

ANNUAL REPORT

to the

TOWN OF BRIMFIELD

Including Receipts and Expenditures for the Fiscal Year ending June 30, 2022. Calendar Year Reports of Town Boards and Officers, half-year fiscal reports to December 31, 2022.



Brimfield Gazebo

Town Common, Main Street Brimfield, MA

TOWN MEETING - JUNE 12, 2023
TOWN ELECTIONS - JUNE 20, 2023

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At the time of printing the following reports were not submitted:

Agricultural Commission, Flea Market Advisory Board, Electrical Inspector, Memorial Day Committee and Veteran's Services

General ByLaws

7.2 Annual Reports

All officers, boards, standing committees and special committees of the Town having charge of the expenditure of town money shall annually report thereon in writing in such manner as to give the citizens a fair and full understanding of the objects and methods of such expenditures, referring, however, to the report of the Town Accountant for statements in detail of receipts and payments, and may make therein such recommendations as they deem proper. Such reports shall be submitted to the Selectmen for inclusion in the Annual Town Report on or before the 31st day of January, for the calendar year preceding. Boards, departments, committees, and officers that exceeded appropriations falling within their jurisdiction for the previous fiscal year will state the amounts overdrawn. All such reports from officers, boards, departments and committees shall include a list of all their employees, both salaried and hourly, with the total amount of annual compensation along side each name if the amount for any particular employee is -0-, that fact shall be included in the report. (amended May 1978 and May 1986)

7.2.1 Financial Reporting

The annual report shall contain, in addition to the reports of officers, boards, and committees as hereinbefore provided, a detailed report of all moneys received into and paid out of the Town Treasury in the financial year next preceding and from 1 July to 31 December of the current fiscal year, showing separately payments made from the proceeds of loans as capital outlays for permanent improvements; the report of the Collector of Taxes, of receipts, payments and abatements; statements of funds belonging to the Town or held for the benefit of its inhabitants; a statement of the liabilities of the Town on bonds, notes, certificates of indebtedness, or otherwise, and of indebtedness authorized but not incurred, and of the purposes thereof; a statement of transfers made to or from any appropriations; abstracts of the records of the meetings of the Town held since publication of the last Annual Report; and such other matters as the said report is required by law to contain, or as may be inserted by the Selectmen under discretion granted them by law. (Amended

GENERAL NOTICES

Contact and other information for the departments listed below can be found at www.brimfieldma.org

DEPARTMENT	OFFICE HOURS	MEETINGS	AGENT HOURS
<u>Board of Assessors</u> Office: 23 Main Street Town Hall Annex	Monday from 12:00 p.m. to 6:00 p.m., Tuesday, Wednesday and Thursday from 9:00 a.m. to 2:00 p.m., or by appointment	1 st and 3 rd Tuesdays at 3:00 p.m. in Town Hall Annex conference room	
<u>Board of Health</u> Office: 23 Main Street Town Hall Annex	Monday, Tuesday and Wednesday 8:00 a.m. to 5:00 p.m. and Thursday 8:00 a.m. – 4:00 p.m.	1 st Tuesday monthly or as posted, 6:30 p.m. in Town Hall	Health Agent, Plumbing Insp. & Gas Insp. By Appointment
<u>Building Department</u> Office: 23 Main Street Town Hall Annex	Monday, Tuesday, Wednesday and Thursday 8:00 a.m. to 12:00 p.m.		Commissioner By Appointment
<u>Cemetery</u> Office: 23 Main Street Town Hall Annex	Monday and Tuesday 8:00 a.m. to 2:00 p.m. and Wednesday 8:00a.m. To 1:00p.m.		
<u>Conservation Commission</u> Office: 23 Main Street Town Hall Annex	Monday 9:00 a.m. to 2:00 p.m. and Wednesday 12:00p.m. noon to 5:00 p.m.	2 nd and 4 th Wednesdays, 6:30 p.m. in Town Hall, 21 Main Street	
<u>Council on Aging</u> 2 Warren Road First Congregational Church		2 nd Tuesday monthly, 12:00 p.m. to 1:00 p.m.	
<u>Elementary School Committee</u> 34 Wales Road Elementary School conference room		4 th Tuesday monthly beginning at 6:30 p.m.	
<u>Finance Committee</u>		Thursdays October through May as necessary at 7:15 p.m. Town Hall	
<u>Fire Department</u> 34 Wales Road	By Appointment		

<u>Historical Commission</u>		1 st Thursday monthly, 7:00 p.m., 21 Main Street Town Hall	
<u>Highway Dept.</u> Office: 23 Main Street Town Hall Annex	Monday and Tuesday 8:00 a.m. to 2:00 p.m. and Wednesday 8:00a.m. to 12:00 p.m.		
<u>Library Trustees</u> 25 Main Street		1 st Monday monthly, 6:30 p.m.	
<u>Planning Board</u> 21 Main Street Town Hall		1 st Wednesday monthly, 7:00 p.m. 21 Main Street Town Hall	
<u>Police Department</u> Safety Complex 34 Wales Road Fire Station	Wednesday evenings 6:00 p.m. to 9:00 p.m. (Firearm Permits)		
<u>Public Access – Cable TV</u> 21 Main Street Lower Level, side entrance Town Hall	Mondays 6:00 p.m. to 8:00 p.m. (Tuesday following Monday Holiday) or by appointment.		
<u>Recreation Committee</u> 34 Wales Road Elementary School conference room		4 th Wednesday monthly, 6:30 p.m.	
<u>Select Board</u> Office: 23 Main Street Town Hall Annex	Monday, Tuesday and Wednesday 9:00 a.m. to 5:00 p.m. Thursday 9:00 a.m. to 4:00 p.m.	Alternate Mondays 6:00 p.m. or as posted	
<u>Tantasqua Regional School Committee</u> 320 Brookfield Rd Fiskdale		3 rd Tuesday monthly, 7:30 p.m. Tantasqua Jr. High Library	
<u>Treasurer/Collector</u> Office: 23 Main Street Town Hall Annex	Monday 2:00 p.m. to 6:00 p.m., Tuesday, 9:00 a.m. to 5:00 p.m. Wednesday 10:00 a.m. to 5:00 p.m. Thursday 2:00 p.m. to 5:00 p.m.		
<u>Town Accountant</u>	By Appointment, 23 Main Street, Town Hall Annex		
<u>Town Clerk</u> Office: 23 Main Street Town Hall Annex	Monday, Tuesday and Wednesday 9:00am – 3:00pm		

<u>Trail Committee</u>		2 nd Thursday monthly, 7:00 p.m.	
<u>Veteran's Agent</u> Office: 23 Main Street Town Hall Annex	By Appointment		
<u>Wiring Inspector</u>	By Appointment		
<u>Zoning Board of Appeals</u>		As needed, the second Tuesday of the month at 7 p.m. 21 Main Street, Town Hall	

GOVERNMENTAL INFORMATION AND AREA LEGISLATORS

The Town of Brimfield, (Hampden County), containing an area of 35.22 square miles is included in the Second Congressional District; the Worcester, Franklin, Hampden and Hampshire Senatorial District; and the First Hampden Representative District.

U.S. Senator: Elizabeth Warren
2400 JFK Federal Building
15 Sudbury Street
Boston, MA 02203
(617) 565-3170

U.S. Senator: Edward Markey
975 JFK Federal Building
15 Sudbury Street
Boston, MA 02203
(617) 565-8519

U. S. House: Richard E. Neal, Congressman
2nd Congressional District
300 State Street, Suite 200
Springfield, MA 01105
(413) 785-0325

State Senate: Ryan Fattman
24 Beacon St.
Room 213-A
Boston, MA, 02133
Phone:(617) 722-1420
Fax: (617) 722-1944
Ryan.Fattman@masenate.gov

State House: Todd M. Smola
1st Hampden District
State House, Room 156
Boston, MA 02133
(617) 722-2240
Todd.Smola@mahouse.gov

ELECTION RESULTS

1 - MODERATOR	1 year
Michael Miller	2023

5 - BOARD OF SELECTMEN	3 years
George T. Adams Jr	2025
Anthony Soto	2025
Suzanne Collins	2023
Martin Kelly	2024
Pat Leaming	2024
Alan Bercovici Oct 1 st 22 Spec Elect	

3 - BOARD OF ASSESSORS	3 years
Carolyn Haley	2025
Robert Sullivan	2023
Lynn Mayotte Appointed	
Cynthia Keith Powers	2024

1 - TOWN CLERK	3 years
Debra Fagerstrom	2024

5 - BOARD OF HEALTH	3 years
Tammy Wallace-Wood	2025
Karen Marino	2023
Magda Polack	2023
Richard Costa	2024
Michael Koprowski	2024

3 - CEMETERY COMMISSION	3 years
Zachary Lemieux	2025
Michael Wales	2023
Stephen Phifer	2024

1 - TREE WARDEN	1 year
Zachary Lemieux	2023

6 - BOARD OF LIBRARY TRUSTEES	3 years
Mary Ann Santella	2025
Jessica Schmid	2025
Michael Defalco	2023
Catherine Wickens	2023
Alysia Jensen	2024
Denise Lang	2024

3 - HARDING FUND TRUSTEES	3 years
Sarah Meitzler	2025
Anthony Bys	2023
Richard A. Sieweck	2024

3 - LINCOLN FUND TRUSTEES	3 years
Richard A. Sieweck	2025
Anthony Bys	2023
David Killian	2024

5 - ELEM. SCHOOL COMMITTEE	3 years
Joseph Michael Venezia	2025
Lori Knouse	2025
Eric Jaeger	2023
Jennifer Polesnak-Custance	2024
Kimberly Hirsch	2024
Brian Green Appointed	

4 - HOUSING AUTHORITY	5 years
Tammy Wallace-Wood	2024
Earl Rhodes Appointed	2024
Amy Gerrish	2025
Jean Smith	2025
Michael Wales	2026
Debra Fagerstrom Appointed	

5 - PLANNING BOARD	5 years
David Killian	2027
Kathryn Koprowski	2023
Noah Smith	2024
Russell Smith	2025
Pam Marquis	2026

5 - CONSTABLES	3 years
Kathryn A. Koprowski Vacant	2024
James Brown	2024
Wardwell Cox	2024
Alan Marchand	2024
Anthony Soto	2024

1 - HIGHWAY SURVEYOR	3 years
Zachary Lemieux	2024

2- TANTASQUA DIST COMMITTEE	3 years
Sheila Noyes-Miller	2025
Jennifer Polesnak-Custance	2023

**Appointed / Hired Town Officials
2021 - 2022**

ADA Coordinator

2022 Eva Pittsinger

Agricultural Commission

3 Year Term - 5 Members

2024 James Brown
2022 Meghan Balderelli
2022 Roger deBryun
2023 Maria Thomson
2023 Doug McCray

Animal Control Officer

Vacancy

Animal Inspectors

Vacancy

Deputy Assessor

Cynthia Poirier

Board of Health-Admin Assistant

2022 Michelle Metcalf
2022 Beth St. Clair - *(Back-up)*

Board of Registrars

3 Year Term

2022 Fran Ploof
2023 Jerry Belber
2024 John Boland
Town Clerk

Building Commissioner/Zoning Officer

3 Year Term

2023 William Cantell
John Couture (Alternate Inspector)

Building Department Clerk

Andrea Guillette

Building Inspector-Board of Appeals

No active appointments

Cable - Public Access

2022 Matt Deciero - Coordinator
2022 Bob Datz- Clerk
2022 Claire Hill-Videographer
2022 Abi Hill-Videographer

Cemetery- Administrative Assistant

Patricia Bamberger

Commission on Disability

3 Year Term - 5 Members

2024 Chelsea Saunders
Vacancy
Vacancy
Vacancy
2022 Eva Pittsinger

Conservation Commission

3 Year Term - 7 Members (No Associates)

2020 *Vacancy*
2024 Stephen Phifer
2022 Gary Watts
2022 Joseph Venezia
2022 *Vacancy*
2023 Roger deBryun
2023 *Vacancy*

Conservation Clerk

Patricia Plasse

Council on Aging

*3 Year Term - 5 Members - 5 Advisory
(1yr)*

2021 Sonja Tittle - Advisory
2021 Anthony Bys
2021 Theresa LaBombard
2022 Diane Panaccione - Advisory
2022 Connie Letendre
2023 August DiMiranda
2023 Diane DiMiranda

Bylaw Committee

1 Year Term (Appointed each March)

- 2023 Earl Rhodes (Moderator)
- 2023 Camille C. Lovell (Joint Appt.)
- 2023 Mitchell Frazier (Select Board)
- Town Clerk (Non-Voting)

Cultural Council

3 Year Term - Unlimited Members

- 2021
- 2024 Marcie Springer
- 2021
- 2024 Angela Bradway
- 2024 Brenna Soucy
- 2024 Jill Sheldon
- 2021
- 2024 Sue Custance
- 2022 Jennifer Polesnak Custance
- 2022 Sarah Reindeau
- 2022 Christopher Defalco
- 2023 Gwenevier Reindeau
- 1 term off before reappointment*

Electrical Inspector

3 year term

- 2023 Scot Mansfield

Electrical Inspector Assistant

3 year term

- 2023 Paul Shepardson

Emergency Management Director

- 2023 Sean Connor

Emergency Management Assistants

3 Vacancies

Fence Viewer

No active appointment

Field Driver

No active appointment

Finance Committee

3 Year Term - 7 Members

- Eva Pittsinger - COA Director
- Lila Brady-Activity Coordinator
- Elizabeth Sutton – Admin. Asst.

Finance Committee Clerk

Melissa Parker

Fire Chaplain

No active appointment

Fire Chief

- 2023 Don Contois

Fire Inspector & Deputy Chief

- 2023 James Donovan

Flea Market Advisory Board

- Chief Charles Kuss - Associate
- Chief Don Contois - Associate
- 2025 Kate Corriveau - Field Owner
- 2021 Les DeLucia - Resident
- 2021 ~~Vacancy~~ Resident
- 2021 Jacqueline Wilkinson - Resident
- 2024 Cheryl Green - Resident
- 2022 Melinda Kirkpatrick - Resident
- 2022 Lee Adams - Field Owner

Health Inspector

Food & Title V Agent

- 2023 Jamie Terry

Highway-Administrative Assistant

Patricia Bamberger

Historical Commission

3 Years - 7 Members

- 2024 John O. Curtis
- 2024 Michael DeFalco
- 2024 Mark Connors
- 2025 Susan DeBruin
- 2025 Robert Corry
- 2023 Adrienne Bachand
- 2023 Susan Overbey

2022 Andrew Rasys
2023 Denise Dupont
2023 Patrick Kubala
2024 Ted Steensen
2024 Mike Moloney
2024 Billie Jean Rubio
2024 Joseph Ballou

Insurance Advisory Committee
Until Completion of Project: 8 Members

Vacancy
Zachary Lemieux
Kathy Van Camp
Eva Pittsinger
Cynthia Poirier
Elizabeth Banks
Pam Johnson
Shannon Field

Measurer of Wood and Bark
No active appointments

Memorial Day Committee

2022 Cindy Skowyra
2022 Francis Langevin
2022 Phillips Carpenter
2022 Linda Carpenter
2022 Manda Day
2022 Joseph Ballou
2022 Mary Bernstein
2022 Robert Corry

Municipal Facilities Building Committee
Until Completion of Project:

Michael P. Miller - *Chair*
Charles T. Kuss - *Co Chair*
Zachary Lemieux
Harold Leaming
Eva Pittsinger
Mark Connors
Rebecca Wells
Michael Wales
Amy Gerrish
David Girouard

Insect Pest Control Officer
No Active Appointment

Planning Board Clerk
Patricia Plasse

Planning Board of Appeals
3 Members - 2 Associate
No active appointments

Plumbing & Gas Inspector
2022 Edward Kent
2022 Gary Stahelski - *Alternate*

Police Chief
3 Year Term
2022 Charles T. Kuss

Procurement Officer
3 Year Term
Vacancy

Recreation Committee
1 Year Term - 5 Members
2021 Mike Komssi
2021 Marie Ventimiglia
2021 Marcie Springer
2021 Paul Vandal

Selectmen-Administrative Assistant
3 Year Term
2024 Theresa A. Cofske

Shared Clerk
2023 Patricia Plasse

Tax Title Custodian
1 Year Term
2023 Rod Kincaid

Paul Adams

Open Space Planning Committee

Until Completion of Project:

Michael DeFalco

Angela Panaccione

Michele Restino

Carol Platnick

Parking Clerk

2024 Rod Kincaid

Treasurer-/ Collector

2024 Rod Kincaid

Treasurer / Collector Assistant

2024 Rebecca Smith

Trail Committee

1 Year Term

2023 Dick Costa

2023 Scott Gerrish

2023 Tony Bys

2023 Paul Adams

2023 Joseph Venezia

2023 Richard Haller (Associate)

2023 ***Vacancy***

Town Accountant

2024 Marie Arsenault

Town Accountant Clerk

3 Year Term

2023 Vacancy

Town Counsel

2022 KP Law, P.C.

Veteran's Agent

3 year Term

2023 Kevin Moore

Veterans Grave Officer

2023 Richard Denniston

Zoning Board of Appeals

3 Year Term - 3 Members & 2 Associate(1yr)

2023 Jeff Fitzgerald - Associate

2023 Paul Vandal - Associate

2022 ***Vacancy***

2023 Jon Fagerstrom

2024 Kevin Moore

Zoning Board of Appeals Clerk

Deb Fagerstrom

**APPOINTMENTS MUST BE REQUESTED IN WRITING
THROUGH THE SELECTMEN'S OFFICE PRIOR TO JUNE 1ST OF EACH YEAR.**



BRIMFIELD MASSACHUSETTS
REPORT OF THE TOWN ACCOUNTANT

The following reports are being submitted in accordance with Chapter 41, Section 61 of the Massachusetts General Laws for the fiscal year ending June 30, 2022. Also included are other related financial reports.

- Balance Sheet
- Statement of Receipts
- Statement of Appropriations & Expenditures
- Long Term Debt
- Trust Funds
- Agency and Revolving Funds
- Special Revenue Account Balances
- Flea Market Revenue and Expenditures

In accordance with Article VII, section 3 of the Town of Brimfield's By-Laws the following reports for the first 6 months of fiscal 2023 are being submitted.

- Statement of Receipts
- Statement of Appropriations & Expenditures

The Department of Revenue has certified the town's "free cash" as of July 1, 2022, in the amount of \$ 751,714. This certification is in accordance with the provisions of the Massachusetts General Laws, Chapter 59, Section 23.

Respectfully Submitted,

Marie Arsenault

Marie L. Arsenault
Town Accountant

BRIMFIELD

Balance Sheet

06/30/22

(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fund Types	Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	3,602,401.03	1,097,633.50	539,842.45			1,961,319.38		7,201,196.36
Investments								0.00
Receivables:								
Personal property taxes	7,151.30							7,151.30
Real estate taxes	378,337.89							378,337.89
Allowance for abatements and exemptions	(550,392.52)							(550,392.52)
Tax liens	569,671.23							569,671.23
Deferred taxes								0.00
Motor vehicle excise	91,791.58							91,791.58
Other excises	1,880.71							1,880.71
User fees								0.00
Utility liens added to taxes								0.00
Departmental								0.00
Special assessments								0.00
Due from other governments			828,292.43					828,292.43
Other receivables								0.00
Foreclosures/Possessions	43,800.35							43,800.35
Prepaids								0.00
Due to/from other funds								0.00
Working deposit								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds							2,050,000.00	2,050,000.00
Amounts to be provided - vacation/sick leave								0.00
Total Assets	4,144,641.57	1,097,633.50	1,368,134.88	0.00	0.00	1,961,319.38	2,050,000.00	10,621,729.33
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants payable	657,986.89							657,986.89
Accounts payable								0.00
Accrued payroll								0.00
Withholdings	53,969.63							53,969.63
Accrued claims payable	13,539.37							13,539.37
Due to/from other funds								0.00
Due to other governments								0.00
Other liabilities								0.00
Deferred revenue:								
Real and personal property taxes	(164,903.33)							(164,903.33)
Tax liens	569,671.23							569,671.23
Deferred taxes								0.00
Foreclosures/Possessions	43,800.35							43,800.35
Motor vehicle excise	91,791.58							91,791.58
Other excises	1,880.71							1,880.71
User fees								0.00
Utility liens added to taxes								0.00
Departmental								0.00
Special assessments								0.00
Due from other governments			809,882.85					809,882.85
Other receivables								0.00
Deposits receivable								0.00
Prepaid taxes/fees								0.00
Tailings								0.00
IBNR								0.00
Agency Funds						127,074.12		127,074.12
Notes payable								0.00
Bonds payable							2,050,000.00	2,050,000.00
Vacation and sick leave liability								0.00
Total Liabilities	1,267,736.43	0.00	809,882.85	0.00	0.00	127,074.12	2,050,000.00	4,254,693.40
Fund Equity:								
Reserved for encumbrances	571,843.55	1,097,633.50						1,669,477.05
Reserved for expenditures	968,644.00							968,644.00
Reserved for continuing appropriations								0.00
Reserved for petty cash								0.00
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit	(50,445.83)							(50,445.83)
Reserved for COVID-19 deficit								0.00
Reserved for debt service								0.00
Reserved for premiums								0.00
Reserved for working deposit								0.00
Undesignated fund balance	1,386,853.42		558,252.03					1,945,115.45
Unreserved retained earnings						1,834,245.26		1,834,245.26
Investment in capital assets								0.00
Total Fund Equity	2,876,905.14	1,097,633.50	558,252.03	0.00	0.00	1,834,245.26	0.00	6,367,095.93
Total Liabilities and Fund Equity	4,144,641.57	1,097,633.50	1,368,134.88	0.00	0.00	1,961,319.38	2,050,000.00	10,621,729.33

PROOF BALANCE SHEET IS IN BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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PROOF FUND BALANCE DETAIL AGREES TO THE BALANCE SHEET	#REF!	0.00	0.00	#REF!	#REF!	0.00
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PROOF RECEIVABLES DETAIL AGREES TO THE BALANCE SHEET	0.00	0.00	#REF!	#REF!	0.00
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BRIMFIELD
Special Revenue Fund Balance Detail
as of June 30, 2022

Fund Number	Fund Name	Accounts Receivable	Fund Balance 6/30/2022	Receipts thru 9/30/2022	Remaining Deficit 6/30/2022
12-3561-0000	Cafeteria Revolving		120,053.88		0.00
89-2420-0491	Cemetery Revolving		12,516.03		0.00
89-2420-0630	Recreation Revolving		49,582.54		0.00
89-2420-0650	Trail Committee Rev.		3,712.36		0.00
89-2420-0691	Historical Revolving		2,394.85		0.00
89-2420-0699	Flea Market Rev.		50,000.00		0.00
89-2420-0799	Cable Receipts Reserved for Expense		3,739.70		0.00
89-2421-0161	Dog License Revolving		2,000.00		0.00
89-2423-0511	Bins & Bags Revolving		500.00		0.00
89-2424-0171	Conservation Peer Review		4,163.10		0.00
89-2424-0511	Tabacco Revolving		500.00		0.00
89-2420-0175	Planning Board Rev.		46,127.12		0.00
14-3301-0699	Cultural Grant		5,349.78		0.00
14-3310-0630	Agricultural Donations		130.00		0.00
14-3310-0691	Gazebo Donations		11,100.00		0.00
14-3311-0691	Gazebo Grant Earmark 1		(50,000.00)		(50,000.00)
14-3511-0541	COA Formula Grant		9,239.14		0.00
14-3560-0300	School Donations		1,589.04		0.00
14-3560-0491	Cemetery Tree Fund		830.00		0.00
14-3560-0511	Scholarship Allied Waste		2,210.29		0.00
14-3560-0610	Library Grant Offset		63,294.17		0.00
14-3560-0650	Cable TV Peg Grant		44,380.42		0.00
14-3561-0122	Selectmen Norcross Gift		14,835.55		0.00
14-3561-0300	Union 61 Shared Service Revolving		310,113.81		0.00
14-3561-0422	Tornado Tree Replacement Grant		7,235.64		0.00
14-3561-0423	Town Gardens Norcross		92.68		0.00
14-3561-0541	COA Outreach Grant		(1,928.80)		(1,928.80)
14-3561-0610	Library Donations		23,001.41		0.00
14-3561-0630	Brimfield Trail Committee		9,490.00		0.00
14-3562-0122	Thanes River Grant		37,531.40		0.00
14-3562-0541	Council on Aging Donations		33,908.35		0.00
14-3562-0610	Library Grant Plan & Design		40,000.00		0.00
14-3562-0630	Cultural Council Donations		825.00		0.00
14-3562-0650	Cable TV Capital Grant		42,049.72		0.00
14-3563-0210	Police Donations		3,813.43		0.00
14-3563-0610	Library NEH Grant		7,301.04		0.00
14-3567-0210	Police Bullet Proof Vests Grant		3,209.10		0.00
14-3569-0122	Solar Processing Fee		6,778.00		0.00
14-3570-0210	Police Asset Forfeiture		5,000.00		0.00
14-3570-0300	After School Enrichment		5,467.63		0.00
14-3570-0541	COA AARP Grant		1,899.70		0.00
14-3571-0122	Best Practices Fiber Optics Grant		20,849.50		0.00
14-3571-0210	Police Engagement Account		1,872.00		0.00
14-3572-0210	Police Click it or Ticket Grant		(4,887.85)		(4,887.85)
14-3573-0210	Police Comirs Radio Grant		(27,893.24)		(27,893.24)
14-3575-0300	School Title I Revolving		0.09		0.00
14-3577-0300	Spec. Ed Circuit Breaker		18,767.13		0.00
14-3578-0122	Hitchcock Memorial Day Donations		360.00		0.00
14-3580-0300	BES Camp Bournedale/Ferry Beach		2,000.00		0.00
14-3584-0122	Webber Road LLC Dispensary		20,000.00		0.00
14-3584-0300	Rural Aid Grant School		3,574.29		0.00
14-3585-0122	Trifecta Farms 3% Sales		10,000.00		0.00
14-3585-0300	Extended Day Program School		33,793.54		0.00
14-3591-0122	MVP Planning Select Board Grant		27,000.00		0.00
14-3593-0300	115 ESSER 2 School Cares Act		4,769.22		0.00
14-3594-0300	119 ESSER 3 School Cares Act		38,558.00		0.00
14-4382-0171	Conservation Wetland Fund		14,834.74		0.00
Total Special Revenue Fund Balance		0.00	1,097,633.50	0.00	(84,709.89)

BRIMFIELD
Trust Fund Balance Detail
as of June 30, 2022
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Fund Balance 6/30/2022	Receipts thru 9/30/2022	Remaining Deficit 6/30/2022
82-2671-0899	Septic Grant		30,755.48		0.00
82-3570-0145	OPEB Trust Fund		133,806.51		0.00
82-3572-0491	Cemetery Perpetual Care		63,572.77		0.00
84-3570-017	Conservation Trust		12,351.57		0.00
84-3570-0300	School Phillip Burns		3,818.37		0.00
84-3570-0300	School Harriet Allen		381.60		0.00
84-3570-0491	Cemetery Gate Fund		1,064.91		0.00
84-3570-0491	Cemetery Hoyt Animal Fund		3,636.07		0.00
84-3570-0491	Cemetery Wall Fund		0.09		0.00
84-3570-0630	Recreation Gym Floor		86.82		0.00
84-3570-0691	Person Monument Fence Fund		646.87		0.00
84-3570-0691	Chamberlain Smith Historical		4,912.09		0.00
84-3570-0691	Harriet Harding Poor		23,618.26		0.00
84-3570-0699	Restoration Fountain		666.00		0.00
84-3571-0491	Cemetery P.C. Fund		75,007.69		0.00
84-3571-0610	Library Country Trust		258.18		0.00
84-3571-0610	Library Memorial Trust		354.19		0.00
84-3571-0610	Library Grange Trust		2,849.77		0.00
84-3571-0610	Library Meitzler Mem. Handicap Access		1,150.18		0.00
84-3571-0610	Library Henry Warren		1,593.38		0.00
84-3571-0610	Library U.J. Shaw		3,011.66		0.00
84-3571-0610	Library Phillip Burns Family		1,507.04		0.00
84-3571-0610	Library Lincoln-Danielson		3,592.56		0.00
84-3571-0610	Library Hyde		1,269.70		0.00
84-3571-0610	Library Flint		170.73		0.00
84-3571-0610	Library Tarbell		354.33		0.00
84-3571-0610	Library Coy		732.59		0.00
84-3571-0610	Library Robinson		631.68		0.00
84-3571-0610	Library Woods		77.18		0.00
84-3571-0610	Library Cecelia Lucier Trust		13,708.37		0.00
84-3570-0122	Corey Land Trust		1,277.45		0.00
84-3572-0300	Student Activity		3,950.88		0.00
85-3570-0000	FB Stabilization		505,041.54		0.00
85-3571-0000	FB Cap. Purchas Stab		938,388.75		0.00
			1,834,245.26	0.00	0.00

BRIMFIELD
Undesignated Fund Balance Roll-forward
as of June 30, 2022
(Unaudited)

Beginning Undesignated Fund Balance	1,401,006.10
<u>Add:</u>	
Prior Year Reserved for Encumbrances	451,616.76
Prior Year Reserved for Expenditures	393,179.00
Prior Year Reserved for Continuing Appropriations	
Prior Year Reserved for Petty Cash	
Prior Year Reserved for	
Prior Year Reserved for	
Prior Year Reserved for	
Prior Year Reserved for	
Prior Year Reserved for	
Prior Year Reserved for	
<u>Less:</u>	
Prior Year Reserved for Appropriation Deficits	
Prior Year Reserved for Snow and Ice Deficits	13,336.79
Prior Year Total Fund Balance	2,232,465.07
<u>Deduct:</u>	
Current Year Reserved for Encumbrances	571,843.55
Current Year Reserved for Expenditures	968,644.00
Current Year Reserved for Continuing Appropriations	
Current Year Reserved for Petty Cash	
Current Year Reserved for	
Current Year Reserved for	
Current Year Reserved for	
Current Year Reserved for	
Current Year Reserved for	
Current Year Reserved for	
<u>Add:</u>	
Current Year Reserved for Appropriation Deficits	
Current Year Reserved for Snow and Ice Deficits	50,445.83
<u>Add:</u>	
Current Year Revenue Closeouts	11,343,976.69
Other Financing Sources	562,000.00
Audit Adjustments	
<u>Less:</u>	
Current Year Expenditure Closeouts	10,880,472.08
Other Financing Uses	380,500.00
Audit Adjustments	564.54
Current Year Undesignated Fund Balance	1,386,863.42

PROOF UNDESIGNATED FUND BALANCE AGREES TO THE BALANCE SHEET

0.00

**Town of Brimfield
Analysis of Undesignated Fund Balance
30-Jun-22**

Balance July 1, 2021		1,401,006.10
Cash Audit Adjustment		(564.54)
		1,400,441.56

Additions:

Close Prior Reserve for Encumbrances		451,616.76
Close Prior Yr Reserve for Expend.		393,179.00
Close Reserved for Cont. Appropriations		
Set up Snow & Ice Deficit		50,445.83

Closing Entry:

Revenues	11,343,976.69	
Other Financing Sources B	562,000.00	
Revenue Adjustment		
Expenditures	(10,880,472.08)	
Other Financing Uses A	(380,500.00)	645,004.61
		1,540,246.20

Deletions:

Close Prior Year Snow & Ice Deficit & Other Deficits		13,336.79
Set Up Reserve for Expend. - C		968,644.00
Set up Reserve for Encumbrances		571,843.55
		1,553,824.34

Balance June 30, 2022		1,386,863.42
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Balance Per General Ledger June 30, 2022:

Undesignated Fund Balance

1,386,863.42

^ = Reconciles

A = Breakdown: (OFU)

Date of Meeting/Art #	Amount
ATM 6/9/21 Art. # 4 OPEB	30,000.00
ATM 6/9/21 Art. # 15 - Conservation Fund	500.00
ATM 6/9/21 Art. # 38 - Capital Purchase Stabilization	350,000.00
	380,500.00

B = Breakdown: (OFS)

Date of Meeting/Art #	Amount
ATM 6/9/21 Art. # 17 Thames River Grant	12,000.00
ATM 6/9/21 Art. #17 Fire Truck	550,000.00
	562,000.00

C = Breakdown:

Date of Meeting/Art #	Amount
ATM 6/13/2022 Art. # 37 Free Cash reduce tax rate	370,000.00
ATM 6/13/2022 Art. # 36 FC to Cap. Purchase Stab.	598,644.00
	968,644.00

Receipts for Year Ended June 30, 2022

Taxes (Net of Refunds)

Personal Property	278,861.91
Real Estate	7,781,639.81
Tax Liens	98,829.18
Motor Vehicle Excise	563,494.78
Tax Collector Misc. Taxes	48.75
Penalties & Interest Taxes	9,602.66
Penalties & Interest Excise	4,288.24
Penalties & Interest Tax Liens	31,694.76
Tax Liens Redemption Fees	3,910.00

Licenses & Permits

Board of Selectmen	6,615.00
Sale of 2005 GMC Fire Rescue Truck	41,500.00
Liquor Licenses	2,700.00

State Revenue

Abatements Elderly, Blind & Veterans	51,890.00
Veterans Services	24,331.00
School Aid CH. 70	1,373,076.00
Unrestricted Gen Gov Aid	428,494.00
Charter School Reimbursement	7,047.00
Registry of Motor Vehicles	9,823.64
State Owned Land	100,965.00
Room Occupancy	12,283.59
Meals Tax	16,214.36
CARES Act	50,445.32
State Aid Misc.	13,203.95

Miscellaneous Receipts

Collector Fees	49,922.87
Collector Registry Marks	4,620.00
Town Clerk Fees	3,605.00
Police Dept.	7,138.84
Parking Tickets	570.00
Fire Dept.	6,076.97
Zoning Board Fees	1,950.00
Building Receipts	62,290.54
Electrical Inspector Receipts	9,417.88
Board of Health Agent Fees	17,915.00
Food Inspector	4,825.00
Plumbing Inspector	5,935.00
Trash Bag Revenue	86,741.01
Trailer Park Fees	13,560.00
Highway Driveways	931.36
Interest on Savings	4,519.57
Miscellaneous Receipts	4,691.03
Medicaid Direct Services	67,151.74
Revolving Dog License	1,454.84
Flea Market Special Rev.	79,701.09
Total Receipts Fiscal Year 2022	11,343,976.69

Receipts for Year Ended December 31, 2022

Taxes (Net of Refunds)

Personal Property	141,847.46
Real Estate	4,138,142.23
Tax Liens	29,769.11
Motor Vehicle Excise	79,060.52
Penalties & Interest Excise	2,099.92
Penalties & Interest Tax Liens	8,793.48
Tax Liens Redemption Fees	355.00

Licenses & Permits

Board of Selectmen	1,915.19
Liquor Licenses	2,500.00
Cannabis	30,000.00

State Revenue

Abatements Elderly, Blind & Veterans	3,258.00
Veterans Services	18,350.00
School Aid CH. 70	695,235.00
Unrestricted Gen Gov Aid	225,286.00
Registry of Motor Vehicles	5,991.02
State Owned Land	63,489.00
Room Occupancy	11,082.61
Meals Tax	15,892.12
Cannabis	26,251.88
Medicaid SPED	23,904.16
Charter School Reimbursement	8,342.00

Miscellaneous Receipts

Collector Fees	32,233.77
Collector Registry Marks	1,020.00
Town Clerk Fees	1,649.00
Zoning Board Fees	400.00
Police Dept.	3,528.06
Parking Tickets	300.00
Fire Dept.	2,955.00
Fire Trucks Sale	83,410.00
Building Receipts	49,363.36
Electrical Inspector Receipts	6,570.00
Board of Health Agent Fees	9,675.00
Food Inspector	2,325.00
Plumbing Inspector	3,500.00
Trash Bag Revenue	33,852.00
Trailer Park Fees	6,696.00
Highway Driveways	354.84
Interest on Savings	16,185.40
Miscellaneous Receipts	753.61
Total Receipts 7/1/22 - 12/31/22	5,786,335.74

STATEMENT IN CHANGES IN DEBT

Public Safety Complex	Long Term Debt	\$ 2,155,000.00
BOND payment Principal		\$ (105,000.00)
Amounts to be Provided For	6/30/2022	<u>\$ 2,050,000.00</u>

Account #	FY2022 Articles & Encumberances Description	Amount	
01-0122-5421	ENC 22 Select Board Stipend	579.65	
01-0135-5421	ENC 22 Additional Work	525.00	
01-0141-5300	Assessors Property Maint.	3,300.00	
01-0141-5303	Revaluation	8,585.00	
01-0141-6421	ENC 22 Assessors Expense	3,000.00	
01-0141-8303	ENC Assessors Revaluation	18,670.00	
01-0145-5300	ENC Tax Title Expense	58,277.77	Article
01-0195-5392	Data Server ATM 6/20 Article 29	2,610.24	Article
01-0195-6214	Bldg. Committee ATM 5/15/17 A. 44	18,307.04	Article
01-0195-9209	Town Bldg. Maint. ATM 5/21/18 A. 19	85,837.87	Article
01-0210-6420	ENC 22 Police Expense	4,000.00	
01-0210-9869	Radio Equipment ATM 6/20 A. 19	16,315.64	Article
01-0210-9872	Police Vehicle 1. ATM 6/21 A. 32	47,000.00	Article
01-0210-9873	Police Vehicle 2. ATM 6/21 A. 33	35,000.00	Article
01-0241-5580	Zoning Raze Bldg. Expense	15,000.00	
01-0241-8580	ENC Zoning Raze Buildings	34,532.00	
01-0298-6421	ENC 22 Tyngsborough Solar	10,000.00	
01-0320-5112	ENC 22 School Committee Salaries	300.00	
01-0320-6422	ENC 22 School Expense	19,107.97	
01-0320-6423	ENC 22 School Payroll	157,888.76	
01-0422-6220	ENC 22 Highway Wages	187.29	
01-0422-6421	ENC 22 Highway Barn Expense	225.00	
01-0422-9875	Leak Remediation ATM 5/15/17 A. 31	4,458.71	Article
01-0610-5430	Library Bldg. Study	20,000.00	Article
01-0630-5356	Weed Control ATM 6/21 A. 17	8,135.61	Article
30-Jun-22		<u>571,843.55</u>	

AGENCY & REVOLVING FUND	Beg. Bal. 7/1/2021	Receipts	Expenditures	Transfers out	Ending Bal. 6/30/2022
Dog Fees Revolving	2,000.00	3,103.25	1,648.41	1,454.84	2,000.00
SWEB Solar Decommissioning	120,000.00	24.42			120,024.42
Police Detail	3,418.50	91,458.17	92,656.72		2,219.95
Police Fire Arms Fees	4,229.75	10,125.00	9,525.00		4,829.75
School Ins. Reimbursement	2,762.00		2,762.00		-
Bins & Bags Revolving	500.00	22,712.99	22,712.99		500.00
Tobacco Fines Revolving	500.00				500.00
Recreation Revolving	45,783.23	16,388.00	12,588.69		49,582.54
Cemetery Revolving	17,614.40	7,901.05	2,999.42	10,000.00	12,516.03
Planning Board Revolving	41,757.76	4,700.00	330.64		46,127.12
Historical Map Revolving	1,871.24	4,843.00	4,319.39		2,394.85
Cable Receipts Reserved For Exp.	3,879.86	463.00	603.16		3,739.70
Trail Committee Revolving	3,712.36				3,712.36
Conservation Peer Review	1,159.10	6,600.00	3,596.00		4,163.10
Special Flea Market Account	50,000.00	203,416.00	123,714.91	79,701.09	50,000.00
TOTAL AGENCY & REVOLVING FUNDS	299,188.20	371,734.88	277,457.33	91,155.93	302,309.82

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2022

for the period ending 06/30/2022

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
General Government						
Moderator						
01-0114-5111	Moderator Salary	-172.00	-172.00	172.00	0.00	100.00
	<i>Summary for Moderator</i>	<u>-172.00</u>	<u>-172.00</u>	<u>172.00</u>	<u>0.00</u>	
Select Board						
01-0122-5111	Select Board Salaries	-1,159.30	-6,376.15	11,013.35	4,637.20	57.89
01-0122-5420	Select Board Expense	-999.25	-5,663.31	5,000.00	-663.31	113.27
01-0122-5421	ENC 22 Select Board Stipend	0.00	0.00	579.65	579.65	0.00
01-0122-5430	Lg. Commercial Project Inspect	0.00	0.00	3,170.00	3,170.00	0.00
01-0123-5113	Select Board Assistant	-5,886.00	-52,143.02	49,301.00	-2,842.02	105.76
01-0123-5114	Shared Clerk Wages	-1,647.63	-6,612.47	12,894.00	6,281.53	51.28
	<i>Summary for Select Board</i>	<u>-9,692.18</u>	<u>-70,794.95</u>	<u>81,958.00</u>	<u>11,163.05</u>	
Finance Committee						
01-0131-5114	Finance Committee Clerk	0.00	0.00	1,232.00	1,232.00	0.00
01-0131-5420	Finance Committee Expense	0.00	-160.00	400.00	240.00	40.00
01-0132-5960	Reserve Fund	0.00	-24,852.71	37,381.20	12,528.49	66.48
	<i>Summary for Finance Committee</i>	<u>0.00</u>	<u>-25,012.71</u>	<u>39,013.20</u>	<u>14,000.49</u>	
Town Accountant						
01-0135-5112	Town Accountant Salary	-5,522.97	-46,500.00	46,500.00	0.00	100.00
01-0135-5114	Town Accountant Clerk	0.00	0.00	351.00	351.00	0.00
01-0135-5116	Accountant Supp. Salary	0.00	0.00	0.00	0.00	0.00
01-0135-5420	Town Accountant Expense	-178.84	-1,814.78	2,000.00	185.22	90.74
01-0135-5421	ENC 22 Additional Work	0.00	0.00	525.00	525.00	0.00
01-0135-5422	Town Audit FY 2021	0.00	-14,000.00	14,000.00	0.00	100.00
01-0135-6420	Accountant Additional Work	-1,155.00	-11,025.00	14,475.00	3,450.00	76.17
01-0135-6421	Town Accountant Certification	0.00	-1,000.00	1,000.00	0.00	100.00
	<i>Summary for Town Accountant</i>	<u>-6,856.81</u>	<u>-74,339.78</u>	<u>78,851.00</u>	<u>4,511.22</u>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2022
for the period ending 06/30/2022

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Assessors						
01-0141-5111	Assessors Salary	-1,698.00	-6,792.00	6,792.00	0.00	100.00
01-0141-5113	Principal Assessor	-7,563.90	-63,700.00	63,700.00	0.00	100.00
01-0141-5300	Assessors Property Maint.	0.00	-5,000.00	8,300.00	3,300.00	60.24
01-0141-5303	Revaluation	0.00	-2,755.00	11,340.00	8,585.00	24.29
01-0141-5420	Assessors Expense	-2,454.18	-4,655.23	5,930.00	1,274.77	78.50
01-0141-5430	GIS Mapping & Web Hosting	0.00	-4,450.00	4,450.00	0.00	100.00
01-0141-6421	ENC 22 Assessors Expense	0.00	0.00	3,000.00	3,000.00	0.00
01-0141-6422	Deputy Assessor Certification	-1,000.00	-1,000.00	1,000.00	0.00	100.00
01-0141-8303	ENC Assessors Reval	0.00	-9,800.00	28,470.00	18,670.00	34.42
	<i>Summary for Assessors</i>	<i>-12,716.08</i>	<i>-98,152.23</i>	<i>132,982.00</i>	<i>34,829.77</i>	
Town Treasurer						
01-0145-5111	Treasurer/Collector Salary	-8,714.72	-81,313.96	73,440.00	-7,873.96	110.72
01-0145-5113	Asst. Treasurer/Coll Salary	-4,555.24	-37,907.84	32,820.00	-5,087.84	115.50
01-0145-5300	ENC Tax Title	-5,910.64	-18,137.56	76,415.33	58,277.77	23.74
01-0145-5420	Treasurer/Collector Expense	-2,159.83	-17,705.20	17,680.00	-25.20	100.14
01-0145-5425	Longevity Awards	0.00	-12,406.52	13,234.80	828.28	93.74
01-0145-5426	Longevity Elected Officials	0.00	-4,653.00	4,653.00	0.00	100.00
01-0145-5436	GASB Expense	0.00	-5,850.00	5,850.00	0.00	100.00
01-0145-5437	Financial Software Support	0.00	-11,779.40	11,780.00	0.60	99.99
01-0145-6421	Treasurer Certification	-1,000.00	-1,000.00	1,000.00	0.00	100.00
	<i>Summary for Town Treasurer</i>	<i>-22,340.43</i>	<i>-190,753.48</i>	<i>236,873.13</i>	<i>46,119.65</i>	
Town Counsel						
01-0151-5302	Town Counsel	-4,696.96	-26,343.03	25,000.00	-1,343.03	105.37
	<i>Summary for Town Counsel</i>	<i>-4,696.96</i>	<i>-26,343.03</i>	<i>25,000.00</i>	<i>-1,343.03</i>	
Town Clerk						
01-0161-5111	Town Clerk Salary	-3,678.40	-30,984.00	30,984.00	0.00	100.00
01-0161-5420	Town Clerk Expense	-575.84	-2,886.29	2,900.00	13.71	99.53
01-0162-5116	Election Wages	-2,523.00	-6,107.50	13,448.00	7,340.50	45.42
01-0162-5420	Election/Registration Expense	-1,340.89	-5,736.83	3,700.00	-2,036.83	155.05
	<i>Summary for Town Clerk</i>	<i>-8,118.13</i>	<i>-45,714.62</i>	<i>51,032.00</i>	<i>5,317.38</i>	
Conservation						
01-0171-5114	Conservation Clerk	-1,150.40	-9,097.05	9,225.00	127.95	98.61
01-0171-5583	Conservation Expense	-249.99	-1,006.26	1,500.00	493.74	67.08
01-0171-5584	Conservation Fund Transfer	0.00	-500.00	500.00	0.00	100.00
	<i>Summary for Conservation</i>	<i>-1,400.39</i>	<i>-10,603.31</i>	<i>11,225.00</i>	<i>621.69</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2022

for the period ending 06/30/2022

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Open Space						
01-0172-5420	Open Space Planning	0.00	0.00	3,000.00	3,000.00	0.00
01-0175-5111	Planning Board Salary	-833.75	-2,987.00	2,987.00	0.00	100.00
01-0175-5300	Pioneer Valley Planning Fee	0.00	-627.14	620.00	-7.14	101.15
01-0175-5420	Planning Board Expense	0.00	0.00	600.00	600.00	0.00
	<i>Summary for Open Space</i>	<i>-833.75</i>	<i>-3,614.14</i>	<i>7,207.00</i>	<i>3,592.86</i>	
Zoning Board						
01-0176-5420	Zoning Board Expense	-58.80	-906.25	896.00	-10.25	101.14
	<i>Summary for Zoning Board</i>	<i>-58.80</i>	<i>-906.25</i>	<i>896.00</i>	<i>-10.25</i>	
Town Hall						
01-0192-5200	Telephone Expense	-4,211.34	-23,023.84	15,000.00	-8,023.84	153.49
01-0192-5450	Town Hall Expense	-1,185.13	-7,357.89	16,000.00	8,642.11	45.99
01-0193-5111	Constables	-293.00	-293.00	293.00	0.00	100.00
01-0195-5382	Town Reports	-2,567.80	-2,567.80	3,000.00	432.20	85.59
01-0195-5383	Town Hall Computer Maint	-7,364.71	-34,865.37	23,900.00	-10,965.37	145.88
01-0195-5391	Code Red	0.00	-3,000.00	3,000.00	0.00	100.00
01-0195-5392	Data Server 25% ATM 6/20 A.	-4,500.00	-22,389.76	25,000.00	2,610.24	89.56
01-0195-6214	Facilities Plan Dev. 5/15/17 A.4	0.00	0.00	18,307.04	18,307.04	0.00
01-0195-9209	Town Facilities Maint.	-489.68	-46,050.96	131,888.83	85,837.87	34.92
	<i>Summary for Town Hall</i>	<i>-20,611.66</i>	<i>-139,548.62</i>	<i>236,388.87</i>	<i>96,840.25</i>	
Summary for General Government (58 detail records)						
	Sum	-87,497.19	-685,955.12	901,598.20	215,643.08	
Public Safety						
Police Department						
01-0210-5112	Police Chief Salary	-8,256.73	-69,517.00	69,517.00	0.00	100.00
01-0210-5114	Police Dept. Clerk	0.00	0.00	4,661.00	4,661.00	0.00
01-0210-5116	Police Dept Payroll	-24,564.43	-213,886.09	265,100.00	51,213.91	80.68
01-0210-5480	Police Dept Expense	-8,321.23	-38,418.46	33,920.00	-4,498.46	113.26
01-0210-6419	Police Expense ENC 2021	0.00	-684.34	2,000.00	1,315.66	34.22
01-0210-6420	ENC 22 Police Expense	0.00	0.00	4,000.00	4,000.00	0.00
01-0210-9869	Radio Equip. ATM 6/21 A.31	-3,284.36	-3,284.36	19,600.00	16,315.64	16.76
01-0210-9872	Police Vehicle 1 6/21 A.32	0.00	0.00	47,000.00	47,000.00	0.00
01-0210-9873	Police Vehicle 2 6/21 A.33	0.00	0.00	35,000.00	35,000.00	0.00
	<i>Summary for Police Department</i>	<i>-44,426.75</i>	<i>-325,790.25</i>	<i>480,798.00</i>	<i>155,007.75</i>	
Parking Clerk						
01-0211-5420	Parking Clerk Expense	0.00	0.00	100.00	100.00	0.00
	<i>Summary for Parking Clerk</i>	<i>0.00</i>	<i>0.00</i>	<i>100.00</i>	<i>100.00</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2022

for the period ending 06/30/2022

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Fire Department						
01-0220-5112	Fire Chief Salary	-3,551.00	-29,035.00	29,035.00	0.00	100.00
01-0220-5116	Fire Department Wage	-27,274.55	-46,044.14	67,124.00	21,079.86	68.60
01-0220-5118	Fire Inspector	-2,066.40	-16,186.80	16,197.00	10.20	99.94
01-0220-5580	Fire Dept Expense	-17,167.97	-44,161.97	44,278.00	116.03	99.74
01-0220-5841	Fire Truck 6/21 A. 18	-291,879.09	-550,000.00	550,000.00	0.00	100.00
01-0220-5876	Fire Protective Equipment	-7,125.09	-8,400.00	8,400.00	0.00	100.00
01-0220-5882	Public Safety Complex	-290.06	-4,000.00	4,000.00	0.00	100.00
01-0220-9877	Fire Breathing Apparatus	0.00	-9,660.30	19,000.00	9,339.70	50.84
01-0220-9878	Breathing Apparatus ATM 6/20	0.00	0.00	0.00	0.00	0.00
	<i>Summary for Fire Department</i>	<i>-349,354.16</i>	<i>-707,488.21</i>	<i>738,034.00</i>	<i>30,545.79</i>	
Ambulance						
01-0231-5380	Ambulance	-11,344.71	-133,413.06	126,000.00	-7,413.06	105.88
	<i>Summary for Ambulance</i>	<i>-11,344.71</i>	<i>-133,413.06</i>	<i>126,000.00</i>	<i>-7,413.06</i>	
Local Inspector						
01-0241-5112	Building Inspector Zoning Office	-3,056.22	-25,731.00	25,731.00	0.00	100.00
01-0241-5113	Asst. Bldg. Inspector	-705.00	-705.00	705.00	0.00	100.00
01-0241-5115	Building Inspector Clerk	-2,003.64	-14,568.84	14,629.00	60.16	99.59
01-0241-5116	Maintenance Wages	0.00	0.00	0.00	0.00	0.00
01-0241-5478	Building Dept. Expense	-668.10	-2,510.23	4,000.00	1,489.77	62.76
01-0241-5580	Zoning Raze Bldg Expense	0.00	0.00	15,000.00	15,000.00	0.00
01-0241-8580	ENC Zoning Raze Building Exp	0.00	0.00	34,532.00	34,532.00	0.00
01-0241-9300	Software - Permit Pro	0.00	-5,017.00	5,017.00	0.00	100.00
	<i>Summary for Local Inspector</i>	<i>-6,432.96</i>	<i>-48,532.07</i>	<i>99,614.00</i>	<i>51,081.93</i>	
Electrical Inspector						
01-0245-5112	Electrical Inspector Salary	-1,337.81	-11,263.00	11,263.00	0.00	100.00
01-0245-5113	Asst. Electrical Inspector	-451.00	-451.00	451.00	0.00	100.00
	<i>Summary for Electrical Inspector</i>	<i>-1,788.81</i>	<i>-11,714.00</i>	<i>11,714.00</i>	<i>0.00</i>	
Emergency Mgt.						
01-0291-5420	Emergency Management Expen	-1,000.00	-1,000.00	1,500.00	500.00	66.67
	<i>Summary for Emergency Mgt.</i>	<i>-1,000.00</i>	<i>-1,000.00</i>	<i>1,500.00</i>	<i>500.00</i>	
Animal Control						
01-0292-5116	Animal Control Officer	0.00	-5,129.61	8,000.00	2,870.39	64.12
01-0292-5580	Animal Control Expense	0.00	0.00	600.00	600.00	0.00
	<i>Summary for Animal Control</i>	<i>0.00</i>	<i>-5,129.61</i>	<i>8,600.00</i>	<i>3,470.39</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2022

for the period ending 06/30/2022

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Tree Warden						
01-0294-5111	Tree Warden Salary	0.00	-659.00	659.00	0.00	100.00
01-0294-5116	Tree Warden Wages	0.00	-1,021.28	1,960.00	938.72	52.11
01-0294-5580	Tree Warden Expense	-1,045.00	-19,480.00	19,480.00	0.00	100.00
	<i>Summary for Tree Warden</i>	<i>-1,045.00</i>	<i>-21,160.28</i>	<i>22,099.00</i>	<i>938.72</i>	
Summary for Public Safety (36 detail records)						
Sum		-415,392.39	-1,254,227.48	1,488,459.00	234,231.52	
Town Energy						
Town Energy						
01-0298-5210	Town Electric	-252.23	-18,846.56	23,648.83	4,802.27	79.69
01-0298-5220	Town Heating Oil / Propane	-2,335.90	-36,640.23	27,500.00	-9,140.23	133.24
01-0298-5225	Heating Maint/Repair	0.00	0.00	4,000.00	4,000.00	0.00
01-0298-5230	Town Fuel Gasoline/Diesel	-26,677.74	-63,205.59	51,000.00	-12,205.59	123.93
01-0298-5235	Fuel Tank Maint. & Repair	0.00	-3,894.55	4,000.00	105.45	97.36
01-0298-5240	Street Lights	-1,344.17	-10,813.17	10,813.17	0.00	100.00
01-0298-6421	ENC 22 Tyngsborough	0.00	0.00	10,000.00	10,000.00	0.00
	<i>Summary for Town Energy</i>	<i>-30,610.04</i>	<i>-133,400.10</i>	<i>130,962.00</i>	<i>-2,438.10</i>	
Summary for Town Energy (7 detail records)						
Sum		-30,610.04	-133,400.10	130,962.00	-2,438.10	
Education						
School						
01-0320-5111	School Committee Salaries	-200.00	-200.00	286.00	86.00	69.93
01-0320-5112	ENC 22 School Committee Sala	0.00	0.00	300.00	300.00	0.00
01-0320-5321	Regional School Assmnt	0.00	-2,295,406.00	2,295,406.00	0.00	100.00
01-0320-5322	Regional Transportaion	0.00	-62,822.00	62,822.00	0.00	100.00
01-0320-5700	Elementary School	-789,926.83	-3,921,161.04	3,998,965.27	77,804.23	98.05
01-0320-6422	ENC 22 School Expense	0.00	0.00	19,107.97	19,107.97	0.00
01-0320-6423	ENC 22 School Payroll	0.00	0.00	157,888.76	157,888.76	0.00
01-0320-6425	School Payroll ENC 2021	0.00	-149,174.52	149,174.52	0.00	100.00
	<i>Summary for School</i>	<i>-790,126.83</i>	<i>-6,428,763.56</i>	<i>6,683,950.52</i>	<i>255,186.96</i>	
Summary for Education (8 detail records)						
Sum		-790,126.83	-6,428,763.56	6,683,950.52	255,186.96	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2022

for the period ending 06/30/2022

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Public Works						
Highway						
01-0422-5111	Highway Surveyor	-8,233.14	-69,317.00	69,317.00	0.00	100.00
01-0422-5112	Admin Asst Highway Wage	-925.23	-16,121.00	16,121.00	0.00	100.00
01-0422-5116	General Highway Wages	-24,838.19	-225,873.26	276,496.71	50,623.45	81.69
01-0422-5240	Highway Mach. Maintenance	-1,460.32	-42,949.67	42,951.00	1.33	100.00
01-0422-5241	Town Road Maint.	-3,112.19	-67,159.83	67,180.00	20.17	99.97
01-0422-5430	Highway Barn Expense	-382.72	-4,502.65	8,340.00	3,837.35	53.99
01-0422-6220	ENC 22 Highway Wages	0.00	0.00	187.29	187.29	0.00
01-0422-6421	ENC 22 Highway Barn	0.00	0.00	225.00	225.00	0.00
01-0422-9875	Leak Remediation 5/15/17 A31	0.00	-15,921.29	20,380.00	4,458.71	78.12
01-0422-9882	Highway Welder 6/21 A.19	0.00	-4,000.00	4,000.00	0.00	100.00
01-0423-5116	Snow Wages	0.00	-31,886.32	19,210.00	-12,676.32	165.99
01-0423-5580	Highway General/Winter	0.00	-93,769.51	56,000.00	-37,769.51	167.45
	<i>Summary for Highway</i>	<i>-38,951.79</i>	<i>-571,500.53</i>	<i>580,408.00</i>	<i>8,907.47</i>	
Trash & Recycling						
01-0433-5200	Trash & Recycling Contract	-17,077.34	-187,675.19	213,538.00	25,862.81	87.89
01-0433-5580	Landfill Maint. & Expense	-8,885.70	-14,025.70	7,350.00	-6,675.70	190.83
	<i>Summary for Trash & Recycling</i>	<i>-25,963.04</i>	<i>-201,700.89</i>	<i>220,888.00</i>	<i>19,187.11</i>	
Cemetery						
01-0491-5111	Cemetery Salary	-460.74	-1,842.96	1,843.00	0.04	100.00
01-0491-5116	Cemetery Wages	-1,971.24	-15,030.00	15,030.00	0.00	100.00
01-0491-5460	Cemetery Expense	0.00	-1,990.00	1,990.00	0.00	100.00
01-0491-5470	Cemetery Surveying ATM 5/19	0.00	0.00	2,115.43	2,115.43	0.00
	<i>Summary for Cemetery</i>	<i>-2,431.98</i>	<i>-18,862.96</i>	<i>20,978.43</i>	<i>2,115.47</i>	
Summary for Public Works (18 detail records)						
Sum		-67,346.81	-792,064.38	822,274.43	30,210.05	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2022
for the period ending 06/30/2022

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Human Services						
Board of Health						
01-0511-5111	Board of Health Salary	-1,568.00	-6,272.00	6,272.00	0.00	100.00
01-0511-5114	Board of Health Wages	-4,911.54	-41,184.84	41,327.00	142.16	99.66
01-0511-5420	Board of Health Expense	-1,444.98	-7,784.47	8,000.00	215.53	97.31
01-0512-5113	Board of Health Agent	-1,402.50	-25,575.00	25,000.00	-575.00	102.30
01-0512-5114	Plumbing & Gas Inspector	-297.50	-4,874.75	9,009.00	4,134.25	54.11
01-0512-5115	Food Inspector Wages	-233.75	-3,081.25	6,758.00	3,676.75	45.59
01-0519-5116	Animal Inspector Salary	0.00	0.00	2,188.00	2,188.00	0.00
01-0519-5580	Animal Inspector Expense	0.00	0.00	350.00	350.00	0.00
	<i>Summary for Board of Health</i>	<i>-9,858.27</i>	<i>-88,772.31</i>	<i>98,904.00</i>	<i>10,131.69</i>	
COA						
01-0541-5112	Council on Aging Director	-3,251.78	-27,377.88	27,375.00	-2.88	100.01
01-0541-5116	Council on Aging Activity Dir.	-1,873.13	-15,659.33	15,584.00	-75.33	100.48
01-0541-5118	Senior Center Staffing	-1,873.13	-15,659.33	15,584.00	-75.33	100.48
01-0541-5410	COA Van Maintenance	0.00	0.00	0.00	0.00	0.00
01-0541-5420	Council on Aging Expense	-1,045.43	-20,521.03	21,850.00	1,328.97	93.92
01-0541-5421	COA Snow Removal	0.00	-400.00	2,000.00	1,600.00	20.00
01-0541-9868	Council on Aging Van Maint.	-561.31	-989.52	1,400.00	410.48	70.68
	<i>Summary for COA</i>	<i>-8,604.78</i>	<i>-80,607.09</i>	<i>83,793.00</i>	<i>3,185.91</i>	
Veterans						
01-0543-5113	Veterans Grave Expense	-179.40	-403.15	474.00	70.85	85.05
01-0543-5580	Veterans Agent Expense	0.00	-61.71	965.00	903.29	6.39
01-0543-5770	Veterans Service Benefits	-3,288.76	-42,398.25	63,000.00	20,601.75	67.30
01-0543-5771	Veterans Service Officer	0.00	-325.00	3,900.00	3,575.00	8.33
	<i>Summary for Veterans</i>	<i>-3,468.16</i>	<i>-43,188.11</i>	<i>68,339.00</i>	<i>25,150.89</i>	
Summary for Human Services (19 detail records)						
	Sum	-21,931.21	-212,567.51	251,036.00	38,468.49	
Culture and Recreation						
Library						
01-0610-5112	Library Director Salary	-4,438.84	-37,373.00	37,373.00	0.00	100.00
01-0610-5116	Library Wage	-6,073.85	-42,813.09	43,893.00	1,079.91	97.54
01-0610-5420	Library Expense	-5,343.38	-29,378.75	29,379.00	0.25	100.00
01-0610-5430	Library Bldg. Study	0.00	0.00	20,000.00	20,000.00	0.00
	<i>Summary for Library</i>	<i>-15,856.07</i>	<i>-109,564.84</i>	<i>130,645.00</i>	<i>21,080.16</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2022

for the period ending 06/30/2022

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Recreation						
01-0630-5350	Recreation Committee Expense	-2,551.86	-7,500.00	7,500.00	0.00	100.00
01-0630-5351	Trail Committee Expense	-2,000.00	-2,000.00	2,000.00	0.00	100.00
01-0630-5356	Weed Control ATM 6/21 A.17	-9,218.00	-11,438.00	19,573.61	8,135.61	58.44
01-0630-5361	Agriculture Commission Exp.	0.00	0.00	200.00	200.00	0.00
	<i>Summary for Recreation</i>	<u>-13,769.86</u>	<u>-20,938.00</u>	<u>29,273.61</u>	<u>8,335.61</u>	
Historical						
01-0691-5580	Historical Committee Expense	0.00	-750.00	750.00	0.00	100.00
	<i>Summary for Historical</i>	<u>0.00</u>	<u>-750.00</u>	<u>750.00</u>	<u>0.00</u>	
Memorial Day						
01-0692-5351	Memorial Day	-150.00	-150.00	750.00	600.00	20.00
	<i>Summary for Memorial Day</i>	<u>-150.00</u>	<u>-150.00</u>	<u>750.00</u>	<u>600.00</u>	
Summary for Culture and Recreation (10 detail records)		<u>-29,775.93</u>	<u>-131,402.84</u>	<u>161,418.61</u>	<u>30,015.77</u>	
Sum						
Other Appropriations						
Group Insurance						
01-0910-5175	Group Health Insurance	-13,733.14	-304,519.06	433,120.00	128,600.94	70.31
01-0910-5176	Workers Compensation	0.00	-26,000.00	26,000.00	0.00	100.00
	<i>Summary for Group Insurance</i>	<u>-13,733.14</u>	<u>-330,519.06</u>	<u>459,120.00</u>	<u>128,600.94</u>	
County Retirement						
01-0911-5177	County Retirement	0.00	-416,433.00	421,254.00	4,821.00	98.86
01-0916-5170	Withholdings	-9,553.11	-88,702.47	75,000.00	-13,702.47	118.27
01-0919-5190	Safety Complex Debt Excluded	0.00	-105,000.00	105,000.00	0.00	100.00
01-0919-5193	Safety Complex Debt Interest	0.00	-70,952.76	70,953.00	0.24	100.00
	<i>Summary for County Retirement</i>	<u>-9,553.11</u>	<u>-681,088.23</u>	<u>672,207.00</u>	<u>-8,881.23</u>	
General Insurance						
01-0945-5741	Gen. Prop & Liab. Insurance	0.00	-101,152.80	99,000.00	-2,152.80	102.17
	<i>Summary for General Insurance</i>	<u>0.00</u>	<u>-101,152.80</u>	<u>99,000.00</u>	<u>-2,152.80</u>	
01-0993-5960	State & County Charges	-12,401.00	-129,831.00	56,514.00	-73,317.00	229.73
	<i>Summary for</i>	<u>-12,401.00</u>	<u>-129,831.00</u>	<u>56,514.00</u>	<u>-73,317.00</u>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2022



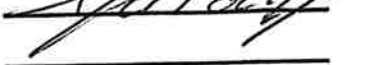
for the period ending 06/30/2022

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available
01-0996-5961	OPEB Fund Transfer	0.00	-30,000.00	30,000.00	0.00 100.00
01-0996-5966	Transfer to Cap Stab ATM 6/21	0.00	-350,000.00	350,000.00	0.00 100.00
	<i>Summary for</i>	<i>0.00</i>	<i>-380,000.00</i>	<i>380,000.00</i>	<i>0.00</i>
Summary for Other Appropriations (10 detail records)					
Sum		-35,687.25	-1,622,591.09	1,666,841.00	44,249.91
Grand Total		-1,478,367.65	-11,260,972.08	12,106,539.76	845,567.68

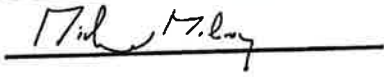




**BRIMFIELD
FY 2022
YEAR END TRANSFERS**

End of Year Budget Transfer G.L. Ch. 44 section 33B

			Deficits
			663.31
01-0122-5420	Select Board Expense		2,842.02
01-0123-5113	Select Board Assistant		
01-0123-5114	Shared Clerk Wages	3,505.33	
01-0145-5111	Treasurer/Collector Salary		7,873.96
01-0145-5113	Asst. treasurer/ Collector Salary		5,087.84
01-0145-5420	Treasurer/Collector Expense		25.20
01-0151-5302	Town Counsel		1,343.03
01-0162-5420	Election/Registration Expense		2,036.83
01-0162-5116	Clerks Office Wages	2,036.83	
01-0175-5300	Pioneer Valley Planning Fee		7.14
01-0176-5420	Zoning Board Expense		10.25
01-0175-5420	Planning Board Expense	17.39	
01-0192-5200	Telephone Expense		8,023.84
01-0195-5383	Town Hall Computer Maint.		10,965.37
01-0210-5480	Police Department Expense		4,498.46
01-0210-5114	Police Dept. Clerk	4,498.46	
01-0231-5380	Ambulance		7,413.06
01-0298-5220	Town Heating Oil/Propane		9,140.23
01-0298-5230	Town Fuel Gasoline/Diesel		12,205.59
01-0298-5225	Heating Maint./Repair	4,000.00	
01-0433-5580	Landfill Maint. & Expense		6,675.70
01-0433-5200	Trash & Recycling Contract	6,675.70	
01-0512-5113	Board of Health Agent		575.00
01-0512-5115	Food Inspector Wages	575.00	
01-0541-5112	Council on Aging Director		2.88
01-0541-5116	Council on Aging Activity Dir.		75.33
01-0541-5118	Senior Center Staffing		75.33
01-0541-5420	Council on Aging Expense	153.54	
01-0916-5170	Withholdings		13,702.47
01-0945-5741	Gen Prop & Liab. Insurance		2,152.80
01-0910-5175	Group Health Insurance	73,933.39	
		<u>95,395.64</u>	<u>95,395.64</u>
01-0423-6116	Snow Wages		12,676.32
01-0423-5580	Highway General/Winter To Be Raised on Tax Recap		37,769.51
		<u>50,445.83</u>	<u>50,445.83</u>
		<u>50,445.83</u>	<u>50,445.83</u>

SELECT BOARD

FINANCE COMMITTEE

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2023
for the period ending 01/03/2023

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
General Government						
Moderator						
01-0114-5111	Moderator Salary	0.00	0.00	177.00	177.00	0.00
	<i>Summary for Moderator</i>	<u>0.00</u>	<u>0.00</u>	<u>177.00</u>	<u>177.00</u>	
Select Board						
01-0122-5111	Select Board Salaries	-2,318.60	-4,057.55	11,593.00	7,535.45	35.00
01-0122-5420	Select Board Expense	-289.96	-4,483.99	5,000.00	516.01	89.68
01-0122-5421	ENC 22 Select Board Stipend	0.00	-579.65	579.65	0.00	100.00
01-0122-5430	Lg. Commercial Project Inspect	0.00	0.00	3,170.00	3,170.00	0.00
01-0123-5113	Select Board Assistant	-4,676.00	-30,460.80	60,780.00	30,319.20	50.12
01-0123-5114	Shared Clerk Wages	-131.18	-4,101.42	9,739.00	5,637.58	42.11
	<i>Summary for Select Board</i>	<u>-7,415.74</u>	<u>-43,683.41</u>	<u>90,861.65</u>	<u>47,178.24</u>	
Finance Committee						
01-0131-5114	Finance Committee Clerk	0.00	0.00	1,269.00	1,269.00	0.00
01-0131-5420	Finance Committee Expense	0.00	-163.00	400.00	237.00	40.75
01-0132-5960	Reserve Fund	-11,745.97	-11,745.97	120,000.00	108,254.03	9.79
	<i>Summary for Finance Committee</i>	<u>-11,745.97</u>	<u>-11,908.97</u>	<u>121,669.00</u>	<u>109,760.03</u>	
Town Accountant						
01-0135-5112	Town Accountant Salary	-4,347.60	-28,042.02	56,737.00	28,694.98	49.42
01-0135-5300	Town Audit 2022	0.00	0.00	14,500.00	14,500.00	0.00
01-0135-5420	Town Accountant Expense	0.00	-915.69	2,000.00	1,084.31	45.78
01-0135-5421	ENC 22 Additional Work	0.00	-525.00	525.00	0.00	100.00
01-0135-6420	Accountant Additional Work	-597.14	-2,008.09	10,000.00	7,991.91	20.08
01-0135-6421	Town Accountant Certification	0.00	0.00	1,000.00	1,000.00	0.00
	<i>Summary for Town Accountant</i>	<u>-4,944.74</u>	<u>-31,490.80</u>	<u>84,762.00</u>	<u>53,271.20</u>	
Assessors						
01-0141-5111	Assessors Salary	0.00	-3,498.00	6,996.00	3,498.00	50.00
01-0141-5113	Principal Assessor	-5,027.60	-32,428.02	65,611.00	33,182.98	49.42
01-0141-5114	Assessors Clerk	-740.00	-4,301.25	9,620.00	5,318.75	44.71
01-0141-5300	Assessors Property Maint.	0.00	-5,000.00	12,600.00	7,600.00	39.68
01-0141-5303	Revaluation	0.00	0.00	13,585.00	13,585.00	0.00
01-0141-5420	Assessors Expense	-522.62	-3,877.35	8,930.00	5,052.65	43.42
01-0141-5430	GIS Mapping & Web Hosting	0.00	-3,450.00	4,500.00	1,050.00	76.67
01-0141-6421	ENC 22 Assessors Expense	0.00	0.00	3,000.00	3,000.00	0.00
01-0141-6422	Deputy Assessor Certification	0.00	0.00	1,000.00	1,000.00	0.00
01-0141-8303	ENC Assessors Reval	0.00	0.00	18,670.00	18,670.00	0.00
	<i>Summary for Assessors</i>	<u>-6,290.22</u>	<u>-52,554.62</u>	<u>144,512.00</u>	<u>91,957.38</u>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2023

for the period ending 01/03/2023

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Town Treasurer						
01-0145-5116	Treasurer Salary	-5,790.40	-37,348.08	60,323.00	22,974.92	61.91
01-0145-5117	Collector Salary	-4,640.00	-29,928.00	60,323.00	30,395.00	49.61
01-0145-5118	Treasurer/Collector Clerk	-296.00	-1,928.63	9,620.00	7,691.37	20.05
01-0145-5300	ENC Tax Title	-439.40	-4,276.19	58,277.77	54,001.58	7.34
01-0145-5301	Tax Title ATM 6/22 A.18	0.00	0.00	45,000.00	45,000.00	0.00
01-0145-5420	Treasurer/Collector Expense	-2,459.27	-8,181.69	19,000.00	10,818.31	43.06
01-0145-5425	Longevity Awards	123.64	-2,270.68	7,715.00	5,444.32	29.43
01-0145-5426	Longevity Elected Officials	0.00	-62.11	378.00	315.89	16.43
01-0145-5436	GASB Expense	0.00	0.00	7,005.00	7,005.00	0.00
01-0145-5437	Financial Software Support	0.00	-10,192.00	10,192.00	0.00	100.00
01-0145-6419	Collector Certification	0.00	0.00	1,000.00	1,000.00	0.00
01-0145-6420	Treasurer/Collector Dept. Traini	0.00	0.00	1,000.00	1,000.00	0.00
01-0145-6421	Treasurer Certification	0.00	0.00	1,000.00	1,000.00	0.00
	<i>Summary for Town Treasurer</i>	<i>-13,501.43</i>	<i>-94,187.38</i>	<i>280,833.77</i>	<i>186,646.39</i>	
Town Counsel						
01-0151-5302	Town Counsel	-360.00	-7,954.90	35,000.00	27,045.10	22.73
	<i>Summary for Town Counsel</i>	<i>-360.00</i>	<i>-7,954.90</i>	<i>35,000.00</i>	<i>27,045.10</i>	
Town Clerk						
01-0161-5111	Town Clerk Salary	-2,445.60	-15,774.12	31,914.00	16,139.88	49.43
01-0161-5420	Town Clerk Expense	-430.00	-1,882.84	5,000.00	3,117.16	37.66
01-0162-5112	Town Clerk Asst. Wages	-1,370.00	-1,370.00	7,000.00	5,630.00	19.57
01-0162-5116	Election Wages	7,500.00	-1,962.00	3,688.00	1,726.00	53.20
01-0162-5420	Election/Registration Expense	2,292.67	-3,500.00	5,500.00	2,000.00	63.64
	<i>Summary for Town Clerk</i>	<i>5,547.07</i>	<i>-24,488.96</i>	<i>53,102.00</i>	<i>28,613.04</i>	
Conservation						
01-0171-5114	Conservation Clerk	-848.27	-5,570.60	9,502.00	3,931.40	58.63
01-0171-5583	Conservation Expense	-130.54	-397.54	1,500.00	1,102.46	26.50
01-0171-5584	Conservation Fund Transfer	-500.00	-500.00	500.00	0.00	100.00
	<i>Summary for Conservation</i>	<i>-1,478.81</i>	<i>-6,468.14</i>	<i>11,502.00</i>	<i>5,033.86</i>	
Open Space						
01-0172-5420	Open Space Planning	0.00	0.00	3,000.00	3,000.00	0.00
01-0175-5111	Planning Board Salary	0.00	-1,487.00	3,077.00	1,590.00	48.33
01-0175-5300	Pioneer Valley Planning Fee	37.95	-620.00	620.00	0.00	100.00
01-0175-5420	Planning Board Expense	-65.56	-65.56	600.00	534.44	10.93
	<i>Summary for Open Space</i>	<i>-27.61</i>	<i>-2,172.56</i>	<i>7,297.00</i>	<i>5,124.44</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2023

for the period ending 01/03/2023

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Zoning Board						
01-0176-5114	Zoning Board of Appeals Clerk	0.00	-192.39	2,664.00	2,471.61	7.22
01-0176-5420	Zoning Board Expense	0.00	0.00	3,000.00	3,000.00	0.00
	<i>Summary for Zoning Board</i>	<i>0.00</i>	<i>-192.39</i>	<i>5,664.00</i>	<i>5,471.61</i>	
Town Hall						
01-0192-5200	Telephone Expense	-1,951.62	-11,467.04	18,816.00	7,348.96	60.94
01-0192-5450	Town Hall Expense	-727.06	-3,727.11	18,000.00	14,272.89	20.71
01-0193-5111	Constables	0.00	0.00	302.00	302.00	0.00
01-0195-5382	Town Reports	0.00	0.00	3,000.00	3,000.00	0.00
01-0195-5383	Town Hall Computer Maint	-9,082.01	-17,069.50	43,000.00	25,930.50	39.70
01-0195-5391	Code Red	0.00	-3,000.00	3,000.00	0.00	100.00
01-0195-5392	Data Server 25% ATM 6/20 A.	0.00	0.00	2,610.24	2,610.24	0.00
01-0195-6214	Facilities Plan Dev. 5/15/17 A.4	0.00	-875.00	18,307.04	17,432.04	4.78
01-0195-6215	Facilities Study 6/22 A.34	0.00	0.00	50,000.00	50,000.00	0.00
01-0195-9209	Town Facilities Maint.	-4,488.04	-25,903.41	135,837.87	109,934.46	19.07
	<i>Summary for Town Hall</i>	<i>-16,248.73</i>	<i>-62,042.06</i>	<i>292,873.15</i>	<i>230,831.09</i>	
Summary for General Government (64 detail records)						
Sum		-56,466.18	-337,144.19	1,128,253.57	791,109.38	
Public Safety						
Police Department						
01-0210-5112	Police Chief Salary	-5,842.20	-37,682.19	75,943.00	38,260.81	49.62
01-0210-5114	Police Dept. Clerk	-370.00	-370.00	7,696.00	7,326.00	4.81
01-0210-5116	Police Dept Payroll	-18,060.64	-132,441.62	299,385.00	166,943.38	44.24
01-0210-5480	Police Dept Expense	-1,572.99	-13,894.53	37,920.00	24,025.47	36.64
01-0210-6420	ENC 22 Police Expense	0.00	-470.00	4,000.00	3,530.00	11.75
01-0210-9869	Radio Equip. ATM 6/21 A.31	-1,800.00	-1,800.00	16,315.64	14,515.64	11.03
01-0210-9872	Police Vehicle 1 6/21 A.32	-8,993.31	-46,373.93	47,000.00	626.07	98.67
01-0210-9873	Police Vehicle 2 6/21 A.33	0.00	-35,000.00	35,000.00	0.00	100.00
	<i>Summary for Police Department</i>	<i>-36,639.14</i>	<i>-268,032.27</i>	<i>523,259.64</i>	<i>255,227.37</i>	
Parking Clerk						
01-0211-5420	Parking Clerk Expense	0.00	0.00	100.00	100.00	0.00
	<i>Summary for Parking Clerk</i>	<i>0.00</i>	<i>0.00</i>	<i>100.00</i>	<i>100.00</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2023

for the period ending 01/03/2023

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Fire Department						
01-0220-5112	Fire Chief Salary	-2,282.40	-14,721.48	29,906.00	15,184.52	49.23
01-0220-5116	Fire Department Wage	0.00	-24,292.80	69,138.00	44,845.20	35.14
01-0220-5118	Fire Inspector	-1,419.60	-7,902.44	16,683.00	8,780.56	47.37
01-0220-5580	Fire Dept Expense	-1,185.50	-13,458.09	48,778.00	35,319.91	27.59
01-0220-5876	Fire Protective Equipment	0.00	0.00	8,400.00	8,400.00	0.00
01-0220-5882	Public Safety Complex	-308.36	-1,344.28	5,000.00	3,655.72	26.89
01-0220-9877	Fire Breathing Apparatus	-9,415.00	-9,415.00	9,500.00	85.00	99.11
	<i>Summary for Fire Department</i>	<i>-14,610.86</i>	<i>-71,134.09</i>	<i>187,405.00</i>	<i>116,270.91</i>	
Ambulance						
01-0231-5380	Ambulance	0.00	-70,410.30	140,821.00	70,410.70	50.00
	<i>Summary for Ambulance</i>	<i>0.00</i>	<i>-70,410.30</i>	<i>140,821.00</i>	<i>70,410.70</i>	
Local Inspector						
01-0241-5112	Building Inspector Zoning Office	-2,030.80	-13,098.66	26,503.00	13,404.34	49.42
01-0241-5113	Asst. Bldg. Inspector	0.00	0.00	726.00	726.00	0.00
01-0241-5115	Building Inspector Clerk	-1,119.36	-6,996.00	15,068.00	8,072.00	46.43
01-0241-5478	Building Dept. Expense	0.00	-823.15	4,000.00	3,176.85	20.58
01-0241-5580	Zoning Raze Bldg Expense	0.00	0.00	20,000.00	20,000.00	0.00
01-0241-8580	ENC Zoning Raze Building Exp	0.00	0.00	34,532.00	34,532.00	0.00
01-0241-9300	Software - Permit Pro	0.00	0.00	5,017.00	5,017.00	0.00
	<i>Summary for Local Inspector</i>	<i>-3,150.16</i>	<i>-20,917.81</i>	<i>105,846.00</i>	<i>84,928.19</i>	
Electrical Inspector						
01-0245-5112	Electrical Inspector Salary	-888.90	-5,733.45	11,601.00	5,867.55	49.42
01-0245-5113	Asst. Electrical Inspector	0.00	0.00	465.00	465.00	0.00
	<i>Summary for Electrical Inspector</i>	<i>-888.90</i>	<i>-5,733.45</i>	<i>12,066.00</i>	<i>6,332.55</i>	
Emergency Mgt.						
01-0291-5116	Emergency Mgt. Director Stipen	-875.00	-1,750.00	3,500.00	1,750.00	50.00
01-0291-5420	Emergency Management Expen	0.00	0.00	1,500.00	1,500.00	0.00
	<i>Summary for Emergency Mgt.</i>	<i>-875.00</i>	<i>-1,750.00</i>	<i>5,000.00</i>	<i>3,250.00</i>	
Animal Control						
01-0292-5116	Animal Control Officer	0.00	0.00	5,986.00	5,986.00	0.00
01-0292-5118	Animal/Barn Inspector	0.00	0.00	2,254.00	2,254.00	0.00
01-0292-5580	Animal Control Expense	0.00	0.00	600.00	600.00	0.00
	<i>Summary for Animal Control</i>	<i>0.00</i>	<i>0.00</i>	<i>8,840.00</i>	<i>8,840.00</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2023

for the period ending 01/03/2023

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Tree Warden						
01-0294-5111	Tree Warden Salary	0.00	0.00	679.00	679.00	0.00
01-0294-5116	Tree Warden Wages	-410.22	-1,054.46	2,019.00	964.54	52.23
01-0294-5580	Tree Warden Expense	0.00	-425.00	19,480.00	19,055.00	2.18
	<i>Summary for Tree Warden</i>	-410.22	-1,479.46	22,178.00	20,698.54	
Summary for Public Safety (34 detail records)						
Sum		-56,574.28	-439,457.38	1,005,515.64	566,058.26	
Town Energy						
Town Energy						
01-0298-5210	Town Electric	-2,436.75	-5,452.38	17,200.00	11,747.62	31.70
01-0298-5220	Town Heating Oil / Propane	-1,862.06	-6,155.93	40,000.00	33,844.07	15.39
01-0298-5225	Heating Maint/Repair	0.00	0.00	4,000.00	4,000.00	0.00
01-0298-5230	Town Fuel Gasoline/Diesel	-8,840.81	-32,665.01	71,000.00	38,334.99	46.01
01-0298-5235	Fuel Tank Maint. & Repair	0.00	-6,485.05	8,500.00	2,014.95	76.29
01-0298-5240	Street Lights	-1,498.37	-3,261.03	14,000.00	10,738.97	23.29
01-0298-6421	ENC 22 Tyngsborough	0.00	-10,000.00	10,000.00	0.00	100.00
	<i>Summary for Town Energy</i>	-14,637.99	-64,019.40	164,700.00	100,680.60	
Summary for Town Energy (7 detail records)						
Sum		-14,637.99	-64,019.40	164,700.00	100,680.60	
Education						
School						
01-0320-5111	School Committee Salaries	0.00	0.00	604.00	604.00	0.00
01-0320-5112	ENC 22 School Committee Sala	0.00	0.00	300.00	300.00	0.00
01-0320-5321	Regional School Assmnt	0.00	-1,209,705.00	2,419,410.00	1,209,705.00	50.00
01-0320-5322	Regional Transportaion	0.00	-24,687.00	49,374.00	24,687.00	50.00
01-0320-5700	Elementary School	-186,469.37	-1,319,588.46	4,254,661.00	2,935,072.54	31.02
01-0320-6422	ENC 22 School Expense	0.00	-12,628.83	19,107.97	6,479.14	66.09
01-0320-6423	ENC 22 School Payroll	0.00	-157,888.76	157,888.76	0.00	100.00
	<i>Summary for School</i>	-186,469.37	-2,724,498.05	6,901,345.73	4,176,847.68	
Summary for Education (7 detail records)						
Sum		-186,469.37	-2,724,498.05	6,901,345.73	4,176,847.68	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2023

for the period ending 01/03/2023

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Public Works						
Highway						
01-0422-5111	Highway Surveyor	-5,471.20	-35,289.24	71,397.00	36,107.76	49.43
01-0422-5112	Admin Asst Highway Wage	-1,604.80	-9,845.87	20,748.00	10,902.13	47.45
01-0422-5116	General Highway Wages	-16,492.79	-118,371.31	297,655.00	179,283.69	39.77
01-0422-5240	Highway Mach. Maintenance	-919.99	-30,034.18	52,951.00	22,916.82	56.72
01-0422-5241	Town Road Maint.	-5,568.83	-56,761.36	77,180.00	20,418.64	73.54
01-0422-5430	Highway Barn Expense	-122.87	-1,656.24	6,585.00	4,928.76	25.15
01-0422-6220	ENC 22 Highway Wages	0.00	-187.29	187.29	0.00	100.00
01-0422-6421	ENC 22 Highway Barn	0.00	-225.00	225.00	0.00	100.00
01-0422-9875	Leak Remediation 5/15/17 A31	0.00	-2,626.25	4,458.71	1,832.46	58.90
01-0422-9883	Highway Truck & Plow 6/22 A.2	-1,478.32	-1,478.32	55,000.00	53,521.68	2.69
01-0422-9884	Dump Truck/Plow/Sander 6/22	0.00	-5,294.27	150,000.00	144,705.73	3.53
01-0423-5116	Snow Wages	-5,683.61	-5,683.61	19,786.00	14,102.39	28.73
01-0423-5580	Highway General/Winter	-11,666.90	-24,489.44	56,000.00	31,510.56	43.73
	<i>Summary for Highway</i>	<i>-49,009.31</i>	<i>-291,942.38</i>	<i>812,173.00</i>	<i>520,230.62</i>	
Trash & Recycling						
01-0433-5200	Trash & Recycling Contract	-16,028.38	-80,141.90	213,538.00	133,396.10	37.53
01-0433-5580	Landfill Maint. & Expense	0.00	-2,492.00	7,350.00	4,858.00	33.90
	<i>Summary for Trash & Recycling</i>	<i>-16,028.38</i>	<i>-82,633.90</i>	<i>220,888.00</i>	<i>138,254.10</i>	
Cemetery						
01-0491-5111	Cemetery Salary	0.00	-474.48	1,898.00	1,423.52	25.00
01-0491-5116	Cemetery Wages	-160.48	-4,834.46	9,401.00	4,566.54	51.42
01-0491-5460	Cemetery Expense	-34.14	-411.06	1,990.00	1,578.94	20.66
	<i>Summary for Cemetery</i>	<i>-194.62</i>	<i>-5,720.00</i>	<i>13,289.00</i>	<i>7,569.00</i>	
Summary for Public Works (18 detail records)						
	Sum	-65,232.31	-380,296.28	1,046,350.00	666,053.72	
Human Services						
Board of Health						
01-0511-5111	Board of Health Salary	-1,615.00	-3,230.00	6,460.00	3,230.00	50.00
01-0511-5114	Board of Health Wages	-3,249.40	-20,958.63	42,567.00	21,608.37	49.24
01-0511-5420	Board of Health Expense	-509.40	-3,797.33	8,000.00	4,202.67	47.47
01-0512-5113	Board of Health Agent	-2,188.75	-8,181.25	25,000.00	16,818.75	32.73
01-0512-5114	Plumbing & Gas Inspector	-382.50	-2,677.50	9,279.00	6,601.50	28.86
01-0512-5115	Food Inspector Wages	0.00	-1,848.75	6,961.00	5,112.25	26.56
	<i>Summary for Board of Health</i>	<i>-7,945.05</i>	<i>-40,693.46</i>	<i>98,267.00</i>	<i>57,573.54</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2023

for the period ending 01/03/2023

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
COA						
01-0541-5112	Council on Aging Director	-2,266.00	-14,615.70	29,565.00	14,949.30	49.44
01-0541-5116	Council on Aging Activity Dir.	-1,294.56	-8,333.73	16,831.00	8,497.27	49.51
01-0541-5118	Senior Center Staffing	-1,294.56	-8,252.82	16,831.00	8,578.18	49.03
01-0541-5420	Council on Aging Expense	-1,071.69	-11,569.48	22,784.00	11,214.52	50.78
01-0541-5421	COA Snow Removal	0.00	0.00	2,000.00	2,000.00	0.00
01-0541-9868	Council on Aging Van Maint.	0.00	-1,746.06	3,800.00	2,053.94	45.95
	<i>Summary for COA</i>	<i>-5,926.81</i>	<i>-44,517.79</i>	<i>91,811.00</i>	<i>47,293.21</i>	
Veterans						
01-0543-5113	Veterans Grave Expense	0.00	-44.85	474.00	429.15	9.46
01-0543-5580	Veterans Agent Expense	0.00	0.00	965.00	965.00	0.00
01-0543-5770	Veterans Service Benefits	-3,007.66	-17,956.27	63,000.00	45,043.73	28.50
01-0543-5771	Veterans Service Officer	0.00	0.00	4,017.00	4,017.00	0.00
	<i>Summary for Veterans</i>	<i>-3,007.66</i>	<i>-18,001.12</i>	<i>68,456.00</i>	<i>50,454.88</i>	
Summary for Human Services (16 detail records)						
Sum		-16,879.52	-103,212.37	258,534.00	155,321.63	
Culture and Recreation						
Library						
01-0610-5112	Library Director Salary	-2,949.80	-19,026.21	38,494.00	19,467.79	49.43
01-0610-5116	Library Wage	-3,322.38	-21,766.56	45,877.00	24,110.44	47.45
01-0610-5420	Library Expense	-1,119.09	-16,940.03	32,645.00	15,704.97	51.89
01-0610-5430	Library Bldg. Study	0.00	0.00	20,000.00	20,000.00	0.00
	<i>Summary for Library</i>	<i>-7,391.27</i>	<i>-57,732.80</i>	<i>137,016.00</i>	<i>79,283.20</i>	
Recreation						
01-0630-5350	Recreation Committee Expense	0.00	-3,211.44	7,500.00	4,288.56	42.82
01-0630-5351	Trail Committee Expense	0.00	0.00	2,000.00	2,000.00	0.00
01-0630-5356	Weed Control ATM 6/21 A.17	0.00	-2,175.00	8,135.61	5,960.61	26.73
01-0630-5361	Agriculture Commission Exp.	0.00	0.00	200.00	200.00	0.00
	<i>Summary for Recreation</i>	<i>0.00</i>	<i>-5,386.44</i>	<i>17,835.61</i>	<i>12,449.17</i>	
Historical						
01-0691-5580	Historical Committee Expense	-223.31	-348.81	750.00	401.19	46.51
	<i>Summary for Historical</i>	<i>-223.31</i>	<i>-348.81</i>	<i>750.00</i>	<i>401.19</i>	
Memorial Day						
01-0692-5351	Memorial Day	0.00	0.00	750.00	750.00	0.00
	<i>Summary for Memorial Day</i>	<i>0.00</i>	<i>0.00</i>	<i>750.00</i>	<i>750.00</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2023

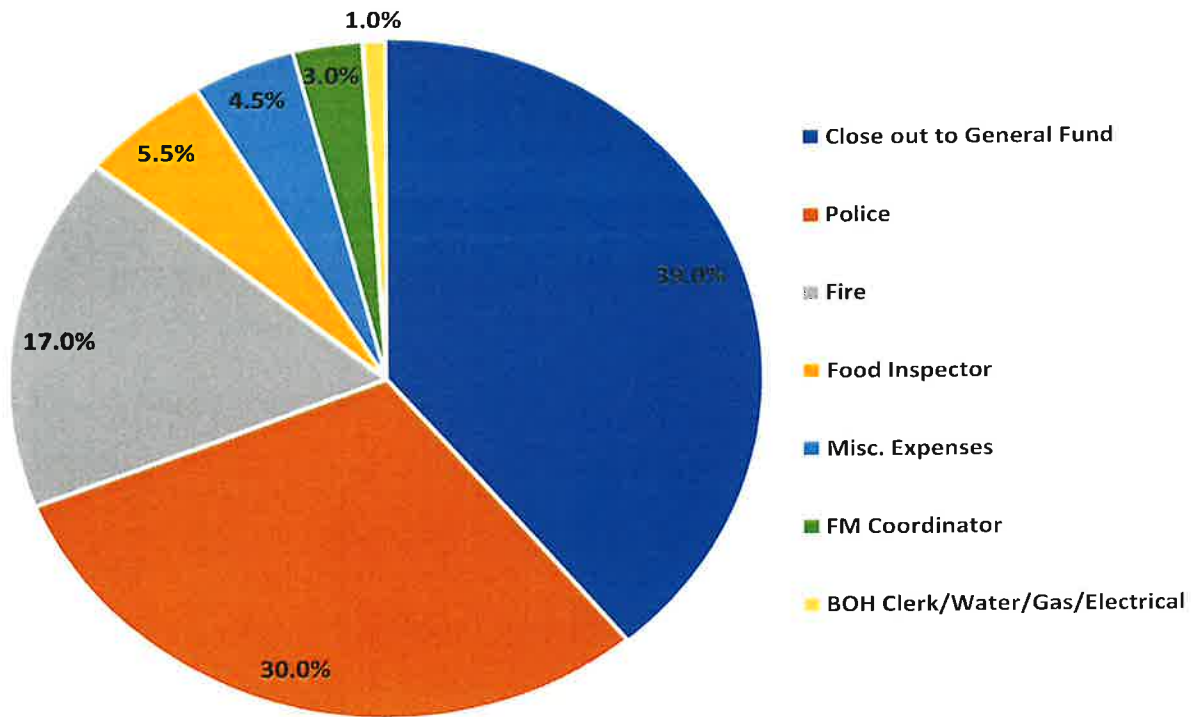
for the period ending 01/03/2023

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Summary for Culture and Recreation (10 detail records)						
Sum		-7,614.58	-63,468.05	156,351.61	92,883.56	
Other Appropriations						
Group Insurance						
01-0910-5175	Group Health Insurance	-21,006.96	-137,736.24	341,384.00	203,647.76	40.35
01-0910-5176	Workers Compensation	0.00	-28,270.00	28,270.00	0.00	100.00
<i>Summary for Group Insurance</i>		-21,006.96	-166,006.24	369,654.00	203,647.76	
County Retirement						
01-0911-5177	County Retirement	0.00	-445,838.00	450,999.00	5,161.00	98.86
01-0916-5170	Withholdings	-9,954.94	-44,162.23	95,000.00	50,837.77	46.49
01-0919-5190	Safety Complex Debt Excluded	0.00	0.00	110,000.00	110,000.00	0.00
01-0919-5193	Safety Complex Debt Interest	0.00	-33,250.00	66,500.00	33,250.00	50.00
<i>Summary for County Retirement</i>		-9,954.94	-523,250.23	722,499.00	199,248.77	
General Insurance						
01-0945-5741	Gen. Prop & Liab. Insurance	0.00	-96,314.56	104,940.00	8,625.44	91.78
01-0945-5743	Police & Fire Accident Insuranc	0.00	-15,543.00	15,543.00	0.00	100.00
<i>Summary for General Insurance</i>		0.00	-111,857.56	120,483.00	8,625.44	
01-0993-5960	State & County Charges	-9,698.00	-58,188.00	116,348.00	58,160.00	50.01
<i>Summary for</i>		-9,698.00	-58,188.00	116,348.00	58,160.00	
01-0996-5961	OPEB Fund Transfer	-30,000.00	-30,000.00	30,000.00	0.00	100.00
01-0996-5966	Transfer to Cap Stab ATM 6/21	-598,644.00	-598,644.00	598,644.00	0.00	100.00
<i>Summary for</i>		-628,644.00	-628,644.00	628,644.00	0.00	
Summary for Other Appropriations (11 detail records)						
Sum		-669,303.90	-1,487,946.03	1,957,628.00	469,681.97	
Grand Total		-1,073,178.13	-5,600,041.75	12,618,678.55	7,018,636.80	

Brimfield Flea Market FY 2022 7/1/2021 - 6/30/2022						
Date	Warrant #	Description	Payroll	Expense	Receipt	Balance
07/01/21		Roll Over Balance			50,000.00	50,000.00
07/19/21	1 Payroll	Police Signs	400.00			49,600.00
07/19/21	1 Payroll	Police Detail	7,562.00			42,038.00
07/19/21	1 Payroll	Board of Health Clerk	300.00			41,738.00
07/19/21	1 Payroll	BOH Water Inspections	200.00			41,538.00
07/19/21	1 Payroll	Food Inspector	3,527.50			38,010.50
07/19/21	1 Payroll	Flea Market Coordinator	269.90			37,740.60
07/19/21	1A Expense	Colonial Copy		33.00		37,707.60
07/31/21	CR1	Various Flea Market Receipts			48,800.00	86,507.60
08/02/21	2 Payroll	Police Detail	11,514.00			74,993.60
08/02/21	2 Payroll	Fire Detail	11,025.00			63,968.60
08/02/21	2 Payroll	BOH Gas Permits	170.00			63,798.60
08/02/21	2 Payroll	Flea Market Coordinator	269.90			63,528.70
08/16/21	3 Payroll	Flea Market Coordinator	269.90			63,258.80
08/16/21	3 Expense	Town of Brimfield Police Fuel		263.98		62,994.82
08/16/21	3 Expense	Refund Flea Market Permit		100.00		62,894.82
08/30/21	4 Payroll	Flea Market Coordinator	269.90			62,624.92
08/31/21	CR2	Various Flea Market Receipts			5,210.00	67,834.92
09/13/21	5 Payroll	Police Signs	500.00			67,334.92
09/13/21	5 Payroll	Police Detail	8,208.00			59,126.92
09/13/21	5 Payroll	Board of Health Clerk	300.00			58,826.92
09/13/21	5 Payroll	BOH Water Inspections	200.00			58,626.92
09/13/21	5 Payroll	Food Inspector	3,357.50			55,269.42
09/27/21	6 Payroll	Police Detail	10,260.00			45,009.42
09/27/21	6 Payroll	Fire Detail	9,310.00			35,699.42
09/27/21	6 Payroll	Food Inspector	170.00			35,529.42
09/27/21	6 Payroll	BOH Gas Permits	170.00			35,359.42
09/27/21	6 Expense	Town of Wales Fire Detail		1,260.00		34,099.42
09/27/21	6 Expense	Refund Flea Market Permit		75.00		34,024.42
9/30/21	CR3	Various Flea Market Receipts			61,960.00	95,984.42
10/25/21	8 Payroll	Flea Market Coordinator	81.00			95,903.42
10/25/21	8 Payroll	Electrical Inspector	300.00			95,603.42
11/8/21	9 Payroll	Flea Market Coordinator	270.00			95,333.42
11/22/21	10 Payroll	Flea Market Coordinator	270.00			95,063.42
11/30/21	CR5	Various Flea Market Receipts			11.00	95,074.42
12/6/21	11 Payroll	Flea Market Coordinator	270.00			94,804.42
12/20/21	12 Payroll	Flea Market Coordinator	270.00			94,534.42
12/31/21	CR6	Various Flea Market Receipts			550.00	95,084.42

1/3/22	13 Payroll	Flea Market Coordinator	270.00			94,814.42
1/18/22	14 Payroll	Flea Market Coordinator	270.00			94,544.42
1/31/22	CR7	Various Flea Market Receipts			1,625.00	96,169.42
2/1/22	15 Payroll	Flea Market Coordinator	270.00			95,899.42
2/14/22	16 Payroll	Flea Market Coordinator	270.00			95,629.42
2/28/22	CR8	Various Flea Market Receipts			1,525.00	97,154.42
3/1/22	17 Payroll	Flea Market Coordinator	270.00			96,884.42
3/14/22	18 Payroll	Flea Market Coordinator	270.00			96,614.42
3/28/22	19 Payroll	Flea Market Coordinator	270.00			96,344.42
3/31/22	CR9	Various Flea Market Receipts			6,375.00	102,719.42
4/11/22	20 Payroll	Flea Market Coordinator	270.00			102,449.42

BRIMFIELD FLEA MARKET FISCAL YEAR 2022



Close out to General Fund	79,701.09	39.0%
Police	60,528.00	30.0%
Fire	34,622.00	17.0%
Food Inspector	11,241.25	5.5%
Misc. Expenses	9,139.06	4.5%
FM Coordinator	6,074.60	3.0%
BOH Clerk/Water/Gas/Electrical	2,110.00	1.0%
	203,416.00	100.0%

2022 REPORT TO THE TOWN OF BRIMFIELD

REPORTING PERIOD: JANUARY 1ST, 2022 THRU DECEMBER 31ST, 2022



Jason Lefebvre

ACTION AMBULANCE SERVICE, INC. 100 BEWEL DR BUILDING 3 WILMINGTON, MA 01887

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INTRODUCTION

This is the 2022 Monthly Report for the town of Brimfield.

As we go forward, please feel free to make suggestions or requests into the type of data you would like to see. Any questions, comments or concerns surrounding the contents of this report should be directed to:

Action Ambulance Service Inc.
 ATTN: Jason Lefebvre – Vice President
 1 Jewel Dr Building 3
 Wilmington Ma 01887
 Email: jalefebvre@actionambulance.com

Thank You,

Management Team
 Action Ambulance Service Inc.

Report Parameters

Municipality: Brimfield

Population: Approximately 3,772

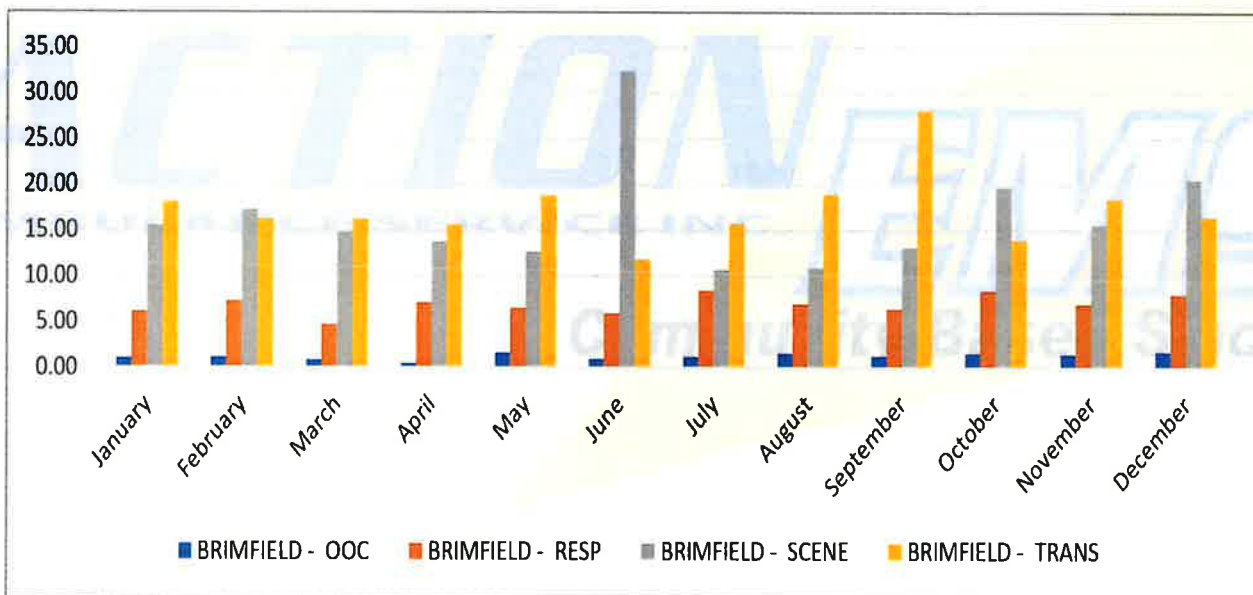
Geographic Size: 35.2 Sq. Miles

Villages:

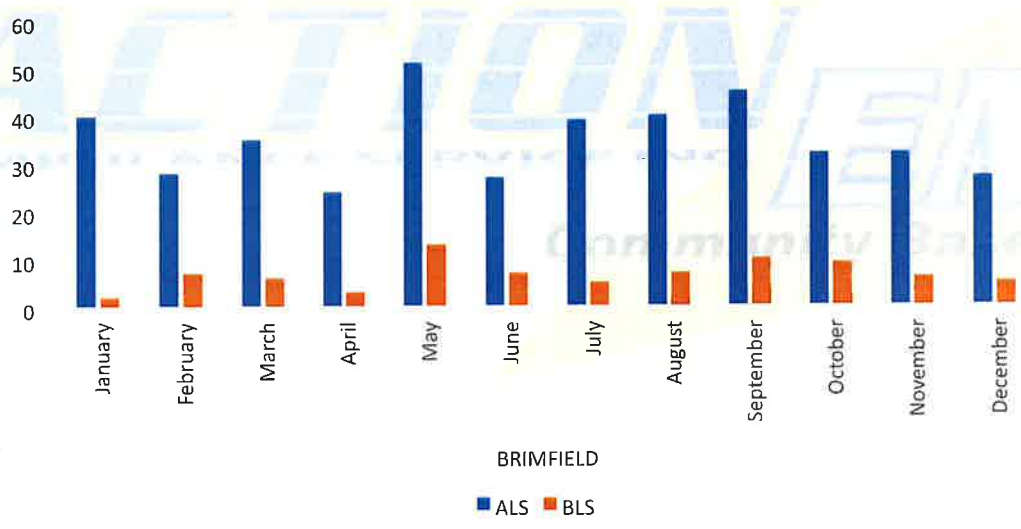
Primary Service:

Back-Up: As needed

911 Operational Performance Data



BRIMFIELD				ALS	BLS	SCENE	TRANS
BRIMFIELD				420	80	15.53	18.11
February	January	1.17	40	7.30	2	17.29	16.31
March	February	0.87	28	4.72	7	14.82	16.25
April	March	0.51	35	7.10	6	13.78	15.60
May	April	1.67	24	6.53	3	12.70	18.76
June	May	1.01	51	5.98	13	32.43	11.85
July	June	1.27	27	8.45	7	10.70	15.77
August	July	1.64	39	6.98	5	10.94	18.96
September	August	1.34	40	6.44	7	13.15	28.11
October	September	1.64	45	8.44	10	19.74	13.94
November	October	1.55	32	6.99	9	15.64	18.50
December	November	1.80	32	8.05	6	20.58	16.55
	December		27		5	15.93	17.84
Grand Total				420	80		



Times are represented in decimal format. This means that for every 0.1 noted it equals 6 seconds.
 2.5 = 2 minutes & 30 seconds / 7.1 = 7 minutes & 6 seconds / 20.25 = 20 minutes & 15 seconds

Volume

Fractile Response Times

<u>Minute</u>	<u>Count</u>	<u>%</u>	<u>Cum #</u>	<u>Run %</u>
1-2	21	4.93%		15.49%
2-3	22	5.16%		20.66%
3-4	33	7.75%		28.40%
4-5	40	9.39%		37.79%
5-6	43	10.09%		47.89%
6-7	37	8.69%		56.57%
7-8	49	11.50%		68.08%
8-9	40	9.39%		77.46%
9-10	26	6.10%		83.57%
		17	3.99%	87.56%
		18	4.23%	91.78%
	12	2.82%		94.60%
		2	0.47%	95.07%
		3	0.70%	95.77%
		4	0.94%	96.71%
		5	1.17%	97.89%
	1	0.23%		98.12%
	1	0.23%		98.36%
	1	0.23%		98.59%
		1	0.23%	98.83%
		2	0.47%	99.30%
	1	0.23%		99.53%
		1	0.23%	99.77%
		1	0.23%	100.00%

Count - Number of runs with response times between minutes noted.

% - Percent of calls the count (Column to the left) represents. This is only accounts for this particular row.

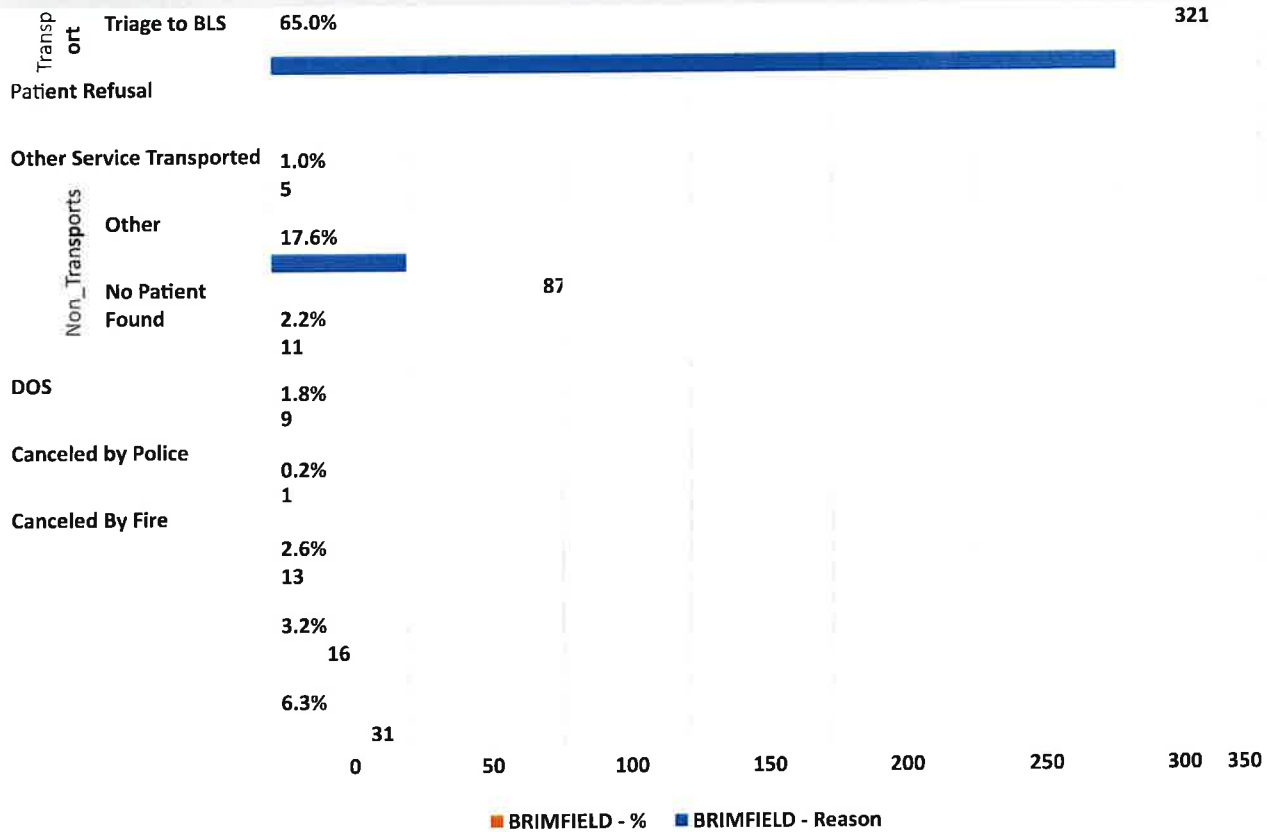
Cum # - Cumulative running count of calls. Accounts for & includes all of the previous rows in the total

Run % - Cumulative Running percentage of calls. Accounts & includes all the previous rows in the percentage represented.

These numbers also only reflect calls where the responding unit has made it to the scene & made patient contact (Transport, Patient Refusal etc.)

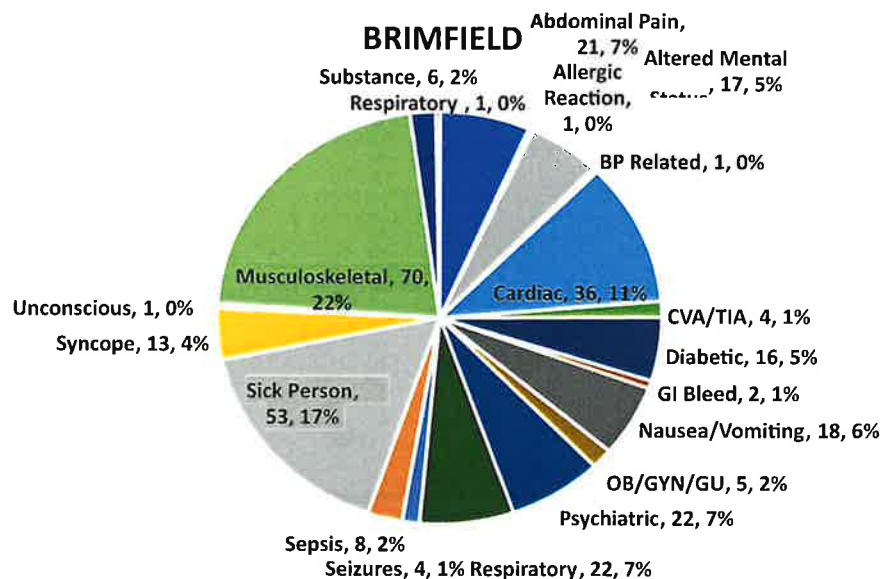
Transport vs. Non-Transports

BRIMFIELD												BRIMFIELD Total	
	January	February	March	April	May	June	July	August	September	October	November	December	
	16	14	10	9	21	14	13	21	17		13	10	173
Non_Transports	3	1	3		1	1			1		3	3	31
Canceled By Fire				5				1	3	6			15
Canceled by Police			3	1	7			2	1		1	1	16
DOS			2	1	1	5	1	1		2			13
No Patient Found				1									1
Other		1			1	1		2	3			1	9
Other Service Transported					1	1	1	2	1	3	1	1	11
Patient Refusal	13	7	4	3	11	6	10	10	7	4	8	4	87
Triage to BLS								1	4				5
Transport				18			31	26		26			321
	24	20	30		43	19			37		25	22	
Grand Total	40	34	40	27	64	33	44	47	54	41	38	32	494



Type of Call (Transports Only)

BRIMFIELD	BRIMFIELD												BRIMFIELD Total
	January	February	March	April	May	June	July	August	September	October	November	December	
Abdominal Pain		2	1	2	5	2	1		4		1	3	21
Allergic Reaction								1					1
Altered Mental Status	1	3	1				1	2	1	3	2	3	17
BP Related											1		1
Cardiac		4	5	2	6	1	4	2	2	4	3	3	36
CVA/TIA					1	1			1	1			4
Diabetic			3	2	2	1	2	2	1	3			16
GI Bleed											1	1	2
Musculoskeletal	6	5	8	4	8	4	10	8	6	5	3	3	70
Nausea/Vomiting	1		1		5	1	1		4	2	3		18
OB/GYN/GU	1			1	1			1		1			5
Psychiatric	2	1		1	5		3	2	3	3	1	1	22
Respiratory	2	2	2	2	1	3	2	3	1	2	2		22
Respiratory												1	1
Seizures			2	1		1							4
Sepsis	1		3				1				2	1	8
Sick Person	8	2	3	2	5	3	5	3	12	1	4	5	53
Substance		1		1	2						1	1	6
Syncope	2		1		2	1	1	2	2	1	1		13
Unconscious													1
						1							1
Grand Total	24	20	30	18	43	19	31	26	37	26	25	22	321



Hospital Destinations

BRIMFIELD													BRIMFIELD
	January	February	March	April	May	June	July	August	September	October	November	December	Total
BAYSTATE MEDICAL CENTER (MA)	1	1		1							1	1	5
BAYSTATE WING HOSPITAL	10	6	12	8	18	10	12	14	12	13	14	12	141
HARRINGTON MEMORIAL HOSPITAL	11	10	16	9	23	9	17	11	24	11	9	9	159
HOLYOKE MEDICAL CENTER		1											1
MERCY MEDICAL CENTER		1	1										2
St Vincent's Hospital									1				1
UMASS MEMORIAL MEDICAL CENTER / University Campus (MA)	1	1	1		2		2	1		1			9
Grand Total	23	20	30	18	43	19	31	26	37	25	24	22	318

* Indicates a destination that is not one of the listed above or is not built into our system*

Glossary of Terms

1st quarter	January 1st through March 31st
2nd Quarter	April 1st through June 30th
3rd Quarter	July 1st through September 30th
4th Quarter	October 1st through December 31st

A-EMT/Advanced	Level of certification/licensure that allows the person to operate, to the Basic Life Support level, with a few select skills from the ALS level (IV's, certain medications)
ALS	Advanced Life Support. Care provided by any level of certification/licensure higher than a Basic EMT (EMT). This includes an Advanced EMT or a Paramedic
AMS	Altered Mental Status
BLS	Basic Life Support. Care provided at the basic EMT (EMT) level. No advanced skills are performed.
BP	Blood Pressure
Complaint	What is the patient complaining of or reason for call
CVA/TIA	Cerebral Vascular Accident/Transient
Destination	The facility/hospital the patient is transported to
Destination Time	The time the unit signs off at destination
DOS	Dead on Scene
EMT	Level of certification/licensure that allows the person to operate at the Basic Life Support level of care
ETOH	Abbreviation for ethanol alcohol. Type of alcohol found in "Adult" beverages
GI	Gastrointestinal - Anything to do with the digestive system
MVA	Motor Vehicle Accident
Non-Transports	A response that does not result in a transport of a patient.
OB/GYN/GU	Obstetrical, Gynecological or Genitourinary emergencies
On Scene Time	The time when the unit signs off on scene
OOC	Abbreviation for Out of Chute Time
Out of Chute	The time calculated from dispatched to actually in the truck responding
Paramedics	Highest level of certification/licensure in pre-hospital care. Provide all levels of Advanced Life Support care (Medications, IV, IO, Cardiac Monitoring & 12-Lead ECG, etc..)
Reasons	A generalized grouping of why patient called 911 or the complaint patient gave to crew.
RES	Abbreviation for Response Time
Response Time	The time calculated from dispatch to on scene
Responses	The total number of calls Action responded to in the municipality. It includes both transports & Non-Transports
SCE	Abbreviation for Scene Time
Scene	The location or address of the incident
Scene Time	The time the unit spends on scene. It is calculated from the On-Scene Time to Transporting Time
TRA	Abbreviation for Transport Time

Transport Time	The time the unit spends transporting the patient. It is calculated from the Transporting Time to Destination Time
Transporting Time	The time when the unit signs on transporting
Transports	The number of responses that result in a patient transported to a hospital
Triage to BLS	When an ALS crew, after assessment sends the crew with a BLS ambulance for transport, without further care or evaluation at the higher level of care



Firstly, the Assessor's office would like to wish Robert Sullivan, Assessor a wonderful retirement. "Bob" was a strong and steady force in the department and always went the extra mile and took the time to explain any questions or concerns taxpayers had. Bob led by example and was truly such a gift to the community. We were fortunate to have Lynn Mayotte express interest to serve on the Board to follow. Lynn hit the ground running and we were able to continue our duties with no interruption in our workflow. Lynn is a lifelong resident of Brimfield and is no stranger to the municipal environment, we appreciate her willingness to serve.

The Assessors' primary duties are to determine the class and value of property for taxation fairly and equitably as prescribed by Massachusetts General Law, and the Guidelines of the Commissioner of Revenue, and to keep accurate data on all real and personal property.

We examine and adjust our values in the interim years to comply with the Department of Revenues standards and directives in preparation of the 2027 Re- Certification process. The Board of Assessors has been busy evaluating the sales that have transpired in the inclining real estate market, because of this incline home building valuations have increased. The building cost table codes have also been evaluated and adjusted to reflect the increase in building material costs, we must keep these cost tables current when using the cost approach to value methodology.

Property inspections are conducted annually for building permits, sales review, abatement review and cyclical data inspections as required by the Department of Revenue. The Board of Assessors would like to take the opportunity to thank the Townspeople for their cooperation and continued support when we are inspecting properties.

Once the values are adjusted, they are submitted to the DOR for approval each year before a tax rate can be set. The Tax rate is determined by the amount of the Town Budget as voted at the Annual Town Meeting. The Town of Brimfield total valuation for FY22 was \$504,062,923.00.

In addition to Real Estate, Personal Property and Commercial valuation, the Assessors are also responsible for preparing motor vehicle excise data received from the Registry of Motor Vehicles and submitting to the tax collector for billing. We also administer and process all Chapter 61 Land applications, as well as property tax and excise tax abatements, and exemptions for qualifying veterans, senior citizens, and the blind.

GIS Tax Maps, Property Record Cards and various Forms and Applications can be found on the Town of Brimfield website on the Assessors page.

The Assessor's office appreciates the diligence of our Principal Assessor Cynthia Poirier as our Director of Assessments, as well as our Valuation Consultant Roy Bishop, and Data Collector Alan Bishop.

The Assessor's office welcomed Andrea Guillette to our department this year. Andrea offers clerical support and assistance to taxpayers and industry professionals.

Respectfully submitted,

Cynthia K. Powers, Chair

Carolyn M. Haley, Assessor

Lynn Mayotte, Assessor

Brimfield Board of Registrars Annual Report 2022

The Board of Registrars (appointed by the Select Board) is responsible for maintaining the voter lists for the Town of Brimfield and tasks associated with the annual street census. These tasks are administered by the Town Clerk, under the state statutes which provide for the unique cooperation between the appointed board and the elected official.

The Board of Registrars is required by law to certify signatures on petitions presented by candidates for various elected offices (local, state, and federal) as well as petitions for articles to be considered at our Annual Town Meeting and petitions to include questions in state elections.

The Board devotes time to help with voter registration and is required to supervise any election recount or audit and certify the results.

Registrars encourage all households to return the annual street census which is distributed each year. It protects your right to vote, serves to establish a valuable population reference and helps in school planning.

Respectfully submitted,

Jerry Belber (R) 2023

John Boland (D) 2024

Fran Ploof (D) 2023

Debra Fagerstrom, Clerk to the Board of Registrars

Brimfield Facilities Study Committee

Report For the Year 2022

Welcome to the Eighth annual report of the "Building Committee" for calendar year 2022. To recall our history, the committee was formed in June of 2015 to address the condition of the Town's main facilities and to make recommendations for their repair, demolition, expansion, or replacement. The committee was originally formed with 15 members and we met approximately every two weeks up until June of 2016. In our first year the committee hired the firm Lamoureux and Pagano to serve as our Owner's Project Manager, or OPM, and the firm Jones-Whitsett Architects as our designer. Our assigned OPM, Mary Bulso, has remained the same but has her own firm now, Central Mass Projects. The effort at each meeting was to develop a full understanding of the condition of the Town's main buildings and to develop a plan to correct the deficiencies we discovered through their renovation, redesign, demolition, and/or new construction.

The original building plan of the committee was presented to the Town Meeting in May of 2016. Although the proposal was very well received and passed at the Town Meeting, the funding failed to receive the votes necessary at the June ballot for the project to proceed. The committee took this message from the voters to heart and began to meet again but with a different perspective. The decision was made to look at the Town's needs in increments as opposed to a totally all-encompassing project with an attempt to mitigate the costs. The committee worked diligently and had another, much smaller project, ready for the Annual Town Meeting in May of 2018.

The new proposal was reduced from the original but included an updated rehab/construction of the Public Safety Complex and some small additions over at the Highway Barn. The new design split the Public Safety building, separating the Police from the Fire Department and the Ambulance Service. The FD got a new double fire bay and improved office and sleeping quarters. The PD got office space, much needed evidence space, and a locker room for the officers. At the Highway Barn a wash bay was designed in with storage and some needed additional office space. There was also a tie in with existing town wells to remedy the clean water issue at both buildings.

This new proposal was again well received at the Town Meeting in May 2018 and was subsequently approved by the voters in June of 2018. Building Committee meetings continued with the focus on the construction project and finalizing the design plans. The request for bids went out in late November and they were due back by the end of January 2019. A general contractor was selected in March 2019, and we were told that 9-12 months would be the construction period, which began right after the contract was awarded.

The project progressed all year on schedule, each week we saw things happening as the pieces of the project came together. By December of 2019 there were walls up and paint colors were being chosen. In the Spring of 2020, the project moved to completion. The Fire Department moved in first along with the Ambulance Service. The Highway Phase was completed and the Police Department moved into their new space right after that. The new spaces are wonderful and are working out great. In final, the project came in very close to schedule and under budget, always the objective, but an elusive goal in any municipal project.

The committee continued to meet regularly about the Senior Center, the Library, and the Annex. These three buildings were to be the focus of our efforts going forward. Grant money was awarded to the Town for studies on the Senior Center and that study has been completed. The Town Meeting in May of 2022 approved an additional \$50,000 to advance the work on the Senior Center and see if we could take the design ideas to the drawing stage. But then the Town election in June of 2022 changed the personnel of the Selectboard and the new board had a decidedly different opinion on the membership of the Building Committee and made it clear they wanted a change in membership. Keep in

mind this committee and their current membership had been in place and working well for over seven years, had served numerous select boards, and had just successfully completed the most expensive building project the Town had undertaken in the last 40 years and now was told they needed to reapply to be on the committee and their applications would be considered on an individual basis.

This change in attitude by the Selectboard, despite their statements to the success of the committee, showed their lack of interest in working with the committee's current members. The committee was told their appointments would end on August 01st, 2022. No reason with any merit was offered by the Selectboard for this decision. The committee members chose not to reapply as required by the this Selectboard. The Owner's Project Manager who had been with the Town since the first year, Mary Bulso, chose not to continue her relationship with the Town as well.

A new, smaller, committee was appointed and after some early changes in membership began to meet and have worked to focus on their purpose and direction.

The exiting committee wishes to express their gratitude to the Townspeople for all the support shown to them over the years and wish the new committee nothing but hope and encouragement for their success.

Respectfully Submitted,

Brimfield Facilities Study Committee

Report of the Bylaw Committee to the 2022 Annual Town Meeting, June 13th, 2022

The Bylaw Committee held a public hearing, duly posted and convened on Wednesday June 1st at 5pm in the Town Hall, for the purpose of hearing comments on proposed General Bylaws or amendments to General Bylaws. All members were present and voting. After thorough discussion, the Bylaw Committee voted the following recommendations:

Article 3 regarding public safety detail: By a vote of 0 in favor, 3 opposed, we recommend NOT to adopt. The article as written does not distinguish between private events which might require extra duty assignment, and public events (such as parades, or community gatherings) which could be part of normal police duties.

Article 4 regarding hiring & firing of public safety personnel: By a vote of 0 in favor, 3 opposed, we recommend NOT to adopt. It is our understanding that this article would be unlawful because it interferes with the executive function of the select board. If passed by the town the article would likely be disapproved by state Attorney General's office.

Article 5 regarding public access to meetings: By a vote of 0 in favor, 3 opposed, we recommend NOT to adopt. It is our understanding that this article is inconsistent with the Open Meeting Law guidance on public participation. Considering the numerous duties, the board is required to fulfill in limited time, it is not reasonable to require public comment periods in every meeting. Existing mechanisms (e.g. requesting in advance of a meeting that a particular topic be included on the agenda) provide space for public concerns. If passed by the town, the article would likely be disapproved by the state Attorney General's office based on similar cases we have reviewed.

Article 27 regarding term lengths: By a vote of 3 in favor, 0 opposed, we recommend adopting this article. We feel it will add to the effectiveness and efficiency of these positions.

Article 28 regarding bylaw committee: By a vote of 3 in favor, 0 opposed, we recommend adopting this article. We feel it will add to the effectiveness and efficiency of these positions.

Article 29 regarding additional notice for special meetings: We recommend no action.

Article 30 regarding holiday pay: By a vote of 3 in favor, 0 opposed, we recommend adopting this article.

Article 32 regarding "select board" name: We make no recommendation.

Article 33 regarding "select board" name: We make no recommendation.

Article 34 regarding Brimfield Facilities Study: By a vote of 0 in favor, 3 opposed, we recommend NOT to approve. Similar studies have recently been funded and the results of those studies seem not been useful/used.



TOWN OF BRIMFIELD

Commonwealth of Massachusetts
Cemetery Commission
2022

“To Know the Character of a Community,
I Need Only Visit its Cemeteries.”
- Benjamin Franklin

The past year has been busy. Physically, we had several full and cremation burials, we carefully maintained the 15 acre property and sold additional burial plots. We are grateful to Anthony Bys, James Lamothe and Jonathan Phifer who keep the cemetery in excellent condition.

Our finances are sound and we are working within our budget.

We would like to thank Manda Day, again, for organizing a very successful Wreaths Across America Ceremony honoring all of Brimfield’s deceased Veterans.

We close this report with a grateful thank you to Zach Lemieux and the highway department for their help and reliable assistance to make this all work.

A BRIEF REMINDER-you may visit our website www.brimfieldma.org for information about fees, plots and most anything else you would like to know.

The following people found final rest in our cemetery this year;

Yvonne Walch
Shirley A. Pierre
Sandra Margaret Earls
Richard Martin
Mark O. Muska
Ronald W. Stewart
Harold F. Bacon

Devin Hazen
George L. Gregory
Carolyn H. Adams
Barbara Moran
Phillips B. Carpenter
Lorraine Shugart
Patricia A. Kusek

Richard C. Loosemore
Nancy Gregory
Robert Martin
Vincent Ardizzoni
James R. Williams
Helen F. Cox

Respectfully submitted by:

Stephen Phifer

Michael Wales

Zach Lemieux



TOWN OF BRIMFIELD

SALISBURY ANNEX, 2nd
Floor

23 Main Street

Brimfield, Massachusetts 01010

Roger deBruyn, Co-
Chair
Joseph Venezia, Co-
Chair
Carol Platenik
Stephen Phifer
Jerry Knouse

Conservation Clerk:
Patricia Plasse

Phone:
(413) 245-4100 x: 1101

Email:
conservation@brimfield

2022 Annual Report

Office Hours: Mondays & Wednesdays from 8:00 am to 1:00 pm, or by Appointment.

Meetings: The 2nd & 4th Wednesday of every month, unless otherwise posted.

Conservation Commission Introduction

The Brimfield Conservation Commission (Commission) administers the Massachusetts Wetlands Protection Act (WPA) (M.G.L. Chapter 131 Section 40) and associated regulations (310 CMR 10.00). The Commission also reviews any Forest Cutting Plans or Septic System plans within the jurisdiction of the WPA; and any project within areas of protected rare/endangered species and/or priority habitat governed by the National Heritage Endangered Species Program (NHESP), a division of the Massachusetts Fisheries & Wildlife.

Accordingly, any proposed activity that may remove, fill, dredge or alter a wetland resource area is subject to Commission approval. Wetlands that are subject to protection under the act include any area within 100 feet of a swamp, marsh, forested wetland, vernal pool, pond, intermittent stream, and the 100-year flood zone. The Commission also has jurisdiction within 200 feet of a stream that flows year-round. It is noted that wetlands may not be wet all year round and low areas that flood in the spring may be considered wetlands as well. Do not hesitate to contact the Commission if you have any questions or concerns about potential wetland resources.

The Role of the Conservation Commission

The Commission regulates permit activities that may alter wetlands or their buffer zones in protected areas. Regulated activities include, but are not limited to, dumping leaves, brush, grass, debris, cutting trees or shrubs, reconstructing lawns, building, or constructing any type of structures or a septic system, grading, excavating, or filling, changing storm water discharge, polluting wetlands, or streams, or creating any impervious surface (paving a driveway). Activities within protected area may require a permit, for more information on any given project please consult our Wetlands Protection Brochure available in the Conservation Commission Office or online at the Commission's homepage.

Members of the Conservation Commission

The Commission consists of Brimfield residents that share a passion for protecting the wetland resources of the town. The Board of Selectmen appoints Commissioners for a three-year term. The commissioners and staff are continuously educating themselves through training programs, seminars and conferences sponsored by the Massachusetts Department of Environmental Protection (DEP) and the Massachusetts Association of Conservation Commissions (MACC), and the Municipal Society of Conservation Commissions (MSMCP) in order to stay current with constantly evolving rules and regulations, updated scientific data and best management practices.

In 2022, the Conservation Commission members have monitored erosion controls on many projects and sites. They completed site visits to ensure Wetlands are protected when projects are in progress and when they are completed.

The following Conservation Commission Members served in 2022: Mr. Roger deBruyn (Co-Chair), Mr. Joseph Venezia (Co-Chair), Mr. Stephen Phifer, Mrs. Carol Platenik, Mr. Gary Watts and our newest member, Jerry Knouse. The Conservation Commission would like to acknowledge the Commissioner's dedication to the board and would like to express gratitude for their continual efforts over their years of civic service.

Although there are no vacancies on the board, any interested resident can participate in the Commission’s activities as an Associate Member, which does not have any voting rights but can gain experience in the Commission’s functions and procedures; residents interested in serving on the Commission as an Associate Member should send a letter of interest to the Board of Selectman.

Additionally, Patricia Plasse serves as the Town’s Conservation Clerk. Her role includes attending regular Commission meetings, compiling agendas, meeting minutes, managing correspondence, maintaining the Conservation office, assisting landowners with wetland-related inquiries, drafting permits (Orders of Conditions), and bringing important issues to the Commission’s attention. The hourly wage for this position is \$17.49 per hour, and the position is budgeted for 10 to 15 hours a week. There is an approved use of the Commission’s Wetlands Protection Act filing fee fund to increase staff time for Administration and Enforcement.

Total permits requested and issued/ per year (2018-2022)

PERMITS	YEARLY TOTAL 2022	YEARLY TOTAL 2021	YEARLY TOTAL 2020	YEARLY TOTAL 2019	YEARLY TOTAL 2018
Request for Determining Applicability/ Determination of Applicability	8	8	11	7	8
Notice of Intent/Order of Conditions/Amended NOI & OOC	11	11	8	12	12
Abbreviated Notice of Resource Area Delineation/ Order of Resource Area Delineation	1	2	0	1	0
Requests for Extensions of Orders of Conditions	3	2	2	3	0
Enforcement Orders/Cease & Desist Letters (violations)	3	4	3	5	3
Emergency Certifications	0	1	1	1	1
Certifications of Compliance	3	14	12	6	10
Forest Cutting Plan Review	3	3	11	19	17

Important Issues and Accomplishments of 2022:

Over the 2022 Calendar year, the Commission has dealt with several important conservation issues, such as:

Lake Sherman Aquatic Restoration Project, DEP # 117-0359: The Commission received the year-end report from Solitude Lake Management regarding the ecological restoration plan that was developed for Lake Sherman to control of the high-density growth of non-native aquatic plant species. The goal is to restore native plant species and water habitat while providing safe recreational access to the lake. The ecological restoration work under the guidance of the management plan began in 2016 and continues through 2024. The 2022 management program was shown to be successful as no new milfoil growth was observed, and in the areas where milfoil had been present - the treatment was effective. The Commission continues to support this management plan.

Goals/Activities for 2023:

- **Revise & Implement Local Filing Fee Schedule:** Although the plan was to revise the 2015 fee schedule in 2022 and bring it to a Public Hearing, time constraints did not allow the review of the revisions. The Commission developed a fee schedule in 2015 pursuant to MGL Ch. 21 Section F in order to collect fees on local permits that have no local filing fee required by the Wetlands Protection Act and its Regulations but has not implemented the fee schedule due to concerns about its overall applicability for Conservation Commissions. The Conservation Commission realized the significant need for a local filing fee schedule because a majority of the permits reviewed and issued by the Conservation Commission in 2021 and 2022 were local permits with no required local filing fee. The Commission will follow up with the Massachusetts Association of Conservation Commissions (MACC) on how best to revise the 2015 fee schedule in preparation for a public hearing and subsequent implementation in 2024.
- **Update the Open Space and Recreation Plan:** During 2022 Carol Platenik worked with the Open Space Committee to update the Open Space and Recreation Plan and will complete it prior to the expiration date of June 2023.
- **Beaver Management:** The Conservation Commission has worked with the Highway Department and other resources to mitigate the flooding caused by Beaver Dams in several areas throughout our town. They will continue to monitor and assist residents and other departments to review ways to manage beavers.
- **Municipal Vulnerability Planning and Hazard Mitigation:** Members of the Conservation Commission and the Conservation Clerk have volunteered to assist in meetings to determine vulnerabilities and hazards from the point of view of Conservation.

The Conservation Commission monitored erosion controls on many projects and sites throughout the year. They are a voluntary board and continue to work diligently to ensure the wetlands are protected.

The Commission is always looking to expand its base through associate members, interns or volunteers (for water quality monitoring, river clean-ups and trail maintenance during the summer). Anyone interested should contact the Commission at conservation@brimfieldma.org.

The Commission would like to thank all of the residents of Brimfield for their concern for our environment and for their support in 2022.

Respectfully Submitted,
Patricia A. Plasse, Conservation Clerk
Brimfield Conservation Commission



Brimfield Senior Center
PO Box 172 Brimfield, MA 01010
413-245-7253

ANNUAL REPORT 2022

In 2022 the Senior Center provided 9310 services to 610 individuals.

2022 was a year of getting back to as close to normal programming as possible. Classes were brought back indoors and are growing rapidly. We are moving forward while respecting the fact that Covid-19 is still with us. We continue to have a masking rule for those who are unvaccinated, continue to be vigilant with sanitizing and encourage all our seniors to get vaccinated and boosted. We hosted a Covid-19 clinic that welcomed all residents no matter their age to be vaccinated or boosted with the latest vaccines in December. Over 70 people attended and received a \$75.00 gift certificate from the state. We continue to make vaccination appointments and deliveries to those in need of help.

The Outreach Department provides services to all Brimfield residents no matter their age. Appointments are confidential and can be made by calling the Senior Center. Outreach can provide help with fuel assistance, SNAP (Supplemental Nutrition Assistance Program), Mass Health, Social Security, home care and many other social programs and referrals.

The senior and disabled van provides rides for our senior and disabled population. Call the Senior Center for information or reservations. Our thanks go to Jim at the highway dept. for keeping our van in service. It is beginning to show its age and Jim has been doing an excellent job of maintenance and repair.

During the past year we have received many donations both monetary and of goods. Thank you to all who continue to keep our senior center in their hearts.

The feasibility study for placement of a new senior center building concluded in 2022. The Holland Rd. property owned by the Friends group and the Town Hall building were both a part of this study. The study concluded that the most reasonable way for the town to move forward would be to renovate Town Hall to house the Senior Center and some offices. Unfortunately, the Select board has decided not to move forward with a Senior Center project now. The Friends have put the land up for sale and the proceeds will be used to support the Senior Center programming.

Respectfully Submitted, Eva Pittsinger -COA Director/ Outreach Coordinator

Council on Aging Advisory Committee

August DeMiranda	Diane DeMiranda	Lynn Fields	Connie Lentendre
Theresa LaBombard	Diane Pannaccione	Anthony Bys	

Brimfield Cultural Council 2023

Funded amount \$6320.00

In fiscal year 2023 the Brimfield Cultural Council will fund the following programs:

Brimfield PTO	Ammaya Dance & Drum	\$1,500
Katy Corriveau	Brimfield Old Home Day	\$1,066
Francis Hart	The "Me" Decade - A Cultural Review of the 1970s Through Music	\$400
Hitchcock Free Academy	Hitchcock Summer Concert Series	\$1,000
Tracy Kochanski	Sculpting with wool - An introduction to needle felting	\$515
Gregory Maichack	The Rose: Find Your Voice with Pastel Painting	\$614
David Neill	Music concert by The Jazz Bones	\$695
Roger Tincknell	Island Vacation	\$530

The Brimfield Cultural Council administers funds allocated by the Massachusetts Cultural Council to promote the arts, humanities, and interpretive sciences. For more information visit <https://www.mass-culture.org/Brimfield> . Please give us your suggestions and ideas so that we may serve the town to the best of our abilities. If you are interested in serving your town in a very enjoyable and meaningful way, email us at: cultural@brimfieldma.org

Community Outreach Questionnaire: <https://bit.ly/3lojyxw>

Or scan QR Code with your phone.



Jenn Custance	Chair
Sarah Riendeau	Treasurer
Gwenevier Riendeau	Secretary
Christopher Defalco	Member
Jill Sheldon	Member
Marcie Springer	Member
Sue Custance	Member
Angela Bradway	Member

Report of Emergency Management 2022

2022 was a fairly mild year for Brimfield Emergency Management. With that being said there were a few days that consisted of high winds causing trees to fall throughout the town. Brimfield was without electricity 202 times from January until October. Some of these outages were for short periods of time and others were extended. There were many different causes for the outages however 65 were due to fallen trees. On August 26th a severe thunderstorm made its way through Brimfield resulting in many areas of town losing power for a few hours due to a damaging winds and downed trees. Brimfield was also under a Tornado Warning for a short period of time. On December 23rd a major storm hit the town again bringing damaging winds causing numerous downed trees and loss of electricity for many hours. Temperatures were in the single digits so the Emergency Shelter was opened as a warming shelter from 6:00 pm – 9:00pm that night. No residents needed to utilize the warming shelter which was the deciding factor to close after 3 hours.

On 2 separate occasions during the year (May 28th and December 24th), Washington Rd and John Haley Rd intersection experienced severe flooding. This flooding causes property damage and erosion which will eventually affect the road itself. There seems to be multiple factors causing this flooding to include beaver dams further up John Haley Rd that break during heavy rains. One of the main causes for the flooding in the culvert that runs under the CSX Railroad tracks at that location. The culvert is very small and there is no system in place that prevents debris from clogging up the inside of the culvert so water can flow freely. This will continue to be an issue until the culvert is constructed to withstand the amount of water flowing through it.

Emergency Management met with the field owners of the Brimfield Antique Flea Market on May 22 to discuss any concerns or issues they may have during the event which runs 3 times a year. After a lengthy discussion it was determined that there is no Emergency Plan in place specifically for the flea market to include actions to be taken during natural disasters or man-made disasters. There is also no evacuation plan if there was ever a need to evacuate 20,000 plus flea market attendees and vendors at any given time. Such a plan requires specific and extensive coordination with multiple agencies within town and outside as well. Research and conversations are being had currently to put a plan in place.

The Pioneer Valley Planning Commission has been meeting with a committee of town officials in regards to the Municipal Vulnerability Preparedness Plan (MVP). The Municipal Vulnerability Preparedness grant program (MVP) provides support for cities and towns in Massachusetts to begin the process of planning for climate change resiliency and implementing priority projects. The state awards communities with funding to complete vulnerability assessments and develop action-oriented resiliency plans. Communities who complete the MVP program become certified as an MVP community and are eligible for MVP Action Grant funding and other opportunities. This is an ongoing process.

Finally, the Town of Brimfield tragically experienced a fatal fire on December 22nd. Emergency Management was on scene to assist the surviving victim and any of the other outside agencies who assisted in the response. The American Red Cross was contacted and they sent out a team to provide any needs necessary for the surviving victim. The last fatal fire the town had experienced was on September 25, 2019.

Emergency Management is continuously working with the Massachusetts Emergency Management Agency (MEMA) and local first responders to stay up to date on any potential issues or concerns that could affect the residents of Brimfield. Emergency Management's purpose is to protect our community by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters.

Sean D. Connor
Emergency Management Director

Town of Brimfield
Finance Committee Annual Report
 Fiscal Year Ending June 30, 2022

The Finance Committee is pleased to report that a balanced budget for FY 2022 was prepared, presented to the town, and voted at the June 2021 Town Meeting that supports municipal services, schools, and planned capital purchases within the limits of Proposition 2 ½. This includes an overall increase in municipal employee wages & salaries in line with inflation (2%), additional wage and hour increases based on benchmarking, and a continued investment in public safety with the purchase of a fire truck, breathing apparatus, police vehicles and radios.

The total operating expenditures excluding debt increased by \$516,384 (5%) from FY 2021 for a total of \$10,339,156. The increase was comprised of \$292,474 for schools, and \$223,910 for municipal department operations. The top sources of the increase in municipal expenses were health insurance, retirement benefits, property and liability insurance, energy, and wage & staffing increases.

Revenue from State Aid increased marginally by \$12,776 over the FY 2021 amount to \$1,959,202, however overall revenue decreased by \$55,650. Despite the reduced revenue, the budget was balanced \$151,446 under the allowed Proposition 2.5% levy limit. This intentional unused levy capacity continued to help minimize the impact on the tax rate due to the Public Safety Complex debt payment.

Free Cash from money not spent in FY2021 was used to offset \$393,179 in planned capital purchases and funding the capital plan. The capital plan enabled the full funding of \$550,000 for the fire engine from the Capital Purchase Stabilization fund.

The Finance Committee would like to thank the Select Board, all the town's departments, and our school officials for their help and cooperation in building a balanced budget and for managing their respective budgets to keep Brimfield in sound financial condition.

Respectfully submitted,

Joseph Ballou, Chairman
 Ted Steensen, Jr.
 Denise Dupont
 Nancy Waugh

Michael Moloney, Vice Chairman
 Patrick Kubala
 Billie Jean Petrie Rubio

2022 Reserve Fund Transfers

<u>DATE</u>	<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT OUT</u>
10/28/2021	01-0610-5420	Library Expense	(\$84.00)
10/28/2021	01-0162-5116	Clerk's Office Wages	(\$8,740.00)
10/28/2021	01-0135-6420	Acct. Assistance Training	(\$15,000.00)
10/28/2021	01-0145-5425	Longevity Awards	(\$3,414.80)
10/28/2021	01-0422-9875	Gas Leak Remediation	(\$15,380.00)
3/2/2022	01-0541-9868	COA Van Expense	(\$1,000.00)
3/2/2022	01-0162-5420	Election & Registration Exp.	(\$3,050.00)
3/2/2022	01-0298-5210	Town Electric	(\$20,802.71)
		Total Amount Out	(\$67,471.51)
		Balance	\$12,528.49



**Brimfield Fire Department
34A Wales Road
Brimfield, MA 01010**



**Annual Report
2022**

First and foremost, the department would like to continue to offer our thoughts and prayers to the family and friends that were affected by the tragic incidents that occurred this past year.

In total, the fire department responded to 306 calls in 2022. We were happy to continue to participate in community events such as the annual Halloween Bon Fire this year, which had a great turn out and seemed to be enjoyed by all. We were also glad to see everyone during the Santa Tour.

The Fire Department continues to maintain and operate numerous pieces of apparatus including 2 primary engines, a tanker / pumper, a forestry truck, a command SUV, and utility pick-up. We received the new engine and placed it in service over the summer. During this time of cost increases and production delays, it is a testament to the hard work and preparation put in by the truck committee that the truck arrived early and on budget. We were also able to sell the 3 pieces of apparatus that the engine replaced for a total of ~\$130,000. We are hoping for continued support from the townspeople for a new forestry / rescue UTV that will provide us with additional capabilities for fighting forest fires as well as search and rescue efforts in remote areas of town.

In addition to responding to emergency calls, the fire department typically conducts training at least once a month in order to provide the highest level of service to the citizens. Training over the last year consisted of live fire training, rapid intervention, vehicle extrication, hazardous materials, water rescue, forest fire operations, as well as many others. We also provide Student Awareness of Fire Education (SAFE) classes at the Elementary School, fire extinguisher classes for local businesses, and education classes at the Senior Center.

The department also had a successful year with obtaining over \$15,000 worth of equipment via grants. We received funding from various government departments including the Department of Conservation and Recreation (DCR) as well as the State Fire Marshal's Office (SFMO). The grants were used to purchase pagers, hose, and other equipment.

The burning season started on January 15th and ends May 1st. A burning permit can be obtained by logging into <http://www.c8burnpermits.com> between the hours of 7:30 A.M. until 12:00 P.M. on the day of burning. Please do not call 911 or any other number since permits will only be issued via the Web. Fires cannot be started before 10 A.M. and must be completely extinguished by 4 P.M. As a reminder, only brush is permitted to be burned. The burning of trash, construction debris, leaves, etc. is strictly prohibited.

Action Ambulance Service, Inc. continues to provide the primary emergency EMS service for Brimfield, Holland, and Wales. The ambulance service houses a primary ambulance at Brimfield Fire Headquarters. The primary ambulance is staffed 24 hours a day at the paramedic level. A back-up ambulance is typically provided when the primary ambulance will be dedicated to a call for a long period of time or as needed during events, storms, and at the request of the three fire chiefs.

In closing, we would like to thank the Selectmen, residents, and local businesses for all their support for the Fire Department and the Brimfield Firefighter's Association.

Respectfully Submitted,

Don Contois
Fire Chief



Town of Brimfield
COMMONWEALTH OF MASSACHUSETTS
The Harding Fund

Annual Report of the Harding Fund

The trust has good news. \$3,250 was distributed to the community pantry and the P.T.O to purchase food on the town's behalf.

The not so good news is that the grants purchases less because food prices are so much higher. We do what we can with what we have, but it never seems enough. The really good news would be a major contribution to the fund. The Springfield Motorcycle Club's donation was our only contribution in 2022. We are grateful for their generosity, but what we also need is help.

The combined age of the three Trustees is 191 years (Mrs. Meitzler is holding at 39). We have no online presence and are handicapped at fundraising as a result. The Trust would benefit from a computer and a savvy volunteer to begin a serious campaign to raise money. As Trustees, we cannot continue to deplete the principal. We need more contributors.

As always, the Trustees are honored to be of service and to help our neighbors in need. In a community as strong as Brimfield, no one should ever go to bed hungry. Rural poverty is easily hidden behind closed doors, but the need is real and widespread. If Harriet Harding was still alive, we would borrow a motorcycle from the club, put her on the back and send her out to ask for donations.

If you are computer trained, you could be our new Harriet Harding. To volunteer please call Richard Sieweck at 413 – 245 – 3717.

Contributions should be made to "Town of Brimfield," attention Harding Fund, 25 Main St. Brimfield, MA 01010. All contributions are tax deductible, and you will receive a receipt (and a nice thank you note). Our records are always available for review, and we are audited. Thank you.

Respectfully submitted,

Richard Sieweck
Anthony Bys
Sarah Meitzler"



**TOWN OF BRIMFIELD
COMMONWEALTH OF MASSACHUSETTS
BOARD OF HEALTH**

2022 ANNUAL REPORT

2022 Communicable Diseases Investigated

Influenza A 12
 Hepatitis C 1
 Human Granulocytic Anaplasmosis 3
 Lyme 8
 Babesiosis 1
 Tuberculosis 1
 Streptococcus 1
 Monkey Pox 1
 COVID-19 93 (Note, at home tests do not register with Maven)

Trash and Recyclables Collection and Disposal:

Allied Waste/Republic Services of Auburn, Massachusetts is the current disposal contractor. Trash & Recyclable pickup is every other Wednesday and must be out before 7:00 A.M.

Allied Waste/Republic Services for residential pickup 800/ 551-5584

If any of the 6 Holidays listed below fall on Monday, Tuesday or Wednesday then pick up will be pushed back to Thursday. All other Holiday weeks will have normal Wednesday pickups.

New Years Day, Memorial Day, Independence Day,
 Labor Day, Thanksgiving Day, Christmas Day

Bags can be purchased at: The Board of Health office in the Town Hall Annex, Sam's, Brimfield Market and County Line Farm Hardware Center.

Bulky Items Curbside Pick-up: Each household is allowed 2 items on trash week. Residents can call the Board of Health at 413-245-4100 x1103.

Transfer Station: For disposal of items not taken by Allied Waste/Republic Services, Brimfield residents may use the Transfer Station on Hollow Road in Wales A yearly \$150.00 sticker fee is now required or Warren Transfer Station on South St West Warren. A yearly \$100 sticker fee is now required. Trash pickup schedule and Transfer Station fees as well as hours are posted on the Town's website or available at the Board of Health office.

Also check out our website www.brimfieldma.org for more information

Trash Contract Cost Verses Revenue
 Annually - 6 Years

	2017	2018	2019	2020	2021	2022
Income Received From:						
Bags/Bins	89,791	91,804	94,636	95,910	110,059	121,241
Bags/Bins Purchased	17,027	16,637	14,549	14,946	26,918	22,713
Surplus	72,764	75,167	80,087	80,087	83,141	98,528

Trash/Recycling Contract	196,389	189,400	193,200	195,669	196,182	204,928
Surplus from Bag/Bins	72,764	75,167	80,087	80,964	83,141	98,528
Failure of missed pickups		16,575				
Annual Cost	123,625	97,658	113,113	114,705	113,041	106,400

Scholarship

The Educational Scholarship Award was offered for the tenth year by Republic Services. Students from Tantasqua Regional High School Grace Timmins and Lillan Morrell received \$750.00 each.

Health Agent - Jamie Terry

The Health Agent for the Brimfield Board of Health is primarily responsible for review and approval of well permits, septic system installations, upgrades and repairs in accordance with Massachusetts Title 5 regulations. The Agent oversees percolation tests; plan reviews, and approves disposal system construction permits as well as performs installation inspections of septic systems. In addition, the Agent provides guidance to homeowners and contractors in the process of septic system construction, installation and repair. Working with the Board, the Agent will also respond to housing and nuisance complaints and approve licenses for septic system installers and septage haulers.

Comparison of Permits Issued

2018 - 2022

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Septic Haulers	8	5	7	8	5
Septic Installers	10	17	12	10	12
Well Permits	8	12	15	18	22
Percolation Tests	23	18	33	32	38
Septic Reviews/Inspections	28	20	30	32	43
Trash Hauler	5	3	3	3	3
Outside Wood Boiler	0	0	1	0	0

Health Agent's compensation is 85% of fees collected. Amount may include fees collected from 2021 and paid out in 2022 as work is completed.

Fees Collected: \$ 23,600.00
 Compensation: \$ 20,060.00

Food Inspector - Jamie Terry

The Food Inspector for the Brimfield Board of Health is responsible for licensing and inspecting all restaurants, retail food sellers, motels, campgrounds and other organizations such as, the elementary school, churches and community centers that serve food on occasion. In addition, the Food Inspector is responsible for responses to nuisance complaints related to food and inspections of public pools, seasonal recreational camps, trailer parks and flea market food vendors. Working with the Board, the Inspector will also review results from the three-times per year flea market operator water testing.

Activity Report: Permits issued in 2022

Food (permanent)	3	Trailer park	1
Food (non-profit)	3	Campground	2
Food (retail)	5	Motel	2
Tobacco	3	Beach/Pool	2
Farmer's Market	4	Annual Temporary	7
Temporary Events	10		

Flea Market:

Flea Market (May, July, Sept) 134
One Day 7

Fees Collected:

Permits for Non-Flea Market \$3,447.00
Permits for Flea Market \$13,575.00

Food Inspector's compensation is 85% of fees collected. Amount may include fees collected 2022 and paid out in 2023 as work is completed.

Compensation:

Jamie Terry \$ 14,468.70

Plumbing and Gas Inspector

The Plumbing and Gas Inspector for the Town of Brimfield is responsible for the issuance of state required gas permits and the inspection of all new and remodeled plumbing installations, including hot water heaters and solar tanks as well as new and renovated gas piping and fittings.

Activity Report for 2022:

Plumbing permits for new houses = 2
Plumbing remodeling = 18
Plumbing fixture change outs = 23
Gas permits = 38
Re-inspections = 0
Brimfield Flea Market Gas Inspections = 4

Revolving Fund: *The Plumbing and Gas Inspector's compensation is 85% of fees collected.* Fees Collected \$5,150.00

Compensation:

Ed Kent \$4,377.50
Gary Stahelski (Back up Inspector) \$255.00

Board of Health Office:

Members Stipend:

\$ 1,292.00 per member \$ 6,460.00

Wages:

Administrative Assistant: Michelle Metcalf \$ 42,567.00

Respectfully submitted,

Richard E. Costa, Chairman
Magda Polack
Tammi Wood, RN, CCRN

Karen Marino, R.N.
Michael A. Koprowski
Michelle Metcalf, Assistant to the Board



Town of Brimfield
Highway Department
2022 Annual Report

Zachary Lemieux

Highway Surveyor

During the spring of 2022, all roads were swept, and crosswalks were painted. The dirt section of Five Bridge Road was reconstructed, graveled and regraded. Ditch work was done on Haynes Hill in the area of Cooks Orchard, and two culverts were installed. Ditch work and edging allows the water to get off the road and helps save the subbase materials from being saturated with water.

In the summer, Brimfield Highway did construction projects on Lyman Barnes Rd and Crestwood Rd. Roadside edging was completed on Lyman Barnes to widen the road where possible along with hammering out multiple sections of ledge. The road was regraded and paved in early November.

The Crestwood Road project involved multiple trees being removed, 1200' of drainage pipe installed along with six catch basins, the road was regraded and 1700 yards of gravel added. Palmer Paving paved the road in early October.

Both of these projects were completed by using Chapter 90 funds, equipment and employees of Brimfield. The skilled workers and the equipment Brimfield has to complete these large projects saved the residents thousands of dollars.

Typical roadside maintenance including patching, signage, culvert cleaning, roadside mowing, and basin repairs were also completed.

Per usual, plows and sanders were repaired and prepped for the upcoming winter.

At the June 2022 annual town meeting the voters approved purchasing a new F350 pick-up truck with plow and a used dump truck with plow and sander. Both vehicles have been ordered and will arrive by February.

I would like to acknowledge the retirement of George Knight who worked for Brimfield Highway Department for 31 years. George was a dedicated hard-working employee who served Brimfield tirelessly.

Patti Bamburger also retired from the Brimfield Highway Department after 8.5 years as the Administrative Assistant.

With the retirements of George and Patti, we welcomed Nick Weldon and Ulesha Pham to our department.

As always, I would like to thank Jim Lovendale, Dave Bronson, Nick Weldon, James Donovan, Paul Bourque, Ulesha Pham and all of the part time help for their dedication and support at all times throughout the year.

Sincerely,

Zach Lemieux
Highway Surveyor

Annual Report of the Brimfield Historical Commission: 2022

Commission Members (3 year terms):

Susan Debruin – chair – 2025

John O. Curtis – 2024

Adrienne Barchand – 2023

Robert Corry – 2025

Michael DeFalco – 2024

Mark Conners/Roseann Bergdoll – 2024

Susan Overbey – 2023

BHC meets first Thursday of the month at 6 pm at Hitchcock Free Academy

2022 was both a busy and productive year for the Brimfield Historical Commission. The highlight of the year was the August 24 dedication of the gazebo on the Town Common. The dedication follows four years of effort primarily by BHC members Bob Corry and Mark Conners.



The design incorporated a suggestion from the gazebo manufacturer to lift the gazebo above ground level with concrete piers, which permitted constant ventilation of the foundation's framing. This extended the life expectancy of the gazebo to a century. The project, which also included a flagpole and an ADA compliant handicapped ramp leading to the rear entrance of the gazebo, (This enabled people with mobility issues and parents pushing baby strollers safe and convenient access to this community resource.) involved coordination with numerous vendors, town departments and tradesmen. The BHC is particularly proud of the electrical work completed by Tantasqua High School's Electrical Trades students, who,

under the supervision of their teacher were responsible for the wiring, which allows the gazebo to be utilized for public functions and for the structure's nighttime illumination. As part of the dedication ceremony long time Brimfield resident Bernie Samek was recognized for his donation of the town's Revolutionary War Memorial Stone. At the same ceremony, the BHC was pleased to recognize Representative Todd Smola, who was instrumental in securing Commonwealth funding for the Brimfield Gazebo Project. The project would not have moved along as it did without his assistance.



The BHC is also responsible for the addition of the new "Welcome to Brimfield" kiosk sign that was placed on the Common in early October. The double sided, freestanding sign was fabricated by Timely Signs of Kingston, NY. One side of the panel consists of a corkboard unit with lockable aluminum housing, suitable for posting community events. The opposite side displays a full color 38 X 38 vinyl panel using digital images illustrating Brimfield's unique history. The images and narrative history were provided by the BHC in collaboration with local resources. Silvertop Graphics of Kingston, NY developed the design, and with BHC approval, provided the art to Timely Signs for production.

Early in Spring the pastor of St. Christopher's Church raised the possibility of donating the Windmill and the small parcel of land on which it sits to the BHC on behalf of the town. Members met with Father Brennan to discuss the proposal and toured the site. BHC is excited about acquiring the nearly 150-year-old landmark but the project is currently

on hold while committees responsible for managing the property, which belongs to the Diocese of Springfield review the proposal.

The first printing of BHC's 2021 publication *101 Things to Know About Brimfield* proved to be very popular and demand necessitated a second printing of 200 copies. The BHC is grateful to the Brimfield Library, Hitchcock Academy, the Apple Barn and the Brimfield Market for selling these books. Copies are still available and can be purchased for \$15.

This past year the Brimfield Historical Commission submitted a letter to the national Citizens' Stamp Advisory Board requesting their consideration to issue a stamp to honor Tabitha Moffat Brown, a Brimfield native who crossed the Oregon Trail while in her late 60's, and who was instrumental in the founding of Pacific University. She has been acknowledged by a resolution of the Oregon State Legislature as "the Mother of Oregon." She was born in 1780 and resided on Brookfield Road with her husband, Congregational Church pastor, Clark Brown, in what is today known as "The Elm Tree House." She was a true pioneer, who reflected the can-do spirit of a growing nation. Because she achieved most of her fame in Oregon, the BHC reached out to the Tabitha Moffat Brown – David Hill Chapter of the Daughters of the American Revolution in Aloha, Oregon. They were receptive to joining us in this effort. They contacted officials at Pacific University as well as descendants of Brown and requested that they too send the Stamp Committee letters of support. Additionally, federal representatives from both states were asked to submit letters of support. Unfortunately, the Stamp Committee informed us that our request was not approved for 2023. Along with our allies in Oregon, we intend to continue pursuing this project in hopes that Tabitha Moffat Brown will receive the recognition she deserves.

The BHC initiated an effort along with Town Clerk Deb Fagerstrom to inventory and properly preserve the wealth of historical records housed in the Town Hall and the Annex. Several members of the BHC and a private citizen have been working diligently for the past several months to identify and track each document and store them in appropriate archival materials. In the fall the BHC was also able to secure a Roving Archivist Grant from the Commonwealth of Massachusetts. The grant is part of an ongoing endeavor between the BHC and the town to manage and secure important Brimfield records for posterity. The grant includes a Strategic Assessment by one of the state's Roving Archivists to understand the town's unique archival issues and provide us with recommendations for storage, environmental controls (humidity and temperature), developing policies and procedures for managing documents, emergency preparedness and setting priorities. An additional facet of this project involves scanning many of the documents through Digital Commonwealth, a free state program offered through the Boston Public Library, which digitizes historical repositories. More information regarding the full scope of this grant can be found on the BrimfieldMA.org web site. The BHC will continue these efforts through 2023

Late in 2022 BHC member, Mike DeFalco visited an archeological team from Gray & Pape, who are doing a sensitivity investigation involving several possible archeological significant sites in Brimfield. The BHC will continue to monitor and update information regarding these sites as it becomes available.

This year BHC members played an increased role in assisting the public with questions and information via email communication. More people are reaching out to us using the contact information posted on the BHC page of the Town of Brimfield website. We provide assistance with a variety of tasks from supplying old photographs and information regarding historic homes or businesses, to assisting with genealogy questions to the best of our ability.

A member of the BHC manages the Brimfield Historical Commission Facebook page with the goal of sharing current and upcoming projects, as well as snippets about Brimfield's history. The Facebook page also provides an additional means to communicate with individuals seeking information regarding the town's history.

Lastly, the BHC is pleased to welcome new member Roseann Bergdoll, who takes over the position held by long serving BHC member Mark Conners. Mr. Conners was instrumental in the initiation and completion of the Gazebo Project and for years offered his time, his sage advice, and guidance on many Historical Commission endeavors. Mr. Conners will continue his support of BHC projects in an adjunct capacity.



TOWN OF BRIMFIELD
COMMONWEALTH OF MASSACHUSETTS
INSPECTOR OF BUILDINGS
23 Main Street
Brimfield, Ma 01010

(413) 245-4100 x 5
(413) 245-4107 FAX
Email: building@brimfieldma.org
Website: www.brimfieldma.org

During the calendar year 2022, this office approved 251 building permit applications.

Application breakdown is as follows:

Building Envelope (siding, windows, roofing, insulation)	48
Residential 1 & 2 Family and Accessory Structures	148
Solar Facilities	27
Solid Fuel and Chimneys	10
Commercial	10
Pools	5
Temporary Structures	3

The mission of this department is to protect the public through enforcement of the Massachusetts State Building Code and Town of Brimfield Zoning Bylaws.

Sincerely,

William Cantell

Code Enforcement Officer

The Brimfield Public Library
Annual Report - FY 2023, Library Budget: \$117,016

The Brimfield Public Library circulates books, periodicals, audio books, DVDs, and CDs to members of Brimfield and citizens across the Commonwealth. We work to fill all requests for materials and information needed by our patrons. In our efforts to do this we attempt to keep up with current best-seller lists, procure other popular titles and continue to grow our already extensive DVD and TV on DVD collection. We can borrow what we do not own at no cost from the Massachusetts Regional Library System through an Inter-Library Loan and are excited to announce that we became full members of the CWMARS consortium this year! We continue to offer curbside pickup and deliver materials to home-bound individuals upon request. We also stay connected with our local schools to ensure that we have the materials needed for upcoming school projects and reading lists.

The Sherman room, located at the rear of the building, contains an impressive collection of genealogical and local historical artifacts that serve researchers from all over the country and abroad via e-mail and in person. Our Historian/Archivist has been hard at work over this past year, becoming acquainted with the incredible collection of local history that the Sherman Room houses. She has been busy organizing, researching, assisting patrons with inquiries, and creating collections. We hope to begin highlighting some of her work on our website later this year. The Historian's hours are Monday 9-1:00, Wednesday 12-3:30 and every third Saturday.

The Brimfield Mystery Buff Book Club and the Knitting Club are back in action, after a COVID hiatus, and are meeting at the library the second Tuesday and Thursday of the month, respectively. The Social Justice Book Club continues to meet quarterly via zoom. This book club is sponsored by the First Congregational Church of Brimfield and the library. Each of these clubs is open to the public and is always looking for new members. Call the library for more information.

The library continues to promote quality programming thanks to the generous support of The Friends of the Brimfield Public Library, Inc. The Friends of the Brimfield Public Library's 18th year was a remarkable success. Thank you to everyone that has supported the organization through your generous donations and participation in the Best Business Raffle and May and September Bake Sales. Funds donated to the Friends group went towards most of our programming this year including our summer reading program, which had over 85 participating children! They also funded Virtual Cooking Classes for tweens, children story hours, do-it-yourself crafts, and Pastel Painting with Greg Maichack. Funding from The Friends provides museum passes to Old Sturbridge Village, Magic Wings, and the Springfield Museums. The library has also acquired a DCR Parks Pass and a pass for the USS Constitution Museum. Each pass offers either free or reduced admission - check our website to find out the details pertaining to each pass. The Friends annual membership newsletter will be hitting your mailbox soon, check it out for more details! As always, we appreciate your generosity and support of the Friends of the Brimfield Public Library, Inc.

Library Regular Hours:

Mon – 9-1:00 & 4-8:00, Tues – 3-8:00, Wed – 12-6:00, Thurs – 3-8:00, Sat – 9-1:00

Library Summer Hours (mid-June – mid-September):

Mon – 9-8:00, Tues – 3-8:00, Wed – 12-6:00, Thurs – 3-8:00

For further details, or upcoming events check out our:

- Facebook page at <https://www.facebook.com/thebrimfieldpubliclibrary>
- Website at <http://brimfieldpubliclibrary.com>

We hope to see you in the library soon!

Respectfully submitted,

Rebecca A. Wells

Rebecca A. Wells, Library Director



Town of Brimfield Planning Board

23 Main Street
Brimfield, MA 01010
413-245-4100 X 1101
Fax 413-245-4107
planning@brimfieldma.org

Report of the Brimfield Planning Board - 2022

The Planning Board normally meets the first Wednesday of the month at 7 PM in the Town Hall. The Board reviews all building activity that require site plan review, including but not limited to the commercially zoned area of the Town, the development of new sub-divisions, and other similar activities. The Board also reviews ANR (Approval Not Required) plans for property owners.

The Planning Board does not have a budget for a master plan for the town, however we are committed to taking into consideration the long-term aesthetics and development of the town. The Planning Board will continue to keep the town's best interests and wishes for future visions as their main focus when conducting site plan reviews.

The Board had eight ANR (Approval Not Required) applications. Three were cell tower equipment modifications or additions to existing towers. There was one (1) Right of Refusal, three (3) lot divisions, 1 new business sign approval, 1 storage container approval (included plans for planting shrubs and trees in front of containers).

On July 07, 2021, Summit Engineering & Survey, Inc, on behalf of T. R Reardon Builders, Inc. Proposed to construct a 182-unit multi-building self-storage facility and supporting infrastructure. The supporting infrastructure includes driveway access and storm water mitigation to comply with the Massachusetts DEP Stormwater Management. The site is abutted by Sturbridge Road on the south, auto Route 20. The proposal for the site is to construct 15 separate buildings each containing a varying number of 10' by 15' individual storage units with related infrastructure.

Because the project was complex, in 2022 the Planning Board and the Conservation Commission worked together to obtain a third-party peer review provided by Sherman & Frydryk (division of Hancock Associates) to assist in the evaluation of the proposed work, paid for by the applicant. The Peer Review was completed in December 2022 and the Board will vote on the project in early January 2023.

If you would like to be placed on a Planning Board meeting agenda, please feel free to leave a message at 245-4100 ext. 1101 or email us at planning@brimfieldma.org and the Planning Board Clerk will respond to you. For further information regarding the Planning Board go to www.brimfieldma.org.

Payroll Budget and Expenses for FY2022 are as follows:

Planning Board Members	\$2,987.00
Planning Board Shared Clerk	\$3,360.00
Pioneer Valley Plan Fee	\$600.00
Planning Board Expense	\$600.00

Respectfully Submitted,

David Killian
Dave Killian, Chairman

Kate Koprowski
Kate Koprowski

Russell Smith
Russell Smith

Pamela Marquis
Pamela Marquis

Noah Smith
Noah Smith

Brimfield Police Department

34 Wales Road, P. O. Box 473, Brimfield, MA 01010
Phone (413) 245-3442 Fax (413) 245-4476



William J. Beaudry
Chief of Police
(413) 245-4100 Ext 1141
policechief@brimfieldma.org

Annual Report 2022

The following is the annual report of the Brimfield Police Department, and I thank you for taking the time to read this document. This year is my first annual report and I'd like to take a moment to just introduce myself to the residents of Brimfield.

I have been your Police Lieutenant for the last nineteen (19) seasons and in December I became your Interim Police Chief. In January of 2023 I was selected to become your Chief of Police by the Search Committee members and the Honorable Select Board members.

I am grateful for that honor and I look forward to continue to work hard providing a quality, professional service to the residents of Brimfield. The outpouring amount of support by you and the assistance by the Select Board members to the entire Police Department has been overwhelming. Thank You!

In this report I will comment upon our staff, their salaries, the budget, the calls for service, patrol hours, and some closing thoughts.

Our staff this calendar year had some changes. As most of you know Chief Charles T Kuss retired after nineteen plus years of service to the town. Also, Officer Daniel Fagan and Officer John Pajak retired after many years of loyalty and dedication. They all are truly going to be missed and we wish them well, with a sincere "Thank you".

In 2022 we welcomed Officer Kristopher Gobeille, Officer Steven Leitao and Officer Wayne Mark to the roster to replace the two Officers, who both found their obligation to the Holland Police Department, to include their private details was just too much to juggle in their schedules.

The following is the annual chart showing the officers, their hourly salaries, and their antique market earnings. Remember our salary budget is fixed each year so the addition or loss of an officer does not change the amount of our budget or the cost to the town.

<u>Officer</u>	<u>FY '23 Hourly Rate</u>	<u>Earnings CY '22</u>	<u>Market '22</u>
Chief Charles Kuss	\$41.73	\$66,499.86	\$2,926.00
Lt. William Beaudry	\$29.36	\$30,274.20	\$9,538.00
Off. Curtis Sampson	\$26.03	\$42,647.34	\$8,246.00
Off. John Pajak	\$24.93	\$12,911.01	\$3,344.00
Off. Justin Donahue	\$23.93	\$17,992.87	\$4,560.00
Off. Paul Bouchard	\$23.93	\$27,806.45	\$6,840.00
Off. Chris Ryan	\$22.89	\$7,903.35	\$5,890.00
Off. Timothy Grant	\$21.94	\$ 5,015.60	\$836.00
Off. Mark Belliveau	\$21.94	\$7,857.28	\$1,176.00
Off Steven Leitao	\$21.94	\$12,850.80	\$6,194.00
Off Kristopher Gobeille	\$21.94	\$11,716.00	\$2,736.00
Off Wayne Mark	\$21.04	\$11,548.52	\$1,254.00

As you all are aware that July 1st is the start of the department's budget fiscal year. We did have some growth for the FY'23 budget in 2022 with a \$3 dollar raise across the board in an effort to compete with neighboring communities. Also, the Selectboard members suggested and approved a three-year term for appointments for the officers instead of the annual appointments. Due to the Police Reform in an effort to retain equality and to recruit Officers the department is awaiting the results of an independent benchmark study.

At the end of 2022, the Police Department returned \$52,692.11 to the general fund. This year's suggested Salary budget for FY 24 was increased by 5%, jumping from \$299,385.00 in FY'23 to \$314,354.25 for 24-hour police coverage. The goal for this year is to raise the Officer(s) salary while retaining the present Officers and by staying within the FY'24 \$314,354.25 figure.

The Chief's salary will be reduced from the FY'23 figure of \$75,943.00 and the predicted increase of 5% for FY'24 of \$79,740.15 to \$60,000. Also, as your new Police Chief or Department Head I will not be using any of the benefits the Town has offered, such as vacation time, sick time, personal time and health insurance due to my retired status or benefits.

The departments' hours will remain or operate at approximately 184 hours a week. The patrol coverage will continue with an additional officer on Friday and Saturday nights. The department continues to have an excellent working relationship with the State Police from the Sturbridge Barracks that provide not only additional patrol but provide all resources to our community at the highest level of professionalism. Their continued presence in the community is always welcomed and we are extremely grateful to all the State Police members who work with us every day. The State Police continue to provide their facility to our community to process and bail offenders who are arrested by our agency.

The agency with the Police Reform, is constantly training with the mandatory 40 hours continued education. (In Service program) The training budget is required by the POST (Police Officers Standards Training) the 40 hours per officer is factored within the FY'24 budget. This training covers the core curriculum for the year to include CPR / First Aid and Firearms Training.

The Student Resource Officer position is paid for by the school district and we currently have two certified Officers who will be working closely with BES and the Tantasqua Regional High School.

In the spring of 2023, the agency is researching now the possibilities of receiving a grant(s) to assist with the purchase of firearms for the department, body armor, (Vests for each officer) electronic weapons, (Tasers) body cameras, and clothing allowances for each officer. The officers are always striving towards training aids that will assist them with the tools needed to provide transparency, equality, respect and de-escalation skills to deal with not only daily situations to include the many dangerous stressful situations.

The last account is the expense account that did not increase for FY'24 remaining at the \$37,920.00 figure. That figure will clearly present some challenges due to the increase of prices on basically everything. The Capital plan rotation suggests at Town meeting FY'24 a request for \$48,000.00 to outfit and purchase a new patrol vehicle. The Department currently has two primary cruisers, a 2022 Ram pick-up truck and a 2020 Dodge Durango SUV. The third vehicle is a spare vehicle, a 2016 Dodge Charger. Also, last year in November of 2022, the department purchased a 2022 Ford Explorer as the Chief's replacement vehicle. The patrol vehicles are on the Capital Plan and are predicted to be replaced on a five-year rotation, while the Chief's vehicle is on a six-year rotation. The Capital Plan is based upon the need due to the mileage, the hours worked by the mechanic and the cost of the predicted repairs related to the cost of the vehicle.

In 2022, the calls for service totals were down at 4,351 a decrease this past year, from 5,163 in 2021. Although, the town has been busier in general, and we are trying to be as proactive as possible. We have been more involved with all or most community policing events to include: the concerts on the common, the recreation committee events to include the Hitchcock Academy, the annual car show, trunk or treat, the senior center events, the Brimfield Elementary School, the Tantasqua Regional School District and most of the town meetings to include the State and local elections.

In closing, I wish to extend my "Thank you" to the people and other town departments employees, who assist us all year long to make our work easier or more manageable. The Police Department continues to have a great working relationship with the surrounding towns local, State and Federal Law Enforcement Agencies.

Respectfully Submitted,

William J. Beaudry
Chief of Police

Reminder Contact Number(s)

Emergency	911
Office	413-245-3442
Office Fax	413-245-4476
Dispatch	413-245-7222

Public Access Television 2022 Annual Report

As 2022 began Brimfield Cable Access Television Station started with a new Public Access Coordinator Matthew DeCiero at the helm. Brimfield Public Access started looking towards our contract renewal process with Spectrum Communications. We started working closely with Town Counsel Bill Hewig of KP Law to start the renewal license ascertainment. As the seasons moved along, so did the growth of Brimfield Public Access. We saw one of our staff members graduate from Tantasqua and head off to college. We have gained a new employee to bring our staff to 2 part-timers, 1 Public Access Coordinator. We strived to cover meetings and community events as well as having quicker turnaround times for posting meetings to our Video on Demand (VOD) service. We saw the number of viewers on our VOD system rise in viewership as people were able to access the meetings quicker for review. We saw the build-out of a newly created playback schedule for our government channel that re-airs our meetings on television. This schedule change allowed for a rotating schedule so viewers at home could watch at different times during the week.

Brimfield Cable Access Television continued to strive to bring the Annual Town meeting that was held outside again this year at Brimfield Winery & Cidery. This tested the limits of our equipment and our small staff. But we rose to the occasion and were able to deliver the Annual Town Meeting to those who were unable to attend.

As the fall neared, we tried to close the gaps on our contract renewal with Spectrum Communications. But with some setbacks we are still moving forward with KP Law with these negotiations. Brimfield Cable Access Television is still renegotiating its cable license agreement with Spectrum Communications and is awaiting Spectrum Communications approval of the contract set forward by the town of Brimfield.

On average Brimfield Cable Access Television produced an average of 3,500 hours of programming for Brimfield. Our Video on Demand page saw an increase in viewership in 2022 with nearly 18,500 views. Brimfield Cable Access Television, through covering meetings, community events, and rebroadcasts of these recordings, saved the town of Brimfield nearly \$1,200,000 from an outside production company to come in and do the same job.

Brimfield Cable Access Television looks forward to 2023 and with the hope of a new license agreement with Spectrum Communications. We can continue to grow and expand on what this department can do as a television station for the community of Brimfield.

Respectfully submitted,

Matthew DeCiero, Public Access Coordinator

BRIMFIELD RECREATION ANNUAL REPORT

Our dedicated Committee members for the 2022-2023 seasons are listed below:

Brendan Fullam - Chairperson
Sara Phaneuf - Vice Chairperson
Marcie Springer - Treasurer
Maria Ventimiglia - Secretary
Rusty Corriveau
Jill Sheldon
Sarah Rogers
Justin Sypek
Justin Liberman

The Brimfield Recreation Committee sponsors co-ed soccer, basketball, and instructional baseball and softball. Typically, we have over 100 athletes (ages 4-18) participating in each of our three seasons. We had a very successful and very large participation in both the Softball/Baseball and Soccer seasons for 2022. The response to both seasons have been very positive and the new coordinators for each of those sports (Sarah Rogers for Softball/Baseball and Justin Sypek for Soccer) did an amazing job coordinating and running their programs.

The 2022/2023 Basketball season is underway and has also been successful thus far and with all towns back to having spectators and games at various locations, it's very much looking like the days prior to Covid. Sara Phaneuf has been doing a great job as the coordinator this year.

We are currently working on plans for the 2023 Softball/Baseball season with registrations starting in January and expect a successful season. Soccer registrations for the 2023 season will begin again in March/April and anticipate another large registration group at all age levels.

As with last year where the Committee was able to use funds to restore fields for softball/baseball and install brand new outdoor basketball hoops and paint lines at the elementary school, our Committee's future plans include allocating funds to continue to improve the athletic fields during each specific season. Field conditions, although better since the work done last year, have been failing in recent years. With large registration groups at all towns, and poor field conditions it continues to make the conditioning of our town's fields more of an issue. Our main goal is to make sure our fields are safe, and usable throughout the seasons.

In addition to three seasons of sports, the Committee started and ran a very successful Cornhole Tournament that we plan to hold annually. We also had one of the largest turnouts for the Brimfield annual Trunk or Treat, with a lot of really positive feedback. This community event typically serves as one of our major fundraisers. We continue to look for and think about other fundraisers and events to bring the community together. These fundraising events will allow us to continue awarding scholarships to Tantasqua seniors in the coming years.

Lastly, we would like to thank our Select Board along with Highway, Police, Fire departments, and BES Administration. With your continued support in the coming year, the Rec Committee will ensure that our youth are successful and safe in all their future athletic endeavors.

Respectfully Submitted
Brendan Fullam
Brimfield Recreation Committee

REPORT OF THE SCHOOL DEPARTMENT

Jennifer Custance, Chair	Term expires 2024
Eric Jaeger, Vice-Chair	Term expires 2023
Joseph Venezia, Secretary	Term expires 2025
Lore Knouse	Term expires 2023
Brian McNally	Term expires 2024

	Superintendent of Schools	
Deborah J. Boyd	320A Brookfield Road, Fiskdale	508-347-3077
	Associate Superintendent	
Jodi Bourassa	320A Brookfield Road, Fiskdale	508-347-3077
	Director of Business and Finance	
Stephen Nembirkow	320A Brookfield Road, Fiskdale	508-347-3077
	Special Education/Pupil Services Director	
Brenda Looney	320A Brookfield Rd., Fiskdale	508-347-3560
Brian Ledbetter	Principal	413-245-4119
Janelle Richter	Administrative Assistant	413-245-4119
Shannen Sherman, R.N.	School Nurse	413-245-7337

Cancellations and Delays

Information will be forwarded using our ConnectED system and over the internet via www.tantasqua.org

School Committee Meetings

The fourth Tuesday of the month August-June (no meeting in December)
at 6:00 p.m. at the elementary school.

Entrance Age of Pupils to Kindergarten

Five years of age before August 31, 2022.

SCHOOL ENROLLMENT AS OF OCTOBER 1, 2022

<u>Grade</u>	<u>Pre-S</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>Sp.Ed./ Int. Pre-S</u>	<u>Total</u>
Elementary	35	31	33	31	44	30	44	40	3	291

<u>Grade</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>PG</u>	<u>Total</u>
Tantasqua Junior	36	46						82
Tantasqua Senior			22	15	26	19	1	83
Tantasqua Technical			21	22	17	5		<u>65</u>
TOTAL TRSD								230
TOTAL TRSD/U61								521

Financial Sheet for July 1, 2021 - June 30, 2022

BRIMFIELD ELEMENTARY

General School Appropriations \$ 4,175,963.00

EXPENDITURES

ADMINISTRATION

School Comm - Salaries & Expenses \$ 9,468.49
 Superintendent's Office \$ 118,466.88

INSTRUCTION

Principal's Salary \$ 103,091.18
 Clerical Salaries \$ 69,145.50
 Principal's Office Expenses \$ 600.00
 Teachers Salaries \$ 1,663,073.71
 Teacher Aides Salaries \$ -
 Teacher Substitutes \$ 83,549.73
 Teaching Supplies & Materials \$ 26,525.85
 Personnel Training & Travel \$ 4,993.66
 In Service Training & Travel \$ -
 Special Ed Aide/Tutor \$ 142,921.59
 Special Ed Salaries \$ 351,475.00
 (Perceptually Handicapped & Speech)
 Textbooks \$ 24,263.14
 Technology \$ 82,929.06
 Library Services \$ 45,106.03
 Audio Visual - Supplies & Materials \$ -
 Guidance Services - Salaries \$ 150,111.10
 Supplies & Material - Testing & Speech
 Psychological Services \$ 19,844.55

OTHER SCHOOL SERVICES

Attendance + \$ -
 Health Services \$ 78,305.59
 Pupil Transportation \$ 194,860.00
 Special Education Transportation \$ 233,521.94
 Food Services \$ -
 Field Trips \$ -

OPERATION & MAINTENANCE OF PLANT

Custodial Services \$ 163,878.37
 Supplies & Materials \$ 9,903.34

Fuel Oil	\$	37,982.34
Gas	\$	-
Utility Services - Admin Office		
Utility Services - School	\$	56,961.68
Maintenance of Buildings	\$	13,015.99
Maintenance of Grounds	\$	5,122.97
Maintenance of Equipment - Admin Office	\$	3,137.11
Maintenance of Equipment - School	\$	53,595.38
Extraordinary Maint Projects	\$	10,245.33

Brimfield Elementary

ACQUISITION OF FIXED ASSETS

New Equipment - School	\$	-
New Equipment - Admin Office	\$	-
New Equipment - Library Books	\$	-
Replacement of Equipment - Admin Office		
Replacement of Equipment - School	\$	-
Central Office Rent	\$	-

PROGRAMS WITH OTHER DISTRICTS

Regional and Private Schools	\$	90,817.80
Special Education - Tuition	\$	86,100.00
Vocation Tuition	\$	61,785.85

TOTAL APPROPRIATIONS

EXPENDITURES	\$	4,089,915.15
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ESTIMATED STATE
REIMBURSEMENTS

Chapter 70	\$	1,373,076.00
Chapter 71	\$	-
State Wards	\$	-
Total Estimated Reimbursements	\$	1,373,076.00

Cost to Taxpayers

2022-2023 BUDGET

Administration	\$	218,816.00
Instruction	\$	2,767,170.00
Technology	\$	95,096.00
Other School Services	\$	494,466.00

Operation & Maintenance of Plant	\$	333,945.00
Acquisition of Fixed Assets	\$	-
Programs with Other Districts, Regional & Private Schools	\$	345,168.00

Total Appropriations	\$	4,254,661.00
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SPECIAL NEEDS PROGRAMS INCLUDED IN BUDGET

2000 Instruction	\$	692,146.00
3000,4000 Series	\$	494,466.00
9000 Programs with Other Districts	\$	345,168.00

Total	\$	1,531,780.00
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Town of Brimfield

Teaching Staff Salaries 2021-2022

Principal

Brian Ledbetter	\$	107,309.90
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Teachers

Nicole Berry	\$	64,712.00
Peter Casine	\$	50,388.20
Melanie Culverwell	\$	71,304.00
Stacy Cizik	\$	90,462.00
Janna Genatossio	\$	89,862.00
Samantha Gilbert	\$	90,912.00
Marybeth Holland	\$	93,519.00
Meg Hood	\$	84,952.00
Jennifer Lach	\$	92,762.00
Dawn Lataille	\$	89,662.00
Kerri Mahota	\$	73,104.00
Elyssa Margwarth	\$	55,300.00
Roberta Monette (Art – Shared) 60%	\$	59,802.00
Laura Palmer	\$	90,812.00
Madeline Patterson	\$	42,678.00
Cindy Paulhus	\$	91,585.00
Deborah Reilly	\$	67,871.00
Stephanie Sarkisian (Music 60%)	\$	55,134.00
Jillian Rose	\$	49,174.00
Jill Sheldon	\$	90,273.00
Krystin Timmins	\$	89,762.00
Ashley Waugh	\$	49,174.00
Matthew Trudeau	\$	91,462.00
Mark Weissman (Instrumental 50%)	\$	45,457.00
Elizabeth Baker	\$	98,855.00

Psychologist

Jessica Landis	\$	61,989.00
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Speech Therapist

Lee Cordaro	\$	90,346.00
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Guidance

Megan Metz	\$	92,969.00
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Moderate Special Needs

Kristin Giuggio	\$	93,172.00
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Meghan Matczak	\$	90,662.00
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<u>Nurse</u>		
Shannon Sherman	\$	83,493.00
<u>Union #61</u>		
Samantha Beaudry	\$	65,798.00
Shelly Winiarski	\$	90,492.00
<u>Library/Computer</u>		
Heidi Doreika	\$	89,762.00
<u>Principal's Office</u>		
Janelle Richter	\$	47,483.00
Lynne Snyder	\$	24,250.00
<u>Union 61 Integration Aide</u>		
Annette Chang	\$	19,657.00
Mary Marzialo ABA	\$	28,942.00
Victoria Wattendorf ABA	\$	25,330.00
<u>Custodians</u>		
Mike Early	\$	51,614.00
Jason Findlay	\$	74,027.00
Adam Parker	\$	45,671.00
<u>Integrated Aide Assistant</u>		
Christine Banks	\$	19,449.62
Elizabeth Banks	\$	24,152.01
Shayna Daniels	\$	27,742.95
Mary Bernstein	\$	28,484.66
Linda Lyons ABA	\$	38,870.53
Mary Marzialo ABA	\$	28,942.00
Melissa Plumley	\$	32,218.64
<u>Cafeteria</u>		
Suzanne Allen	\$	7,845.99
Renee Molloy	\$	19,617.74
Sue Weston	\$	24,614.59

SCHOOL DIRECTORY 2022-2023

<u>Position</u>	<u>Name</u>	<u>Degree</u>	<u>Brimfield</u>	<u>Service</u>
Superintendent	Deborah Boyd	M.B.A., Anna Maria B.A., Worcester State	18	32
Assistant Supt.	Jodie Bourassa			
Principal	Brian Ledbetter	M.Ed., Salem State College B.A., Evangel University	14	23
Pre K	Shelley Winiarski	B.A., Anna Maria M.A. Framingham State University	22	22
Kindergarten	Krystin Timmins	M.A., Lesley College B.F.A., University/Mass	21	21
Kindergarten	Elyssa Margwarth	B.A., University of Phoenix	3	3
Grade 1	Cindy Paulhus	M.Ed., Lesley College B.S., Worcester State University	37	33
Grade 1	Rachel Williams	B.S., Westfield State University	1	1
Grade 2	Deborah Reilly	B.A., Bay Path College M.Ed., Bay Path College	14	14
Grade 2	Stacy Cizik	B.A., Anna Maria College	2	27
Grade 3	Meghan Ruzzo	B.A., UMass Amherst	17	17
Grade 3	Ashley Waugh	B.A., Westfield State University	2	2
Grade 3	Eve Boyd	B.S., Westfield State University	1	1
Grade 4	Janna Genatossio	B.S., Worcester State University M.Ed. Worcester State University	12	12
Grade 4	Matthew Trudeau	B.S., Worcester State University	28	28
Grade 5	Jillian Rose	B.A., Worcester State University	2	2
Grade 5	Nicole Berry	B.A., Worcester State M.Ed., Worcester State	2	8
Grade 6	Melanie Culverwell	B.S., UMASS Amherst M.Ed., Simmons College	7	8
Grade 6	Dawn Lataille	M.Ed., Elms College B.S., Western N.E. College	16	16

<u>Position</u>	<u>Name</u>	<u>Degree</u>	<u>Brimfield</u>	<u>Service</u>
Math Coach	Laura Palmer	M.Ed., Boston College B.S., Union College	12	12
Art	Roberta Monette	M.E., Worcester State B.A., Westfield State	22	28
Music-Choral	Stephanie Sarkisian	B.A., Anna Maria	16	16
Music-Instrumental	Mark Weissman	B.A., Westfield State	6	10
Guidance	Megan Metz	B.A., George Washington University M.Ed., UMass Amherst	7	11
Library/Media	Heidi Doreika	B.S., Indiana State University	22	22
Spec.Needs	Ashley Erhardt	B.A., Westfield State University M.Ed., Westfield State University	2	8
Spec. Needs	Meghan Matczak	B.S., Boston University	23	23
Mod. Spec. Needs	Kristin Giuggio	B.S., St. Michael's College M.Ed., Westfield State	18	4
Nurse	Shannen Sherman	B.S., University of Texas at Arlington	4	8
Physical Ed.	Peter Casine	B.S., Springfield College	31	32
Reading Supervisor	Jennifer Lach	B.A., Regis College M.Ed., Bay Path University	29	29
Reading	Mary Beth Holland	M.Ed., Westfield State B.A., Stonehill College	28	29
Reading Consultant	Jill Sheldon	B.A., Westfield State Univ.	21	23
Team Chair	Elizabeth Baker	B.S., Westfield State University M.Ed., Westfield State University CAGS, Our Lady of the Elms Doctorate, AIC	3	24
Speech	Lee Cordaro	M.S., B.S, Worcester State University	9	36
Occupational Therapy	Brooke Malloy	M.S, Salem State University B.S., Keene State University	1	3
Union 61 STARS	Samantha Beaudry	B.S., Worcester State	6	6
Union 61 STARS	Samantha Gilbert	M.Ed., University Phoenix B.A., University of CT	15	15

Brimfield Elementary School Annual Report 2022

Brimfield Elementary School serves Brimfield children in Pre-Kindergarten through grade six. On December 31, 2022 our enrollment was 299.

We are very excited to have new staff members for this school year. Eve Boyd has been hired as our third-grade teacher and Rachel Williams has been hired as our new first grade teacher. Lannya Brandt, Kristen Bruneau and Nicole Bessette have been hired as additional support staff in the school. Brooke Malloy is our new occupational therapist and Dam Nguyen has been hired as our new EL teacher.

Brimfield Elementary School continues to focus on many social and emotional issues with our students and provides direct teaching in the area of problem solving and caring for others. When a school environment is positive and predictable, students feel safer, have better academic performance and make better choices.

We have continued to provide progressive school-wide specials and support programs to serve the needs of our students. The School Committee and residents of Brimfield have continued to demonstrate their appreciation and unwavering support of the elementary school. It is through this support that we are able to foster a safe learning environment that meets the academic needs of all our students. The consistent staffing helps us to improve upon our programs with the goal of continued improved student achievement, especially in English Language Arts and Mathematics.

In March, April and May, students in grades three, four, five and six took the MCAS in math and ELA. Our fifth graders also took the MCAS Assessment in science. Our school's results along with the state results are listed below.

	%Meeting or Exceeding Expectations		%Exceeding Expectations		%Meeting Expectations		%Partially Meeting Expectations		%Not Meeting Expectations	
	School	State	School	State	School	State	School	State	School	State
GRADE 03 - ENGLISH LANGUAGE ARTS	69	44	0	6	69	38	31	41	0	15
GRADE 03 - MATHEMATICS	45	41	0	6	45	35	48	39	6	20
GRADE 04 - ENGLISH LANGUAGE ARTS	49	38	2	4	46	34	51	46	0	16
GRADE 04 - MATHEMATICS	49	42	2	6	46	37	46	40	5	17
GRADE 05 - ENGLISH LANGUAGE ARTS	56	41	0	5	56	36	44	46	0	13
GRADE 05 - MATHEMATICS	59	36	19	4	41	32	38	48	3	16
GRADE 06 - ENGLISH LANGUAGE ARTS	72	41	22	8	50	33	22	36	6	22
GRADE 06 - MATHEMATICS	69	42	9	5	59	37	28	43	3	15
GRADES 03 - 08 - ENGLISH LANGUAGE ARTS	60	41	6	6	54	35	38	42	1	17
GRADES 03 - 08 - MATHEMATICS	55	39	8	6	48	33	40	43	4	17

Respectfully Submitted,

Brian Ledbetter, Principal

**ANNUAL REPORT OF THE
SUPERINTENDENT OF SCHOOLS**
Tantasqua Regional and Union 61 School Districts
Brimfield Brookfield Holland Sturbridge Wales

At the end of the last calendar year, our schools said a fond farewell to Dr. Erin Nosek as she retired after serving for ten years as our Superintendent of Schools. She has already been missed and will be remembered for always being a strong advocate for our students. She has certainly earned some time away from public education and we all wish her well in her new endeavors.

Now, as I am completing my first year as Superintendent of Tantasqua Regional and Union 61 School Districts, I continue to be in awe of the dedication and collective efforts of our staff and the many achievements of our students. While much of last year was focused on health and safety, this year we came full circle with a Back to Basics mantra. We committed to taking the time to rediscover how children learn best and how rewarding the field of education is.

The district continues to improve its curriculum, instruction and assessment work and have a very positive impact on students. Our teachers and support staff remain committed to our students as shown in their innovative and supportive classroom environments. Our teachers analyze classroom assessment data so that they may identify any curriculum or instructional adjustments needed, as well as identifying individual student needs. Each school is focusing on processes and procedures through the multi-tiered system of supports (MTSS) model provided by the DESE.

Post Covid, MTSS is designed to help schools identify struggling students early and intervene quickly. It focuses on the “whole child”. We support academic growth along with behavior, emotional needs, and absenteeism. The tiers of support through interventions are significant components in the MTSS process. Time and intensity of services increase through the tiers. This framework creates learning environments where students receive a variety of identified supports and accommodations in order to reach optimal success.

In keeping with our ‘Back to Basics’ theme, the District returned this year to full, in person conference style professional development. That is, all teachers and support staff attended numerous professional development opportunities. Full-day professional development sessions as well as early release days, provide many opportunities for training in current best practice in an effort to gain access in ready-to-use digital tools for our current day’s learning environments. Our district’s mission to promote and support our staff and students is evidenced by the many high-quality, professional learning activities throughout Tantasqua and Union 61.

Many technological improvements were implemented over this past year. During the 2021-2022 school year, we continue to increase the use of GSuite for Education, which allows students and staff to collaborate quickly and effectively. With the support of our school committees, we continue to expand wireless devices to further support a variety of learning models that we may encounter in the 22-23 school year. The IT team supported multiple curriculum initiatives which required a technical component for content delivery. We continued to work on IT centralization to better support our students and staff. We secured eRate funding for Category 1 connections. During the school year we evaluated and chose a new SIS (Student Information System). This system will go live for the 2023-2-24 school year. Over this past year, the technology team completed over 2,100 helpdesk tickets between the seven buildings.

Due to the support from the voters of our five towns during the 2021/22 town meeting season, Tantasqua and all of the elementary districts have been able to continue to support our students with well-rounded educational options. This support allowed us to continue to offer and expand courses offerings, athletics, arts, clubs and other extra-curricular activities for all of our students.

The support of our School Committees, families, and community members is invaluable to the administration and staff of the Tantasqua Regional and Union 61 School Districts. The last two years will be remembered as a time of strength and collaboration as the Districts overcame and excelled in meeting the challenges and stress of the corona

virus pandemic. We are greatly appreciative of the efforts by all and the commitment we share as we continue to work collaboratively to achieve the goal of providing every student with every opportunity for success.

Respectfully,

Deborah J Boyd
Superintendent of Schools

SELECT BOARD 2022 ANNUAL REPORT

In the year 2022 the Select Board had another productive year managing municipal governance for its Brimfield residents. At the Annual Town Election in 2022 the Town welcomed two new Select Board members, George Adams and Anthony Soto. In addition, at the October 2022 Special Town Election the Town welcomed another new Select Board member, Alan Bercovici.

In the 2021 Annual Report, the Board committed to completing the work that had been started then but also to work towards the future. In 2022, the Board identified various projects and best management practices to work on. Some of which are outlined below:

The Town had been awarded a combined grant through the MA Executive Office of Energy and Environmental Affairs for Municipal Vulnerability Preparedness Planning and to update the Town's expired Hazard Mitigation Plan. This first phase is considered the planning phase which will identify and prioritize the Town's areas of vulnerability in terms of climate change and the associated factors such as socioeconomics, natural resources, impacts of various storm events, and identification of needed infrastructure. In March 2022, the Select Board entered into contract with Pioneer Valley Planning Commission for the MVP Planning and HMP Update Planning Services. These two projects will be completed in 2023.

Under the American Rescue Plan Act (ARPA), passed by the federal government in March 2021, the Town of Brimfield will receive \$1,099,977.00 for necessary improvements, services, etc. In 2022, the Select Board determined the best use of these funds is to provide a public water supply system for the three municipal buildings located on Main Street (Library, Town Hall Annex Building and the Town Hall), as there is currently no potable water to these buildings. The Board contracted with McClure Engineering, Inc. to move forward with the feasibility study needed to facilitate the future implementation of this project. This will also be an important factor when soliciting significant grant funding towards renovation or replacement of Municipal offices/Town Hall. In addition, at the request of the Senior Center Director, the Board approved funding to assist qualified residents with fuel purchase during this past winter. The Board has also received several applications from various departments for use of these funds. Those applications will be reviewed once this project funding has been expended.

In May 2022, the Town completed the "Brimfield's Main Streets and Reimagined Streets Project" that was funded by MassDOT. The funding provided installation of paths around our Town Common with historic style ornamental lighting with electrical outlets. This project provides improvements to sidewalks and crosswalks to make the downtown area more accessible and safer for all residents. In addition, the Historical Commission with support from Representative Todd Smola, had secured earmark funding in the amount of \$100,000.00 for the purchase of a Gazebo, associated work and other items for placement on the Common. The Commission has worked hard over the last several years to find a gazebo that will stand the test of time and bring an element of enjoyment to the community while keeping the beautiful historic characteristics of Brimfield. Included in the overall improvements was the use of grant funding obtained by the Senior Center Director, from AARP that provided new benches and picnic tables throughout the common. Following the completion of all the improvements, the Town has hosted several public events and the Hitchcock Free Academy put on their "Summer Concert Series" using the gazebo for the performances.

The Board recognized that the Town of Brimfield does not have a comprehensive, up to date classification and compensation system for the town employees. Further, they recognized that as with many municipalities, particularly in rural Massachusetts, recruitment has become increasingly challenging. In addition, the Town needs to codify roles and responsibilities and work toward ensuring fair wages, including an analysis that considers the Massachusetts Pay Equity Act. The Select Board then applied for a Massachusetts Division of Local Services/Dept. of Revenue Best Management Practices Community Compact Cabinet's Grant in the amount of \$22,000.00. In October 2022 the funds were awarded to Brimfield for the Benchmarking and Classification for all municipal staff. In November 2022 the Board entered into a

contract with UMASS Collins Center for Public Management to complete this project. The work is expected to be completed in 2023.

In December 2022, the Town received a Community Compact Cabinet's Information Technology grant in the amount of \$46,300.00 for the primary purpose of implementing a town wide security camera network system for the municipal buildings. This system is designed to leverage the town's brand new and preexisting town wide fiber interconnected network which allows security from any municipal building to be centralized into the municipal data network and direct access to the NVR Server. This grant application was prepared for the Town of Brimfield by Tantasqua Regional School District's IT Department. The Board is grateful to the TRSD IT team that has made this possible. This project is expected to be completed in 2023.

The Select Board recognizes that a Capital Improvement Program(CIP) provides a blueprint for planning a community's capital expenditures and is one of the most important responsibilities of local government officials. This type of program should be designed to coordinate community planning, financial capacity and physical development. It should further incorporate departmental capital needs as well as including infrastructure (municipal buildings, bridges, culverts.), equipment, etc. Development of a CIP ensures sound fiscal and capital planning. The Select Board applied for a Massachusetts Division of Local Services/Dept. of Revenue Best Management Practices Community Compact Cabinet's Grant in the amount of \$27,000.00 for technical assistance in creating a comprehensive Capital Improvement Program. The grant was awarded in October 2022. In November 2022 the Board entered into a contract with UMASS Collins Center for Public Management to complete this project. The work is expected to begin in the latter half of 2023.

As mentioned in the 2021 Annual Report, there are significant issues associated with the Town Hall, Town Hall Annex, Library and the Senior Center that the Town will need to address over the next several years. The Select Board continues to explore solutions to address these long-standing challenges. The Select Board will be committed to work with the municipal departments, boards, committees and stakeholders (taxpayers, businesses, non-profits and residents) in finding the best solutions while being fiscally responsible. The Select Board will engage with Federal and State Legislators and agencies to seek funding resources that may be available. We will work hard in the best interest of the Town and make concerted attempts to find solutions that will lessen the financial burden of our taxpayers.

The Select Board will remain committed to working with all boards and departments to ensure their needs are met in order to provide the needed services to our residents and local businesses.

Respectfully Submitted,

Martin J. Kelly, Chair



260 Franklin Street, Suite 700
Boston, MA 02110
(857) 259-5200
(857) 259-5212 (fax)

74 West Central Street
Natick, MA 01760
(508) 655-1960
(508) 653-8853 (fax)

Leonard Kopelman, Esq.
lkopelman@bdboston.com

June 5, 2023

VIA FIRST-CLASS MAIL

Select Board
Town of Brimfield
23 Main Street
Brimfield, MA 01010

Re: Town Counsel Report for 2022

Dear Members of the Select Board:

This correspondence shall serve as the annual report of Town Counsel for 2022 pursuant to Section 6.2 of the Town's General Bylaws regarding what actions have been brought against and on behalf of the Town, what cases have been compromised or settled, and the current standing of all suits at law involving the Town or any of its interests.

This report shall cover only the period of September -December of 2022. The Town was served by previous Town Counsel for the period of January-August of 2022. We have attached a copy of the audit letter dated September 26, 2022 provided by previous Town Counsel for the period prior to our appointment.

We responded to requests for legal advice from the Select Board and department heads during the period of September -December of 2022. There were no new actions brought against or on behalf of the Town and no cases compromised or settled during that period.

We hope this is helpful. Please contact us with any questions.

Very truly yours,

Leonard Kopelman

{0095148 -10810/00}

BROOKS & DERENSIS, P.C., Attorneys At Law



The Leader in Public Sector Law

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September 26, 2022

Michele E. Randazzo
mrandazzo@k-plaw.com

Mr. Michael Pelletier
Scanlon & Associates, LLC
8 Tina Drive
South Deerfield, MA 01373

Re: Town of Brimfield – Fiscal Year 2022 Audit

Dear Mr. Pelletier:

Please be advised that this office serves as Town Counsel to the Town of Brimfield (“the Town”). You have requested us to furnish you with certain information in connection with your examination of the financial statements of the Town as of June 30, 2022. Our engagement by the Town has been limited to specific matters as to which the Town consulted us and to which we gave substantive legal attention. Accordingly, there may be matters of a legal nature that could have a bearing on the Town’s financial conditions as to which we have not been consulted. In addition, you are advised that the Town may have other claims or litigation being handled by the Town’s insurer and counsel appointed by the insurer, although we have made efforts to include such matters below.

I am aware of the following claims against the Town, that might affect the financial well-being of the Town:

1. Ryan Olszta v. Town of Brimfield, et al. (U.S. District Court) and Ryan Olszta v. Town of Brimfield (MCAD)

In these actions, plaintiff alleges that he was not reappointed as a police officer due to his sexual orientation. The matters have been referred to insurance counsel, which is providing a defense. The federal court case was voluntarily dismissed in FY 22; the MCAD case remains pending.

2. Richard Conley v. Town of Brimfield, et al., Hampden Superior Court, 1779CV00344

The plaintiff brought this action alleging violation of his rights under the United States Constitution and Massachusetts Declaration of Rights, unfair business practices, intentional interference with contractual relations and breach of the implied covenant of good faith and fair dealing, all arising out of an incident in which Conley alleges he was unlawfully prevented from selling his wares as a vendor at the Brimfield Antiques Flea Market. The case was dismissed and the plaintiff has appealed, which appeal is pending. The Town’s insurer is providing a defense.

KP | LAW

Mr. Michael Pelletier
Scanlon & Associates, LLC
September 26, 2022
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3. Marilia Crisafulli, et al. v. Ryan Olszta, et al., Hampden Superior Court

In this action, the plaintiffs allege that defendant Ryan Olszta, who was a member of the Town's Select Board and Police Department at the time of the incidents alleged, defamed them and violated their rights under the Massachusetts Declaration of Rights, all relating to the plaintiffs' activities as business owners in Town. The action names Mr. Olszta as a defendant only in his individual capacity; however, the Town's insurer is nonetheless providing a defense.

4. Ileana Torres v. Town of Brimfield, et al, Hartford (CT) Superior Court

This is a claim for injuries sustained in a motor vehicle accident with a Town employee, operating a town vehicle. The Town's insurance carrier is providing a defense.

This response is limited by, and in accordance with the ABA Statement of Policy Regarding Lawyers Responses to Auditors' Requests for Information (1975/1976) ("ABA Statement"). Since your letter does not identify any matter involving unasserted claims or assessments upon which comment has been specifically requested as contemplated by clause (c) of paragraph 5 of the ABA Statement, I make no such comment. Without limiting the generality of the foregoing, the limitations set forth in such statement on the scope and use of this response (Paragraphs 2 and 7) are specifically incorporated herein by reference, and any description herein of any "loss contingencies" is qualified in its entirety by Paragraph 5 of the ABA Statement and the accompanying commentary (which is an integral part of the ABA Statement). Consistent with the last sentence of Paragraph 6 of the ABA Statement, this will confirm that whenever in the course of performing legal services for the Town with respect to a matter recognized to involve an unasserted possible claim or assessment that may call for financial statement disclosure, we have formed a professional conclusion that the Town must disclose, or consider disclosure, concerning such possible claims of assessment, we, as a matter of professional responsibility to the Town when appropriate in connection with our engagement, will so advise the Town and will consult with the Town concerning the question of such disclosure and the applicable requirements of Statement of Financial Accounting Standards Codification (ASC) 450.

Please do not hesitate to contact me with any questions.

Very truly yours,



Michele E. Randazzo

MER/bls
cc: Select Board
831997/BRJM/0001



OFFICE OF THE TOWN CLERK

Town of Brimfield
23 Main Street
Brimfield, Massachusetts 01010
(413) 245-4100 (X 7)

2022 ANNUAL REPORT FROM THE TOWN CLERK

Town Meeting/Election Events: 2022 was quite a busy year for the Town Clerk's office. The Annual Town Meeting was held on June 13, 2022, at the Brimfield Winery. We had a record turnout with nearly 300 in attendance. Minutes from the meeting can be found further down in this report. On June 21, we held our Annual Town Election inside the Town Hall with a turnout of 671 ballots cast, which was just over 23 percent of the registered voters. See results from the local election further in this report. Soon after the Town Election, we went full swing into preparations for the September Primary, which now began the new vote by mail as well as In-Person Early Voting. From there, we also had a Special Election, which was held at the Fire Station, on October 1. This Election filled a vacant Select Board seat. Both the Primary and the November State Election had record turnouts, with the November Election bringing out 1742 voters. Just about 60% of all registered voters in Town.

Voter Registration: As of this writing, there are currently 2948 registered voters in town; 2056 are not enrolled in any political party, 400 registered as Democratic, 451 as Republican and 15 as Libertarian. The remaining voters are enrolled in political designations, which are not political parties; 15 as United Independent Party, 2 Conservative, 1 Pizza Party, 2 as Green-Rainbow, 4 Mass Independent, 1 American Independent and 1 Constitution party members. Residents can register to vote at any time by coming into the Town Clerk's office to register in person, or by calling or emailing the office to request a mail-in voter registration form. You also can register to vote any time you visit a Massachusetts Registry of Motor Vehicles Office and now most people can register to vote online, at the Secretary of State's website, www.sec.state.ma.us. If you do not register in person, you will be required to show identification the first time you come to vote.

Vital Statistics: In 2022, there were 35 births (15 boys and 20 girls) with one being a homebirth. There were also 11 marriage licenses issued. Deaths: 48 Residents and 5 non-residents (4 males and 1 female) 8 people were Veterans representing the Army, Air Force, Navy & Marine Corps in the following wars: Gulf War, Vietnam, Korea & WWII

Of the 48 Residents:

24 males and 24 females

0 residents were age 0-40 yrs old

2 residents were age 41-50 yrs old

2 residents were age 51-60 yrs old

10 residents were age 61-70 yrs old

14 residents were age 71-80 yrs old

12 residents were age 81-90 yrs old

6 residents were age 91-99 yrs old

2 residents were age 100+ yrs old = 100 & 104

Dog Licenses; It's The Law: Dog licenses are free to all service dogs who have an up-to-date rabies certificate. Dogs 6 months of age and older must be licensed. We offer 1- or 3-year licenses with an online application as a convenience to upload rabies certificates and ease of credit card payments (\$2 service charge) however, applications accompanied by checks can be mailed in or dropped off at any time. Please make sure that your dogs are licensed with the Town and up to date on vaccinations.

FAQ: For answers to frequently asked questions, services & fees, hours of operation, and other items of interest, please visit the Town of Brimfield website, www.brimfieldma.org. We are always happy to answer your questions or point you in the right direction when we don't know the answers.

I'd like to express my gratitude for our hard-working Election Workers and volunteers who not only gave their time this past year, but quickly adjusted to new technology and legislation regarding Vote By Mail and Early-in-Person voting. Thank you all!

Respectfully submitted,

Debra J. Fagerstrom
Town Clerk

Town of Brimfield
The 292th Annual Town Meeting
June 13, 2022
Brimfield Winery 35 Main Street
Minutes and Actions

Michael Miller, Moderator, called the meeting to order at 6:46 pm.

258 registered voters were in attendance.

The Boy Scouts carried in the flags and led the Pledge of Allegiance.

Procedural Announcements:

The Moderator announced that everyone must remain seated except Police Officers and those speaking in the microphone. All questions must go through the Moderator. All speakers must be recognized and will be limited to five minutes for the sponsors of the articles and two minutes for when addressing the meeting about a motion under discussion; and all motions are required to be seconded.

Other notes:

1. Articles marked with an asterisk (*) denote that they were taken out of order.
2. [brackets] are used to add explanatory information where necessary by the Town Clerk.
3. If an amendment to a motion is defeated, it is not recorded.
4. Articles placed on the Town Warrant by the Board of Selectmen shall be considered "seconded" by the Board of Selectmen but may not necessarily be supported by the Board of Selectmen.
5. The Finance Committee may, at its discretion, make a single consent motion for approval of these routine authorizations (Articles: 12, 13, 15, 16 and 17).

>Motion made by Selectman Paul McCarthy and seconded: "*Recommend taking article 1, then 6-20, then go back to take articles 2,3,4, and 5 instead of going in the order written.*"

Motion to move the order of articles failed by a show of voting cards.

ARTICLE 1: To hear reports of the officers and agents heretofore chosen by the Town; or take any other action thereon.

Sponsor: Board of Selectmen

>Motion made by Finance Committee (per Chairperson) and seconded: "*Recommend approval and move that the reports of the officers and agents be accepted as written in the Town Report.*"

Motion to approve Article 1 passed by a show of voting cards.

ARTICLE 2: We the undersigned qualified voters of the Town of Brimfield, respectfully request the following article be included in the warrant for the next Annual/Special Town Meeting.

To see if the Town of Brimfield will vote to add the following section, whatever number that may be, to Chapter 5 Section 2.3 Flea Markets:

X Set-up and Tear-Down

Tents and any other temporary structures used for the flea market shall not be put up more than one week (7 days) in advance for the first day of each designated show date and shall not be left up more than one week (7 days) after the last day of each designated show date.

X.1 Violation

Any person, business, or other entity found to be in violation of the is section of the bylaw shall be subject to a non-criminal disposition of one hundred dollars (\$100.00) for each offense where each day a violation occurs shall be a separate offense. An offense shall mean any number of tents on any given day before or after the allowable one-week (7day) period. Enforceable by the police department.

(Citizens Petition)

>Motion made by petitioner, Christopher Harry: *"To accept the Article as written."*

Motion to approve Article 2 failed by secret ballot, 25 yes to 225 no.

ARTICLE 3: We the undersigned qualified voters of the Town of Brimfield, respectfully request the following article be included in the warrant for the next Annual/Special Town Meeting.

To see if the Town of Brimfield will vote to add the following section, whatever number that may be, to Chapter Four of the General Bylaws, Public Order and Safety:

Section XX Required Public Safety Details

XX.1 Purpose

To ensure that the public safety departments in the Town of Brimfield is not jeopardized or overburdened by private entities, persons, businesses or organizations conducting work alongside roadways, holding events drawing large crowds, or any other such event that would take away from the citizen's access to public safety whether police, fire or emergency medical services.

XX.2 Definitions

For purpose of this bylaw a police detail is an extra duty assignment assigned to a sworn Brimfield Police Officer or other sworn police officer as assigned by the Chief of Police not part of their regularly scheduled duty functions or shift., A fire detail is an extra duty assignment assigned to a sworn Brimfield Fire Fighter or other sworn fire fighter as assigned by the Chief of Fire not part of their regularly scheduled duty functions or shift.

XX.3 Required Details

Any person, entity, business, or organization performing or conducting construction, operation, excavation, maintenance, repair, installation, restoration, utility work or other work within, over, under or along any public way, street, sidewalk, road shoulder or other public place where traffic is affected within the Town shall first notify the Chief of Police or their designee and request a police detail. Any person, entity, business, or organization performing, hosting or conducting any event where the number of attendees (to include customers, vendors, staff and any combination thereof) exceeds 250 people within the Town where such event will likely negatively affect public safety staffing, response times or service to the residents of Brimfield shall notify both the Chief of Police and Chief of Fire or their designees and request a detail from both departments. Multiple events occurring at the same time shall not be considered one event and will require their own separate requests and details. It shall be the respective Chief's authority to determine whether an event needs a detail or not and how many personnel members are required.

XX.4 Payment

The person or entity performing such work or hosting such an event listed as described in 10.3 shall pay the Brimfield Police Department and the Brimfield Fire department where applicable at the prevailing rate for all such details as are provided by the Brimfield Police Department and the Brimfield Fire Department. The Chief of Police and Chief of Fire shall adopt written criteria consistent with applicable law and with these bylaws concerning the process to be implemented, payments to be made for, and emergency exceptions (if any) to the procurement of such details. The Chief of Police and the Chief of Fire may require the posting of a bond or cash in advance of such work as reasonably necessary to secure payment for such police details.

Any entity that is not the Town of Brimfield shall pay the "out of town rate" set by the Chief of Police. "In-town" detail rates shall be reserved for details that are for work conducted by the Town of Brimfield and shall not be used for any other person or entity.

XX.5 Failure to Pay

Any such person or entity who fails to make payment for requested or required details when due shall pay to the Town, in addition to the cost of the police details as set forth above, interest at the rate equivalent to that assessed for unpaid taxes pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 57, as said provisions may from time to time be amended, calculated from the date the details are provided to the date on which the person or entity makes full payment for such police details as required hereunder.

XX.6 Violations

Any such person that violates any provision of this section shall be subject to a penalty of three hundred dollars (\$300.00) for each offense. Each day that such violation continues shall constitute a separate offense. The Chief of Police or his or her designee is hereby authorized to stop any work or event conducted in violation of any provision of this section and issue a violation. Continuance of any work or event after being stopped shall constitute a criminal violation.

(Citizen Petition)

>Motion made by petitioner, Christopher Harry and seconded: *"To approve the article as written."*

Motion to approve Article 3 failed by secret ballot, 9 yes to 240 no.

ARTICLE 4: We the undersigned qualified voters of the Town of Brimfield, respectfully request the following article be included in the warrant for the next Annual/Special Town Meeting.

To see if the Town of Brimfield will vote to add the following section (number to be determined) to Chapter Two: Appointed Officials Boards and Committees: of the General Bylaws:

X Public Safety Personnel

x.1 Definitions

For the purposes of this bylaw, public safety personnel shall mean any member of the Brimfield Police or Fire Department.

x.2 Employee Status

In addition to their definition under Massachusetts General Law, members of the fire and police department shall be considered hired personnel for the town of Brimfield in addition to appointed.

x.3 Hiring, Firing, Appointment and Reappointment

Members of the Brimfield Police and Fire Departments shall be hired and terminated by their respective Chief. At the respective Chief's recommendation, the Board of Selectmen Shall appoint and reappoint the respective personnel. Should a Board of Selectmen fail to reach a quorum, refuse to appoint, or reappoint, this bylaw will automatically constitute an appointment after hiring by the Chief and the town clerk will move forward with swearing in the personnel member.

(Citizen Petition)

>Motion by petitioner Christopher Harry: *"To approve the article as written."*

Motion to approve Article 4 was defeated by secret ballot. 33 yes to 216 no.

ARTICLE 5: We the undersigned qualified voters of the Town of Brimfield, respectfully request the following article be included in the warrant for the next Annual/Special Town Meeting.

To see if the Town of Brimfield will vote to add the following section, whatever that may be, to Chapter One of the General Bylaws, General Government:

Section X Public Access

X.1 Purpose

To ensure that no board or committee serving the town of Brimfield refuses the public its right to address the board during any meeting and to ensure that members of the public are allowed to speak during meetings.

X.2 Definitions

Public Access: A portion of a meeting of any board or committee where members of the public attending are allowed to speak.

X.3 Required Public Access

All boards and committees in the town of Brimfield shall have a dedicated portion of their meetings for the purpose of allowing public access. Each person wishing to speak shall be given a designated amount of time, no less than three (3) minutes, to address the board or committee as determined by the Chairperson of said board or committee.

(Citizen Petition)

>Motion by petitioner, Christopher Harry and seconded: *"To approve the article as written."*

Motion to approve Article 5 was defeated by secret ballot. 112 yes to 125 no.

ARTICLE 6: To see if the Town will vote pursuant to the provisions of G.L. c. 44, §53E½, as most recently amended, to establish FY2023 spending limits as set forth below for the revolving funds listed in Section 1 of the General Bylaw entitled, "Departmental Revolving Funds", approved under Article 2 of the June 5, 2017 Annual Town Meeting, with such limits to be applicable from fiscal year to fiscal year until revised by Town Meeting prior to July 1 for the ensuing fiscal year:

Authorized Revolving Funds	Fiscal Year Expenditure Limit	Disposition at Close of FY2023
Bike Trail Revolving Fund	\$5,000	If reauthorized, amount shall carry forward to Bike Trail Revolving Fund in Subsequent Fiscal Year
Bins and Bags Revolving Fund	\$35,000	If reauthorized, amount in excess of \$500 at close of FY2023 shall close to the general fund.
Cable TV Revolving Fund	\$1,500	
Cemetery Revolving Fund	\$10,000	
Conservation Commission	\$15,000	If reauthorized, amount shall carry forward to Conservation Commission Revolving Fund in subsequent fiscal year.
Dog Revolving Fund	\$2,000	If reauthorized, amount in excess of \$2000 at close of FY2023 shall close to the general fund.
HAZMAT Revolving Fund	\$10,000	If reauthorized, amount in excess of \$1000 at close of FY2023 shall close to the general fund.
Historical Revolving Fund	\$10,000	If reauthorized, amount shall carry forward to the Historical Revolving Fund in subsequent fiscal year.
Recreation Revolving Fund	\$20,000	
Senior Center Revolving Fund	\$15,000	
Subdivision Control Law Revolving Fund	\$40,000	
Tobacco Revolving Fund	\$500	If reauthorized, amount in excess of \$500 at close of FY2023 shall close to the general fund.

or take any other action thereon.

Sponsor: Various Boards and Departments

>Motion made by Finance Committee (per Chairperson) and seconded: *"Recommend approval and establish the FY23 expenditure limits for the revolving funds listed in the warrant, in the amounts set forth therein."*

Motion to approve Article 6 passed by a show of voting cards.

ARTICLE 7: To see if the Town will vote to raise and appropriate a sum of money for various elected Town officers for the ensuing fiscal year July 1, 2022, to June 30, 2023; or, take any other action thereon.

Sponsor: Board of Selectmen

>Motion made by Finance Committee (per Chairperson) and seconded: *Recommend and move that the Town raise and appropriate the sum of \$135,475.00 as detailed in the Finance Committee Recommendations accompanying the Warrant, for the purpose stated in the article."*

Motion to approve Article 7 passed by a show of voting cards.

ARTICLE 8: To see if the Town will vote to raise and appropriate a sum of money for various departments and activities of the Town, payment of debts and defraying of expenses of the ensuing fiscal year, July 1, 2022, to June 30, 2023, and direct how the same shall be expended; or, take any other action thereon.

Sponsor: Board of Selectmen

>Motion made by Finance Committee (per Chairperson) and seconded: *"Recommend and move that the Town raise and appropriate the sum of \$10,659,368 as detailed in the Finance Committee Recommendations accompanying the Warrant, for the purpose stated in the article."*

>Motion to amend line item 17 made by Bob Corry and seconded: *"Recommend the Town raise the salary of the Select Board assistant by \$10,000.00, bringing it from \$50,780.00 to \$60,780.00."*

Motion as amended passed by a show of voter cards.

Motion to approve Article 8 in the amended amount of \$10,669,368.00 passed by a show of voter cards.

ARTICLE 9: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of money to pay unpaid bills or overdrawn accounts for FY2022; or, take any other action thereon.

Sponsor: Board of Selectmen

>Motion by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purposes stated in the article.”*

Vote not needed.

ARTICLE 10: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of money to pay unpaid bills or overdrawn accounts for any fiscal year prior to FY2022; or, take any other action thereon.

Sponsor: Board of Selectmen

>Motion by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purposes stated in the article.”*

Vote not needed.

ARTICLE 11: To see if the Town will vote, pursuant to Chapter 420 of the Acts of 2010, to limit expenditures from the Brimfield Flea Market Fund for administrative, operating, maintenance and emergency services to an amount not in excess of \$150000 for FY23 and provided further, that any funds remaining in said account over \$50,000 for FY23 shall close to the General Fund; or, take any other action thereon.

Sponsor: Board of Selectmen

>Motion by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town vote to approve article 11 for the purposes stated in the article.”*

Motion passed by a show of voting cards.

***ARTICLE 12:** To see if the Town will vote to accept as available funds, the sum of \$278,281, or any other amount, to be made available to the Town by the Massachusetts Department of Transportation Highway Division, and, to use the funds for qualifying projects on state approved roads and Chapter 90 projects in the Town of Brimfield according to State contract; or, take any other action thereon.

Sponsor: Highway Surveyor

***ARTICLE 13:** To see if the Town will vote to authorize the Highway Surveyor to enter into contracts for the usual and customary operations of public works including the care and upkeep of Town ways and bridges; or, take any other action thereon.

Sponsor: Highway Surveyor

ARTICLE 14: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of money to be used in conjunction with and in addition to any funds allotted by the Commonwealth for the construction, reconstruction and improvement of Town roads; or, take any other action thereon.

Sponsor: Highway Surveyor

>Motion by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purposes stated in the article.”*

Vote not needed.

***ARTICLE 15:** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to borrow money in anticipation of reimbursements from allotments by the state and county for highways, including bridges; or, take any other action thereon.

Sponsor: Board of Selectmen

***ARTICLE 16:** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to borrow money, from time to time, in anticipation of revenue, grants and reimbursements from state and federal agencies in the fiscal year beginning July 1, 2022 in accordance with the provisions of M.G.L. c. 44, §4 and to issue a note or notes payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with M.G.L. c. 44, §17; or, take any other action thereon.

Sponsor: Board of Selectmen

***ARTICLE 17:** To see if the Town will vote to authorize the Board of Selectmen, as required by Chapter One, Section 5.1 of the Town Bylaws to enter into contracts for general insurance, workers' compensation insurance, medical benefit insurance and ambulance services within the scope and requirements defined by M.G.L. c. 30B as amended; or, take any other action thereon.

Sponsor: Board of Selectmen

>Motion by Finance Committee, (per Chairperson) and seconded: *“For the purpose of re-establishing a group of routine authorizations involving no change from prior year, recommend approval of the following*

authorizations for FY23 and move such authorizations be re-established for the purposes stated in the articles.”

Motion to approve Articles 12, 13, 15, 16 and 17 passed by a show of voting cards.

ARTICLE 18: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$30,000 to the Treasurer’s Department for the purpose of paying costs associated with the tax title process; or, take any other action thereon.

Sponsor: Treasurer-Collector

>Motion from Finance Committee (per Chairperson) and seconded: *“Move that the Town raise and appropriate the sum of \$30,000 to the Treasure’s Department for the purposes stated in the article.”*

Motion passed by a show of voting cards.

ARTICLE 19: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$500 to be added to the Conservation Fund as authorized by M.G.L. c. 40, §8C; or, take any other action thereon.

Sponsor: Conservation Committee

>Motion from Finance Committee (per Chairperson) and seconded: *“Move that the Town raise and appropriate the sum of \$500 for the purposes stated in the article.”*

Motion passed by a show of voting cards.

ARTICLE 20: To see if the Town will vote to raise and appropriate, borrow, or otherwise fund the sum of \$50,000 to be expended by the Board of Selectmen for the purpose of repairs, maintenance, renovations and weatherization of municipal buildings and or structures, other than schools, owned by the Town of Brimfield, and including any incidental and related expenses; or, take any other action thereon.

Sponsor: Board of Selectmen

>Motion by Finance Committee (per Chairperson) and seconded: *“Move that the Town raise and appropriate the sum of \$50,000 to be expended by the Board of Selectmen for the purposes stated in the article.”*

Motion passed by a show of voting cards.

ARTICLE 21: To see if the Town will vote to transfer the sum of \$11,983 received from the Thames River Grant #14-3562-0122 to the Lake Sherman Weed Control account #01-0630-5355, to be expended by the Board of Selectmen, for aquatic vegetation management to control the growth of milfoil in Lake Sherman, including all incidental and related expenses; or, take any other action thereon.

Sponsor: Board of Selectmen

>Motion by Finance Committee (per Chairperson) and seconded: *“Move that the Town raise and appropriate the sum of \$11,983.00 to be expended by the Board of Selectmen for the purposes stated in the article.”*

Motion passed by a show of voting cards.

ARTICLE 22: To see if the Town will vote to raise and appropriate, borrow or otherwise fund the sum of \$55,000 to be expended by the Highway Surveyor subject to the requirements of applicable public bidding laws, for the purpose of purchasing a new pickup truck with plow, pursuant to the Town’s Capital Expenditure Plan; or take any other action thereon.

Sponsor: Highway Surveyor

>Motion by Finance Committee (per Chairperson) and seconded: *“Move that the Town raise and appropriate the sum of \$55,000.00 to be expended by the Highway Surveyor for the purposes stated in the article.”*

Motion passed by a show of voting cards.

ARTICLE 23: To see of the Town will vote to raise and appropriate, borrow or otherwise fund the sum of \$150,000 to be expended by the Highway Surveyor subject to the requirements of applicable public bidding laws, for the purpose of purchasing a new, used dump truck with plow and sander, pursuant to the Town’s Capital Expenditure Plan; or take any other action thereon.

Sponsor: Highway Surveyor

>Motion by Finance Committee (per Chairperson) and seconded: *“Move that the Town raise and appropriate the sum of \$150,000 to be expended by the Highway Surveyor for the purposes stated in the article.”*

Motion passed by a show of voting cards.

ARTICLE 24: To see if the Town will raise and appropriate, borrow, or otherwise vote to transfer the sum of \$18,000 from the Capital Purchase Stabilization Fund, to be expended by the Chief of Police, subject to the requirements of applicable public bidding laws, for the purchase of two (2) new Yamaha ATVs and a trailer or

any other type all-terrain vehicle(s) and necessary accessories for use by the Brimfield Police Department as a specialized patrol vehicle, or take any other action thereon.

Sponsor: Chief of Police

>Motion by Finance Committee (per Chairperson) and seconded: "Move that the Town raise and appropriate the sum of \$18,000.00 to be expended by the Chief of Police for the purposes stated in the article."

Motion failed by secret ballot. 44 yes and 58 no.

ARTICLE 25: To see if the Town will accept the provisions of General Laws, Chapter 59, Section 5, Clause 17E, enacted as Chapter 380, Section 1, of the Acts of 2000, or take any other action thereon.

Sponsor: Board of Assessors

>Motion by Cynthia Powers, Chair of the Board of Assessors and seconded: "To see if the Town will accept the provisions of General Laws, Chapter 59, Section 5, Clause 17E, enacted as Chapter 380, Section 1, of the Acts of 2000."

Motion to approve Article 25 approved by a show of voter cards.

ARTICLE 26: To see if the Town will accept the provisions of General Laws, Chapter 59, Clause 41D, enacted as Chapter 380, Section 2, or the Acts of 2000, or take any other action thereon.

Sponsor: Board of Assessors

>Motion by Cynthia Powers, Chair of the Board of Assessors and seconded: "To see if the Town will accept the provisions of General Laws, Chapter 59, Clause 41D, enacted as Chapter 380, Section 2, or the Acts of 2000."

Motion to approve Article 26 approved by a show of voter cards.

ARTICLE 27: To see if the Town will vote to amend Chapter 4, Section 1.0 of the General Bylaws, entitled "Officers to be Elected, Terms", to change the Moderator term of office from a one (1) year term to a (3) year term, by deleting the strikethrough text in said section and inserting the underlined text in place thereof the following: or, take any other action thereon. And to change the Tree Warden from a one (1) year term, by deleting the strikethrough text in said section and inserting the underlined text in place therefore the following: or take any other action thereon.

4.0 Election of Officials

4.1 Officers to be Elected, Terms

The Officers of the Town to be elected at the Annual Town Election in the years in which the terms of the incumbents expire, with their terms of office, shall be as follows:

5 Selectmen for 3 years each, 2 that would be elected annually.

One Moderator for ~~the year~~ 3 years, One Town Clerk for 3 years.

3 Assessors for 3 years each

5 members of the Board of Health for 3 years each, 1 elected annually

5 members of the Planning Board for 5 years each, 1 elected annually

One Highway Surveyor for 3 years

5 Members of the Town School Committee for 3 years each

5 Constables for 3 years each

One Tree Warden for ~~one year~~ 3 years

6 Library Trustees for 3 years each, 2 elected annually

3 members of the Cemetery Commission for 3 years each, 1 elected annually

3 members of the Harding Fund Trustees, for 3 years each, 1 elected annually

3 members of the James D. Lincoln Library Fund Trustees for 3 years each, 1 elected annually.

4 members of the Brimfield Housing Authority for 5 years each, one elected as terms expire in accordance with the laws of the Commonwealth.

Members of the Tantasqua Regional District School Committee for 3 years each, to be elected in accordance with the Regional District Agreement, annually and/or as incumbent terms expires.

Sponsor: Moderator

>Motion by the Town Clerk and seconded: "I motion that the Town approve the article as written."

Motion to approve Article 27 passed by a show of voting cards.

ARTICLE 28: To see if the Town of Brimfield will vote to amend Chapter 2, Section 7.1 of the General Bylaws, entitled "Bylaw Committee", to delete the text stating June appointment and to change the term from one (1) year to a three (3) year term, and to add two (2) associate members, by deleting the strikethrough text in said section and inserting the underlined text in place thereof the following: or, take any other action thereon.

7.1 Authorization and Appointment

A Bylaw Committee shall be appointed ~~each June~~, as follows: one member and two associate members by the Board of Selectmen, one member by the Moderator and one member by the appointees jointly. The Town

Clerk shall serve as a non-voting member of the committee and shall serve as chairman until an organizational meeting of all members. Terms of appointment shall be ~~one~~ three (3) years, commencing July 1 ~~of each year~~.

Note: Duties of the Bylaw Committee are additionally noted in Ch. One, S. 1.2

Sponsor: Moderator

>Motion by the Town Clerk and seconded: *"I motion that the Town approve the article as written."*

Motion to approve Article 27 passed by a show of voting cards.

ARTICLE 29: To see if the Town of Brimfield will vote to amend Chapter 3, Section 3.4 of the General Bylaws, entitled "Additional Notice Special Meeting", to delete the text stating Mailed to each occupied dwelling house in the Town and to change it to posted on the Town website and the Town notices posting board, by deleting the strikethrough text in said section and inserting the underlined text in place thereof the following: or, take any other action thereon.

3.4 Additional Notice Special Meeting

At least five days before the day fixed in the warrant for any Special Town Meeting, the Selectmen shall cause an outline of the warrant to be ~~mailed to each occupied dwelling house in the Town~~ posted on the Town website and the Town notice posting board. *Sponsor: Town Clerk*

>Motion by the Town Clerk and seconded: *"I motion to table Article 29 at this time."*

No action needed.

ARTICLE 30: To see if the Town of Brimfield will vote to amend Section 7 of the Personnel Bylaws, entitled "Holidays and Holiday Pay", to add, If a holiday falls on any weekday a regular employee is not normally scheduled to work, the holiday will be observed on the employee's preceding workday, and further amending the list of paid holidays by adding Juneteenth by inserting the underlined text thereof the following: or, take any other action thereon.

Section 7: Holidays and Holiday Pay

Employees scheduled to work on a continuing basis for 20 or more hours per week are eligible for holiday pay. The following are paid holidays:

New Year's Day, Martin Luther King, Jr. Birthday, Presidents Day, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving, Christmas Day, Juneteenth

Holiday pay for employees working less than 35 hours, but more than 20 hours per week, shall be the pro-rated schedule of hours (or the employee's regularly scheduled hours for that weekday that the holiday falls on). Temporary/seasonal employees will not receive holiday pay.

Example: An employee who normally works a five-day, 25-hour work schedule each week (5 days @ 5 hours each day), would be entitled to 5 hours holiday pay.

Holidays falling on Saturday shall be observed on Friday and holidays falling on Sunday shall be observed on Monday. If a holiday falls on any weekday a regular employee is not normally scheduled to work, the holiday will be observed on the employee's preceding workday.

Should an employee be required to work on the holiday, an employee shall receive either compensatory time or compensation on a time and one-half basis for every hour worked.

Sponsor: Board of Selectmen

>Motion by Board of Selectmen (per Chairperson) and seconded: *"I motion to approve the article as written."*

Motion to approve Article 30 passed by a show of voting cards.

ARTICLE 31: To see if the Town will vote to amend Section 7 of the Zoning Bylaw, by adding subsection 7.5.3 as follows:

7.5.3 The Planning Board shall require a certificate of compliance from the Zoning Officer. The Planning Board may waive any or all requirements of site plan review at their discretion.

Sponsor: Planning Board

>Motion by David Killian, Chair of the Planning Board and seconded. *"I move that we table this article."*
No action needed.

ARTICLE 32: To see if the Town will vote to amend the General Bylaws of the Town of Brimfield, copies of which are on file with the Town Clerk and available on the municipal website, to rename the Board of Selectmen as the Select Board, by striking out, in every instance in which they appear, the words "Board of Selectmen" and inserting in place thereof the words "Select Board"; and by striking out, in every instance in which they appear, the word "Selectman" and "Selectmen" and inserting in place thereof the words "Select Board Member" or "Select Board Members"; and further, to authorize the Town Clerk to make any non-substantive, ministerial revisions to ensure that gender and numerical issues in the related text of the General Bylaws are revised to properly reflect such change in title; and, further, to amend the General Bylaws, Chapter One, "General Government", Section 6.0, "Legal Affairs," a copy of which is on file with the Town Clerk and available on the municipal website, by amending Section 6.1 as set forth below (amended language shown in boldface type); or take any action relative thereto.

Section 6.0 Legal Affairs

Duties of Select Board

The Select Board shall have all the powers and duties of a board of selectmen under the General Laws and any special laws, bylaws, regulations, or policies applicable to the Town, as well as such other powers and duties as are provided in the Town's Bylaws. The Select Board shall be agents of the Town to institute, prosecute, defend and settle any and all claims, actions and proceedings to which the Town is a party or in which the interests of the Town are or may be involved.

Sponsor: Board of Selectmen

>Motion by the Board of Selectmen (per Chairperson) and seconded: *"We motion to accept the article as written."*

Motion to approve Article 32 passed by a show of voting cards.

ARTICLE 33: To see if the Town will vote to increase the number of voting members on the Historical Commission from seven (7) members to eleven (11) members or take any other action thereon.

Sponsor: Historical Commission

>Motion by Sue DeBruin of the Historical Commission and seconded: *"We, the Historical Commission, recommend and move that the Town vote to establish a Historical Commission as having 7 members and four alternate members, in pursuance with MGL c. 40 s. 8D."*

Motion to approve Article 33 passed by a show of voting cards.

ARTICLE 34: To see if the Town will vote to raise and appropriate borrow, or otherwise transfer from available funds, the total sum of \$50,000.00 to be expended by the Facilities Study Committee, subject to the requirements of applicable public procurement laws, for the development, planning and design of preliminary plans and specifications relative to the possible renovation, replacement, demolition, alteration, or construction of the Town Hall, Town Hall Annex, Library and Senior Center, or take any other action thereon.

Sponsor: Brimfield Facilities Study Committee

>Motion by Finance Committee (per Chairperson) and seconded: *"Recommend and move that the Town raise and appropriate the sum of \$50,000.00 to be expended by the Facilities Study Committee for the purpose stated in the article."*

Motion to approve Article 34 passed by a show of voting cards.

ARTICLE 35: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds a sum of money to pay principal and interest due in Fiscal Year 2023 on funds borrowed for the Facilities Building Project, Article #22 voted at the May 21, 2018 Annual Town Meeting; or, take any other action thereon.

Sponsor: Finance Committee

>Motion by Finance Committee (per Chairperson) and seconded: *"Recommend and move that the Town raise and appropriate the sum of \$176,500 to pay debt excluded interest and principal due FY23 on funds borrowed for the Facilities Building Project, Article 22 voted at the May 21, 2018 Annual Town Meeting."*

Motion to approve Article 35 passed by a show of voting cards.

ARTICLE 36: To see if the Town will vote to raise and appropriate the sum of money and transfer from Free Cash the sum of money to be added to the Capital Purchase Stabilization Fund; or, take any other action thereon.

Sponsor: Finance Committee

>Motion by Finance Committee (per Chairperson) and seconded: *"Recommend and move that the Town transfer the sum of \$598,644 from the certified Free Cash to the Capital Purchase Stabilization Fund."*

Motion to approve Article 36 passed by a show of voting cards.

ARTICLE 37: To see if the Town will vote to transfer a sum of money from Free Cash and a sum of money from the Assessor's Overlay Surplus or from any other available funds, to reduce the tax rate in FY23 or for any other purpose; or, take any other action thereon.

Sponsor: Finance Committee

>Motion by Finance Committee (per Chairperson) and seconded: *"Recommend and move that the Town transfer the sum of \$370,000 from certified Free Cash to reduce the tax rate for FY23."*

Motion to approve Article 37 passed unanimously.

ARTICLE 38: To see if the Town will vote to transfer the sum of money from available funds to the Stabilization Fund; or, take any other action thereon.

Sponsor: Finance Committee

>Motion by Finance Committee (per Chairperson) and seconded: *"Recommend and move that the Town take no action for the purpose stated in the article."*

Motion to take no action on Article 38 passed by a show of voting cards.

Motion from the floor to adjourn the meeting was made, seconded, and passed at 9:46 pm.

Respectfully submitted,

Debra Fagerstrom, Town Clerk



Town of Brimfield Treasurer-Collector's Office

2022 Report of Treasurer-Collector
Cash Balances
Trust Fund Balances
Tax Title Outstanding Report

The office of the Treasurer-Collector handles payroll as well as vendor warrant processing, management of Town funds and administration of employee benefits combined with all responsibilities associated with tax collection.

The Town of Brimfield currently offers employees benefits such as Blue Cross/Blue Shield medical, Blue Cross/Blue Shield dental, as well as basic and voluntary life insurance, accident, cancer and disability insurance.

TAX TITLE

We are committed and strive to work with property owners to resolve outstanding Tax Title accounts preferably through redemption but, when unable to make suitable arrangements, Land Court foreclosure. In 2022 \$131,573.94 was collected in outstanding Tax Title related taxes, interest, and charges.

REAL ESTATE AND PERSONAL PROPERTY

Real estate and personal property bills for the Town of Brimfield are due on a quarterly basis, August 1st, November 1st, February 1st, and May 1st. Real Estate and Personal Property taxes not paid by the due date are subject to interest at the rate of 14%. Interest is charged from the first day after the due date until payment is received.

To accommodate our residents, excise, real estate and personal property taxes may be paid online. We understand the importance of providing this service to allow taxpayers to make their payments during times which are convenient for them. We continue to provide this service through Unibank.

To make online payments: Go to: www.townofbrimfield.org click on payment type, input tax year and bill number** Payments made via checking account are charged 0.50 fee, credit card payments are charged a sliding fee scale dependent upon the amount. Payments may also be made in person, mailed to Collector P.O. Box 46 Brimfield, MA 01010 or left in the drop box located at the entrance of the Town Annex parking lot. Please do not forward payments to any other department.

MOTOR VEHICLE EXCISE

Excise payments are due 30 days from the billing date. Bills not paid by the due date are subject to interest at the rate of 12%. Interest is calculated from the first day after the due date of the bill until date

payment is received. We do not accept partial payments for excise tax. Additional steps are taken to collect delinquent excise taxes; a \$20 demand fee followed by submission to the Deputy Collector. The Registry of Motor Vehicles is notified of delinquent accounts and may prevent the renewal of the owned s registration and driver's license until the Registrar is notified that full and final payment has been made. Timely payment of motor vehicle excise bills is imperative to avoid charges. Please make the Registry of Motor Vehicles aware of your current P.O. Box as well as physical address to avoid a delay in delivery of excise tax bills. Mailing location will NOT automatically change garaging location so please be sure that all vehicle information is correct at RMV.

Excise payments may also be made online.

MUNICIPAL LIEN CERTIFICATES

Upon receipt of written request, the Collector shall furnish a certificate of all outstanding taxes and other assessments and charges which constitute a lien on a parcel of land. In accordance with MA General Laws, a \$25.00 fee is charged for each certificate prepared.

Sharon Ashleigh-Treasurer-Collector-\$25,185.56

Rod Kincaid-Treasurer-Collector-\$59,210.90

Dionne Waterman Assistant Treasurer-Collector \$7,996.13

Rebecca Smith, Assistant Treasurer-Collector \$35,121.39 Collector Certification
\$1000.00

Respectfully Submitted,

Rebecca R. Smith, Assistant Treasurer-Collector

To the Board of Selectmen and Citizens of Brimfield:

I hereby submit my report for the fiscal year ending June 30,2022:

General Fund Bank Balances

Unibank Depository Account	\$	1,209,254.21
Unibank Money Market	\$	1,071,630.39
Monson Savings Note Proceeds	\$	329,882.97
Unibank Note proceeds	\$	1.08
Student Activity	\$	1,957.62
Corey Land Trust	\$	1,278.30
Permitting	\$	110,735.65
Recreation	\$	33,400.24
Collector Remote Capture	\$	28,945.20
Online payments	\$	12,291.76
Deputy Collector	\$	5,869.73
Payables	\$	345,156.50
ESB Checking	\$	310,627.68
ESB Money Market	\$	2,052,547.83
MMDT	\$	9,367.83
Country Bank Collector	\$	1,198.63
Country Bank Cafeteria	\$	68,637.25
Total General	\$	5,592,782.87

Trust Funds

Stabilization Funds	Stabilization	\$	505,041.54
	Capital Purchase Stabilization	\$	938,388.75
Library Funds	Country Trust	\$	258.18
	Memorial Trust	\$	354.19
	Grange Trust	\$	2,849.77
	Meitzler Mem Handicap Access	\$	1,150.18
	Fitz Henry Warren	\$	1,593.38
	U.J. Shaw	\$	3,011.66
	Phillip Burns Family	\$	1,507.04
	Lincoln-Danielson	\$	3,592.56
	Hyde	\$	1,269.70
	Flynt	\$	170.73
	Tarbell	\$	354.33
	Coy	\$	732.59
	Robinson	\$	631.68
	Woods	\$	77.18
	Cecelia Lucier Trust	\$	13,708.37

Miscellaneous Funds	Person Monument Fence Fund	\$	646.87
	Chamberlain Smith Historical	\$	4,912.09
	Harriet Harding Poor	\$	23,618.26
	Restoration Fountain	\$	666.00
	Cultural Arts	\$	--
	Camp Bournedale Fund	\$	--
	Septic Repair	\$	30,755.48
Perpetual Care	Perpetual Care	\$	138,580.46
Cemetery Funds	Gate Fund	\$	1,064.91
	Hoyt Animal Fund	\$	3,636.07
	Wall Fund	\$	0.09
School Funds	Phillip Burns	\$	3,818.37
	Harriet Allen	\$	381.60
Conservation	Conservation	\$	12,351.57
Recreation Committee	Gym Floor	\$	86.82
General Fund	General	\$	17,950.72
Total Trust Funds			\$1,713,161.14
OPEB Trust			\$133,806.51
Total Cash			\$7,439,750.52

Respectfully Submitted,
Rebecca R. Smith, Assistant Treasurer-Collector

2022 Tax Title Report

As of 12/31/2022
Does not Includes Future Reversals

Account	Location	Parcel Id	Record Owner	Tax	Liens	Interest	Fees	Total
1721556	STURBRIDGE ROAD	14-A-24.2	ANKETELL RICHARD	\$5,354.95	\$0.00	\$2,052.00	\$145.00	\$7,551.95
1721555	STURBRIDGE ROAD	14-A-24.1	ANKETELL RICHARD	\$10,556.67	\$0.00	\$4,027.00	\$145.00	\$14,728.67
1926389	HAYNES HILL ROAD	17-A-2.1	BATISTA M. CHRISTOPHER	\$4,258.24	\$0.00	\$861.26	\$105.00	\$5,224.50
1722661	KNOLLWOOD ROAD	6A-B-31	BENARD PAULE	\$1,226.88	\$0.00	\$478.10	\$105.00	\$1,809.98
1313905	1546 DUNHAMTOWN BRIMFIELD RD	9-9-16	BRAICA LOUIS	\$13,990.96	\$0.00	\$6,474.36	\$3,307.00	\$23,772.32
1416133	1200 DUNHAMTOWN BRIMFIELD RD	8-D-17	CARNEY REBECCA J	\$2,751.44	\$0.00	\$827.97	\$1,751.28	\$5,330.69
1312856	WARREN ROAD	2A-C-1	CARTER FRANKL	\$3,213.58	\$0.00	\$2,414.80	\$3,186.24	\$8,814.62
118666	13 SECOND ST	5C-B-12	CASEY JOHN G	\$6,160.30	\$0.00	\$3,279.50	\$139.50	\$9,579.30
1825637	GENEVIEVE LANE	4-E-2.13	CIESLA JOSEPH D	\$3,154.38	\$0.00	\$852.75	\$105.00	\$4,112.13
1927935	GENEVIEVE LANE	4-E-2.9	CIESLA JOSEPH D	\$2,665.51	\$0.00	\$569.99	\$105.00	\$3,340.50
107216	GENEVIEVE LANE	4-E-2.8	CIESLA JOSEPH D	\$4,585.88	\$0.00	\$2,693.55	\$105.00	\$7,384.43
107214	GENEVIEVE LANE	4-E-2.6	CIESLA JOSEPH D	\$5,156.10	\$0.00	\$3,070.20	\$105.00	\$8,331.30
107215	GENEVIEVE LANE	4-E-2.7	CIESLA JOSEPH D	\$4,845.90	\$0.00	\$2,875.64	\$105.00	\$7,826.54
1927938	GENEVIEVE LANE	4-E-2.12	CIESLA JOSEPH D	\$1,924.55	\$0.00	\$408.02	\$105.00	\$2,437.57
1825638	GENEVIEVE LANE	4-E-2.14	CIESLA JOSEPH D	\$3,275.34	\$0.00	\$892.42	\$105.00	\$4,272.76
1927937	GENEVIEVE LANE	4-E-2.11	CIESLA JOSEPH D	\$2,608.17	\$0.00	\$557.95	\$105.00	\$3,271.12
1825628	GENEVIEVE LANE	4-E-2.22	CIESLA JOSEPH D	\$3,337.57	\$0.00	\$909.16	\$105.00	\$4,351.73
107218	GENEVIEVE LANE	4-E-2.10	CIESLA JOSEPH D	\$4,878.27	\$0.00	\$2,868.37	\$105.00	\$7,851.64
1825639	GENEVIEVE LANE	4-E-2.15	CIESLA JOSEPH D	\$3,285.70	\$0.00	\$895.21	\$105.00	\$4,285.91
107211	GENEVIEVE LANE	4-E-2.23	CIESLA JOSEPH D	\$12,982.21	\$0.00	\$8,456.25	\$105.00	\$21,543.46
1927929	GENEVIEVE LANE	4-E-2.21	CIESLA JOSEPH D	\$2,018.00	\$0.00	\$417.96	\$283.66	\$2,719.62
107213	GENEVIEVE LANE	4-E-2.5	CIESLA JOSEPH D	\$4,495.21	\$0.00	\$2,630.78	\$105.00	\$7,230.99
107212	GENEVIEVE LANE	4-E-2.4	CIESLA JOSEPH D	\$3,730.20	\$0.00	\$1,570.42	\$105.00	\$5,405.62
2030024	OLD PALMER ROAD	9-E-5	CONNOR LUKE JAMES	\$610.43	\$0.00	\$4.07	\$105.00	\$719.50
1415202	215 BROOKFIELD ROAD	3-8-5.1	DEUTSCHE BANK NATL TRUST COTR	\$26,177.85	\$0.00	\$10,418.37	\$105.00	\$36,701.22
1825006	FOREST ROAD	6A-E-53	DOUGLAS DAVID H JR	\$1,169.37	\$0.00	\$326.28	\$105.00	\$1,600.65
1823449	16 DUNHAMTOWN PALMER RD	1-K-12.1	DUBOIS SUZANNE R	\$7,571.21	\$0.00	\$9.96	\$105.00	\$7,686.17
1926373	188 WALES ROAD	17-A-10.6	FERRENTINO BRENNNA	\$9,430.12	\$0.00	\$2,852.08	\$0.00	\$12,282.20
1516853	HAYNES HILL ROAD	13-A-37	GATELY THOMAS R.	\$20,388.29	\$0.00	\$12,071.07	\$6,680.38	\$39,139.74
1824548	73 APPLE ROAD	4A-B-1	GAUMOND ERNEST P	\$17,619.05	\$0.00	\$4,560.53	\$105.00	\$22,284.58
2029912	1242 DUNHAMTOWN BRIMFIELD RD	8-D-18.9	GEORGE LOUIS M	\$16,550.21	\$0.00	\$86.77	\$105.00	\$16,741.98
2028288	49 WARREN ROAD	12-A-5	HAMMOND MARK	\$4,817.17	\$0.00	\$18.13	\$105.00	\$4,940.30
1721613	REAR LITTLE ALUM ROAD	15-A-7	HAVEN HERMAN	\$1,162.68	\$0.00	\$288.56	\$105.00	\$1,556.24
1518154	71 CRESTWOOD ROAD	6A-F-41	HEINRICHSTEPHEN J	\$14,878.12	\$0.00	\$8,996.49	\$2,944.50	\$26,819.11
16A-A-B	East Brimfield Road	16A-A-8	Henry Suprenant	\$132.30	\$0.00	\$397.53	\$105.00	\$634.83
1722271	363 BROOKFIELD ROAD	4B-A-17	HOFFEY WILLIAM E	\$17,364.38	\$0.00	\$6,582.04	\$145.00	\$24,091.42
1824039	110E EAST BRIMFIELD HOLLAND RD	16A-A-1	LAFERRIERE STEVEN P	\$6,117.47	\$0.00	\$503.24	\$105.00	\$6,725.71
1927555	WASHINGTON ROAD	8-C-2.1	MCINTOSH DIANE L	\$4,696.85	\$0.00	\$986.58	\$105.00	\$5,788.43
1926295	120 FIVE BRIDGE RD	16-A-8	NESLUSAN SERENA M	\$1,377.47	\$0.00	\$373.16	\$105.00	\$1,855.63
1722242	278 LITTLE ALUM ROAD	4A-A-13	PELOQUIN RICHARD R.	\$12,315.24	\$0.00	\$4,806.35	\$145.00	\$17,266.59
1415714	REAR EAST HILL ROAD	6-D-10	PESTAINA LESLIE A	\$8,582.35	\$0.00	\$3,638.32	\$105.00	\$10,325.67
1823479	13 LYMAN BARNES ROAD	1-K-8-10	RICHMONDJORDAN M	\$5,967.67	\$0.00	\$374.86	\$0.00	\$6,342.53
1928086	20 HOLLAND ROAD	13-D-2	ROBICHAUD LOUIS GERARD	\$6,307.97	\$0.00	\$53.52	\$105.00	\$6,466.49
1620687	DUNHAMTOWN PALMER RD	8-C-8	ROBLE AHMED	\$22,190.71	\$0.00	\$11,161.71	\$105.00	\$33,457.42
1928438	157 HOLLAND ROAD	17-D-1	ROGERS HARRY W. II	\$15,530.10	\$0.00	\$3,274.06	\$105.00	\$18,909.16
1620460	13 CRESTWOOD ROAD	6A-F-58	ST CLAIR JOSEPH M	\$4,887.98	\$0.00	\$103.15	\$0.00	\$4,991.13
1723038	QUABOAG RIVER	8-E-2	STEARNS JAMES C	\$1,169.47	\$0.00	\$462.86	\$105.00	\$1,737.33
1825051	LINNBROOK ROAD	6A-H-1	STEBBINS HENRY R JR.	\$3,814.80	\$0.00	\$1,037.45	\$1,857.50	\$6,509.75
1928018	268 WARREN ROAD	2A-E-1	THREE MEN & A WHEEL BARROW PRO	\$4,270.62	\$0.00	\$865.11	\$105.00	\$5,240.73
9-8-4	400 Palmer Road	9-B-4	Valley Holding Trant Equipment Scrap Iron	\$228,460.89	\$0.00	\$615,780.45	\$1,784.00	\$846,025.34
1619879	364 BROOKFIELD ROAD	4-B-3	WALES MARY J	\$24,976.66	\$0.00	\$11,323.52	\$105.00	\$36,405.18
Report Total			Accounts 51	\$596,993.44	\$0.00	\$751,439.86	\$25,989.06	\$1,373,422.30



Trails Committee
Town of Brimfield
23 Main Street
Brimfield, MA 01010
February 7, 2023

Brimfield Trails Committee, 2022 Report to the Town of Brimfield

The Brimfield Trails Committee's ongoing efforts to improve and expand the portion of the 'Titanic Rail Trail' that runs through Brimfield for area residents moved forward in some significant ways in 2022 as we continued our partnerships with local officials of the U.S. Army Corps of Engineers (ACE), the Holland Trails Committee, the non-profit Brimfield Trail Association (BTA), event sponsors, volunteers, and others.

With funds provided by a grant from the state's Department of Conservation and Recreation (DCR), the Committee and the Town of Brimfield solicited bids and hired ET&L Corporation to construct two abutments for a pedestrian bridge over the Quinebaug River which will join the two major sections of the trail from Brimfield to Sturbridge that are now divided by the river.

Construction surveying has been completed and a construction start in February 2023 is anticipated. ACE is in the process of completing their review of the PE stamped plans and ET&L's construction schedule. In addition, MassWildlife's Natural Heritage & Endangered Species Program has issued guidance to protect the wood turtles in the area and the Brimfield Conservation Commission has been notified of the project.

This coming year, the Committee will focus on fund-raising efforts through local trail events, state and town support, and grant funding in partnership with the BTA and the DCR to facilitate the purchase and placement of the pedestrian bridge in 2024.

Finally, it's important to note that more than a decade after it was created, the Brimfield Trail Committee and many dedicated volunteers have created a valued recreational resource for Brimfield and for the entire area. According to 2022 data compiled by the U.S. Army Corps of Engineers, over 22,000 vehicles parked at the trailhead lot on Rt. 20. Many more used the trailhead on Five Bridge Road, and others walked, jogged, and cycled to the trail and so were uncounted. That means many thousands of area residents use and enjoy the trail regularly.

As we have in the past, the Committee, the Corps, and interested area residents devoted several workdays to trail clearing and maintenance, and they cooperated on special national trails and public lands days. The \$2,000 provided by the annual Town of Brimfield revolving fund makes these work days possible each year with gravel purchased through the program. That cooperation will continue in 2024.

The public is welcome to attend meetings, join in trail work and activities, and enjoy the trail for running, walking, and horseback riding. Maps and other information are available at the two trailheads – on Rt. 20 and on Five Bridge Road – and on the trail's website, www.BrimfieldTrail.org

Trail Committee members include Richard Costa, chairman; Scott Gerrish; Richard Haller – representing the Holland Trails Committee; Paul Adams, Joe Ballou, Joe Venezia, and Tony Bys.

The Committee meets the second Tuesday of the month, or as posted.



TOWN OF BRIMFIELD
COMMONWEALTH OF MASSACHUSETTS
2022 TREE WARDEN'S REPORT

Hazard and dead tree work continued in 2022 on Warren Road, Dunhamtown Brimfield Road, Tower Hill Road, St George Road, Little Alum Road, and East Hill Road. About 155 trees were removed. I will continue to ask for funding to remove as many trees as possible in the upcoming years.

Roadside mowing was completed on every road to keep the small brush cut back and to help motorists with visibility.

National Grid continues to be extremely helpful in removing hazard and dead trees over the utility lines. The partnership with National Grid enables us to use funding to remove other hazard trees throughout Brimfield. In 2022, National Grid removed multiple hazard trees on Apple Road, Lyman Barnes Road, Prospect Hill Road, Brookfield Road, and Warren Road.

I would like to thank Dave Bronson, James Lovendale and Nick Weldon for their dedication and willingness to help day or night as needed.

If you see a hazard tree near your property, feel free to contact me at 413-245-4103, I will inspect it and add it to our list for the following year. We typically do tree work in December depending on the weather.

Zach Lemieux,
Tree Warden

Zoning Board of Appeals 2022 Annual Report

The Role of the Zoning Board of Appeals:

- **Section 11.2.1** - To hear and decide an appeal taken by a person aggrieved by reason of his inability to obtain a permit from any administration official under the provisions of Chapter 40 A, General Laws or by any officer or board of the town, or by any person aggrieved by any order or decision of the Zoning officer or other administrative official in violations of any provisions of Chapter 40A, General Laws, or of this bylaw.
- **11.2.2 Special Permits**- To grant a special permit as provided by sections of this bylaw when it shall have found after a detailed study, duly advertised public hearing, held within sixty-five (65) days after filing of an application with the Board of Appeals, a copy of which shall forthwith be given to the Town Clerk by the applicant, and the concurring vote of all members of the Board of Appeals, that the use involved will not be detrimental to the established or future character of the neighborhood and town and subject to appropriate conditions or safeguards if deemed necessary. Special permits shall lapse if construction or use has not begun within two (2) years of issuance, in accordance with the provisions of Chapter 40A, Section 9 of the General Laws of the Commonwealth. [amended May 2012].
- **11.2.3 Variances** - To authorize upon appeal, or upon petition in cases where a particular use is sought for which no permit is required, with respect to a particular parcel of land or to an existing building thereon a variance from the terms of this bylaw where, owing to conditions especially affecting such a parcel or such building but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of this bylaw would involve substantial hardship, financial or otherwise to the appellant, and where desirable relief may be granted without substantial detriment to the public good and without substantially derogating from the intent or purpose of this bylaw, but not otherwise. Nothing in this bylaw shall be construed as granting the Board of Appeals the power to authorize a use or activity not otherwise permitted in the district in which the land or structure is located. [amended Sept. 1980]

Members of the Zoning Board of Appeals:

The Board consists of three voting members and two associates. The Board annually elects a Chairperson. Each member volunteers his/her time and efforts on considering the granting of special Permits and Variances as allowed by the Zoning By-laws. The Board members are appointed by the Select Board. Members of the current Zoning Board of Appeals are:

- Chairperson: Kevin Moore (2024)
- Vice Chair: Jon Fagerstrom (2023)
- Member: Paul Vandal (2024)
- Associate Member: Jeff Fitzgerald (2023)
- Associate Member: Chet Jambora (2023)
- The ZBA clerk is Debra Fagerstrom (non-member)

Hearings/Meetings held by the Zoning Board of Appeals during calendar year 2022:

The board held 4 public meetings/hearings during 2022.

Respectfully submitted,
Debra Fagerstrom – Clerk for Zoning Board of Appeals

TOWN NUMBERS FOR EASY REFERENCE
EMERGENCY: (Fire, Police and Ambulance)

Dial 9 – 1 – 1

STATE POLICE EMERGENCY: Dial 508-347-3352

ACTION AMBULANCE (Business)	245-7334
ASSESSORS	245-4100 Ext. 1102
BUILDING INSPECTOR	245-4100 Ext. 1105
CEMETERY COMMISSION	245-4100 Ext. 1110
COLONIAL PARK	245-7056
COUNCIL ON AGING	245-7253
CONSERVATION COMMISSION	245-4100 Ext. 1101
DOG OFFICER	245-7222 (Dispatch)
ELEMENTARY SCHOOL	245-7337
ELECTRICAL INSPECTOR	245-4100 Ext. 1108
EMERGENCY MANAGEMENT DIRECTOR	245-7222 (Dispatch)
FIRE (Business)	245-7334
HEALTH DEPARTMENT	245-4100 Ext. 1103
HIGHWAY DEPARTMENT	245-4103
LIBRARY	245-3518
PLANNING BOARD	245-4100 Ext. 1101
PLUMBING & GAS INSPECTOR	413-547-2970
POLICE (Business)	245-3442
SELECT BOARD	245-4100 Ext. 1104
TANTASQUA HIGH SCHOOL	508-347-9301
TANTASQUA JR. HIGH SCHOOL	508-347-7381
TREASURER/TAX COLLECTOR	245-4100 Ext. 1106 & 1109
TOWN CLERK	245-4100 Ext. 1107
UNION 61 SUPERINTENDENT	508-347-3077 or 347-5977
ZONING BOARD OF APPEALS	zba@brimfieldma.org

CURBSIDE TRASH PROBLEMS 1-800-551-5584
CABLE TV PROBLEMS/SERVICE 1-800-634-1008

