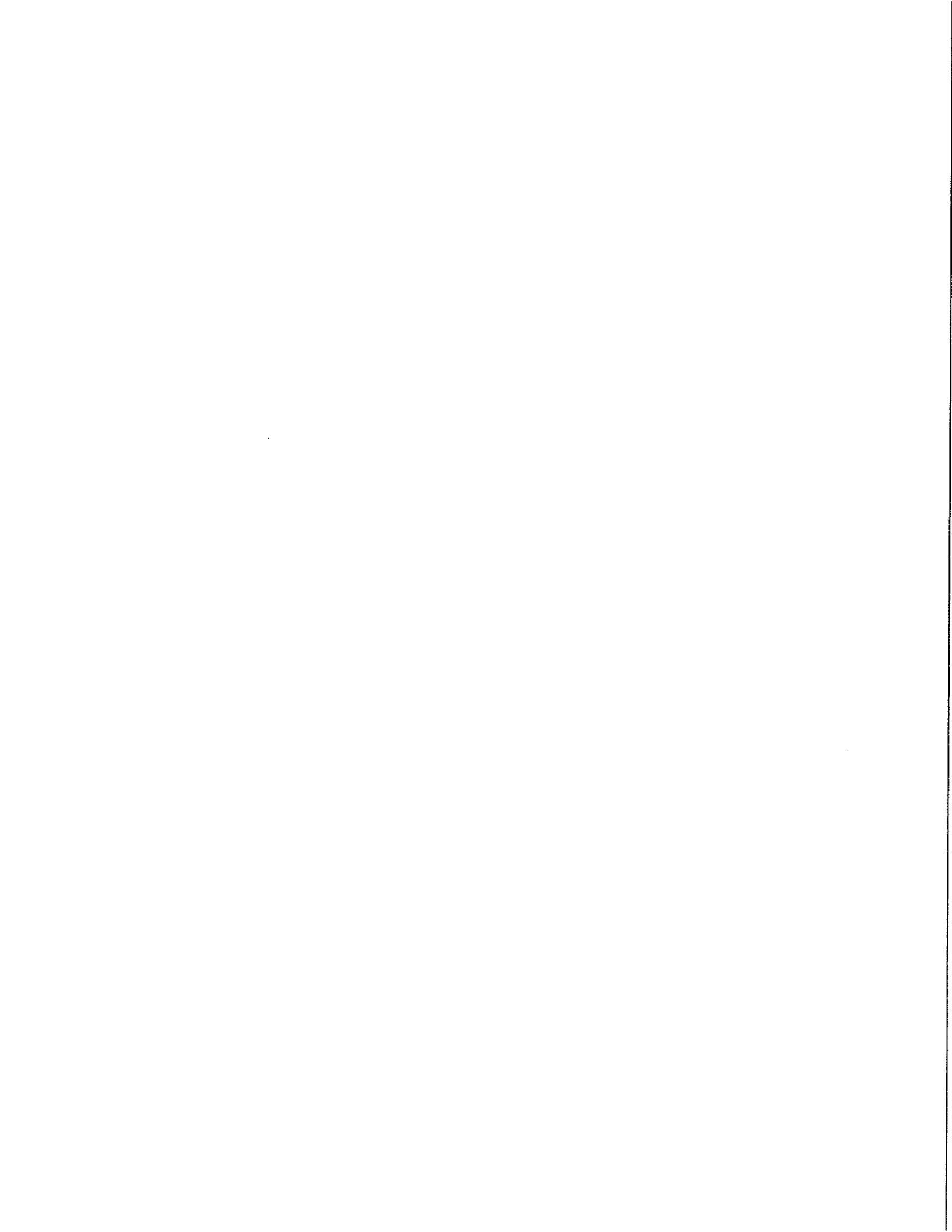


TOWN OF BRIMFIELD
COMMONWEALTH OF MASSACHUSETTS



ANNUAL TOWN MEETING WARRANT

TOWN MEETING – MAY 20, 2019
TOWN ELECTION – JUNE 3, 2019



**TOWN WARRANT
COMMONWEALTH OF MASSACHUSETTS
HAMPDEN, S.S.
TO THE TOWN CLERK OF BRIMFIELD, GREETING:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of Brimfield qualified to vote in Town affairs to meet at the Town Hall Great Meeting Hall, 23 Main Street, in said Brimfield on **MONDAY**, the third day of **JUNE**, 2019 at **TWELVE (12) O’CLOCK NOON** to 8:00 p.m. to act on the following:

To give their votes to the election of Town Officers and answer the following question on one ballot:

Moderator for one year; two Selectman for three years; one Assessor for three years; one Board of Health member for three years; two Elementary School Committee member for three years; one Planning Board member for five years; one Cemetery Commissioner for three years; one Tree Warden for one year; two Library Trustees for three years; one Harding Fund Trustee for three years; one Lincoln Fund Trustee for three years; one Housing Authority member for five years; one Tantasqua District School Committee member for three years.

The polls will open at **TWELVE (12) O’CLOCK NOON** and will close at **EIGHT (8) O’CLOCK** in the evening. All business of said meeting except the election of such officers, and the determination of such matters as by law are required to be elected or determined by ballot shall be considered at the **OPENING SESSION** after **SEVEN (7) O’CLOCK** in the evening on **MONDAY**, the twentieth **MAY**, 2019 at the Town Hall Great Meeting Hall, 23 Main Street in said Brimfield, then and there to act on Articles #1 to #42.

The Finance Committee may, at its discretion, make a single consent motion for approval of these routine authorizations (Articles: 8, 9, 11, 12 and 13)

ARTICLE 1: To hear reports of the officers and agents heretofore chosen by the Town and take any other action thereon. (Board of Selectmen)

ARTICLE 2: To see if the Town will vote pursuant to the provisions of G.L. c. 44, §53E ½, as most recently amended, to establish FY2020 spending limits as set forth below for the revolving funds listed in Section 1 of the General Bylaw entitled, “Departmental Revolving Funds”, approved under Article 2 of the June 5, 2017 Annual Town Meeting, with such limits to be applicable from fiscal year to fiscal year until revised by Town Meeting prior to July 1 for the ensuing fiscal year:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Bike Trail Revolving Fund	\$5,000
Bins and Bags Revolving Fund	\$35,000
Cable TV Revolving Fund	\$1,500
Cemetery Revolving Fund	\$10,000
Conservation Commission	\$15,000
Dog Revolving Fund	\$2,000
HAZMAT Revolving Fund	\$10,000
Historical Revolving Fund	\$10,000
Recreation Revolving Fund	\$20,000
Senior Center Revolving Fund	\$15,000
Subdivision Control Law Revolving Fund	\$40,000
Tobacco Revolving Fund	\$500

or, take any other action thereon. (Various Boards and Departments)

ARTICLE 3: To see if the Town will vote to raise and appropriate \$ _____ for various elected town officers for the ensuing fiscal year July 1, 2019 to June 30, 2020; or, take any other action thereon. (Board of Selectmen)

ARTICLE 4: To see if the Town will vote to raise and appropriate \$ _____ for various departments and activities of the Town, payment of debts and defraying of expenses of the ensuing fiscal year, July 1, 2019 to June 30, 2020 and direct how the same shall be expended; or, take any other action thereon. (Board of Selectmen)

ARTICLE 5: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of \$ _____ to pay unpaid bills or overdrawn accounts for FY19; or, take any other action thereon. (Board of Selectmen)

ARTICLE 6: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of \$ _____ to pay unpaid bills or overdrawn accounts for any fiscal year prior to FY19; or, take any other action thereon. (Board of Selectmen)

ARTICLE 7: To see if the Town will vote, pursuant to Chapter 420 of the Acts of 2010, to limit expenditures from the Brimfield Flea Market Fund for administrative, operating, maintenance and emergency services to an amount not in excess of \$150,000 for FY20 and provided further, that any funds remaining in said account over \$50,000 for FY20 shall close to the General Fund; or, take any other action thereon. (Board of Selectmen)

***ARTICLE 8:** To see if the Town will vote to accept as available funds, the sum of \$250,000, or any other amount, to be made available to the Town by the Massachusetts Department of Transportation Highway Division, and, to use the funds for qualifying projects on state approved roads and Chapter 90 projects in the Town of Brimfield according to State contract; or, take any other action thereon. (Highway Surveyor)

***ARTICLE 9:** To see if the Town will vote to authorize the Highway Surveyor to enter into contracts for the usual and customary operations of public works including the care and upkeep of town ways and bridges; or, take any other action thereon. (Highway Surveyor)

***ARTICLE 10:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$ to be used in conjunction with and in addition to any funds allotted by the Commonwealth for the construction, reconstruction and improvement of town roads; or, take any other action thereon. (Highway Surveyor)

***ARTICLE 11:** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to borrow money in anticipation of reimbursements from allotments by the state and county for highways, including bridges; or, take any other action thereon. (Board of Selectmen)

***ARTICLE 12:** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to borrow money, from time to time, in anticipation of revenue, grants and reimbursements from state and federal agencies in the fiscal year beginning July 1, 2019 in accordance with the provisions of M.G.L. c. 44, §4 and to issue a note or notes payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with M.G.L. c. 44, §17; or, take any other action thereon. (Board of Selectmen)

***ARTICLE 13:** To see if the Town will authorize the Board of Selectmen, as required by Chapter One, Section 5.1 of the Town Bylaws to enter into contracts for general insurance, workers' compensation insurance, medical benefit insurance and ambulance services within the scope and requirements defined by M.G.L. c. 30B as amended; or, take any other action thereon. (Board of Selectmen)

ARTICLE 14: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$15,000 to the Treasurer's Department for the purpose of paying costs associated with the tax title process; or, take any other action thereon. (Treasurer)

ARTICLE 15: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$500 to be added to the Conservation Fund as authorized by M.G.L. c. 40, § 8C; or, take any other action thereon.
(Conservation Committee)

ARTICLE 16: To see if the Town will vote to raise and appropriate, borrow or otherwise fund the sum of \$7,000 to be expended by the Highway Surveyor subject to the requirements of applicable public bidding laws, for the purpose to purchase and equip a commercial lawn mower, pursuant to the Town's Capital Expenditure Plan; or, take any action thereon. (Highway Surveyor)

ARTICLE 17: To see if the Town will vote to raise and appropriate, borrow or otherwise fund the sum of \$45,000 to be expended by the Highway Surveyor subject to the requirements of applicable public bidding laws, for the purpose of purchasing and equipping a roadside mower, pursuant to the Town's Capital Expenditure Plan; or, take any action thereon. (Highway Surveyor)

ARTICLE 18: To see if the Town will vote to raise and appropriate, borrow or otherwise fund the sum of \$ 3,000 to be expended by the Highway Surveyor subject to the requirements of applicable public bidding laws, for the purpose of preparing a Dam Safety Phase I Inspection Report for Wheeler Pond Dam, including all incidental and related expenses, pursuant to the Town's Capital Expenditure Plan; or, take any action thereon. (Highway Surveyor)

ARTICLE 19: To see if the Town will vote to raise and appropriate, borrow or otherwise fund the sum of \$ 6,500 to be expended by the Highway Surveyor subject to the requirements of applicable public bidding laws, for the purpose of preparing an Emergency Action Plan for Wheeler Pond Dam, as required by M.G.L. c. 25,0 Section 65 and 302 CMR 10.00, pursuant to the Town's Capital Expenditure Plan; or, take any action thereon. (Highway Surveyor)

ARTICLE 20: To see if the Town will raise and appropriate, borrow, or otherwise fund the sum of \$50,000 to be expended by the Board of Selectmen for the purpose of repairs, maintenance, renovations and weatherization of municipal buildings, (other than schools) owned by the Town of Brimfield, and including any incidental and related expenses; or, take any other action thereon. (Board of Selectmen)

ARTICLE 21: To see if the town will vote to raise and appropriate or otherwise transfer from available funds the sum of \$18,000 for the replacement purchase of self-contained breathing apparatus; or, take any other action thereon. (Fire Chief)

ARTICLE 22: To see if the Town will vote to accept MGL chapter 48 Sections 42, 43 and 44 as it pertains to the position of fire chief; and, consistent therewith, to rescind its acceptance of MGL Chapter 48, Section 42A; or, take any other action thereon. (Fire Chief)

ARTICLE 23: To see if the Town will vote to transfer \$11,000 received from the Thames River Grant #14-3562-0122 to the Lake Sherman Weed Control account #01-0630-5355 to be expended by the Board of Selectmen for aquatic vegetation management to control the growth of milfoil in Lake Sherman, including all incidental and related expenses; or, take any other action thereon. (Board of Selectmen)

ARTICLE 24: To see if the Town will vote to amend Section 12 of the Zoning Bylaws, by deleting the text and title of Section 12: Temporary Moratorium on Recreational Marijuana Establishments, and inserting in place thereof the following:

12: Adult Use Marijuana Establishments

1. Purpose.

The purpose of this Section is to regulate the time, place and manner of Registered Marijuana Dispensaries and Adult Use Marijuana Establishments. The zoning will serve to preserve the character of the community and create a place for the public to have access to legal marijuana while mitigating community impact. This Bylaw shall provide regulations and criteria that will support the public's right to access legal marijuana, protect the public health, safety, and well-being and expand new growth for the tax base.

2. Scope.

This Section relates to Marijuana Establishments authorized by General Laws, Chapter 94G, and to Registered Marijuana Dispensaries authorized by General Laws, Chapter 94I.

3. Definitions.

The terms used herein shall be interpreted as defined in the regulations governing Adult Use of Marijuana (935 CMR 500.00) and otherwise by their plain language.

Commission: The Cannabis Control Commission established by M.G.L. c.10, s.76 with authority to implement the state marijuana laws, including, M.G.L. c.94I, and

M.G.L. c.94G, and all related regulations, including 935 CMR 500.00, 935 CMR 501.00 and 935 CMR 502.00.

Craft Marijuana Cooperative: A Marijuana Cultivator comprised of residents of the Commonwealth and organized as a limited liability company, limited liability partnership, or cooperative corporation under the laws of the Commonwealth. A cooperative is licensed to cultivate, obtain, manufacture, process, package and brand marijuana or marijuana products and to transport marijuana to Marijuana Establishments, but not to consumers.

Hemp: The plant of the genus Cannabis or any part of the plant, whether growing or not, with a delta-9-tetrahydrocannabinol concentration that does not exceed 0.3% on a dry weight basis of any part of the plant of the genus Cannabis, or per volume or weight of cannabis or marijuana product, or the combined percent of delta-9-tetrahydrocannabinol and tetrahydrocannabinolic acid in any part of the plant of the genus Cannabis regardless of moisture content.

Host Community Agreement: An agreement, pursuant to M.G.L. c.94G, s.3 (d), between a Marijuana Establishment and a municipality setting forth additional conditions for the operation of a Marijuana Establishment, including stipulations of responsibility between the parties.

Independent Testing Laboratory: A laboratory that is licensed by the Commission in accordance with 935 CMR 500.00

Manufacture: To compound, blend, extract, infuse or otherwise make or prepare a marijuana product.

Marijuana Cultivation: The use of land and/or buildings for planting, tending, improving, harvesting, processing and packaging, preparing and maintaining soil and other media and promoting the growth of marijuana by a marijuana cultivator, micro-business, research facility, craft marijuana cultivator cooperative, registered marijuana dispensary or other entity licensed by the Commission for marijuana cultivation. Such use shall not constitute a "Farm or nursery" under Section 3.4.2, an Agricultural use under Section 3.16.1 or a Forestry and nursery use under Section 3.16.2, and is not agriculturally exempt from zoning.

Marijuana Cultivator: An entity licensed by the Commission to cultivate, process and package marijuana, to transfer marijuana to other Marijuana Establishments, but not directly to consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.

Marijuana Establishment: A Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Retailer, Independent Testing Laboratory, Marijuana Research Facility, Marijuana Transporter, or any other type of licensed marijuana-related business, except a Medical Marijuana Treatment Center (Registered Marijuana Dispensary).

Marijuana Microbusiness: A Marijuana Establishment that can be either a Marijuana Cultivator or Product Manufacturer or both, licensed in accordance with the requirements of 935 CMR 500.00.

Marijuana Products: Marijuana and its products unless otherwise indicated. These include products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

Marijuana Product Manufacturer: An entity licensed to obtain, manufacture, process and package marijuana or marijuana products and to transfer these products to other Marijuana Establishments, but not directly to consumers.

Marijuana Retailer: An entity licensed to purchase and transport marijuana or marijuana product from Marijuana Establishments and to sell or otherwise transfer this product to Marijuana Establishments and to consumers. Retailers are prohibited from delivering marijuana or marijuana products to consumers and from offering marijuana or marijuana products for the purposes of onsite social consumption on the Premises of a Marijuana Establishment.

Registered Marijuana Dispensary (RMD): Also known as a Medical Marijuana Treatment Center, means a not-for-profit entity registered under 105 CMR 725.100, that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana-infused products (“MIPs”), tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

Third Party Marijuana Transporter: An entity, that is licensed to purchase, obtain, and possess marijuana or marijuana product solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments, but not directly to consumers.

Premises: Any indoor or outdoor location over which a Marijuana Establishment or its agents may lawfully exert substantial supervision or control over entry or access to the property or the conduct of persons.

Process or Processing: To harvest, dry, cure, trim and separate parts of the marijuana or marijuana plant by manual or mechanical means, except it shall not include manufacturing of marijuana products as defined in 935 CMR 500.002.

Marijuana Research Facility: An entity licensed to engage in marijuana research projects by the Commission.

4. Location of Marijuana Establishments.

4.1 Marijuana Retailers and RMDs offering retail sale of Marijuana and/or Marijuana Products, shall be allowed in the Business District only by special permit from the Zoning Board of Appeals. No more than two special permits shall be issued for Marijuana Retailer uses.

4.2 All other types of Marijuana Establishment and RMD shall be allowed by special permit from the Zoning Board of Appeals in either the Business District or the Residential/Agricultural District. No more than two special permits shall be issued for Marijuana Cultivators.

4.3 No Marijuana Establishment shall be located within 1,500 feet of any public or private school.

4.4 All Marijuana Establishments and RMDs shall be fully enclosed within a building. No Marijuana Establishment shall be located within 300 feet of any other business or residence. Distance shall be measured by a straight line from the nearest point of the building in question to the nearest point of the building in which the Marijuana Establishment is or will be located.

4.5 With the exception of a licensed Marijuana Transporter, no Marijuana Establishment or RMD shall be permitted to operate from a moveable, mobile or transitory location.

4.6 Home Occupation: Marijuana Establishments and RMDs are not permitted as a Home Occupation, as defined within the Zoning Bylaw.

4.7 Use Variances: Notwithstanding any other provision of this Bylaw, no use variances shall be allowed for any Marijuana Establishment or RMD.

4.8 A special permit applicant may request that the SPGA waive the dimensional limitations of Sections 4.3 and 4.4. Such a waiver may be granted by the SPGA if it determines that the requested waiver would not be detrimental to public health, safety or welfare. The SPGA may impose any conditions, safeguards and other limitations on a waiver that it deems appropriate to protect public health, safety or welfare or to further the interests of this Bylaw.

5. Time and Manner.

5.1 Odor: No Marijuana Establishment or RMD shall allow the escape of odors or gases from the cultivation, processing, storage, or manufacturing of marijuana or marijuana products such that it can be detected beyond the boundaries of the property. Every Marijuana Establishment and RMD shall incorporate odor control technology, to the extent necessary, to ensure that emissions are contained on the property.

5.2 Signage: All signage shall comply with the requirements of 935 CMR 500, and Section 6 of this Zoning Bylaw.

5.3 Size of Marijuana Cultivators: Marijuana Cultivators and RMDs engaging in Marijuana Cultivation shall be limited to buildings of 10,000 square feet or less in gross floor area.

5.4 Visual Impact: Marijuana plants, products, and paraphernalia shall not be visible from outside the building in which the Marijuana Establishment or RMD is located, and Marijuana Establishments and RMDs shall comply with the requirements of 935 CMR 500 with respect to visibility of marijuana and marijuana products. Any artificial screening device erected to eliminate the view from the public way shall also be subject to a vegetative screen and the SPGA shall consider the surrounding landscape and viewshed to determine if an artificial screen would be out of character with the neighborhood.

5.5 Nuisance: Marijuana Establishment and RMD operations shall not create nuisance conditions in parking areas, sidewalks, streets and areas surrounding the Premises and adjacent properties. "Nuisance" includes, but is not limited to, disturbances of the peace, excessive pedestrian or vehicular traffic, littering, loitering, illegal parking, loud noises, excessive citation for violations of State or local traffic laws and regulations, queuing of patrons (vehicular or pedestrian) in or other obstructions of the public or private way (sidewalks and streets).

5.6 Security: The applicant shall submit a security plan to the Police Department to demonstrate that there is limited burden on the Town public safety officials as a result

of the proposed Marijuana Establishment or RMD. The security plan shall include all security measures for the site and transportation of marijuana and marijuana products to and from off-site locations to ensure the safety of employees and the public and to protect the Premises from theft or other criminal activity. A letter from the Police Department to the Planning Board acknowledging receipt and approval of such a security plan shall be submitted as part of the Special Permit application.

Safety plans should mitigate any potential harm to the employees and the public including ensuring all customers are at least 21 years of age.

6. Adult On-Site Social Consumption.

6.1 On-site consumption of marijuana and marijuana products, as either a primary or accessory use, shall be prohibited at all Marijuana Establishments unless permitted by a local ballot initiative process, as allowed by M.G.L. c.94G s.3(b). The prohibition of on-site social consumption shall include private social clubs or any other establishment which allows for social consumption of marijuana or marijuana products on the Premises, regardless of whether the product is sold to consumers on site.

7. Criteria for Issuance of Special Permit.

7.1 Host Community Agreement: No Special Permit shall be granted without first having an executed Host Community Agreement with the Town of Brimfield.

7.2 Community Outreach Meeting: No Special Permit application shall be deemed complete until a Community Outreach Meeting has been held in accordance with 935 CMR 500.

7.3 State Law: Marijuana Establishment operations shall conform at all times to M.G.L., c.94G, and regulations issued thereunder, or any successor statutes or regulations. RMD operations shall conform at all times to M.G.L., c.94I, and regulations issued thereunder, or any successor statutes or regulations.

7.4 License requirements for Marijuana Establishments:

7.4.1 The applicant shall submit proof that the application to the Commission has been deemed complete pursuant to 935 CMR 500.102. Copies of the complete application, to the extent legally allowed, shall be provided as part of the application to the SPGA, and no Special Permit application shall be deemed complete until this information is provided.

7.4.2 No Special Permit shall be granted by the SPGA without the Marijuana Establishment first having been issued a Provisional License from the Commission pursuant to 935 CMR 500.

7.4.3 No person shall operate a Marijuana Establishment without having a license in good standing from the Commission.

7.5 Energy Use: All Marijuana Cultivators and RMDs shall submit an energy use plan to the SPGA to demonstrate best practices for energy conservation. The plan shall include an electrical system overview, proposed energy demand, ventilation system and air quality, proposed water system and utility demand.

7.6 Line Queue Plan: An applicant proposing a Marijuana Retailer shall submit to the SPGA a line queue plan to ensure that the movement of pedestrian and/or vehicular traffic along the public right of ways will not be obstructed. The SPGA may also require such a plan for RMDs offering retail sale of Marijuana and/or Marijuana Products.

7.7 Traffic Impact Statement: Any Marijuana Establishment open to the general public shall submit a detailed Traffic Impact Statement to the SPGA. The SPGA may also require such a plan for RMDs offering retail sale of Marijuana and/or Marijuana Products.

7.8 Parking: The Applicant shall demonstrate adequacy of on-site parking for the proposed use. The SPGA may, in its discretion, permit off-site parking if it determines it is in the public interest to do so.

7.9 Permitting: In addition to this section, the special permit shall also be governed by the requirements of Section 11.2.2. A special permit granted under this section shall have a term limited to the duration of the applicant's control and/or use of the Premises as a Marijuana Establishment. A special permit may be transferred only with the approval of the Planning Board in the form of an amendment to the special permit.

7.10 Notice of Enforcement Order: A Marijuana Establishment or RMD shall file notice with the Board of Selectmen, Board of Health Agent, Police Chief, and the Building Commissioner within 24 hours of receipt of any summary cease and desist order, cease and desist order, quarantine order, suspension order, revocation order, order limiting sales, deficiency statement, plan of correction, notice of a hearing, notice of any other administrative process or legal action, denial of a license, denial of a renewal of a license, or final action issued by a state agency (including, but not limited to, the Commission and Massachusetts Department of Public Health).

7.11 Annual Inspection: Any operating Marijuana Establishment or RMD within the Town shall be subject to annual inspection by the Building Commissioner, the Fire Department, the Police Department, or their designee(s), to ensure compliance with this Section and with any conditions imposed by the SPGA as a condition of the Special Permit approval.

8. Severability.

If any provision of this section is found to be invalid by a court of competent jurisdiction, the remainder of this section shall not be affected but shall remain in full force; or, take any other action thereon. (Planning Board)

ARTICLE 25: To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 64N, Section 3, as amended, to impose a local excise sales tax on the sale or transfer of marijuana or marijuana products by a retail Marijuana Establishment operating within the town of Brimfield to anyone other than a Marijuana Establishment at the rate of 3% of the total sales price received by the retail Marijuana Establishment as consideration for the sale of marijuana or marijuana products; or, take any other action thereon. (Planning Board)

ARTICLE 26: To see if the Town will vote to amend Section 3 of the Zoning Bylaws, by inserting a new paragraph in Section 3.1 prohibiting the operation of so-called "recreational" or "adult use" marijuana establishments in the Town of Brimfield, as set forth below; or take any other action thereon. (Planning Board)

Acknowledging the continued application of the preceding paragraph, consistent with the provisions of G.L. c.94G, §3(a)(2), all types of "marijuana establishments" (sometimes referred to as "recreational" or "non-medical" marijuana establishments), as defined in G.L. c.94G, §1 to include marijuana cultivators, independent testing laboratories, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, and specifically excluding medical marijuana treatment centers, shall be prohibited within the Town of Brimfield.

ARTICLE 27: To see if the Town will vote to raise and appropriate, borrow, or otherwise transfer from available funds, the total sum of \$9,000.00 to be expended by the Police Department, subject to the requirements of applicable public procurement laws, for the purchase of Motorola, or the equivalent, hand held radios for use by the police department; or, take any other action thereon. (Police Department)

ARTICLE 28: To see if the Town will vote to raise and appropriate, borrow, or vote to transfer the sum of \$44,000.00 from the Capital Purchase Stabilization Fund, to be expended by the Board of Selectmen, subject to the requirements of applicable public bidding laws, for the purchase and equipping of one Ford Interceptor, Dodge Durango, Chevy Tahoe or any other type vehicle for use by the Brimfield Police Department as a patrol vehicle; or, take any other action thereon. (Chief of Police)

ARTICLE 29: To see if the Town will vote to create a commission on disability of not less than five nor more than nine members, to be appointed by the Board of Selectmen in accordance with the provisions of G.L. c.40, §8J, with a majority of commission members to be people with disabilities, one member of which may be a member of the immediate family of a person with a disability, appointed for three year rotating terms, with initial appointments so arranged that the term of one-third of the members expires each year; said Commission on Disability (COD) shall promote the inclusion and integration of persons with disabilities in activities, services and employment opportunities or the community, and may also, take any of the action permitted under said section 8J, including:

- Advise and assist municipal officials in ensuring compliance with federal and state disability laws
- Recommend the allocation of funds from Handicapped Parking fines for the benefit of person with disabilities
- Provide research, information, advocacy and technical assistance to individuals, businesses and organizations in disability related matters
- Coordinate the activities of other local groups organized to meet the needs of persons with disabilities;

or, take any other action thereon. (Board of Selectmen and Council of Aging)

ARTICLE 30: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds the sum of \$3,400 to the Cemetery Commission for the purpose of the surveying and placement of permanent lot location markers, including all incidental and related expenses; or, take any other action thereon.
(Cemetery Commission)

ARTICLE 31: To see if the Town will approve the Two Million Dollar (\$2,000,000) borrowing authorized by the Tantasqua Regional School District, for the purpose of paying costs of replacing doors and windows in the Tantasqua Regional Jr High School at 320 Brookfield Road, Fiskdale, Ma, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would

materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Tantasqua Regional School District Building Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-five and sixty-three hundredths percent (55.63%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. Any premium received by the District upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to project costs in accordance with G.L. c.44, Section 20, thereby reducing the amount authorized to be borrowed for the project by a like amount; or, take any other action thereon. (Tantasqua Regional School Committee)

ARTICLE 32: To see if the Town will vote to amend Section 7A of the Zoning Bylaws, by inserting "and Residential/Agricultural Districts" in the heading thereof and by adding the following introductory paragraph before Section 1.0 thereof:

Large-Scale Ground Mounted Solar Photovoltaic Installations may be permitted only upon the issuance of a special permit by the Special Permit Granting Authority (SPGA is the Zoning Board of Appeals) and upon issuance of Site Plan Approval by the Planning Board, under such conditions as each Board may require.

And further to amend section 3.1 Lot Requirement by replacing the number "5" with the number "15", and by inserting the words "and Residential/Agricultural District" and the end of the section; or, take any other action thereon. (Planning Board)

ARTICLE 33: To see if the Town will vote for the following article amending the Zoning Bylaw; or, to take any other action in thereto:

*Proposed changes to the current section are shown **{Bold and underlined}***

Business District --The Business District is shown on the Zoning Map and is located along US Route 20 at a depth of 500 feet from the established side lines of US Route 20, as laid out by the Commonwealth of MA, with the exceptions of the portion on the Northerly side of US Route 20 from Crystal Brook to Sherman Brook, and, with the exception of the portion along US Route 20 between Wales

Road (US Route 19 South) and Holland Road, north of Haynes Hill Road, to a depth of 750 feet from the established side lines of US Route 20 and with the exception of Large-Scale Ground-Mounted Solar Photovoltaic Installation (as allowed under the terms and definitions of Section 7A of these by-laws) to extend to a depth of 2,500 feet from established sidelines of US 20, for the parcel known and designated as Map 11-A-9 as laid out by the Commonwealth of MA. **And an additional exception, adding specific parcel to the Business District exclusively for the construction of Large-Scale Ground-Mounted Solar Photovoltaic Installations (as allowed under the terms and definitions of Section 7A of these Zoning Bylaws) on the following parcel on Holland Road: 17-D-6 as shown on the Assessors Maps for the Town of Brimfield.** (By Petition)

ARTICLE 34: To see if the Town will vote for the following article amending the Zoning Bylaw; or, to take any other action in thereto:

*Proposed changes to the current section are shown **(Bold and underlined)***

Business District--The Business District is shown on the Zoning Map and is located along US Route 20 at a depth of 500 feet from the established side lines of US Route 20, as laid out by the Commonwealth of MA, with the exceptions of the portion on the Northerly side of US Route 20 from Crystal Brook to Sherman Brook, and, with the exception of the portion along US Route 20 between Wales Road (US Route 19 South) and Holland Road, north of Haynes Hill Road, to a depth of 750 feet from the established side lines of US Route 20 and with the exception of Large-Scale Ground-Mounted Solar Photovoltaic Installation (as allowed under the terms and definitions of Section 7A of these by-laws) to extend to a depth of 2,500 feet from established sidelines of US 20, for the parcel known and designated as Map 11-A-9 as laid out by the Commonwealth of MA. **And an additional exception, adding specific parcels to the Business District exclusively for the construction of Large-Scale Ground-Mounted Solar Photovoltaic Installations (as allowed under the terms and definitions of Section 7A of these Zoning Bylaws) on the following parcels on Holland Road: 17-C-2, and 17-C-2.1 as shown on the Assessors Maps for the Town of Brimfield.** (By Petition)

ARTICLE 35: To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 64L, Section 2(a) authorizing the imposition of a local excise in the statutory amount of .75% on the sale of restaurant meals originating within the town; or, take any other action thereon. (Board of Selectmen)

ARTICLE 36: To see if the Town will vote to delete Section 4.0 and 5.0 of the Town Bylaws, which provisions address the existence and duties of the "Dog Officer", by inserting the following new bylaw as a new Chapter 7, and by making the referenced bylaw amendments.

PURPOSE: This Bylaw, adopted consistent with Massachusetts General Laws Chapter 40, §21 and Chapter 140 §§ 136A through 174E, as most recently amended, shall establish animal welfare standards in the Town of Brimfield, including the regulation of domesticated animals, the licensing of dogs, and the establishment of fines for violation of this bylaw.

SECTION 1 - DEFINITIONS

For purposes of this bylaw only, the following definitions shall apply:

A. **"Animal Control Officer" ("ACO")** - any person(s) appointed under M.G.L. c. 140, Section 151, who is designated by the Board of Selectmen to enforce this bylaw. Animal Control Officers are non-sworn members of the Brimfield Police Department and are responsible for investigating complaints regarding domestic animals, dogs, cats, and small wild animal issues. Animal Control Officers shall also be nominated under M.G.L. c. 129, Section 15, as a municipal animal inspector for the Department of Animal Health.

B. **"Dog"** - any animal of domestic canine species

C. **"Dangerous Dog"** - any dog so designated by the Board of Selectmen or the appropriate governing body of another municipality

D. **"Domestic Animal"** - any dog, cat, ferret, or domestic animals as defined in 321 CMR 9.02

E. **"Kennel"** - a pack or collection of five (5) or more dogs, six (6) months of age or older, which are kept on a single premises

1. **Personal Kennel** - a pack or collection of five (5) or more dogs kept on a single premises for private personal use

2. **Commercial Breeder Kennel** - an establishment, other than a personal kennel, engaged in the business of breeding animals for sale or exchange to wholesalers, brokers or pet shops in return for consideration

3. **Veterinary Kennel** - a veterinary hospital or clinic that boards dogs for reasons in addition to medical treatment or care; provided, however, that "veterinary kennel" shall not include a hospital or clinic used solely to house dogs that have undergone veterinary treatment or observation or will do so only for the period of time necessary to accomplish that veterinary care

4. Domestic Charitable Corporation Kennel - a facility operated, owned or maintained by a domestic charitable corporation registered with the Department of Agriculture or an animal welfare society or other nonprofit organization incorporated for the purpose of providing for and promoting the welfare, protection and humane treatment of animals, including a veterinary hospital or clinic operated by a licensed veterinarian, which operates consistent with such purposes while providing veterinary treatment and care

5. Commercial Boarding or Training Kennel - an establishment used for boarding, holding, day care, overnight stays or training of animals that are not the property of the owner of the establishment, at which such services are rendered in exchange for consideration and in the absence of the owner of any such animal

F. **"Owner" or "Keeper"** - any person(s), firm, farm, corporation, or organization, owning, keeping, harboring, or having interest in or care, custody, or control of one (1) or more dogs or domestic animals.

G. **"Public Nuisance"**- any domestic animal or dog shall be deemed a public nuisance if:

1. such domestic animal or dog is free of restraint and permitted on public or private property other than that belonging to the owner/keeper or others' private property who has knowledge and has expressed permission to be on said private property except if such domestic animal or dog is being used in a so-called hunting/sporting event, as a "working dog", or in a competition/showing trial and is being supervised as such by a person competent to prevent the domestic animal or dog from being a threat to public safety; provided, however, that this section shall apply only while such domestic animal or dog is being used for the above mentioned events, trials, work, or training for such purposes;

2. Such domestic animal or dog shall be permitted to defecate on public or private property and the owner/keeper of the dog does not immediately clean up and remove such defecation (this provision does not apply to those riding horses on a public way);

3. that dog is allowed to bark excessively or make any other such noise in a fashion as to deny the neighbors peaceful and quiet enjoyment of their property to include noise that exceeds five (5) minutes during the quiet time of 9 PM to 7 AM or constant noise more than a half (1h) hour during any span of time, as to disturb the neighbor. Proof of such disturbance is the complete onus of the complainant.

H. **"Unprovoked"** - Means that the domestic animal or dog was not hit, kicked or struck by the person with any object or part of the person's body, nor was any part of

the animal's body pulled, pinched or squeezed by a person to cause pain or discomfort to the animal, nor was the animal verbally or physically taunted, in any way, whether there be physical contact or not.

I. **Animal Shelter (“shelter”)**- A facility operated, owned, or maintained by an Animal Rescue Organization that exists for the purposes of receiving, maintaining, caring for, transporting, or transferring ownership of a domestic animal, but not a foster home.

SECTION 2 - REGISTRATION AND LICENSE OF DOGS

2.1. The owner/keeper of one (1) to four (4) dogs more than six (6) months old shall annually complete an application for a dog license for each dog and file the same with the Town Clerk on or before March 31st of any given year. Upon presenting said application and a valid certificate of rabies vaccination (along with proof of neutering and spaying, if applicable) for the dog and the appropriate fee, the Clerk shall issue said license and tag. The applicant shall keep the tag securely affixed to the dog with a collar or harness at all times.

2.2. All initial kennel licenses, other than those for a Personal Kennel, are subject to approval by the Zoning Board of Appeals per the Zoning Bylaws of the Town of Brimfield.

2.3. All kennel licenses, both initial and annual renewals, may not be issued by the Town Clerk until the kennel has passed an inspection by the Animal Control Officer. The ACO shall determine if said premises are safe, secure, and if the animals will be kept in a sanitary area that is adequate to house the number of dogs. Upon a positive finding the ACO shall notify the Town Clerk to issue a license. Once issued, the applicant shall keep all tags securely affixed to each dog with a collar or harness at all times.

2.4. Personal Kennel - an application form for a kennel license for five (5) to ten (10) dogs, six months of age or older, shall be submitted annually to the Town Clerk. A valid certificate of rabies vaccination with proof of neutering and spaying, if applicable, for each dog must be on file in the Town Clerk office. The inspection fee and license fee for each dog must accompany the application. A second kennel license is required for more than ten (10) dogs.

2.5. Commercial Breeder Kennel - a renewal application for the number of dogs approved in the initial application must be submitted annually to the Town Clerk along with the required fee. A license will be issued following an inspection with positive results by the ACO. Current rabies certificates for each dog are required to be on file in the Clerk's office for any dog over 6 months of age. The inspection fee and license fee for each dog must accompany the application.

2.6. Veterinary Kennel - a renewal application must be submitted annually to the Town Clerk along with the required fee. A license will be issued following an inspection with positive results by the ACO.

2.7. Domestic Charitable Corporation Kennel- a renewal application must be submitted annually to the Town Clerk. A license will be issued following an inspection with positive results by the ACO. An inspection fee will apply. Current rabies certificates must be on file in the Clerk's office for each dog. Individual tags will be provided at no cost.

2.8. Commercial Boarding or Training Kennel - a renewal application must be submitted annually to the Town Clerk along with the appropriate fee. A license will be issued following an inspection with positive results from the ACO.

2.9. If an inspection results in a negative finding, the owner will have ten (10) days to rectify the situation before additional action will be taken by the Animal Control Officer.

2.10. All License Periods shall be from April 1 in any year to March 31 the following year.

2.11. Violation and Enforcement

A. Fees. All fees relating to this bylaw shall be as determined by the Board of Selectmen. A list of all fees and fines shall be kept on file by the Board of Selectmen and be posted in a conspicuous place at the Town Clerk's office and the Public Safety Building.

B. Enforcement. Whoever violates Chapter 7 Section 2.1 shall be subject to a non-criminal disposition as follows:

1st Offense: Warning with 7-day notice to register

2nd Offense: \$25.00 non-criminal disposition

3rd and Subsequent Offenses: \$50.00 non-criminal disposition

Whoever violates Chapter 7 Sections 2.2 through 2.8 shall be subject to a non-criminal disposition as follows:

1st Offense: Warning or \$50.00 non-criminal disposition

2nd Offense: \$75.00 non-criminal disposition

3rd or Subsequent Offenses: \$100.00 non-criminal disposition

SECTION 3- LICENSING OF ANIMAL SHELTERS

3.1. All initial animal shelter licenses are subject to approval by the Zoning Board of Appeals per the Zoning Bylaws of the Town of Brimfield.

3.2. All animal shelter licenses, both initial and annual renewals, may not be issued by the Town Clerk until the shelter has passed an inspection by the Animal Control Officer. The ACO shall determine if said premises are safe, secure, and if the animals will be kept in a sanitary area that is adequate to house the number of animals. Upon a positive finding the ACO shall notify the Town Clerk to issue a license. Once issued, the applicant shall keep the license clearly and conspicuously placed so that the public can see it.

3.3. If an inspection results in a negative finding, the owner will have ten (10) days to rectify the situation before additional action will be taken by the Animal Control Officer.

3.4. All License Periods shall be from April 1 in any year to March 31 the following year.

SECTION 4- REQUIREMENT FOR RABIES VACCINATION OF DOGS AND CATS

4.1. Whoever in the Town of Brimfield is the owner or keeper of a dog or cat six months of age or older shall cause such dog or cat to be vaccinated against rabies by a licensed veterinarian using a licensed vaccine according to the manufacturer's directions and shall cause such dog or cat to be revaccinated at intervals recommended by the manufacturer.

4.2. The rabies vaccination tag, issued by the vaccinating veterinarian, shall be secured by the owner or keeper of such dog or cat to a collar or harness made of suitable material to be worn by the dog or cat; provided, however, that the owner of a cat may choose not to affix a tag to his cat, but shall have the tag available for inspection by authorized persons. If a tag is lost, the owner or keeper shall obtain a replacement tag from the vaccinating veterinarian.

4.3 Violation and Enforcement

Whoever violates Chapter 7 Section 5 shall be punishable by a non-criminal disposition of \$25.00 for each offense. Each day of a violation is considered a separate offense.

SECTION 5 - PROHIBITION OF PERMITTING A DOMESTIC ANIMAL OR DOG TO BECOME A PUBLIC NUISANCE

5.1. No owner/keeper of any domestic animal or dog in the Town of Brimfield, whether licensed or unlicensed, shall allow their domestic animal or dog to become a public nuisance as defined in Section 1.G of this Bylaw.

5.2 Violation and Enforcement

A. A domestic animal or dog found to be a public nuisance as defined in section 1 .G. of this Bylaw may be picked up and held by the ACO for safe keeping until the owner/keeper can be located and such owner/keeper may be fined at the discretion of the ACO or any police officer as listed below:

1st Offense: Written Warning or \$25.00 non-criminal bylaw violation

2nd Offense: \$75.00 non-criminal bylaw violation

3rd Offense and Subsequent offense thereafter: \$100.00 non-criminal bylaw violation

B. Owner/keepers of domestic animals or dogs who receive a notice of violation of the public nuisance portion of this by-law shall be subject to a hearing before the Board of Selectmen under the provisions of Chapter 140, Section 157 of the Massachusetts General Laws.

SECTION 6 - DANGEROUS DOGS

6.1. No owner/keeper keeping a dangerous dog as defined in Section 1.C. shall fail to safeguard human beings or other domestic animals from said dog.

6.2. Upon receipt of a letter of complaint regarding a dog, the Board of Selectmen shall notify the owner/keeper of the animal of the complaint with a copy thereof, shall schedule a hearing in accordance with said statute and shall notify the owner/keeper of such hearing by regular and certified mail. A hearing can also be requested by the ACO if the ACO or the police department feels there are significant safety issues. Prior to the hearing the ACO shall investigate any claims of a dangerous dog to determine whether such a finding is warranted.

6.3. If the circumstances support such a finding, the ACO shall notify, in writing, the Chief of Police and the Board of Selectmen of such findings. Where appropriate, the ACO shall submit to the Select Board a list of recommendations as to how the owner/keeper can safely control the dog so that its behavior will not put humans or domestic animals in danger. The Board at its sole discretion may accept the recommendations of the ACO or order other appropriate remedies. Such remedies may include, but are not limited to, one or more of the following:

1. spaying or neutering the dog within a specified period of time;
2. micro-chipping the dog to ensure identification should the dog be sold or given to another person;
3. Require ongoing behavior training by a qualified trainer specializing in dogs with problem behavior;
4. use of a correctly fitted wire basket muzzle whenever outside or off the owner/keepers premises;
5. containment of the dog on the owners/keeper's property in a fashion provided, however that a radio-fence alone will not constitute restraint on an owner's property; construction of a secure enclosure of chain link, no smaller than 12 feet x 12 feet with a catchment area at the gate and having a secure top and bottom so the dog cannot escape, to restrain the dog in when it is outside the owner's house and on the owners/keeper's property;
6. chain link enclosure door must be secured with a padlock when the dog is in the enclosure;
7. display of a sign indicating that a "dangerous dog" is on the premises;
8. the dog must never be unrestrained in the town boundaries;
9. the dog hand walked by a competent adult, on an adequate leash no longer than (six) 6 feet in length;
10. require that the ACO place the dog in a secure facility, to be held at the owner's expense, until all orders to assure the dog can safely be housed in town are successfully complied with;
11. humane euthanization of the dog.

6.3. The owner/keeper of a "dangerous dog" must immediately notify the Police Department Dispatch if the dog is loose or unconfined; bites/attacks a human or domestic animal; is sold, given away, dies, or is to be moved to another address and provide the ACO with any and all information requested under the given circumstances.

6.4. Violation and Enforcement

Failure to comply with an order issued by the Board of Selectmen pursuant to Section 5.C. and M.G.L. c.140, s. 157 will result in the following:

A. the dog being picked up by the ACO and held in the designated pound, at the owner/keeper's expense, until another Board of Selectmen hearing is held to determine any additional finding(s) and additional restriction(s);

B. Failure to comply may result in fines or other penalties as listed below:

1st Offense: \$50.00 non-criminal disposition

2nd Offense: \$75.00 non-criminal disposition

3rd Offense: \$100.00 non-criminal disposition and forfeiture of animal to the Town of Brimfield.

SECTION 7- MINIMUM CARE OF ANIMALS

7.1. An owner or guardian of any animal must provide proper nourishment and access to adequate water at a drinkable temperature, quality and quantity as required by the species, breed, size and age of said animal, which will allow and foster normal growth and maintenance of body weight.

7.2. An owner or guardian of any animal must maintain a sanitary environment, which is dry and free of accumulated feces, and free of debris and garbage that may clutter the environment so as not to inhibit comfortable rest, normal posture and range of movement or pose a danger to or entangle an animal.

7.3. An owner or guardian of any animal must maintain said animal's health with minimum veterinary care, and a healthy physical condition.

7.4. Violation and Enforcement

Any person found to be in violation of Chapter 7, Section 7 of this Bylaw is subject to a non-criminal disposition listed below:

1st Offense: Written Warning with a 30-day follow-up inspection

2nd Offense: \$75.00 non-criminal disposition

3rd Offense: \$100.00 non-criminal disposition

SECTION 8- DISPOSITION OF CONFINED DOMESTIC ANIMALS AND DOGS

8.1. Domestic animals and dogs confined under the authority of this bylaw shall be confined by the animal control officer in a place suitable for the detention and care of said animal and kept in a sanitary condition.

8.2. There shall be a base boarding fee of \$10.00 per day for any domestic animal or dog confined by the ACO together with the fee covering actual costs for food, shelter

use, and ACO time spent caring for the animal per day. Said sum is to be paid to the Town of Brimfield before the animal is released from the custody of the ACO.

8.3. No dog may be released until the ACO has been provided proof that the licensing and all other provisions of Chapter 7 Section 2 have been met by the owner or keeper.

8.4. At the end of a ten-day period, any animal or dog confined by the ACO may be disposed of in the manner provided by MGL 140, Section 151A.

SECTION 9- RESTRAINT OF DOGS REQUIRED

9.1 No owner or keeper of a dog in the Town of Brimfield shall allow such dog to roam with the knowledge, and permission of such person. All dogs not on the premises of the owner or the keeper, or upon the premises of another person, with the knowledge and permission of such person, shall be restrained by a chain or leash.

9.2 Violation and Enforcement

Any person to be found in violation of Chapter 7, Section 6 shall be punishable by a non-criminal disposition fine of \$20.00. If the owner of said dog is not able to be immediately located or identified, then the dog will be confined by the ACO.

SECTION 10 - EMERGENCY TREATMENT OF DOGS AND CATS INJURED ON A PUBLIC WAY

10.1. Upon notification of any domestic animal being injured on a public way, the ACO shall immediately contact the owner, if known, and require the owner to care for said animal. Any cost incurred by the ACO for emergency response, care, transportation, treatment, and/or disposal of an animal shall be the responsibility of the owner/keeper.

SECTION 11 – SEVERABILITY

11.1. Should any portion, section or provision of this Bylaw be found invalid for any reason, that finding shall not affect the validity and force of any other section, portion or provision of this bylaw.

SECTION 12 - PERSONS CONVICTED OF CRUELTY TO ANIMALS

12.1. Any person or persons found guilty of a violation of any provisions of Section 77, 80A, 94 or 95 of Chapter 272 of the Massachusetts General Laws, will forfeit the right to own or keep any animal within the Town of Brimfield and must immediately, upon conviction, surrender all animals in his/her possession to the Animal Control Officer.

SECTION 13 - RIGHT TO FARM

13.1. In the event of a dispute between a persons' right to farm and the enforcement of this bylaw, the Brimfield Agricultural Commission may be used to resolve the dispute. This dispute resolution option does not supersede the right to request a hearing under state statute.

SECTION 14- ENFORCEMENT

14.1. The provisions of this By-law and/or any regulation of the Board of Selectmen adopted hereunder, may be enforced by the ACO and/or any police officer of the Town of Brimfield by any available means in the law or equity, including but not limited to enforcement by non-criminal disposition pursuant to the provisions of M.G.L. Chapter 40 s. 21 D. Each day a violation exists shall constitute a separate violation; when no fine is specifically set forth, violations of this bylaw shall be punishable by a fine of \$50 for the first violation, \$100 for a second violation, or \$150 for a third violation; or, take any other action thereon. (Board of Selectmen)

ARTICLE 37: To see if the Town will vote for the following article amending the General Bylaws; or, to take any other action in thereto:

2.3.4 Vendor Permitting

2.3.4.1 Cost of Vendor Permit: To see if the Town will vote to amend General Bylaws 2.3.4.1 or take any action there on to read *“The cost of each vendor permit shall be determined annually by the Selectmen in accordance with the law of the Commonwealth of Massachusetts”*

2.3.4.2 Distribution of Permits and Payment to Town: To see if the Town will vote to amend General Bylaws 2.3.4.2 or take any action there on to read *“Vendor permits may be distributed by owners/operators or by the Town. The total cost of permits issued by the owner/operator shall be remitted to the Town within 10 days after the last day of each flea market. The owner/operator shall be responsible for payment for any vendor permits it issues.*

2.3.4.3 Records of Vendor Permits Issued: To see if the Town will vote to amend General Bylaws 2.3.4.3 or take any action there on to *“eliminate a Massachusetts sales tax identification number”*

2.3.6 Emergency Services: To see if the Town will vote to amend General Bylaws 2.3.6 or take any action there on to read *“Police, fire, and ambulance services incidental to the operation of flea markets may be required at the discretion of the Board of Selectmen and will be under the direction of the respective department*

heads or service providers. Costs of these services will be borne by the funds collected under Section 2.3.4.1

2.3.10.2 Calendar Dates To see if the Town will vote to amend General Bylaws 2.3.4.1 or take any action there on to *delete* “*except when religious holidays dictate otherwise.*”

2.3.11 Emergency Service Fees: To see if the Town will vote to amend General Bylaws 2.3.4.1 or take any action there on to eliminate sections 2.3.11.1, 2.3.11.2, 2.3.11.3, 2.3.11.4
(By Petition)

ARTICLE 38: To see if the Town will vote to accept the provisions of G.L. c.44, §53F ½ for purposes of creating an Enterprise Fund for the Ambulance Department to be effective for Fiscal Year 2020, and, further, to raise and appropriate, or otherwise transfer from available funds, a sum of money for the operations of the Ambulance Enterprise Fund, or take any other action thereon. (Board of Selectmen)

ARTICLE 39: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds a sum of money to pay principal and interest due in Fiscal Year 2020 on funds borrowed for the Facilities Building Project, Article #22 voted at the May 21, 2018 Annual Town Meeting; or, take any other action thereon. (Finance Committee)

ARTICLE 40: To see if the Town will vote to raise and appropriate the sum of \$ and transfer from Free Cash the sum of \$ to be added to the Capital Purchase Stabilization Fund; or, take any other action thereon. (Finance Committee)

ARTICLE 41: To see if the Town will vote to transfer \$ from Free Cash and \$ from the Assessor’s Overlay Surplus or from any other available funds, to reduce the tax rate in FY20 or for any other purpose; or, take any other action thereon. (Finance Committee)

ARTICLE 42: To see if the Town will vote to transfer the sum of \$ from available funds to the Stabilization Fund; or, take any other action thereon. (Finance Committee)

Given under our hand this 1st day of April, 2018.

BOARD OF SELECTMEN

Paul McCarthy Paul McCarthy, Chairman

Michele Lee Shea Michele-Lee Shea, Vice Chair

Paul Vandal Paul Vandal, Selectman

Ryan Olszta Ryan Olszta, Selectman

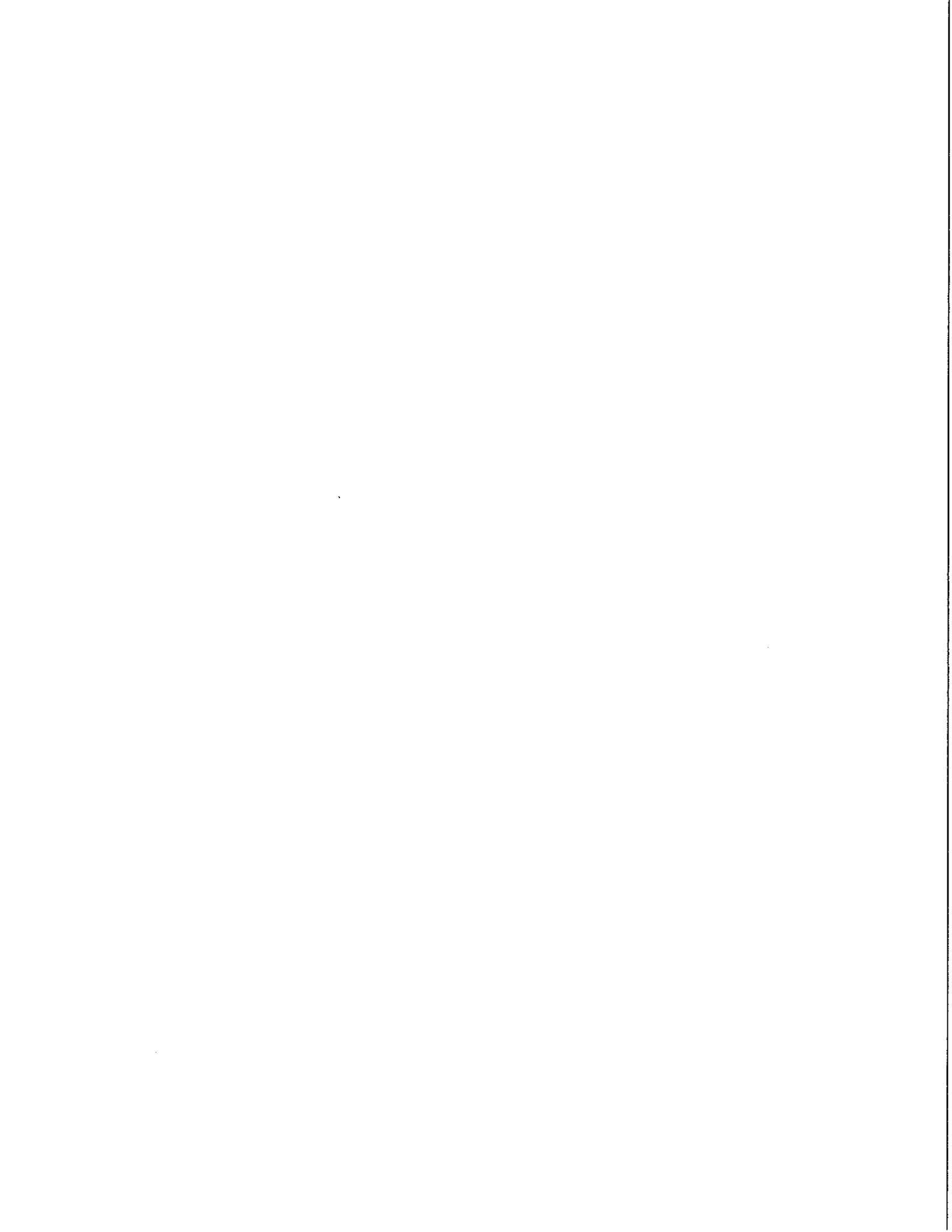
Carolyn M. Haley Carolyn Haley, Selectman

A true copy, ATTEST:

_____ Robert Sullivan, Town Clerk

Posted this day of , 2018.

_____ Constable



Preliminary Finance Committee Budget Recommendations for FY 2020

Submitted April 7, 2019

The accompanying financial information contains the best estimates for revenue, along with the Finance Committee recommendations for each budget line item and warrant article. These recommendations are preliminary, and there may be minor changes prior to Town Meeting. More information on proposed income and expenses are expected by Town Meeting, and copies of the Final Finance Committee Recommendations will be available at the meeting. FinCom believes that these preliminary recommendations are fiscally responsible and will help keep the Town on track to balance the budget within our means for FY 2020.

The budget target for departments and elected officials was a wage and salary increase of 2% vs. FY2019 to keep pace with inflation and no increase vs. previous year for expense line items wherever possible. Wage, salary and expense budgets more than these targets are the result of a department request for increased hours, salary benchmark adjustment, or an expected increase in expenses.

The capital equipment purchases being recommended in this budget are to replace a lawn mower and purchase a used roadside mower for Highway, replace self-contained breathing apparatus for the Fire Dept., and replacing a patrol vehicle and 2 mobile radios for the Police Dept. In addition, \$50,000 is requested for continued maintenance and repair of Town Buildings.

Article 38 is to establish an Enterprise Fund for the Ambulance to move from the non-profit Brimfield Ambulance Service into the Brimfield Fire Department. An Enterprise Fund creates a business within the Town so that its' income and expenses are separated from the Town's general funds. It is unknown at this time when and if that transition will be ready to happen in FY 2020, so Ambulance Service funding from Brimfield is being requested to ensure there is continuous ambulance service in Brimfield, Holland and Wales.

We would like to thank all the Town departments, the Board of Selectmen, School Committee and the School Administration for their cooperation in the budget process and for their work in managing their respective areas.

Once again, we ask for your support of the Finance Committee recommendations at Town Meeting. Your support this year will be critical to approving a balanced budget. Thank you for your past support and for your consideration of the attached recommendations at this year's Town Meeting.

Finance Committee:

Michael Moloney, Chairman
Michael Doyle, Vice Chairman
Ted Steenson, Jr.

Denise DuPont
Patrick Kubala
Susan Hilker

ARTICLE # 3 SALARIES OF ELECTED OFFICIALS - Preliminary Finance Committee Recommendations - April 4, 2019

Item Ref.	Account Number	Description	Appropriated				Requested		Target		Recommend	
			FY 2017	FY 2018	FY 2019	% +/- from FY18	FY 2020	% +/- from FY19	FY 2020	% +/- from FY19	FY 2020	% +/- from FY19
1	0114-5111	Moderator Stipend	\$ 163	\$ 166	\$ 166	0.0%	\$ 166	0.0%	\$ 166	0.0%	\$ 166	0%
2	0122-5111	Selectmen Stipend	\$ 11,366	\$ 11,366	\$ 11,366	0.0%	\$ 11,366	0.0%	\$ 11,366	0.0%	\$ 11,366	0%
3	0141-5111	Assessors Stipend	\$ 6,528	\$ 6,659	\$ 6,659	0.0%	\$ 6,659	0.0%	\$ 6,659	0.0%	\$ 6,659	0%
4	0145-5111	Treasurer/Collector Salary	\$ 40,959	\$ 41,778	\$ 55,080	31.8%	\$ 56,182	2%	\$ 56,182	2.0%	\$ 56,182	2%
5	0146-5111	Tax Collector Salary	\$ 52,872	\$ 40,000	\$ -	-100.0%	\$ -	-	\$ -	2.0%	\$ -	-
6	0161-5111	Town Clerk Salary	\$ 22,078	\$ 22,520	\$ 22,970	2.0%	\$ 23,430	2%	\$ 23,430	2.0%	\$ 23,430	2%
7	0175-5111	Planning Board Stipend	\$ 2,815	\$ 2,871	\$ 2,871	0.0%	\$ 2,871	0%	\$ 2,871	2.0%	\$ 2,871	0%
8	0175-5425	Planning Board / Longevity	\$ 27				\$ 36	#DIV/0!	\$ 36	2.0%	\$ 36	36
9	0193-5111	Constables Stipend	\$ 281	\$ 287	\$ 287	0.0%	\$ 287	0%	\$ 287	0.0%	\$ 287	0%
10	0294-5111	Tree Warden Salary	\$ 596	\$ 608	\$ 620	2.0%	\$ 633	2%	\$ 633	2.0%	\$ 633	2%
11	0320-5111	School Committee Stipend	\$ 564	\$ 575	\$ 575	0.0%	\$ 575	0%	\$ 575	0.0%	\$ 575	0%
12	0320-5425	School Committee Longevity	\$ -	\$ -	\$ -		\$ 60		\$ 60	0.0%	\$ 60	60
13	0422-5111	Highway Surveyor Salary	\$ 62,781	\$ 64,037	\$ 65,318	2.0%	\$ 66,625	2%	\$ 66,625	2.0%	\$ 66,625	2%
14	0491-5111	Cemetery Board Stipend	\$ 1,670	\$ 1,703	\$ 1,737	2.0%	\$ 1,772	2%	\$ 1,772	2.0%	\$ 1,772	2%
15	0491-5425	Cemetery Board Longevity		\$ 28			\$ 37		\$ 37	2.0%	\$ 37	37
16	0511-5111	Board of Health Stipend	\$ 5,679	\$ 5,793	\$ 5,909	2.0%	\$ 6,028	2%	\$ 6,028	2.0%	\$ 6,028	2%
17	0511-5425	Board of Health Longevity	\$ 56	\$ 112			\$ 59		\$ 59		\$ 59	59
TOTAL ARTICLE #3			\$ 212,600	\$ 200,391	\$ 173,558	-13.4%	\$ 176,786	1.9%	\$ 176,786	1.9%	\$ 176,786	1.9%

ARTICLE # 4 OPERATING BUDGET

Item Ref.	Account Number	Description	Appropriated				Requested		Target		Recommend	
			FY 2017	FY 2018	FY 2019	% +/- from FY18	FY 2020	% +/- from FY19	FY 2020	% +/- from FY19	FY 2020	% +/- from FY19
18	0122-5420	Selectmen Expense	\$ 4,000	\$ 5,000	\$ 5,000	0.0%	\$ 5,000	0%	\$ 5,000	0.0%	\$ 5,000	0%
19	0123-5113	Selectmen Assistant	\$ 43,794	\$ 44,670	\$ 45,563	2.0%	\$ 46,475	2%	\$ 46,475	2.0%	\$ 46,475	2%
20	0123-5114	Shared Clerk Wages					\$ 6,188				\$ 6,188	
21	0122-5430	Large Commercial Project Inspection Services					\$ 3,170				\$ 3,170	
22	0131-5114	Finance Committee Clerk	\$ 1,115	\$ 1,137	\$ 1,160	2.0%	\$ 1,184	2%	\$ 1,184	2.0%	\$ 1,184	2%
23	0131-5420	Finance Committee Exp.	\$ 400	\$ 400	\$ 400	0.0%	\$ 400	0%	\$ 400	0.0%	\$ 400	0%
24	0132-5960	Reserve Fund	\$ 50,000	\$ 80,000	\$ 80,000	0.0%	\$ 80,000	0%	\$ 80,000	0.0%	\$ 80,000	0%
25	0135-5112	Town Accountant Salary	\$ 21,996	\$ 30,600	\$ 31,212	2.0%	\$ 37,500	20%	\$ 31,837	2.0%	\$ 37,500	20%
26	0135-5114	Town Accountant Clerk	\$ -	\$ 324	\$ 330	1.9%	\$ 337		\$ 337	2.0%	\$ 337	2%
27	0135-5303	Town Audit	\$ 11,000	\$ 11,000	\$ 11,000	0.0%	\$ 12,500	14%	\$ 11,000	0.0%	\$ 12,500	14%
28	0135-5420	Town Accountant Expense	\$ -	\$ 2,000	\$ 2,000	0.0%	\$ 2,000		\$ 2,000	0.0%	\$ 2,000	0%
29	0135-6421	Town Accountant Certification.	\$ -	\$ 1,000	\$ 1,000	0.0%	\$ 1,000		\$ 1,000	0.0%	\$ 1,000	0%
30	0141-5113	Assessor's Deputy	\$ 50,432	\$ 51,441	\$ 52,470	2.0%	\$ 53,520	2%	\$ 53,520	2.0%	\$ 53,520	2%
31	0141-5300	Assessor's Property Maint.	\$ 7,560	\$ 7,760	\$ 7,900	1.8%	\$ 8,100	3%	\$ 7,900	0.0%	\$ 8,100	3%
32	0141-5303	Assessor's Revaluation Fund	\$ 5,000	\$ 5,000	\$ 5,000	0.0%	\$ 5,000	0%	\$ 5,000	0.0%	\$ 5,000	0%
33	0141-5420	Assessor's Expense	\$ 9,430	\$ 9,430	\$ 9,430	0.0%	\$ 8,930	-5%	\$ 9,430	0.0%	\$ 8,930	-5%
34	0141-5430	GIS Town Mapping & Web Hosting					\$ 4,450		\$ 4,560	0.0%	\$ 4,450	
35	0145-5113	Assistant Treasurer [Collector] Salary	\$ 12,833	\$ 13,090	\$ 24,014	83.5%	\$ 28,300	18%	\$ 24,495	2.0%	\$ 28,300	18%
36	0145-5420	Town Treasurer [Collector] Expense	\$ 10,600	\$ 10,600	\$ 17,000	60.4%	\$ 21,360	26%	\$ 17,000	0.0%	\$ 21,360	26%
37	0145-5425	Longevity Awards	\$ 13,806	\$ 3,910	\$ 8,290	112.0%	\$ 3,393	-59%	\$ 3,393	0.0%	\$ 3,393	-59%
38	0145-6421	Town Treasurer Certification	\$ 1,000	\$ 1,000	\$ 1,000	0.0%	\$ 1,000	0%	\$ 1,000	0.0%	\$ 1,000	0%
39	0145-5436	GASB Expense		\$ 1,000	\$ 1,000	0.0%	\$ 5,000	400%	\$ 1,000	0.0%	\$ 5,000	400%
40	0146-5116	Assistant Tax Collector		\$ 13,000	\$ -	-100.0%			\$ -	0.0%	\$ -	
41	0146-5114	Tax Collector Clerical	\$ 1,086	\$ -	\$ -	-100.0%			\$ -	2.0%	\$ -	
42	0146-5420	Tax Collector Expense	\$ 8,000	\$ 10,000	\$ -	-100.0%			\$ -	0.0%	\$ -	
43	0145-5437	Vendor Software Support	\$ 13,320	\$ 13,320	\$ 12,330	-7.4%	\$ 11,540	-6%	\$ 12,330	0.0%	\$ 11,540	-6%
44	0146-6422	Tax Collector Certification	\$ 1,000	\$ 1,000	\$ -	-100.0%			\$ -	0.0%	\$ -	

ARTICLE # 4 OPERATING BUDGET - continued

Finance Committee Recommendations - April 4, 2019

Item Ref.	Account Number	Description	Appropriated			Requested		Target		Recommend	% +/- from FY19	
			FY 2017	FY 2018	FY 2019	% +/- from FY18	FY 2020	% +/- from FY19	FY 2020			% +/- from FY19
45	0151-5302	Town Counsel	\$ 65,000	\$ 25,000	\$ 25,000	0.0%	\$ 25,000	0%	\$ 25,000	0.0%	\$ 25,000	0%
46	0161-5420	Town Clerk Expense	\$ 2,900	\$ 2,900	\$ 2,900	0.0%	\$ 2,900	0%	\$ 2,900	0.0%	\$ 2,900	0%
47	0162-5116	Clerk's Office Wages	\$ 4,349	\$ 4,349	\$ 4,436	2.0%	\$ 4,525	2%	\$ 4,525	2.0%	\$ 4,525	2%
48	0162-5420	Election Expense	\$ 3,700	\$ 3,700	\$ 3,700	0.0%	\$ 3,700	0%	\$ 3,700	0.0%	\$ 3,700	0%
49	0171-5114	Conservation Clerk	\$ 8,356	\$ 8,523	\$ 8,693	2.0%	\$ 22,074	154%	\$ 8,867	2.0%	\$ 8,867	2%
50	0171-5583	Conservation Expense	\$ 1,500	\$ 1,500	\$ 1,500	0.0%	\$ 1,500	0%	\$ 1,500	0.0%	\$ 1,500	0%
51	0172-5420	Open Space Planning Comm - Expense	\$ 3,000	\$ 3,000	\$ 3,000	0.0%	\$ 3,000	0.0%	\$ 3,000	0.0%	\$ 3,000	0.0%
52	0175-5114	Planning Board Clerk	\$ 2,924	\$ 2,982	\$ 3,042	2.0%	\$ 3,103	2.0%	\$ 3,103	2.0%	\$ 3,103	2.0%
53	0175-5300	Pioneer Valley Plan. Fee	\$ 600	\$ 600	\$ 600	0.0%	\$ 600	0%	\$ 600	0.0%	\$ 600	0%
54	0175-5420	Planning Board Expense	\$ 600	\$ 600	\$ 600	0.0%	\$ 600	0%	\$ 600	0.0%	\$ 600	0%
55	0176-5114	Zoning Board Clerk	\$ 1,318	\$ 1,344	\$ 1,371	2.0%	\$ 1,399	2%	\$ 1,399	2.0%	\$ 1,399	2%
56	0176-5420	Zoning Board Expense	\$ 896	\$ 896	\$ 896	0.0%	\$ 896	0%	\$ 896	0.0%	\$ 896	0%
57	0192-5116	Town Hall Custodian	\$ 8,372	\$ 8,539	\$ 8,710	2.0%	\$ 8,885	2%	\$ 8,885	2.0%	\$ 8,885	2%
58	0192-5200	Telephone Expense	\$ 11,000	\$ 13,000	\$ 7,200	-44.6%	\$ 11,000	53%	\$ 7,200	0.0%	\$ 11,000	53%
59	0192-5382	Town Reports	\$ 7,000	\$ 7,000	\$ 3,000	-57.1%	\$ 3,000	0%	\$ 3,000	0.0%	\$ 3,000	0%
60	0192-5450	Town Hall Expense	\$ 16,000	\$ 16,000	\$ 16,000	0.0%	\$ 16,000	0%	\$ 16,000	0.0%	\$ 16,000	0%
61	0193-5116	Town Hall Maintenance Wages	\$ 1,656	\$ 1,689	\$ -	-100.0%			\$ -	2.0%		
62	0195-5383	Computer Maintenance	\$ 10,500	\$ 10,500	\$ 10,500	0.0%	\$ 12,900	23%	\$ 10,500	0.0%	\$ 12,900	23%
63	0195-5390	Storage Pods	\$ 5,310	\$ 4,290	\$ -	-100.0%			\$ -	0.0%		
64	0195-5391	Code Red		\$ 3,500	\$ 3,000	-14.3%	\$ 3,000		\$ 3,000	0.0%	\$ 3,000	
65	0210-5112	Police Chief Salary	\$ 43,773	\$ 53,578	\$ 54,650	2.0%	\$ 60,743	11%	\$ 55,743	2.0%	\$ 60,743	11%
66	0210-5114	Police Dept. Clerk	\$ 8,443	\$ 3,612	\$ 4,392	21.6%	\$ 4,480	2%	\$ 4,480	2.0%	\$ 4,480	2%
67	0210-5116	Police Dept. Payroll	\$ 115,102	\$ 126,764	\$ 164,029	29.4%	\$ 179,810	10%	\$ 167,310	2.0%	\$ 179,810	9.6%
68	0210-5480	Police Dept. Expense	\$ 23,183	\$ 23,183	\$ 30,000	29.4%	\$ 31,000	3%	\$ 30,000	0.0%	\$ 31,000	3%
69	0211-5420	Parking Clerk Expense	\$ 100	\$ 100	\$ 100	0.0%	\$ 100	0%	\$ 100	0.0%	\$ 100	0%
70	0220-5112	Fire Chief Salary	\$ 21,459	\$ 21,888	\$ 27,360	25.0%	\$ 27,908	2%	\$ 27,908	2.0%	\$ 27,908	2%

ARTICLE # 4 OPERATING BUDGET - continued												
Finance Committee Recommendations - April 4, 2019												
Item Ref.	Account Number	Description	Appropriated				Requested		Target		Recommend	
			FY 2017	FY 2018	FY 2019	% +/- from FY18	FY 2020	% +/- from FY19	FY 2020	% +/- from FY19	FY 2020	% +/- from FY19
71	0220-5118	Fire Inspector	\$ 14,670	\$ 14,963	\$ 15,262	2.0%	\$ 15,568	2%	\$ 15,568	2.0%	\$ 15,568	2%
72	0220-5116	Fire Dept. Wages	\$ 60,180	\$ 64,517	\$ 65,807	2.0%	\$ 67,124	2%	\$ 67,124	2.0%	\$ 67,124	2%
73	0220-5882	Public Safety Complex Expense	\$ 2,000	\$ 2,000	\$ 2,000	0.0%	\$ 2,000	0%	\$ 2,000	0.0%	\$ 2,000	0%
74	0220-5580	Fire Dept. Expense	\$ 29,110	\$ 32,008	\$ 32,008	0.0%	\$ 32,008	0%	\$ 32,008	0.0%	\$ 32,008	0%
75	0220-5872	Fire Small Equipment	\$ 9,000	\$ 9,000	\$ 9,000	0.0%	\$ 9,000	0%	\$ 9,000	0.0%	\$ 9,000	0%
76	0220-5876	Personal Protective Equipment	\$ 8,400	\$ 8,400	\$ 8,400	0.0%	\$ 8,400	0%	\$ 8,400	0.0%	\$ 8,400	0%
77	0231-5380	Ambulance	\$ 81,098	\$ 83,125	\$ 85,203	2.5%	\$ 165,450	94%	\$ 87,334	2.5%	\$ 165,450	94%
78	0241-5112	Building Commissioner/Zoning Officer	\$ 23,305	\$ 23,771	\$ 24,246	2.0%	\$24,731	2%	\$ 24,731	2.0%	\$ 24,731	2%
79	0241-5113	Assistant Building Inspector	\$ 637	\$ 650	\$ 663	2.0%	\$ 677	2%	\$ 677	2.0%	\$ 677	2%
80	0241-5478	Building Dept. Office Expense	\$ 4,000	\$ 4,000	\$ 4,000	0.0%	\$ 4,000	0%	\$ 4,000	0.0%	\$ 4,000	0%
81	0241-5115	Building Inspector Clerk	\$ 7,456	\$ 7,605	\$ 7,757	2.0%	\$ 12,303	59%	\$ 7,913	2.0%	\$ 10,546	36%
82	0241-5480	Zoning Officer Raze Buildings	\$ 5,000	\$ 5,000	\$ 5,000	0.0%	\$ 5,000	0%	\$ 5,000	0.0%	\$ 5,000	0%
83	0241-9300	Building Dept. Software - Permit Pro	\$ 10,000	\$ -	\$ -	-	\$ 3,810	-	\$ 3,810	-	\$ 3,810	-
84	0245-5112	Electrical Inspector Salary	\$ 10,200	\$ 10,404	\$ 10,612	2.0%	\$ 10,825	2%	\$ 10,825	2.0%	\$ 10,825	2%
85	0245-5113	Asst. Electrical Inspector	\$ 408	\$ 416	\$ 424	1.9%	\$ 433	2%	\$ 433	2.0%	\$ 433	2%
86	0291-5420	Emergency Mgt. Expense	\$ 1,000	\$ 1,000	\$ 1,000	0.0%	\$ 1,000	0%	\$ 1,000	0.0%	\$ 1,000	0%
87	0292-5116	Animal Control Officer Salary	\$ 6,593	\$ 6,725	\$ 6,860	2.0%	\$ 6,998	2%	\$ 6,998	2.0%	\$ 6,998	2%
88	0292-5580	Animal Control Expense	\$ 600	\$ 600	\$ 600	0.0%	\$ 600	0%	\$ 600	0.0%	\$ 600	0%
89	0294-5116	Tree Warden Wages	\$ 1,775	\$ 1,811	\$ 1,847	2.0%	\$ 1,884	2%	\$ 1,884	2.0%	\$ 1,884	2%
90	0294-5880	Tree Warden Expense	\$ 6,740	\$ 9,740	\$ 9,740	0.0%	\$ 19,480	100%	\$ 9,740	0.0%	\$ 19,480	100%
91	0298-5210	Town Electric	\$ 30,462	\$ 30,462	\$ 30,462	0.0%	\$ 30,462	0%	\$ 30,462	0.0%	\$ 30,462	0%
92	0298-5220	Town Heating Oil/ Propane	\$ 30,000	\$ 25,000	\$ 25,000	0.0%	\$ 25,000	0%	\$ 25,000	0.0%	\$ 25,000	0%
93	0298-5225	Heating Maint/Repair					\$ 4,000				\$ 4,000	
94	0298-5230	Town Gasoline / Diesel	\$ 52,000	\$ 52,000	\$ 48,000	-7.7%	\$ 51,000	6.3%	\$ 48,000	0.0%	\$ 51,000	6.3%
95	0298-5235	Fuel Tank Maint. & Repair			\$ 4,000		\$ 4,000		\$ 4,000	0.0%	\$ 4,000	0.0%
96	0298-5240	Street Lights	\$ 14,000	\$ 14,000	\$ 14,000	0.0%	\$ 14,000	0.0%	\$ 14,000	0.0%	\$ 14,000	0.0%

ARTICLE # 4 OPERATING BUDGET - continued

Finance Committee Recommendations - April 4, 2019

Item Ref.	Account Number	Description	Appropriated			Requested		Target		Recommend		
			FY 2017	FY 2018	FY 2019	% +/- from FY18	FY 2020	% +/- from FY19	FY 2020	% +/- from FY19	FY 2020	% +/- from FY19
97	0320-5321	Reg. School Assessment	\$ 2,267,449	\$ 2,185,422	\$ 2,265,695	3.7%	\$ 2,333,860	3%	\$ 2,265,695	0.0%	\$ 2,333,860	3%
98	0320-5322	Reg. School Transportation	\$ 99,910	\$ 95,000	\$ 75,828	-20.2%	\$ 68,540	-10%	\$ 75,828	0.0%	\$ 68,540	-10%
99	0320-5700	Elementary School	\$ 3,715,688	\$ 3,899,132	\$ 3,900,238	0.0%	\$ 3,951,445	1.3%	\$ 3,900,238	0.0%	\$ 3,951,445	1%
100	0320-5916	TRHS Principal & Interest	\$ (1,529)	\$ (38,009)	\$ (57,294)	50.7%	\$ (80,673)	41%	\$ (80,673)	0.0%	\$ (80,673)	41%
101	0422-5116	General Highway Wage	\$ 173,002	\$ 215,587	\$ 225,039	4.4%	\$ 229,540	2%	\$ 229,540	2.0%	\$ 229,540	2%
102	0422-5112	Admin. Asst. Highway Wage	\$ 13,614	\$ 14,794	\$ 15,090	2.0%	\$ 15,495	3%	\$ 15,392	2.0%	\$ 15,495	3%
103	0422-5240	Highway Mach. Maint.	\$ 40,951	\$ 40,951	\$ 40,951	0.0%	\$ 42,951	5%	\$ 40,951	0.0%	\$ 42,951	5%
104	0422-5241	Town Road Maint.	\$ 67,180	\$ 67,180	\$ 67,180	0.0%	\$ 67,180	0%	\$ 67,180	0.0%	\$ 67,180	0%
105	0422-5430	Highway Barn Expense	\$ 2,565	\$ 2,565	\$ 2,565	0.0%	\$ 8,565	234%	\$ 2,565	0.0%	\$ 8,565	234%
106	0423-5116	Snow Wage	\$ 17,398	\$ 17,746	\$ 18,101	2.0%	\$ 18,464	2%	\$ 18,464	2.0%	\$ 18,464	2%
107	0423-5580	Highway Winter General	\$ 56,000	\$ 56,000	\$ 56,000	0.0%	\$ 56,000	0%	\$ 56,000	0.0%	\$ 56,000	0%
108	0433-5200	Trash Contract	\$ 190,661	\$ 196,389	\$ 202,281	3.0%	\$ 209,361	4%	\$ 202,281	0.0%	\$ 209,361	4%
109	0433-5580	Landfill Maint. & Expense	\$ 3,350	\$ 3,350	\$ 3,350	0.0%	\$ 3,350	0%	\$ 3,350	0.0%	\$ 3,350	0%
110	0491-5116	Cemetery Wages	\$ 13,612	\$ 13,884	\$ 14,162	2.0%	\$ 14,446	2%	\$ 14,446	2.0%	\$ 14,446	2%
111	0491-5460	Cemetery Expense	\$ 1,990	\$ 1,990	\$ 1,990	0.0%	\$ 1,990	0%	\$ 1,990	0.0%	\$ 1,990	0%
112	0511-5114	Board of Health Wages	\$ 37,431	\$ 38,180	\$ 38,944	2.0%	\$ 39,723	2%	\$ 39,723	2.0%	\$ 39,723	2%
113	0511-5420	Board of Health Expense	\$ 8,000	\$ 8,000	\$ 8,000	0.0%	\$ 8,000	0%	\$ 8,000	0.0%	\$ 8,000	0%
114	0512-5113	Board of Health Agent	\$ 25,000	\$ 25,000	\$ 25,000	0.0%	\$ 25,000	0%	\$ 25,000	0.0%	\$ 25,000	0%
115	0512-5114	Plumbing Inspector	\$ 8,160	\$ 8,323	\$ 8,489	2.0%	\$ 8,659	2%	\$ 8,659	2.0%	\$ 8,659	2%
116	0512-5115	Food Inspector	\$ 6,120	\$ 6,242	\$ 6,367	2.0%	\$ 6,495	2%	\$ 6,495	2.0%	\$ 6,495	2%
117	0519-5116	Animal/Barn Inspector	\$ 1,981	\$ 2,021	\$ 2,061	2.0%	\$ 2,103	2%	\$ 2,103	2.0%	\$ 2,103	2%
118	0519-5580	Animal/Barn Insp. Expense	\$ 350	\$ 350	\$ 350	0.0%	\$ 350	0%	\$ 350	0.0%	\$ 350	0%
119	0541-5112	Council on Aging Director	\$ 19,276	\$ 19,662	\$ 22,880	16.4%	\$ 23,338	2%	\$ 23,338	2.0%	\$ 23,338	2%
120	0541-5116	Council on Aging Activity Dir.	\$ 12,798	\$ 13,054	\$ 13,315	2.0%	\$ 13,582	2%	\$ 13,582	2.0%	\$ 13,582	2%
121	0541-5118	Council on Aging Staffing	\$ 12,798	\$ 13,054	\$ 13,315	2.0%	\$ 13,582	2%	\$ 13,582	2.0%	\$ 13,582	2%

ARTICLE # 4 OPERATING BUDGET - continued												
Finance Committee Recommendations - April 4, 2019												
Item	Account	Description	Appropriated				Requested		Target		Recommend	
Ref.	Number		FY 2017	FY 2018	FY 2019	% +/- from FY18	FY 2020	% +/- from FY19	FY 2020	% +/- from FY19	FY 2020	
122	0541-5421	Council on Aging Snow Removal	\$ 2,600	\$ 2,600	\$ 2,600	0.0%	\$ 2,600	0%	\$ 2,600	0.0%	\$ 2,600	0%
123	0541-5420	Council on Aging Expense	\$ 20,929	\$ 16,000	\$ 16,000	0.0%	\$ 20,650	29%	\$ 16,000	0.0%	\$ 20,650	29%
124	0541-9868	Council on Aging Van Expense		\$ 2,000	\$ 2,000	0.0%	\$ 2,000		\$ 2,000	0.0%	\$ 2,000	0%
125	0543-5113	Veterans Grave Expense	\$ 474	\$ 474	\$ 474	0.0%	\$ 474	0%	\$ 474	0.0%	\$ 474	0%
126	0543-5580	Veterans Agent Expense	\$ 1,925	\$ 1,925	\$ 1,925	0.0%	\$ 1,925	0%	\$ 1,925	0.0%	\$ 1,925	0%
127	0543-5770	Veterans Service Benefit	\$ 56,000	\$ 56,000	\$ 56,000	0.0%	\$ 63,000	13%	\$ 56,000	0.0%	\$ 63,000	13%
128	0543-5771	Veterans Service Agent	\$ 9,966	\$ 10,186	\$ 10,390	2.0%	\$ 10,598	2%	\$ 10,598	2.0%	\$ 10,598	2%
129	0610-5112	Library Director Salary	\$ 33,849	\$ 34,526	\$ 35,217	2.0%	\$ 35,922	2%	\$ 35,922	2.0%	\$ 35,922	2%
130	0610-5116	Library Wages	\$ 37,164	\$ 37,907	\$ 41,360	9.1%	\$ 42,188	2%	\$ 42,188	2.0%	\$ 42,188	2%
131	0610-5420	Library Expense	\$ 28,721	\$ 29,295	\$ 29,295	0.0%	\$ 29,295	0%	\$ 29,295	0.0%	\$ 29,295	0%
132	0630-5350	Recreation Expense	\$ 5,000	\$ 5,000	\$ 7,500	50.0%	\$ 7,500	0%	\$ 7,500	0.0%	\$ 7,500	0%
133	0630-5351	Trail Committee Expense			\$ 2,000		\$ 2,000		\$ 2,000	0.0%	\$ 2,000	0%
134	0691-5580	Historical Committee Exp.	\$ 750	\$ 750	\$ 750	0.0%	\$ 750	0%	\$ 750	0.0%	\$ 750	0%
135	0692-5351	Memorial Day	\$ 500	\$ 500	\$ 500	0.0%	\$ 500	0.0%	\$ 500	0.0%	\$ 500	0%
136	0699-5890	Agriculture Commission Expense	\$ 200	\$ 200	\$ 200	0.0%	\$ 200		\$ 200	0.0%	\$ 200	0%
137	0910-5175	Group Health Insurance	\$ 265,000	\$ 301,500	\$ 301,500	0.0%	\$ 331,650	10.0%	\$ 301,500	0.0%	\$ 331,650	10%
138	0910-5176	Workers Comp. Insurance	\$ 21,951	\$ 23,000	\$ 23,000	0.0%	\$ 24,150	5%	\$ 23,000	0.0%	\$ 24,150	5%
139	0911-5177	County Retirement	\$ 291,704	\$ 299,030	\$ 296,990	-0.7%	\$ 344,069	16%	\$ 296,990	0.0%	\$ 344,069	16%
140	0916-5170	Payroll Taxes	\$ 66,549	\$ 66,549	\$ 70,000	5.2%	\$ 75,000	7%	\$ 70,000	0.0%	\$ 75,000	7%
141	0945-5741	Gen. Prop. & Liab. Insurance	\$ 89,801	\$ 72,500	\$ 74,500	2.8%	\$ 78,225	5%	\$ 74,500	0.0%	\$ 78,225	5%
142	0996-5961	OPEB Fund	\$ 5,000	\$ 10,000	\$ 10,000	0.0%	\$ 30,000		\$ 10,000	0.0%	\$ 30,000	200%
143	TOTAL ARTICLE # 4		\$ 8,770,105	\$ 8,948,726	\$ 9,064,767	1.3%	\$ 9,478,265	5%	\$ 9,067,605	0.0%	\$ 9,463,301	4%
144	TOTAL ARTICLES # 3 & # 4		\$ 8,982,705	\$ 9,149,117	\$ 9,238,325	1.0%	\$ 9,655,051	5%	\$ 9,244,391	0.0%	\$ 9,640,087	4%

Finance Committee Preliminary Recommendations - FY 20 Warrant Articles - 4/4/2019

Article #	Sponsor	Description	Requested Amount R&A	Requested Amount Other Sources	FinCom Vote Motion	Other Funding Source / Comment
1	Selectmen	Reports of Officers			Approve	
2	Various	Unchanged Revolving Funds			Approve	
3	Selectmen	Salaries of Elected Town Officers	\$ 176,786		Approve	
4	Selectmen	Town Operating Expenses	\$ 9,463,301		Approve	
5	Selectmen	Unpaid Bills for FY 2019			Approve	
6	Selectmen	Unpaid Bills prior to FY 2019			Approve	
7	Selectmen	Flea Market fund			Approve	
8	Highway	Accept Chapter 90 Funds State			Approve	
9	Highway	Highway Surveyor Enter Contracts			Approve	
10	Highway	Match Road Construction Grants From State			Approve	
11	Selectmen	Authorize Treasurer to Borrow in Anticipation			Approve	
12	Selectmen	Authorize Treasurer to Borrow in Anticipation			Approve	
13	Selectmen	Authorize Selectmen to Contract			Approve	
14	Treasurer	Tax Title Fund	\$ 15,000		Approve	
15	Conservation	Conservation Fund	\$ 500		Approve	
16	Highway	Purchase Lawn Mower	\$ 7,000		Approve	
17	Highway	Purchase Roadside Mower	\$ 45,000		Approve	
18	Highway	Wheeler Pond - Dam Safety Report	\$ 3,000		Approve	
19	Highway	Wheeler Pond - Dam Emerg Action Plan	\$ 6,500		Approve	
20	Selectmen	Repair, Maintenance, Renovation and Weatherization of Buildings	\$ 50,000		Approve	
21	Fire Chief	Self Contained Breathing Apparatus Replacement	\$ 18,000		Approve	

Finance Committee Preliminary Recommendations - FY 20 Warrant Articles - 4/4/2019

Article #	Sponsor	Description	Requested Amount R&A	Requested Amount Other Sources	FinCom Vote Motion	Other Funding Source / Comment
22	Fire Chief	Accept provisions of MGL for Fire Chief			Defer to Petitioner	
23	Selectmen	Lake Sherman Weed Control		\$ 11,000.00	Approve	Thames River Grant Transfer
24	Planning Board	Zoning Bylaw change - Marijuana Establishments			Defer to Petitioner	
25	Planning Board	Marijuana Local Sales Excise Tax			Defer to Petitioner	
26	Planning Board	Zoning Bylaw change - Prohibit Recreational Marijuana Establishments			Defer to Petitioner	
27	Police Dept	Police Radio Replacement	\$ 9,000		Approve	
28	Police	Police Cruiser	\$ 44,000		Approve	
29	Selectmen and Council on Aging	Establish Commission on Disability			Defer to Petitioner	
30	Cemetery Commission	Plot Surveying and Lot Markers	\$ 3,400		Approve	
31	Tantasqua Regional School Committee	Approve TRSD Borrowing for Jr. High Door & Window Replacement			Approve	
32	Planning Board	Zoning Bylaw change - Large Scale Ground Mounted Photovoltaic Installations - Permitting Authority			Defer to Petitioner	
33	By Petition	Zoning Bylaw change - Large Scale Ground Mounted Photovoltaic Installations - Holland Rd Exception			Defer to Petitioner	
34	By Petition	Zoning Bylaw change - Large Scale Ground Mounted Photovoltaic Installations - Holland Rd Exception			Defer to Petitioner	
35	Selectmen	Local Excise Tax - Meals			Approve	
36	Selectmen	General Bylaw Change - Animal Control & Welfare			Defer to Petitioner	
37	Flea Market Advisory Board	General Bylaw Change - Flea Markets			Defer to Petitioner	
38	Fire Chief	Ambulance Enterprise Fund			Approve	
39	FinCom	Building Project Principal & Interest	\$ 500,000		Approve	\$160k Excluded Debt
40	FinCom	Free Cash and R&A to Cap Purchase Stabilization Fund	\$ 362,887		Approve	
41	FinCom	Free Cash and Overlay Surplus to Reduce Tax Rate	\$ 270,000		Approve	
42	FinCom	Free Cash to Stabilization Fund				

R & A Total (less Article 3 & 4)	\$ 701,400	\$ 11,000
Other Sources Total	\$	\$ 11,000

Finance Committee Preliminary Budget April 4, 2019

Fiscal Year 2020 Budget

	FY2015 Tax Calc.	FY2016 Tax Calc.	FY2017 Tax Calc.	FY2018 Tax Calc.	FY2019	% Change 17 to 18	FY 2019	% Change 18 to 19	FY 2020 Recommended	% Change 19 to 20	change
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
22											
	2,025,368	2,123,867	2,267,449	2,185,422	2,265,695	-3.62%	2,265,695	-0.08%	2,333,860	3%	68,165
	95,983	116,913	99,910	95,000	75,828	-4.91%	75,828	-24.10%	68,540	-10%	(7,288)
	44,513	19,462	(1,529)	(38,009)	(57,294)		(57,294)		(80,673)		(23,379)
	2,165,864	2,377,155	2,465,740	2,337,413	2,284,229	-5.20%	2,284,229	-7.36%	2,390,267	5%	106,038
	3,188,896	3,247,100	3,316,246	3,499,132	3,500,238	5.51%	3,500,238	5.55%	3,551,445	1%	51,207
	403,994	364,991	399,442	400,000	400,000	0.14%	400,000	0.14%	400,000	0%	-
	3,592,890	3,612,091	3,715,688	3,899,132	3,900,238	4.94%	3,900,238	4.97%	3,951,445	1%	51,207
	174,482	185,108	190,661	196,389	202,281	3.00%	202,281	6.09%	209,361	4%	7,080
	635,017	741,411	791,005	818,579	821,990	3.49%	821,990	3.92%	916,094	11%	94,104
	151,529	155,988	126,462	121,462	117,462	-3.95%	117,462	-7.12%	120,462	3%	3,000
	1,661,622	1,582,820	1,693,093	1,776,142	1,836,297	4.91%	1,836,297	8.46%	2,052,458	12%	216,161
	2,622,650	2,665,327	2,801,221	2,912,572	2,978,030	3.98%	2,978,030	6.31%	3,298,375	11%	320,345
	8,381,404	8,654,573	8,982,649	9,149,117	9,238,325	1.85%	9,238,325	2.85%	9,640,087	4%	401,762
	176,180	519,471	578,743	522,150	577,000	-9.78%	577,000	-0.30%	701,400	22%	124,400
	8,557,584	9,174,044	9,561,392	9,671,267	9,815,325	1.15%	9,815,325	2.66%	10,341,487	5%	526,162
	270,314	352,014	384,768	468,766	5,105,672	21.83%	5,105,672	1226.95%	11,000	-100%	(5,084,672)
	6,061	4,582	25,296	4,698	4,903	-81.43%	4,903	-80.62%	5,242	7%	339
	104,084	160,486	79,899	61,262	58,812	-23.33%	58,812	-26.39%	75,000	28%	16,188
	71,076	115,624	75,441	106,613	104,269	41.32%	104,269	38.21%	78,327	-25%	(25,942)
	5,000			10,000	10,000		10,000		10,000	0%	-
	99,102	98,322	100,214	136,501	130,000	36.21%	130,000	29.72%	130,000	0%	-
	9,113,221	9,905,072	10,227,010	10,459,107	15,228,981	2.27%	15,228,981	48.91%	10,651,056	-30%	(4,577,925)

EXPENDITURES

**Finance Committee Preliminary Budget April 4, 2019
Fiscal Year 2020 Budget - (continued)**

	FY 2015 Tax Calc.	FY 2016 Tax Calc.	FY 2017 Tax Calc.	FY 2018 Tax Calc.	% Change 17 to 18	FY 2019	% Change 18 to 19	FY 2020 Recommended	% Change 19 to 20	change
REVENUES										
State Aid Cherry Sheet Receipts	1,672,845	1,706,206	1,718,311	1,786,164	0.71%	1,768,728	2.93%	1,803,418	2%	34,680
Motor Vehicle	380,000	370,220	500,000	500,000	35.05%	532,394	-100.00%	500,000	-6%	(32,394)
Local Receipts	147,320	360,780	308,000	350,000	-14.63%	366,000	-100.00%	350,000	-4%	(16,000)
Other Sources (matches item #16)	270,314	352,014	384,768	468,766	9.30%	5,105,672	-100.00%	11,000	-100%	(5,094,672)
Free Cash to Reduce Tax Rate		229,418	387,023	209,496	68.70%		-100.00%	270,000		270,000
Stabilization Fund to Reduce Tax Rate							-100.00%			-
Overly Surplus to Reduce Tax Rate	50,000	75,000	39,000	-	-48.00%	-	-100.00%	-		-
TOTAL REVENUES	2,520,479	3,093,638	3,337,102	3,314,426	7.87%	7,772,794	-100.00%	2,934,418	-62%	256,286

TAX LEVY

Total Amount To Be Raised (Expense)	9,113,221	9,905,072	10,227,010	10,459,107	3.25%	15,228,981	-100.00%	10,651,056	-30%	(4,577,925)
Total Revenues	2,520,479	3,093,638	3,337,102	3,314,426	7.87%	7,772,794	-100.00%	2,934,418	-62%	(4,838,376)
Tax Levy Required (Exp. - Rev.)	6,592,743	6,811,434	6,889,908	7,144,681	1.15%	7,456,187	-100.00%	7,716,638	3%	260,451
Prior Year Base	6,182,643	6,485,219	6,750,522	6,992,071	3.78%	7,237,714	-100.00%	7,485,472	3%	247,758
Base Increase (2.5%)	154,566	162,130	168,263	174,802	3.78%	180,943	-100.00%	187,137	3%	6,194
New Growth	148,010	83,172	93,286	70,841	12.16%	66,815	-100.00%	50,000	-25%	(16,815)
Tax Levy Limit Before Debt Exclusion	6,485,219	6,730,522	6,992,071	7,237,713	3.89%	7,485,472	-100.00%	7,722,609	3%	237,137
Fire Truck Debt Exclusion	66,600	64,950	63,300	61,650	-2.54%	-	-100.00%	-	-	-
Safety Complex Debt Exclusion & Interest						126,505		160,000		
TRHS Debt Exclusion	44,513	19,462	(1,529)	(38,009)	-107.86%	(57,294)	-100.00%	(80,673)	41%	(23,379)
Total Debt Exclusion	111,113	84,412	61,771	23,641	-26.82%	69,211	-100.00%	79,327	15%	10,116
Tax Levy Limit (After Debt Exclusion)	6,596,332	6,814,934	7,053,842	7,261,354	3.51%	7,554,683	-100.00%	7,801,936	3%	247,253
Unused Levy Capacity	3,589	3,500	163,934	116,673		98,496	-100.00%	85,298	-13%	(13,198)

Finance Committee Preliminary Budget April 4, 2019

Fiscal Year 2020 Budget - (continued)

	FY 2015 Tax Calc.	FY 2016 Tax Calc.	FY 2017 Tax Calc.	FY 2018 Tax Calc.	FY 2019	FY 2020 Recommended
FREE CASH						
Beg. Balance (Certified for Use)	342,193	627,383	689,791	569,496	487,522	632,887
Less: Transfer to Capital Purchase Stab Fund	(279,193)	(149,651)	(153,393)	(297,885)	(487,522)	(362,887)
Less: To Reduce the Tax Rate		(304,418)	(387,023)	(209,496)		(270,000)
Less: Transfer to FY16 Budget (Article 5)	(63,000)	(123,314)	(149,375)	(62,115)		
Less: Transfer to Stabilization		(50,000)	-	-	-	-
Ending Balance	0	0	0	0	0	0

CAPITAL PURCHASE STABILIZATION FUND

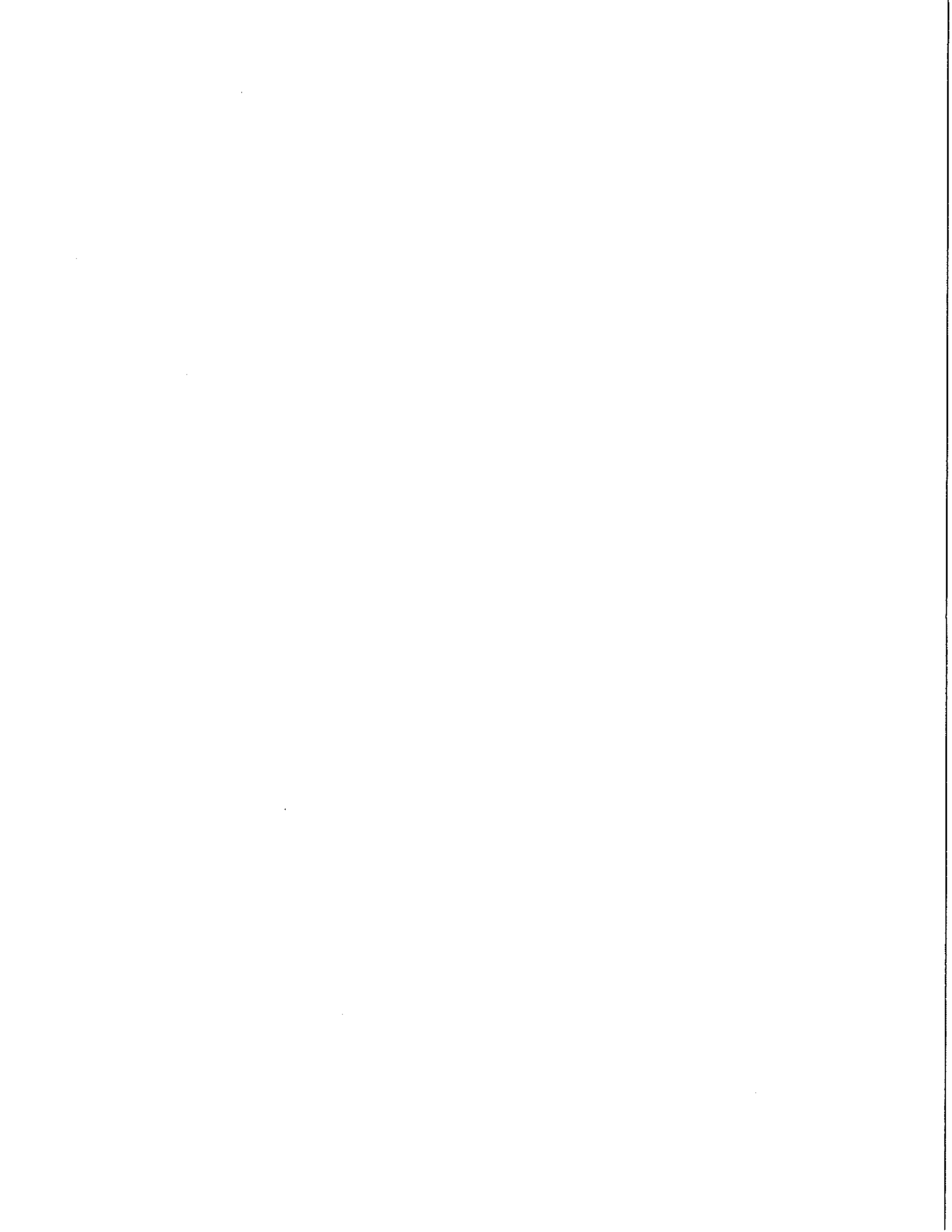
Beginning Balance	125,430	225,320	376,036	459,696	763,810	1,504,930
Add: from Free Cash	279,193	149,651	153,393	297,885	487,522	362,887
Add: From R & A or Other Sources					248,000	
Add: Interest Income	697	1,065	2,267	6,229	5,598	5,000
Less: Purchases	(180,000)		(72,000)			
Less: Debt Service	-					
Ending Balance	225,320	376,036	459,696	763,810	1,504,930	1,872,817

STABILIZATION FUND

Beginning Balance	233,108	206,783	471,497	473,932	478,039	481,011
Add: Free Cash to Build Reserves	63,000	263,314				
Add: Interest Income	989	1,400	2,435	4,107	2,972	2,000
Less: Unreimbursed Storm Damage	(90,314)					
Less: To Reduce Tax Rate						
Ending Balance	206,783	471,497	473,932	478,039	481,011	485,011

Stabilization Fund % of Tax Levy 6.9% 6.7% 6.9% 6.7% 6.5% 6.3%

Total Stabilization Funds % of Tax Levy 6.6% 12.4% 13.6% 17.4% 26.6% 30.5%



BOARD OF SELECTMEN
23 MAIN STREET
BRIMFIELD, MA 01010
selectmen@brimfieldma.org