

ANNUAL REPORT

to the

TOWN OF BRIMFIELD

**Including Receipts and Expenditures for the Fiscal Year
ending June 30, 2018. Calendar Year Reports of Town Boards
and Officers, half-year fiscal reports to December 31, 2018**



Brimfield Town Hall

**TOWN MEETING - MAY 20, 2019
TOWN ELECTIONS - JUNE 3, 2019**

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At the time of printing the following reports were not submitted:
Emergency Management and Memorial Day Committee

General ByLaws

7.2 Annual Reports

All officers, boards, standing committees and special committees of the Town having charge of the expenditure of town money shall annually report thereon in writing in such manner as to give the citizens a fair and full understanding of the objects and methods of such expenditures, referring, however, to the report of the Town Accountant for statements in detail of receipts and payments, and may make therein such recommendations as they deem proper. Such reports shall be submitted to the Selectmen for inclusion in the Annual Town Report on or before the 31st day of January, for the calendar year preceding. Boards, departments, committees, and officers that exceeded appropriations falling within their jurisdiction for the previous fiscal year will state the amounts overdrawn. All such reports from officers, boards, departments and committees shall include a list of all their employees, both salaried and hourly, with the total amount of annual compensation along side each name if the amount for any particular employee is -0-, that fact shall be included in the report. (amended May 1978 and May 1986)

7.2.1 Financial Reporting

The annual report shall contain, in addition to the reports of officers, boards, and committees as hereinbefore provided, a detailed report of all moneys received into and paid out of the Town Treasury in the financial year next preceding and from 1 July to 31 December of the current fiscal year, showing separately payments made from the proceeds of loans as capital outlays for permanent improvements; the report of the Collector of Taxes, of receipts, payments and abatements; statements of funds belonging to the Town or held for the benefit of its inhabitants; a statement of the liabilities of the Town on bonds, notes, certificates of indebtedness, or otherwise, and of indebtedness authorized but not incurred, and of the purposes thereof; a statement of transfers made to or from any appropriations; abstracts of the records of the meetings of the Town held since publication of the last Annual Report; and such other matters as the said report is required by law to contain, or as may be inserted by the Selectmen under discretion granted them by law. (amended May 1986)

GENERAL NOTICES

DEPARTMENT	OFFICE HOURS	MEETINGS	AGENT HOURS
<u>Board of Assessors</u>	Monday from 10:00 a.m. to 6:00 p.m., Tuesday from 9:00 a.m. to 3:00 p.m., Wednesday and Thursday from 9:00 a.m. to 4:00 p.m. in Town Hall Annex	1 st and 3 rd Tuesdays at 3:00 p.m. in Town Hall Annex	
<u>Board of Health</u>	Monday, Tuesday and Wednesday 8:00 a.m. to 5:00 p.m. and Thursday 8:00 a.m. – 4:00 pm. In Town Hall Annex	1 st Tuesday monthly or as posted, 6:30 p.m. in Town Hall Annex	Health Agent By appointment
<u>Board of Selectmen</u>	Monday, Tuesday and Wednesday 8:00 a.m. to 5:00 p.m. and Thursday 8:00 a.m. to 4:00 p.m. in Town Hall Annex	Alternate Mondays 6:30 p.m. in Town Hall or as posted	
<u>Building Depart.</u>	Tuesday and Thursday 9:00 a.m. to 12:00 noon and Wednesdays 4:30 p.m. to 8:30 p.m.		Commissioner Wednesdays 4:30 to 8:30 p.m. in Town Hall Annex
<u>Cemetery / Highway</u>	Monday and Tuesday 8:00 a.m. to 2:00 p.m. and Wednesday 8:00 a.m. to 12:00 noon		
<u>Conservation Commission</u>		1 st and 3 rd Wednesdays, 7:00 p.m. in Town Hall Annex	Agent Monday and Wednesday 10:00 a.m. to 2:00 p.m. in Town Hall Annex or by appointment
<u>Council on Aging</u>		2 nd Tuesday monthly, 12:00 p.m. to 1:00 p.m. in the First Congregational Church	
<u>Elementary School Committee</u>		4 th Tuesday monthly beginning at 6:30 p.m. in the Elementary School Library	
<u>Finance Committee</u>		Thursdays October through May as necessary at 7:15 p.m. in Town Hall Annex	
<u>Historical Commission</u>		1 st Thursday monthly, 7:00 p.m. in Town Hall	

DEPARTMENT	OFFICE HOURS	MEETINGS	AGENT HOURS
<u>Highway Dept.</u>	Monday and Tuesday 8:00 a.m. to 2:00 p.m. and Wednesday 8:00 a.m. to 12:00 noon		
<u>Library Trustees</u>		1 st Monday monthly, 7:00 p.m. at the Library	
<u>Planning Board</u>		1 st Wednesday monthly, 7:00 p.m. in Town Hall Annex	
<u>Police Department</u>	Wednesday evenings 6:00 p.m. to 9:00 p.m. (Firearm Permits) at the Safety Complex, 34 Wales Road (Fire Station)		
<u>Public Access – Cable TV</u>	Mondays 6:00 p.m. to 8:00 p.m. (Tuesday following Monday Holiday) or by appointment. Lower level, side entrance of Town Hall.		
<u>Recreation Committee</u>		1 st Wednesday monthly, 7:00 p.m. at Elementary School	
<u>Tantasqua Regional School Committee</u>		3 rd Tuesday monthly, 7:30 p.m. at Tantasqua Jr. High Library	
<u>Treasurer/ Collector</u>	Mondays 8:30 a.m. to 6:00 p.m., Tuesday, Wednesday and Thursday 8:30 a.m. to 4:00 p.m. in Town Hall Annex		
<u>Town Accountant</u>	By Appointment		
<u>Town Clerk</u>	Monday 2:30 p.m. to 7:00 p.m., Tuesday 4:00 p.m. to 7:00 p.m. and Thursday 2:30 p.m. to 7:00 p.m. or by appointment.		
<u>Trail Committee</u>		2 nd Thursday monthly, 7:00 p.m. in Town Hall Annex	
<u>Veteran's Agent</u>	Tuesday and Thursday 8:00 a.m. to 12:00 p.m. or by Appointment		
<u>Wiring Inspector</u>	By Appointment		
<u>Zoning Board of Appeals</u>		As needed, the second Tuesday of the month at 7 PM.	

GOVERNMENTAL INFORMATION AND AREA LEGISLATORS

The Town of Brimfield, (Hampden County), containing an area of 35.22 square miles is included in the Second Congressional District; the Worcester, Franklin, Hampden and Hampshire Senatorial District; and, the First Hampden Representative District.

U.S. Senator:	Elizabeth Warren 2400 JFK Federal Building 15 Sudbury Street Boston, MA 02203 (617) 565-3170
U.S. Senator:	Edward Markey 975 JFK Federal Building 15 Sudbury Street Boston, MA 02203 (617) 565-8519
U. S. House:	Richard E. Neal, Congressman 2 nd Congressional District 300 State Street, Suite 200 Springfield, MA 01105 (413) 785-0325
State Senate:	Anne M. Gobi State House, Room 513 Boston, MA 02133 (617) 722-1540 anne.gobi@masenate.gov
State House:	Todd M. Smola 1 st Hampden District State House, Room 156 Boston, MA 02133 (617) 722-2240 Todd.Smola@mahouse.gov

ANNUAL REPORT

to the

TOWN OF BRIMFIELD

**Including Receipts and Expenditures
for the
Fiscal Year ending June 30, 2018
Calendar Year Reports of Town Boards and Officers,
half-year fiscal reports to December 31, 2018**

**TOWN MEETING - MAY 20, 2019
TOWN ELECTIONS - JUNE 3, 2019**

FOREWARD

The voters of Brimfield are encouraged to read, study, and question this Annual Report for Fiscal Year 2018, and the calendar year activities of your town officers and boards. It chronicles the growth and progress of the Town. You are invited to call upon town officers and departments for any further information desired, or simply to comment on reports. It is recommended that this report be brought to the Annual Town Meeting.

**THE WARRANT FOR THE ANNUAL TOWN MEETING
WILL BE IN TOWN OFFICE BUILDINGS AND ON THE
TOWN'S WEBSITE www.brimfieldma.org**

ELECTED TOWN OFFICIALS 2018-2019

1 - MODERATOR	1 year
Richard A. Sieweck	2019

5 - BOARD OF SELECTMEN	3 years
Paul McCarthy	2019
Paul Vandal	2019
Michele-Lee Shea	2020
Ryan Olszta	2021
Carolyn Haley	2021

3 - BOARD OF ASSESSORS	3 years
Carolyn Haley	2019
Robert Sullivan	2020
Cynthia Keith Powers	2021

1 - TREASURER - COLLECTOR	3 years
Andrea Beaudry	2021

1 - TOWN CLERK	3 years
Robert P. Sullivan	2021

5 - BOARD OF HEALTH	3 years
Tammy Wallace-Wood	2019
Magda Polack	2020
Karen Marino	2020
Richard Costa	2021
Michael Koprowski	2021

5 - ELEM. SCHOOL COMMITTEE	3 years
Michele-Lee Shea	2019
Jennifer Foley	2019
Delia Brower	2020
Jennifer Polesnak-Custance	2021
Kimberly Hirsch	2021

5 - PLANNING BOARD	5 years
Noah Smith	2019
Russell Smith	2020
Pam Marquis	2021
David Killian	2022
Kathryn Koprowski	2023

1 - HIGHWAY SURVEYOR	3 years
Zachary Lemieux	2021

3 - CEMETERY COMMISSION	3 years
Richard Sieweck	2019
Mike Wales	2020
Stephen Phifer	2021

1 - TREE WARDEN	1 year
Zachary Lemieux	2019

6 - BOARD OF LIBRARY TRUSTEES	3 years
Catherine Johnson	2019
Mary Ann Santella	2019
Michael DeFalco	2020
Catherine Wickens	2020
Alysia Jensen	2021
Denise Lang	2021

3 - HARDING FUND TRUSTEES	3 years
Sarah Meitzler	2019
Maurry J. Tamarkin	2020
Richard A. Sieweck	2021

3 - LINCOLN FUND TRUSTEES	3 years
Richard A. Sieweck	2019
Anthony Bys	2020
David Killian	2021

4 - HOUSING AUTHORITY	5 years
Elizabeth Ortona	2019
Jean Smith	2020
Amy Gerrish	2020
Mike Wales	2021
Earl Rhodes - Appointee	2024

5 - CONSTABLES	3 years
Kathryn A. Koprowski	2021
James Brown	2021
Wardwell Cox	2021
Alan Marchand	2021
Steven Gauthier	2021

2- TANTASQUA DIST COMMITTEE	3 years
Sheila Noyes-Miller	2019
Daniel Valcour	2020

**Appointed / Hired Town Officials
2018-2019**

ADA Coordinator

2019 Eva Pittsinger

Agricultural Commission

3 Year Term - 5 Members

2019 Adam Garney

2019 Roger deBryun

2020 Joseph Venezia

2020 Maria Thomson

2021 James Brown

Animal Control Officers

2019 *Vacancy*

2019 Krystine O'Connor

Assistant Assessor

Cynthia Poirier

Barn Inspector & Rabies Quarantine

2019 Leslie Leasor

Board of Health-Administrative Assistant

2019 Michelle Metcalf

2019 Beth St. Clair - Back up

Board of Registrars

3 Year Term

2019 John Boland

2019 Debra Fagerstrom

2020 Jerry Belber

Town Clerk

Building Commissioner/Zoning Officer

3 Year Term

2020 Casey J. Burlingame

Building Department Clerk

Ginger Buteau - Clerk

Building Inspector-Board of Appeals

No active appointments

Bylaw Committee

1 Year Term (Appointed each March)

2020 Mitchell Frazier (Moderator)

2020 Earl Rhodes (Selectmen)

2020 Camille C. Lovell (Joint Appt.)
Town Clerk (Non-Voting)

Cable - Public Access

2019 Bob Datz - Coordinator

Tammy Martin - Clerk

Cemetery- Administrative Assistant

Patricia Bamberger

Conservation Commission

3 Year Term - 7 Members

2019 Angela Panaccione

2019 Joseph Venezia

2019 Michele Restino

2020 Roger deBryun

2020 Carol Platenik

2020 *Vacancy*

2021 Steven Phifer

Conservation Clerk

Sarah Brodeur

Council on Aging

3 Year Term - 5 Members

2019 Connie Letendre

2020 Gus DiMiranda

2020 Diane DiMiranda

2021 Anthony Bys

2021 Theresa LaBombard

5 Advisory vacancies

Eva Pittsinger - COA Director

Lila Brady-Activity Coordinator

Elizabeth Sutton - Administrative Assistant

Cultural Council

3 Year Term - Unlimited Members

2021 Sarah Komssi

2021 Marcie Springer

2021 Crystal McGuire

2021 Angela Bradway

2021 Brenna Soucy

2021 Jill Sheldon

2021 Lisa Moseley

2021 Sue Custance

1 term off before reappointment

**Appointed / Hired Town Officials
2018-2019**

Electrical Inspector
2019 Scot Mansfield

Electrical Inspector Assistant
2018 Paul Shepardson

Emergency Management Director
2018 Wanda O'Connor

Emergency Management Assistants
2018 Brendan McCarthy (Temp)
2018 Robert Hanna
2018 James Lamothe

Fence Viewer
No active appointment

Field Driver
No active appointment

Finance Committee
3 Year Term - 7 Members
2019 Mike Doyle
2019 *Vacancy*
2020 Patrick Kubala
2020 Denise Dupont
2021 Ted Steensen
2021 Mike Moloney
2021 Susan Hilker

Finance Committee Clerk
Melissa Parker

Fire Chaplain
No active appointment

Fire Chief
2019 Brendan McCarthy

Flea Market Advisory Board
2019 Suzanne Collins
2019 Lee Adams
2019 Rusty Corriveau
2019 Chief Charles Kuss
2019 Chief Brendan McCarthy
2019 Billy Jean Pietre
2019 Lori Myers

Handicapped Access Board
No active appointments

Health Inspectors
Food & Title V Agent
2019 Jamie Tracy

Highway-Administrative Assistant
Patricia Bamberger

Historical Commission
3 Years - 7 Members
2019 Susan DeBruin
2019 Robert Corry
2020 John O. Curtis
2020 Stephen Phifer
2021 Michael DeFalco
2021 Mark Connors

Insect Pest Control Officer
No Active Appointment

Insurance Advisory Board
Until Completion of Project: 8 Members
Andrea Beaudry
Zachary Lemieux
Kathy Van Camp
Eva Pittsinger
Cynthia Poirier
Elizabeth Banks
Pam Johnson
Shannon Field

Measurer of Wood and Bark
No active appointments

Memorial Day Committee
2019 Mary Bernstein
2018 Robert Corry
2018 Francis Langevin
2018 Richard Denniston
2018 Phillips Carpenter
2018 Cynthia Skowyr

**Appointed / Hired Town Officials
2018-2019**

Municipal Facilities Building Committee

Until Completion of Project:

Michael P. Miller - *Chair*
Charles T. Kuss - *Co Chair*
Zachary Lemieux
Harold Leaming
Brendan McCarthy
Eva Pittsinger
Mark Connors
Rebecca Wells
Michael Wales
Amy Gerrish
David Girouard
Paul Adams

Open Space Planning Committee

Until Completion of Project:

Michael DeFalco
Judith Sessler
Angela Panaccione
Michele Restino
Carol Platnick

Parking Clerk

No active appointments

Planning Board Clerk

Michele-Lee Shea

Planning Board of Appeals

3 Members - 2 Associate

No active appointments

Plumbing & Gas Inspector

2019 Edward Kent
2019 Gary Stahelski - *Alternate*

Police Chief

3 Year Term

2019 Charles T. Kuss

Procurement Officer

3 Year Term

2020 Carol L. Camerota

Recreation Committee

1 Year Term - 5 Members

2019 Rusty Corriveau
2019 Kim Donze
2019 Crystal McGuire
2019 Diana Landry
2019 Laurie Krusas

Selectmen-Administrative Assistant

3 Year Term

2020 Carol L. Camerota

Tax Title Custodian

1 Year Term

2019 Andrea Beaudry

Town Accountant

2020 Marie Arsenault

Town Accountant Clerk

3 Year Term

2020 Carol L. Camerota

Town Counsel

2019 Kopelman & Paige, P.C.

Town Hall Custodian

Sheila Swift

Treasurer / Collector Assistant

Kathleen Moloney

Trail Committee

1 Year Term

2019 William Simonic
2019 Beverly Tetreault
2019 Dick Costa
2019 Scott Gerrish
2019 Rob Mahlert
2019 Tony Bys
2019 Paul Adams
2019 Emma Devlin
2019 Meghan Drysdale
2019 Richard Haller (Associate)

**Appointed / Hired Town Officials
2018-2019**

Veteran's Agent

2 year Term

2021 Mark Avis

Veterans Grave Officer

2018 Richard Denniston

Zoning Board of Appeals

3 Year Term - 3 Members

2019 Donald Damon

2019 Michael MacFadden - Associate

2020 Kimberly Adams - Chair

2020 Pamela M. Engberg - Clerk/Assoc.

2021 Kevin Moore

**APPOINTMENTS MUST BE REQUESTED IN WRITING
THROUGH THE SELECTMEN'S OFFICE PRIOR TO JUNE 1ST OF EACH YEAR.**



BRIMFIELD MASSACHUSETTS
REPORT OF THE TOWN ACCOUNTANT

The following reports are being submitted in accordance with Chapter 41, Section 61 of the Massachusetts General Laws for the fiscal year ending June 30, 2018. Also included are other related financial reports.

Balance Sheet
Statement of Receipts
Statement of Appropriations & Expenditures
Long Term Debt
Trust Funds
Agency Funds
Special Revenue and Revolving Account Balances
Flea Market Revenue and Expenditures

In accordance with Article VII, section 3 of the Town of Brimfield's By-Laws the following reports for the first 6 months of fiscal 2019 are being submitted.

Statement of Receipts
Statement of Appropriations & Expenditures

The Department of Revenue has certified the town's "free cash" as of July 1, 2018 in the amount of \$ 632,887. This certification is in accordance with the provisions of the Massachusetts General Laws, Chapter 59, Section 23.

Respectfully Submitted,

Marie L. Arsenault
Town Accountant

BRIMFIELD
Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2018
(Unaudited)

	Governmental Fund Types		Proprietary Fund Types		Fiduciary Fund Types		Account Groups		Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long-term Debt			
ASSETS									
Cash and cash equivalents	2,174,718.28	799,007.51	(48,761.32)		1,516,184.11			4,441,148.58	
Investments									
Receivables:									
Personal property taxes	6,548.98							6,548.98	
Real estate taxes	227,785.87							227,785.87	
Deferred taxes									
Allowance for abatements and exemptions	(324,684.52)							(324,684.52)	
Special assessments									
Tax liens	428,395.44							428,395.44	
Tax foreclosures	20,863.10							20,863.10	
Motor vehicle excise	80,489.83							80,489.83	
Other excises	2,133.71							2,133.71	
Utility Charges									
Departmental									
Other receivables									
Due to/from other funds									
Due from other governments			230,451.68					230,451.68	
Prepays									
Inventory									
Fixed assets, net of accumulated depreciation									
Amounts to be provided - payment of bonds									
Amounts to be provided - vacation and sick leave									
Total Assets	2,616,250.69	799,007.51	181,690.36		1,516,184.11			5,113,132.67	
LIABILITIES AND FUND EQUITY									
Liabilities:									
Deferred revenue									
Real and personal property taxes	(90,349.67)							(90,349.67)	
Deferred taxes									
Prepaid taxes/fees									
Special assessments									
Tax liens	428,395.44							428,395.44	
Tax foreclosures	20,863.10							20,863.10	
Motor vehicle excise	80,489.83							80,489.83	
Other excises	2,133.71							2,133.71	
Utility Charges									
Departmental									
Deposits receivable									
Other receivables									
Due from other governments			181,690.36					181,690.36	
Due to other governments									

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types Trust and Agency	Account Groups Long-term Debt	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services			
Accounts payable	365,597.94							365,597.94
Warrants payable	29,116.14							29,116.14
Accrued payroll and withholdings	13,096.50					16,610.52		29,707.02
Other liabilities								-
IBNR								-
Bonds payable								-
Notes payable								-
Vacation and sick leave liability								-
Total Liabilities	849,342.99	-	181,690.36	-	-	16,610.52	-	1,047,643.87
Fund Equity:								
Reserved for encumbrances	380,625.94							380,625.94
Reserved for expenditures	487,522.00							487,522.00
Reserved for continuing appropriations								-
Reserved for petty cash								-
Reserved for appropriation deficit								-
Reserved for snow and ice deficit	(58,812.01)							(58,812.01)
Reserved for debt Service								-
Reserved for premiums								-
Reserved fund balance	957,571.77	799,007.51				1,499,573.59		2,298,581.10
Undesignated fund balance								957,571.77
Unreserved retained earnings								-
Investment in capital assets								-
Total Fund Equity	1,766,907.70	799,007.51	-	-	-	1,499,573.59	-	4,065,488.80
Total Liabilities and Fund Equity	2,616,250.69	799,007.51	181,690.36	-	-	1,516,184.11	-	5,113,132.67

CITY/TOWN OF BRIMFIELD , MASSACHUSETTS

Special Revenue Fund Balance Detail
as of June 30, 2018
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2018	Receipts thru 9/30/2018	BAN's	Remaining Defici 6/30/2018
12-3561-0000	Cafeteria Revolving			9,130.05			0.00
89-2420-0491	Cemetery Revolving			10,797.71			0.00
89-2420-0630	Recreation Revolving			27,870.38			0.00
89-2420-0650	Trail Committee Rev.			5,000.00			0.00
89-2420-0691	Historical Revolving			724.24			0.00
89-2420-0699	Flea Market Rev.			50,000.00			0.00
89-2420-0799	Cable TV Revolving			3,781.93			0.00
89-2421-0161	Dog License Revolving			2,000.00			0.00
89-2423-0511	Bins & Bags Revolving			500.00			0.00
89-2424-0511	Tabacco Revolving			500.00			0.00
89-2420-0175	Planning Board Rev.			31,329.42			0.00
14-3301-0241	Conservation Grant			1,075.00			0.00
14-3301-0422	Ins. Highway Silverado			4,342.24			0.00
14-3301-0430	Harding Donations			492.57			0.00
14-3301-0699	Cultural Grant			2,309.31			0.00
14-3560-0146	Waterway Fund			1,299.67			0.00
14-3560-0162	Election Grant			496.60			0.00
14-3560-0300	School Donations			1,589.04			0.00
14-3560-0491	Cemetery Tree Fund			830.00			0.00
14-3560-0511	Scholarship Allied Waste			954.25			0.00
14-3560-0610	Library Grant Offset			52,705.95			0.00
14-3560-0650	Cable TV Peg Grant			41,478.04			0.00
14-3561-0122	Selectmen Norcross Gift			17,253.80			0.00
14-3561-0300	School Union 61			202,884.20			0.00
14-3561-0422	Tornado Tree Replacement Grant			7,807.59			0.00
14-3561-0423	Town Gardens Norcross			226.16			0.00
14-3561-0541	COA Outreach Grant			(780.00)			(780.00)
14-3561-0610	Library Donations			14,708.95			0.00
14-3561-0630	Brimfield Trail Committee			6,767.36			0.00
14-3562-0122	Thanes River Grant			72,603.14			0.00
14-3562-0541	Council on Aging Donations			13,315.48			0.00
14-3562-0610	Library Grant Plan & Design			40,000.00			0.00
14-3562-0630	Cultural Council Donations			350.00			0.00
14-3562-0650	Cable TV Capital Grant			71,428.77			0.00
14-3563-0210	Police Donations			2,857.43			0.00
14-3566-0210	Police Public Safety Grant			389.54			0.00
14-3567-0210	Police Bullet Proof Vests Grant			3,809.10			0.00
14-3567-0422	FY18 Highway Truck Insurance			1,163.00			0.00
14-3568-0122	IT Account Selectmen			11,988.12			0.00
14-3569-0122	Solar Processing Fee			6,778.00			0.00
14-3570-0300	After School Enrichment			1,197.54			0.00
14-3571-0122	Green Communities Grant			33,625.00			0.00
14-3577-0300	Spec. Ed Circuit Breaker			13,798.02			0.00
14-3581-0300	School Safe & Supportive Action Plans Grant			6,950.00			0.00
14-3585-0300	Extended Day Program School			16,280.65			0.00
14-3587-0300	School Reclass Adju.			460.15			0.00
14-4382-0171	Conservation Wetland Fund			3,939.11			0.00
							0.00
							0.00
Revenue Fund Balance		0.00	0.00	799,007.51	0.00	0.00	(780.00)

CITY/TOWN OF BRIMFIELD, MASSACHUSETTS
 Expendable Trust Fund Balance Detail
 as of June 30, 2018
 (Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2018	Receipts thru 9/30/2018	BAN's	Remaining Deficit 6/30/2018
84-3570-017	Conservation Exp.			9,749.32			0.00
84-3570-0300	School Expendable			3,975.37			0.00
84-3570-0491	Cemetery Expend.			4,449.80			0.00
84-3570-0630	Recreation Floor			82.05			0.00
84-3570-0691	Miscell. Expendable			36,673.60			0.00
84-3570-0699	Restoration Fountain			630.36			0.00
84-3571-0491	Cemetery P.C. Exp.			40,918.36			0.00
84-3571-0610	Library Expendable			29,590.07			0.00
84-3570-0122	Corey Land Trust			1,260.56			0.00
84-3572-0300	Student Activity			3,806.19			0.00
85-3570-0000	FB Stabilization			478,038.58			0.00
85-3571-0000	FB Cap. Purchas Stab			763,809.67			0.00
Total Expendable Trust Fund Balance				0.00	1,372,983.93	0.00	0.00

CITY/TOWN OF BRIMFIELD, MASSACHUSETTS
 Non-Expendable Trust Fund Balance Detail
 as of June 30, 2018
 (Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2018	Receipts thru 9/30/2018	BAN's	Remaining Deficit 6/30/2018
82-2671-0899	Septic Grant			29,111.06			0.00
82-3570-0145	OPEB Trust Fund			32,505.83			0.00
82-3572-0491	Cemetery Perpetual			64,972.77			0.00
Total Non-Expendable Trust Fund Balance				0.00	0.00	0.00	0.00

CITY/TOWN OF BRIMFIELD, MASSACHUSETTS
 Agency Fund Balance Detail
 as of June 30, 2018
 (Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2018	Receipts thru 9/30/2018	BAN's	Remaining Deficit 6/30/2018
89-2111-0210	FireArms Fees			6,154.75			0.00
89-2420-0210	Police Detail			10,455.77			0.00
Total Agency Fund Balance				0.00	0.00	0.00	0.00

TOWN OF BRIMFIELD

STATEMENT IN CHANGES IN DEBT

New Fire Truck	\$	60,000.00
Bond Payment on Fire Truck	\$	(60,000.00)
Amounts to be Provided For	\$	-

**Town of Brimfield
Analysis of Undesignated Fund Balance
30-Jun-18**

Balance July 1, 2017	737,415.99
	737,415.99

Additions:

Close Prior Reserve for Encumbrances	713,970.31	
Close Prior Yr Reserve for Expend.	569,496.00	
Close Reserved for Cont. Appropriations		
Set up Snow & Ice Deficit	58,812.01	

Closing Entry:

Revenues	10,026,682.71		
Other Financing Sources B	10,000.00		
Expenditures	(9,921,010.17)		
Other Financing Uses A	(308,385.00)	(192,712.46)	1,149,565.86

Deletions:

Close Prior Year Snow & Ice Deficit & Other Deficits	61,262.14	
Set Up Reserve for Expend. - C	487,522.00	
Set up Reserve for Encumbrances	380,625.94	929,410.08

Balance June 30, 2018	957,571.77
	957,571.77

Balance Per General Ledger June 30, 2018:

Undesignated Fund Balance	957,571.77
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957,571.77

^

^ = Reconciles

(0.00)

A = Breakdown: (OFU)

Date of Meeting/Art #	Amount	
ATM 5/15/17 Art. # 4 OPEB	10,000.00	2018/4-tr3 CR
ATM 5/15/17 Art. # 15 - Conservation Fund	500.00	2018/4-tr3 CR
ATM 5/15/17 Art. # 51 - Capital Purchase Stabilization	297,885.00	2018/4-tr3 CR
	308,385.00	

B = Breakdown: (OFS)

Date of Meeting/Art #	Amount	
ATM 5/15/17 Art. # 35 Thanos River Grant	10,000.00	
	10,000.00	

C = Breakdown:

Date of Meeting/Art #	Amount	
ATM 5/21/2018 Art. # 27 Free Cash to Cap. Stabilization	487,522.00	
	487,522.00	

TOWN OF BRIMFIELD

Receipts for Year Ended June 30, 2018

<u>Taxes (Net of Refunds)</u>	
Personal Property	298,750.00
Real Estate	6,753,644.80
Miscellaneous Taxes	1,725.09
Tax Liens	72,880.69
Tax Forclosures	78,287.74
Motor Vehicle Excise	608,813.82
Payment in Lieu of Taxes	2,628.00
Penalties & Interest Taxes	40,409.32
Penalties & Interest Excise	5,464.00
Penalties & Interest Tax Liens	16,919.99
Tax Liens Redemption Fees	3,937.78
<u>Licenses & Permits</u>	
Board of Selectmen	42,291.13
Liquor Licenses	2,600.00
<u>State Revenue</u>	
Abatements Elderly, Blind & Veterans	11,359.00
Veterans Services	35,533.00
School Aid CH. 70	1,231,392.00
Unrestricted Gen Gov Aid	389,488.00
Charter School Reimbursement	20,915.00
Registry of Motor Vehicles	19,548.23
State Owned Land	78,679.00
Room Occupancy	2,460.54
<u>Miscellaneous Receipts</u>	
Collector Fees	39,786.02
Collector Registry Marks	6,590.64
Town Clerk Fees	1,701.55
Police Dept.	5,562.43
Parking Tickets	2,280.00
Fire Dept.	6,560.00
Zoning Board Fees	400.00
Building Receipts	35,160.39
Electrical Inspector Receipts	4,145.00
Board of Health Agent Fees	16,975.00
Food Inspector	3,875.00
Plumbing Inspector	6,180.00
Trash Bag Revenue	66,203.00
Trailer Park Fees	13,392.00
Highway Driveways	1,288.65
Interest on Savings	9,983.33
Miscellaneous Receipts	4,850.66
Medicaid Direct Services	46,697.60
Excess Revolving Receipts	5,364.29
Flea Market Special Rev.	31,960.02
Total Receipts Fiscal Year 2018	10,026,682.71

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2018

for the period ending 06/30/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
General Government						
Moderator						
01-0114-5111	Moderator Salary	0.00	-166.00	166.00	0.00	100.00
	<i>Summary for Moderator</i>	<i>0.00</i>	<i>-166.00</i>	<i>166.00</i>	<i>0.00</i>	
Select Board						
01-0122-5111	Select Board Salaries	-2,841.50	-11,366.00	11,366.00	0.00	100.00
01-0122-5420	Select Board Expense	-1,219.64	-3,921.11	5,000.00	1,078.89	78.42
01-0122-5421	Select Board Newsletter ENC	0.00	-500.00	500.00	0.00	100.00
01-0122-9780	Tri-Town Domestic Violence	0.00	-2,000.00	2,000.00	0.00	100.00
01-0123-5113	Select Board Assistant	-4,638.27	-44,670.00	44,670.00	0.00	100.00
	<i>Summary for Select Board</i>	<i>-8,699.41</i>	<i>-62,457.11</i>	<i>63,536.00</i>	<i>1,078.89</i>	
Finance Committee						
01-0131-5114	Finance Committee Clerk	-197.12	-197.12	1,137.00	939.88	17.34
01-0131-5420	Finance Committee Expense	0.00	-160.00	400.00	240.00	40.00
01-0132-5960	Reserve Fund FY 18	0.00	-15,000.00	80,000.00	65,000.00	18.75
	<i>Summary for Finance Committee</i>	<i>-197.12</i>	<i>-15,357.12</i>	<i>81,537.00</i>	<i>66,179.88</i>	
Town Accountant						
01-0135-5112	Town Accountant Salary	-3,178.22	-30,600.00	30,600.00	0.00	100.00
01-0135-5114	Town Accountant Clerk	-162.00	-324.00	324.00	0.00	100.00
01-0135-5303	Town Audit FY 18	0.00	-11,000.00	11,000.00	0.00	100.00
01-0135-5420	Town Accountant Expense	-303.23	-1,577.72	2,000.00	422.28	78.89
01-0135-6421	Town Accountant Certification	0.00	-1,000.00	1,000.00	0.00	100.00
	<i>Summary for Town Accountant</i>	<i>-3,643.45</i>	<i>-44,501.72</i>	<i>44,924.00</i>	<i>422.28</i>	
Assessors						
01-0141-5111	Assessors Salary	-1,664.73	-6,658.92	6,659.00	0.08	100.00
01-0141-5113	Deputy Assessor	-5,341.95	-51,441.00	51,441.00	0.00	100.00
01-0141-5300	Assessors Property Maint.	0.00	-4,200.00	7,760.00	3,560.00	54.12
01-0141-5303	Revaluation	0.00	0.00	5,000.00	5,000.00	0.00
01-0141-5420	Assessors Expense	-1,792.65	-6,555.86	8,430.00	1,874.14	77.77
01-0141-5430	GIS Mapping	0.00	-3,675.00	6,950.00	3,275.00	52.88
01-0141-6421	Assessors Expense ENC 18	0.00	0.00	6,000.00	6,000.00	0.00
01-0141-8303	ENC Assesors Reval	0.00	0.00	19,720.00	19,720.00	0.00
	<i>Summary for Assessors</i>	<i>-8,799.33</i>	<i>-72,530.78</i>	<i>111,960.00</i>	<i>39,429.22</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2018

for the period ending 06/30/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Town Treasurer						
01-0145-5111	Town Treasurer Salary	-4,337.23	-41,778.00	41,778.00	0.00	100.00
01-0145-5113	Assistant Treasurers Salary	0.00	-13,090.00	13,090.00	0.00	100.00
01-0145-5300	Tax Title ATM 5/15/17 Art.14	-4,949.85	-24,489.39	37,643.41	13,154.02	65.06
01-0145-5420	Town Treasurer Expense	-711.82	-9,189.24	10,600.00	1,410.76	86.69
01-0145-5424	Treasurer Longevity	0.00	-1,961.69	2,000.00	38.31	98.08
01-0145-5425	Longevity Awards	-83.65	-3,556.99	3,910.00	353.01	90.97
01-0145-5432	Cemetery Board Longevity	0.00	0.00	28.00	28.00	0.00
01-0145-5436	GASB Expense	0.00	0.00	1,000.00	1,000.00	0.00
01-0145-6421	Treasurer Certification	0.00	-1,000.00	1,000.00	0.00	100.00
01-0145-9300	Tax Title ATM 5/18/15 A14	0.00	0.00	0.00	0.00	0.00
	<i>Summary for Town Treasurer</i>	<i>-10,082.55</i>	<i>-95,065.31</i>	<i>111,049.41</i>	<i>15,984.10</i>	
Collector						
01-0146-5111	Tax Collector Salary	-1,247.04	-12,000.00	40,000.00	28,000.00	30.00
01-0146-5116	Assistant Tax Collector	-2,263.75	-3,474.68	13,000.00	9,525.32	26.73
01-0146-5420	Collector Expense	-3,591.70	-7,360.53	10,000.00	2,639.47	73.61
01-0146-5421	Financial Software Support	0.00	-13,320.00	13,320.00	0.00	100.00
01-0146-6421	Collector Expense ENC 17	0.00	-2,925.97	2,925.97	0.00	100.00
01-0146-6422	Collector Certification	0.00	0.00	1,000.00	1,000.00	0.00
01-0146-8300	ENC Collector Tax Takings	0.00	-2,877.70	2,877.70	0.00	100.00
	<i>Summary for Collector</i>	<i>-7,102.49</i>	<i>-41,958.88</i>	<i>83,123.67</i>	<i>41,164.79</i>	
Town Counsel						
01-0151-5302	Town Counsel	-5,313.53	-9,977.30	25,000.00	15,022.70	39.91
01-0151-6421	Town Counsel ENC 17	0.00	0.00	2,000.00	2,000.00	0.00
	<i>Summary for Town Counsel</i>	<i>-5,313.53</i>	<i>-9,977.30</i>	<i>27,000.00</i>	<i>17,022.70</i>	
Town Clerk						
01-0161-5111	Town Clerk Salary	-2,337.54	-22,520.00	22,520.00	0.00	100.00
01-0161-5420	Town Clerk Expense	-3,180.31	-4,058.64	2,900.00	-1,158.64	139.95
01-0162-5116	Clerks Office Wages	-966.00	-1,329.75	4,349.00	3,019.25	30.58
01-0162-5420	Election/Registration Expense	-2,480.72	-3,515.72	3,700.00	184.28	95.02
	<i>Summary for Town Clerk</i>	<i>-8,964.57</i>	<i>-31,424.11</i>	<i>33,469.00</i>	<i>2,044.89</i>	
Conservation						
01-0171-5114	Conservation Clerk	-840.48	-8,441.52	8,523.00	81.48	99.04
01-0171-5583	Conservation Expense	0.00	-1,112.74	1,500.00	387.26	74.18
01-0171-5584	Conservation Fund Transfer	0.00	-500.00	500.00	0.00	100.00
	<i>Summary for Conservation</i>	<i>-840.48</i>	<i>-10,054.26</i>	<i>10,523.00</i>	<i>468.74</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2018

for the period ending 06/30/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Open Space						
01-0172-5420	Open Space Planning	0.00	0.00	3,000.00	3,000.00	0.00
01-0175-5111	Planning Board Salary	-1,148.40	-2,296.80	2,871.00	574.20	80.00
01-0175-5114	Planning Board Clerk	-497.10	-2,982.00	2,982.00	0.00	100.00
01-0175-5200	Planning Zoning Consultant	0.00	0.00	10,706.30	10,706.30	0.00
01-0175-5300	Pioneer Valley Planning Fee	0.00	-568.20	600.00	31.80	94.70
01-0175-5420	Planning Board Expense	0.00	0.00	600.00	600.00	0.00
	<i>Summary for Open Space</i>	<i>-1,645.50</i>	<i>-5,847.00</i>	<i>20,759.30</i>	<i>14,912.30</i>	
Zoning Board						
01-0176-5114	Zoning Board of Appeals Clerk	-150.00	-600.00	1,344.00	744.00	44.64
01-0176-5420	Zoning Board Expense	-154.95	-363.12	896.00	532.88	40.53
01-0176-5422	Update Zoning Map	0.00	0.00	440.00	440.00	0.00
	<i>Summary for Zoning Board</i>	<i>-304.95</i>	<i>-963.12</i>	<i>2,680.00</i>	<i>1,716.88</i>	
Town Hall						
01-0192-5116	Town Hall Custodian	-863.37	-8,470.80	8,539.00	68.20	99.20
01-0192-5200	Telephone Expense	-1,893.50	-25,504.83	13,000.00	-12,504.83	196.19
01-0192-5450	Town Hall Expense	-2,599.26	-14,337.91	16,000.00	1,662.09	89.61
01-0193-5111	Constables	-287.00	-287.00	287.00	0.00	100.00
01-0193-5116	Property Maint. Wages	0.00	0.00	1,689.00	1,689.00	0.00
01-0195-5382	Town Reports	0.00	-2,495.00	7,000.00	4,505.00	35.64
01-0195-5383	Town Hall Computer Maint	0.00	-9,600.00	10,500.00	900.00	91.43
01-0195-5390	Storage Pods	-218.50	-3,421.37	4,290.00	868.63	79.75
01-0195-5391	Establish Code Red	0.00	-3,000.00	3,500.00	500.00	85.71
01-0195-6214	Bldg. Committee 5/15/17 A.44	-2,613.00	-26,842.96	50,000.00	23,157.04	53.69
01-0195-9208	Bldg Repairs 5/15/17 A.45	-75.00	-59,933.31	58,275.97	-1,657.34	102.84
01-0195-9211	Building Repairs 5/18/15 A34	0.00	0.00	0.00	0.00	0.00
01-0195-9212	BLDG COMMITTEE 5/18/15 A	0.00	-5,375.84	5,375.84	0.00	100.00
	<i>Summary for Town Hall</i>	<i>-8,549.63</i>	<i>-159,269.02</i>	<i>178,456.81</i>	<i>19,187.79</i>	
<i>Summary for General Government (70 detail records)</i>						
Sum		-64,143.01	-549,571.73	769,184.19	219,612.46	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2018

for the period ending 06/30/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Public Safety						
Police Department						
01-0210-5112	Police Chief Salary	-5,570.68	-53,578.00	53,578.00	0.00	100.00
01-0210-5114	Police Dept. Clerk	0.00	0.00	3,612.00	3,612.00	0.00
01-0210-5116	Police Dept Payroll	-12,122.70	-118,810.34	126,764.00	7,953.66	93.73
01-0210-5480	Police Dept Expense	-7,973.77	-27,026.51	23,183.00	-3,843.51	116.58
01-0210-9868	Police Cruiser 5/15/17 A32	0.00	-34,108.31	42,000.00	7,891.69	81.21
01-0210-9869	Radio Equip. 5/15/17 A48	0.00	0.00	9,000.00	9,000.00	0.00
01-0210-9870	Police Cruiser 5/16/16 A25	0.00	-2,477.00	2,500.08	23.08	99.08
	<i>Summary for Police Department</i>	<i>-25,667.15</i>	<i>-236,000.16</i>	<i>260,637.08</i>	<i>24,636.92</i>	
Parking Clerk						
01-0211-5420	Parking Clerk Expense	-37.84	-127.09	100.00	-27.09	127.09
	<i>Summary for Parking Clerk</i>	<i>-37.84</i>	<i>-127.09</i>	<i>100.00</i>	<i>-27.09</i>	
Fire Department						
01-0220-5112	Fire Chief Salary	-2,274.05	-21,888.00	21,888.00	0.00	100.00
01-0220-5116	Fire Department Wage	-37,488.55	-59,948.24	64,517.00	4,568.76	92.92
01-0220-5118	Fire Inspector	-1,273.20	-15,134.00	14,963.00	-171.00	101.14
01-0220-5580	Fire Dept Expense	-6,512.46	-31,884.48	31,858.00	-26.48	100.08
01-0220-5872	Fire Small Equipment	0.00	-9,128.53	9,000.00	-128.53	101.43
01-0220-5876	Fire Protective Equipment	-6,961.00	-7,130.00	8,400.00	1,270.00	84.88
01-0220-5882	Public Safety Complex	-214.90	-1,406.06	2,000.00	593.94	70.30
01-0220-6421	Fire Exense ENC 18	0.00	0.00	150.00	150.00	0.00
01-0220-9870	Fire Tanker 5/15/16 A23	0.00	-309,958.38	310,000.00	41.62	99.99
01-0220-9871	Command Vehicle 5/15/17 A38	0.00	-38,735.08	39,000.00	264.92	99.32
01-0220-9872	Extrication Tools 5/15/17 A39	0.00	-9,782.00	10,000.00	218.00	97.82
01-0220-9877	Station Doors 5/18/15 A17	0.00	0.00	4,159.00	4,159.00	0.00
	<i>Summary for Fire Department</i>	<i>-54,724.16</i>	<i>-504,994.77</i>	<i>515,935.00</i>	<i>10,940.23</i>	
Ambulance						
01-0231-5380	Ambulance	-6,927.12	-83,125.00	83,125.00	0.00	100.00
	<i>Summary for Ambulance</i>	<i>-6,927.12</i>	<i>-83,125.00</i>	<i>83,125.00</i>	<i>0.00</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2018
for the period ending 06/30/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Local Inspector						
01-0241-5112	Building Inspector Zoning Office	-2,287.47	-24,000.15	23,771.00	-229.15	100.96
01-0241-5113	Asst. Bldg. Inspector	-650.00	-650.00	650.00	0.00	100.00
01-0241-5115	Building Inspector Clerk	-876.96	-6,886.76	7,605.00	718.24	90.56
01-0241-5421	Building Inspector ENC 18	0.00	0.00	137.68	137.68	0.00
01-0241-5478	Building Dept. Expense	-868.67	-2,777.19	3,862.32	1,085.13	71.90
01-0241-5580	Zoning Raze Bldg Expense	0.00	-10,000.00	10,000.00	0.00	100.00
01-0241-8580	ENC Zoning Raze Building Exp	0.00	-468.00	30,000.00	29,532.00	1.56
01-0241-9300	SaaS Software 5/16/16 A26	0.00	0.00	574.26	574.26	0.00
01-0241-9421	Demolish Buildings	0.00	-3,382.00	3,382.00	0.00	100.00
	<i>Summary for Local Inspector</i>	<i>-4,683.10</i>	<i>-48,164.10</i>	<i>79,982.26</i>	<i>31,818.16</i>	
Electrical Inspector						
01-0245-5112	Electrical Inspector Salary	-1,079.35	-10,404.00	10,404.00	0.00	100.00
01-0245-5113	Asst. Electrical Inspector	0.00	0.00	416.00	416.00	0.00
	<i>Summary for Electrical Inspector</i>	<i>-1,079.35</i>	<i>-10,404.00</i>	<i>10,820.00</i>	<i>416.00</i>	
Emergency Mgt.						
01-0291-5420	Emergency Management Expen	-1,009.54	-1,009.54	1,000.00	-9.54	100.95
	<i>Summary for Emergency Mgt.</i>	<i>-1,009.54</i>	<i>-1,009.54</i>	<i>1,000.00</i>	<i>-9.54</i>	
Animal Control						
01-0292-5116	Animal Control Officer	-697.30	-6,725.00	6,725.00	0.00	100.00
01-0292-5580	Animal Control Expense	0.00	-64.86	600.00	535.14	10.81
	<i>Summary for Animal Control</i>	<i>-697.30</i>	<i>-6,789.86</i>	<i>7,325.00</i>	<i>535.14</i>	
Tree Warden						
01-0294-5111	Tree Warden Salary	0.00	-608.00	608.00	0.00	100.00
01-0294-5116	Tree Warden Wages	0.00	-420.44	1,811.00	1,390.56	23.22
01-0294-5580	Tree Warden Expense	0.00	-9,740.00	9,740.00	0.00	100.00
	<i>Summary for Tree Warden</i>	<i>0.00</i>	<i>-10,768.44</i>	<i>12,159.00</i>	<i>1,390.56</i>	
Summary for Public Safety (38 detail records)						
Sum		-94,825.56	-901,382.96	971,083.34	69,700.38	
Town Energy						
Town Energy						
01-0298-5210	Town Electric	-4,672.95	-25,633.53	30,462.00	4,828.47	84.15
01-0298-5220	Town Heating Oil / Propane	-1,244.80	-27,028.46	25,000.00	-2,028.46	108.11
01-0298-5230	Town Fuel Gasoline/Diesel	-3,768.52	-30,210.02	52,000.00	21,789.98	58.10
01-0298-5240	Street Lights	-2,491.22	-12,194.72	14,000.00	1,805.28	87.11
	<i>Summary for Town Energy</i>	<i>-12,177.49</i>	<i>-95,066.73</i>	<i>121,462.00</i>	<i>26,395.27</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2018

for the period ending 06/30/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<i>Summary for Town Energy (4 detail records)</i>						
Sum		-12,177.49	-95,066.73	121,462.00	26,395.27	
Education						
School						
01-0320-5111	School Committee Salaries	0.00	-500.00	575.00	75.00	86.96
01-0320-5321	Regional School Assmnt	0.00	-2,185,422.00	2,185,422.00	0.00	100.00
01-0320-5322	Regional Transportaion	0.00	-95,000.00	95,000.00	0.00	100.00
01-0320-5700	Elementary School	-769,970.22	-3,885,332.00	3,885,332.00	0.00	100.00
01-0320-5916	TRHS Principal & Interest	0.00	38,009.00	-38,009.00	0.00	100.00
01-0320-6421	School Payroll ENC 17	0.00	-209,188.01	209,188.00	-0.01	100.00
01-0320-6422	School Expense ENC 17	0.00	-4,247.45	4,247.45	0.00	100.00
01-0320-6423	School Expense ENC 18	0.00	0.00	13,800.00	13,800.00	0.00
01-0320-8000	School Payroll ENC 18	190,792.35	190,792.35	0.00	190,792.35	0.00
	<i>Summary for School</i>	-579,177.87	-6,150,888.11	6,355,555.45	204,667.34	
<i>Summary for Education (9 detail records)</i>						
Sum		-579,177.87	-6,150,888.11	6,355,555.45	204,667.34	
Public Works						
Highway						
01-0422-5111	Highway Surveyor	-6,649.10	-64,037.00	64,037.00	0.00	100.00
01-0422-5112	Admin Asst Highway Wage	-1,376.70	-14,796.90	14,794.00	-2.90	100.02
01-0422-5116	General Highway Wages	-22,684.65	-206,110.55	215,587.00	9,476.45	95.60
01-0422-5240	Highway Mach. Maintenance	-1,692.24	-40,951.00	40,951.00	0.00	100.00
01-0422-5241	Town Road Maint.	-7,287.86	-66,810.27	67,180.00	369.73	99.45
01-0422-5430	Highway Barn Expense	-369.02	-2,493.53	2,565.00	71.47	97.21
01-0422-9870	Replace Fuel Tank 5/16/16 A20	0.00	-377.63	377.63	0.00	100.00
01-0422-9873	Highway Loader 5/15/17 A.30	0.00	-110,000.00	110,000.00	0.00	100.00
01-0422-9874	Truck w Plow 5/15/17 A.29	-725.61	-65,000.00	65,000.00	0.00	100.00
01-0422-9875	Leak Remediation 5/15/17 A31	-3,832.75	-143,123.34	162,115.00	18,991.66	88.29
01-0423-5116	Snow Wages	0.00	-34,114.57	17,746.00	-16,368.57	192.24
01-0423-5580	Highway General/Winter	0.00	-98,443.44	56,000.00	-42,443.44	175.79
	<i>Summary for Highway</i>	-44,617.93	-846,258.23	816,352.63	-29,905.60	
Trash & Recycling						
01-0433-5200	Trash & Recycling Contract	-16,322.60	-195,395.78	196,389.00	993.22	99.49
01-0433-5580	Landfill Maint. & Expense	-900.00	-900.00	3,350.00	2,450.00	26.87
	<i>Summary for Trash & Recycling</i>	-17,222.60	-196,295.78	199,739.00	3,443.22	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2018
for the period ending 06/30/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Cemetery						
01-0491-5111	Cemetery Salary	-429.89	-1,703.00	1,703.00	0.00	100.00
01-0491-5116	Cemetery Wages	-834.00	-13,884.00	13,884.00	0.00	100.00
01-0491-5460	Cemetery Expense	-1,012.48	-1,990.00	1,990.00	0.00	100.00
	<i>Summary for Cemetery</i>	<i>-2,276.37</i>	<i>-17,577.00</i>	<i>17,577.00</i>	<i>0.00</i>	
Summary for Public Works (17 detail records)						
Sum		-64,116.90	-1,060,131.01	1,033,668.63	-26,462.38	
Human Services						
Board of Health						
01-0511-5111	Board of Health Salary	-1,448.15	-5,792.60	5,793.00	0.40	99.99
01-0511-5114	Board of Health Wages	-3,810.06	-37,896.72	38,180.00	283.28	99.26
01-0511-5420	Board of Health Expense	-1,354.93	-10,490.44	8,000.00	-2,490.44	131.13
01-0511-6421	Board of Health ENC 17	0.00	-32.75	32.75	0.00	100.00
01-0512-5113	Board of Health Agent	-2,996.25	-14,173.75	25,000.00	10,826.25	56.70
01-0512-5114	Plumbing & Gas Inspector	-909.50	-5,210.50	8,323.00	3,112.50	62.60
01-0512-5115	Food Inspector Wages	-233.75	-3,208.75	6,242.00	3,033.25	51.41
01-0519-5116	Animal Inspector Salary	-631.50	-1,985.00	2,021.00	36.00	98.22
01-0519-5580	Animal Inspector Expense	0.00	-350.00	350.00	0.00	100.00
	<i>Summary for Board of Health</i>	<i>-11,384.14</i>	<i>-79,140.51</i>	<i>93,941.75</i>	<i>14,801.24</i>	
COA						
01-0541-5112	Council on Aging Director	-2,042.17	-19,665.04	19,662.00	-3.04	100.02
01-0541-5116	Council on Aging Activity Dir.	-1,373.13	-12,982.32	13,054.00	71.68	99.45
01-0541-5118	Senior Center Staffing	-1,373.13	-12,982.32	13,054.00	71.68	99.45
01-0541-5420	Council on Aging Expense	-579.89	-15,823.75	16,000.00	176.25	98.90
01-0541-5421	COA Snow Removal	0.00	-550.00	2,600.00	2,050.00	21.15
01-0541-9868	Council on Aging Van Maint.	-230.43	-563.52	2,000.00	1,436.48	28.18
	<i>Summary for COA</i>	<i>-5,598.75</i>	<i>-62,566.95</i>	<i>66,370.00</i>	<i>3,803.05</i>	
Veterans						
01-0543-5113	Veterans Grave Expense	-53.70	-377.70	474.00	96.30	79.68
01-0543-5580	Veterans Agent Expense	-198.82	-1,387.23	1,925.00	537.77	72.06
01-0543-5770	Veterans Service Benefits	-3,646.21	-50,090.19	56,000.00	5,909.81	89.45
01-0543-5771	Veterans Agent Salary	-848.43	-10,186.00	10,186.00	0.00	100.00
	<i>Summary for Veterans</i>	<i>-4,747.16</i>	<i>-62,041.12</i>	<i>68,585.00</i>	<i>6,543.88</i>	
Summary for Human Services (19 detail records)						
Sum		-21,730.05	-203,748.58	228,896.75	25,148.17	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2018
for the period ending 06/30/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Culture and Recreation						
Library						
01-0610-5112	Library Director Salary	-3,585.92	-34,526.00	34,526.00	0.00	100.00
01-0610-5116	Library Wage	-4,030.43	-37,808.78	37,907.00	98.22	99.74
01-0610-5420	Library Expense	-4,550.11	-29,292.33	29,295.00	2.67	99.99
01-0610-5430	Library Bldg. Study	0.00	0.00	20,000.00	20,000.00	0.00
	<i>Summary for Library</i>	<i>-12,166.46</i>	<i>-101,627.11</i>	<i>121,728.00</i>	<i>20,100.89</i>	
Recreation						
01-0630-5350	Recreation Committee Expense	0.00	-5,000.00	5,000.00	0.00	100.00
01-0630-5355	Weed Control 5/15/17 A35	-9,400.00	-10,000.00	10,000.00	0.00	100.00
01-0630-5361	Agriculture Commission Expens	0.00	0.00	200.00	200.00	0.00
01-0630-9355	Weed Control 5/18/15 A16	-350.00	-350.00	5,093.94	4,743.94	6.87
	<i>Summary for Recreation</i>	<i>-9,750.00</i>	<i>-15,350.00</i>	<i>20,293.94</i>	<i>4,943.94</i>	
Historical						
01-0691-5580	Historical Committee Expense	-380.00	-729.44	750.00	20.56	97.26
	<i>Summary for Historical</i>	<i>-380.00</i>	<i>-729.44</i>	<i>750.00</i>	<i>20.56</i>	
Memorial Day						
01-0692-5351	Memorial Day	-350.00	-350.00	500.00	150.00	70.00
	<i>Summary for Memorial Day</i>	<i>-350.00</i>	<i>-350.00</i>	<i>500.00</i>	<i>150.00</i>	
Summary for Culture and Recreation (10 detail records)						
Sum		-22,646.46	-118,056.55	143,271.94	25,215.39	
Other Appropriations						
Group Insurance						
01-0910-5175	Group Health Insurance	-252.00	-221,100.56	301,500.00	80,399.44	73.33
01-0910-5176	Workers Compensation	0.00	-21,352.00	23,000.00	1,648.00	92.83
	<i>Summary for Group Insurance</i>	<i>-252.00</i>	<i>-242,452.56</i>	<i>324,500.00</i>	<i>82,047.44</i>	
County Retirement						
01-0911-5177	County Retirement	0.00	-295,333.00	299,030.00	3,697.00	98.76
01-0916-5170	Withholdings	-7,288.52	-66,232.44	66,549.00	316.56	99.52
01-0919-5181	Fire Truck Debt Principal	0.00	-60,000.00	60,000.00	0.00	100.00
01-0919-5182	Fire Truck Debt Interest	0.00	-1,650.00	1,650.00	0.00	100.00
	<i>Summary for County Retirement</i>	<i>-7,288.52</i>	<i>-423,215.44</i>	<i>427,229.00</i>	<i>4,013.56</i>	
General Insurance						
01-0945-5741	Gen. Prop & Liab. Insurance	-100.00	-70,372.50	72,500.00	2,127.50	97.07
	<i>Summary for General Insurance</i>	<i>-100.00</i>	<i>-70,372.50</i>	<i>72,500.00</i>	<i>2,127.50</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2018

for the period ending 06/30/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
01-0993-5960	State & County Charges	705.00	-106,624.00	106,613.00	-11.00	100.01
	<i>Summary for</i>	<u>705.00</u>	<u>-106,624.00</u>	<u>106,613.00</u>	<u>-11.00</u>	
01-0996-5960	Transfer to Stabilization	0.00	-297,885.00	297,885.00	0.00	100.00
01-0996-5961	OPEB Fund Transfer	0.00	-10,000.00	10,000.00	0.00	100.00
	<i>Summary for</i>	<u>0.00</u>	<u>-307,885.00</u>	<u>307,885.00</u>	<u>0.00</u>	
<i>Summary for Other Appropriations (10 detail records)</i>						
Sum		<u>-6,935.52</u>	<u>-1,150,549.50</u>	<u>1,238,727.00</u>	<u>88,177.50</u>	
Grand Total		<u>-865,752.86</u>	<u>-10,229,395.17</u>	<u>10,861,849.30</u>	<u>632,454.13</u>	

TOWN OF BRIMFIELD

Receipts for Year Ended December 31, 2018

Taxes (Net of Refunds)

Personal Property	154,254.25
Real Estate	3,377,574.93
Miscellaneous Taxes	208.55
Tax Liens	46,776.56
Motor Vehicle Excise	76,130.80
Penalties & Interest Taxes	10,758.89
Penalties & Interest Excise	2,034.53
Penalties & Interest Tax Liens	12,812.48
Tax Liens Redemption Fees	12,956.73

Licenses & Permits

Board of Selectmen	6,389.00
Liquor Licenses	2,500.00

State Revenue

Abatements Elderly, Blind & Veterans	1,506.00
Veterans Services	33,770.00
School Aid CH. 70	619,656.00
Unrestricted Gen Gov Aid	201,558.00
Registry of Motor Vehicles	11,344.32
State Owned Land	39,336.00
Room Occupancy	1,347.09
Charter School Reimbursement	789.00

Miscellaneous Receipts

Collector Fees	13,279.52
Collector Registry Marks	2,560.00
Town Clerk Fees	1,104.00
Police Dept.	6,200.54
Parking Tickets	1,185.00
Fire Dept.	2,685.00
Zoning Board Fees	800.00
Building Receipts	16,084.45
Electrical Inspector Receipts	3,449.60
Board of Health Agent Fees	9,000.00
Food Inspector	2,850.00
Plumbing Inspector	3,140.00
Trash Bag Revenue	15,754.00
Trailer Park Fees	6,696.00
Highway Driveways	371.76
Interest on Savings	7,308.51
Miscellaneous Receipts	1,502.33
Medicaid SPED	12,114.92
Total Receipts 7/1/18 - 12/31/18	4,717,788.76

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2019

for the period ending 12/31/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
General Government						
Moderator						
01-0114-5111	Moderator Salary	0.00	0.00	166.00	166.00	0.00
	<i>Summary for Moderator</i>	<i>0.00</i>	<i>0.00</i>	<i>166.00</i>	<i>166.00</i>	
Select Board						
01-0122-5111	Select Board Salaries	-4,546.40	-4,546.40	11,366.00	6,819.60	40.00
01-0122-5420	Select Board Expense	-1,347.01	-1,347.01	5,000.00	3,652.99	26.94
01-0122-5422	Selectmen Fiber Optic STM 4	0.00	0.00	2,500.00	2,500.00	0.00
01-0123-5113	Select Board Assistant	-21,721.80	-21,721.80	45,563.00	23,841.20	47.67
	<i>Summary for Select Board</i>	<i>-27,615.21</i>	<i>-27,615.21</i>	<i>64,429.00</i>	<i>36,813.79</i>	
Finance Committee						
01-0131-5114	Finance Committee Clerk	0.00	0.00	1,160.00	1,160.00	0.00
01-0131-5420	Finance Committee Expense	0.00	0.00	400.00	400.00	0.00
01-0132-5960	Reserve Fund FY 19	-11,176.30	-11,176.30	80,000.00	68,823.70	13.97
	<i>Summary for Finance Committee</i>	<i>-11,176.30</i>	<i>-11,176.30</i>	<i>81,560.00</i>	<i>70,383.70</i>	
Town Accountant						
01-0135-5112	Town Accountant Salary	-14,880.54	-14,880.54	31,212.00	16,331.46	47.68
01-0135-5114	Town Accountant Clerk	0.00	0.00	330.00	330.00	0.00
01-0135-5303	Town Audit FY 18	0.00	0.00	11,000.00	11,000.00	0.00
01-0135-5420	Town Accountant Expense	-303.71	-303.71	2,000.00	1,696.29	15.19
01-0135-6421	Town Accountant Certification	0.00	0.00	1,000.00	1,000.00	0.00
	<i>Summary for Town Accountant</i>	<i>-15,184.25</i>	<i>-15,184.25</i>	<i>45,542.00</i>	<i>30,357.75</i>	
Assessors						
01-0141-5111	Assessors Salary	-3,329.51	-3,329.51	6,659.00	3,329.49	50.00
01-0141-5113	Deputy Assessor	-25,014.51	-25,014.51	52,470.00	27,455.49	47.67
01-0141-5300	Assessors Property Maint.	-7,960.00	-7,960.00	11,460.00	3,500.00	69.46
01-0141-5303	Revaluation	0.00	0.00	5,000.00	5,000.00	0.00
01-0141-5420	Assessors Expense	-1,992.54	-1,992.54	9,430.00	7,437.46	21.13
01-0141-5430	GIS Mapping	-3,275.00	-3,275.00	3,275.00	0.00	100.00
01-0141-6421	Assessors Expense ENC 18	-1,000.00	-1,000.00	1,000.00	0.00	100.00
01-0141-8303	ENC Assesors Reval	-3,200.00	-3,200.00	29,720.00	26,520.00	10.77
	<i>Summary for Assessors</i>	<i>-45,771.56</i>	<i>-45,771.56</i>	<i>119,014.00</i>	<i>73,242.44</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2019
for the period ending 12/31/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Town Treasurer						
01-0145-5111	Treasurer/Collector Salary	-26,259.27	-26,259.27	55,080.00	28,820.73	47.67
01-0145-5113	Asst. Treasurer/Coll Salary	-10,961.95	-10,961.95	24,014.00	13,052.05	45.65
01-0145-5300	Tax Title ATM 5/21/18 A14	-9,994.39	-9,994.39	38,154.02	28,159.63	26.19
01-0145-5420	Treasurer/Collector Expense	-4,312.99	-4,312.99	17,000.00	12,687.01	25.37
01-0145-5425	Longevity Awards	-5,126.30	-5,126.30	8,290.00	3,163.70	61.84
01-0145-5436	GASB Expense	-900.00	-900.00	1,000.00	100.00	90.00
01-0145-5437	Financial Software Support	-11,540.00	-11,540.00	12,330.00	790.00	93.59
01-0145-6421	Treasurer Certification	0.00	0.00	1,000.00	1,000.00	0.00
	<i>Summary for Town Treasurer</i>	<i>-69,094.90</i>	<i>-69,094.90</i>	<i>156,868.02</i>	<i>87,773.12</i>	
Town Counsel						
01-0151-5302	Town Counsel	-6,611.39	-6,611.39	25,000.00	18,388.61	26.45
	<i>Summary for Town Counsel</i>	<i>-6,611.39</i>	<i>-6,611.39</i>	<i>25,000.00</i>	<i>18,388.61</i>	
Town Clerk						
01-0161-5111	Town Clerk Salary	-10,950.69	-10,950.69	22,970.00	12,019.31	47.67
01-0161-5420	Town Clerk Expense	-341.91	-341.91	2,900.00	2,558.09	11.79
01-0162-5116	Clerks Office Wages	-3,464.50	-3,464.50	4,436.00	971.50	78.10
01-0162-5420	Election/Registration Expense	-459.06	-459.06	3,700.00	3,240.94	12.41
	<i>Summary for Town Clerk</i>	<i>-15,216.16</i>	<i>-15,216.16</i>	<i>34,006.00</i>	<i>18,789.84</i>	
Conservation						
01-0171-5114	Conservation Clerk	-3,779.56	-3,779.56	8,693.00	4,913.44	43.48
01-0171-5583	Conservation Expense	-778.00	-778.00	1,500.00	722.00	51.87
01-0171-5584	Conservation Fund Transfer	-500.00	-500.00	500.00	0.00	100.00
	<i>Summary for Conservation</i>	<i>-5,057.56</i>	<i>-5,057.56</i>	<i>10,693.00</i>	<i>5,635.44</i>	
Open Space						
01-0172-5420	Open Space Planning	0.00	0.00	3,000.00	3,000.00	0.00
01-0175-5111	Planning Board Salary	-1,435.50	-1,435.50	2,871.00	1,435.50	50.00
01-0175-5114	Planning Board Clerk	-1,266.77	-1,266.77	3,042.00	1,775.23	41.64
01-0175-5200	Planning Zoning Consultant	0.00	0.00	10,706.30	10,706.30	0.00
01-0175-5300	Pioneer Valley Planning Fee	-582.42	-582.42	600.00	17.58	97.07
01-0175-5420	Planning Board Expense	-108.08	-108.08	600.00	491.92	18.01
	<i>Summary for Open Space</i>	<i>-3,392.77</i>	<i>-3,392.77</i>	<i>20,819.30</i>	<i>17,426.53</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2019
for the period ending 12/31/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Zoning Board						
01-0176-5114	Zoning Board of Appeals Clerk	-600.00	-600.00	1,371.00	771.00	43.76
01-0176-5420	Zoning Board Expense	-269.50	-269.50	896.00	626.50	30.08
01-0176-5422	Update Zoning Map	0.00	0.00	440.00	440.00	0.00
	<i>Summary for Zoning Board</i>	<i>-869.50</i>	<i>-869.50</i>	<i>2,707.00</i>	<i>1,837.50</i>	
Town Hall						
01-0192-5116	Town Hall Custodian	-4,071.90	-4,071.90	8,710.00	4,638.10	46.75
01-0192-5200	Telephone Expense	-6,620.69	-6,620.69	7,200.00	579.31	91.95
01-0192-5450	Town Hall Expense	-3,925.17	-3,925.17	16,000.00	12,074.83	24.53
01-0193-5111	Constables	0.00	0.00	287.00	287.00	0.00
01-0195-5382	Town Reports	-201.00	-201.00	3,000.00	2,799.00	6.70
01-0195-5383	Town Hall Computer Maint	-4,800.00	-4,800.00	10,500.00	5,700.00	45.71
01-0195-5391	Establish Code Red	-3,000.00	-3,000.00	3,000.00	0.00	100.00
01-0195-6214	Bldg. Committee 5/15/17 A.44	0.00	0.00	23,157.04	23,157.04	0.00
01-0195-9209	Town Bldg. Maint. 5/21/18 A19	-1,137.00	-1,137.00	50,000.00	48,863.00	2.27
	<i>Summary for Town Hall</i>	<i>-23,755.76</i>	<i>-23,755.76</i>	<i>121,854.04</i>	<i>98,098.28</i>	
Summary for General Government (55 detail records)						
	Sum	-223,745.36	-223,745.36	682,658.36	458,913.00	
Public Safety						
Police Department						
01-0210-5112	Police Chief Salary	-25,852.14	-25,852.14	54,650.00	28,797.86	47.30
01-0210-5114	Police Dept. Clerk	0.00	0.00	4,392.00	4,392.00	0.00
01-0210-5116	Police Dept Payroll	-63,006.06	-63,006.06	164,029.00	101,022.94	38.41
01-0210-5480	Police Dept Expense	-15,218.63	-15,218.63	30,000.00	14,781.37	50.73
01-0210-9868	Police Cruiser 5/15/17 A32	-7,824.00	-7,824.00	7,891.69	67.69	99.14
01-0210-9869	Radio Equip. 5/21/18 A21	0.00	0.00	18,000.00	18,000.00	0.00
	<i>Summary for Police Department</i>	<i>-111,900.83</i>	<i>-111,900.83</i>	<i>278,962.69</i>	<i>167,061.86</i>	
Parking Clerk						
01-0211-5420	Parking Clerk Expense	0.00	0.00	100.00	100.00	0.00
	<i>Summary for Parking Clerk</i>	<i>0.00</i>	<i>0.00</i>	<i>100.00</i>	<i>100.00</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2019

for the period ending 12/31/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Fire Department						
01-0220-5112	Fire Chief Salary	-12,943.29	-12,943.29	27,360.00	14,416.71	47.31
01-0220-5116	Fire Department Wage	-21,789.81	-21,789.81	65,807.00	44,017.19	33.11
01-0220-5118	Fire Inspector	-7,141.20	-7,141.20	15,262.00	8,120.80	46.79
01-0220-5580	Fire Dept Expense	-26,311.16	-26,311.16	32,008.00	5,696.84	82.20
01-0220-5872	Fire Small Equipment	0.00	0.00	9,000.00	9,000.00	0.00
01-0220-5876	Fire Protective Equipment	-1,013.33	-1,013.33	8,400.00	7,386.67	12.06
01-0220-5882	Public Safety Complex	-159.98	-159.98	2,000.00	1,840.02	8.00
01-0220-6421	Fire Exense ENC 18	0.00	0.00	150.00	150.00	0.00
01-0220-9874	Fire 3/4 Ton Truck 5/21/18 A20	0.00	0.00	45,000.00	45,000.00	0.00
	<i>Summary for Fire Department</i>	<i>-69,358.77</i>	<i>-69,358.77</i>	<i>204,987.00</i>	<i>135,628.23</i>	
Ambulance						
01-0231-5380	Ambulance	-42,601.50	-42,601.50	85,203.00	42,601.50	50.00
	<i>Summary for Ambulance</i>	<i>-42,601.50</i>	<i>-42,601.50</i>	<i>85,203.00</i>	<i>42,601.50</i>	
Local Inspector						
01-0241-5112	Building Inspector Zoning Office	-11,469.75	-11,469.75	24,246.00	12,776.25	47.31
01-0241-5113	Asst. Bldg. Inspector	0.00	0.00	663.00	663.00	0.00
01-0241-5115	Building Inspector Clerk	-3,549.60	-3,549.60	7,757.00	4,207.40	45.76
01-0241-5421	Building Inspector ENC 18	0.00	0.00	137.68	137.68	0.00
01-0241-5478	Building Dept. Expense	-763.10	-763.10	4,000.00	3,236.90	19.08
01-0241-5580	Zoning Raze Bldg Expense	0.00	0.00	5,000.00	5,000.00	0.00
01-0241-8580	ENC Zoning Raze Building Exp	0.00	0.00	29,532.00	29,532.00	0.00
01-0241-9300	SaaS Software 5/16/16 A26	0.00	0.00	574.26	574.26	0.00
	<i>Summary for Local Inspector</i>	<i>-15,782.45</i>	<i>-15,782.45</i>	<i>71,909.94</i>	<i>56,127.49</i>	
Electrical Inspector						
01-0245-5112	Electrical Inspector Salary	-5,020.86	-5,020.86	10,612.00	5,591.14	47.31
01-0245-5113	Asst. Electrical Inspector	0.00	0.00	424.00	424.00	0.00
	<i>Summary for Electrical Inspector</i>	<i>-5,020.86</i>	<i>-5,020.86</i>	<i>11,036.00</i>	<i>6,015.14</i>	
Emergency Mgt.						
01-0291-5420	Emergency Management Expen	0.00	0.00	1,000.00	1,000.00	0.00
	<i>Summary for Emergency Mgt.</i>	<i>0.00</i>	<i>0.00</i>	<i>1,000.00</i>	<i>1,000.00</i>	
Animal Control						
01-0292-5116	Animal Control Officer	-869.28	-869.28	6,860.00	5,990.72	12.67
01-0292-5580	Animal Control Expense	-64.86	-64.86	600.00	535.14	10.81
	<i>Summary for Animal Control</i>	<i>-934.14</i>	<i>-934.14</i>	<i>7,460.00</i>	<i>6,525.86</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2019

for the period ending 12/31/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Tree Warden						
01-0294-5111	Tree Warden Salary	0.00	0.00	620.00	620.00	0.00
01-0294-5116	Tree Warden Wages	-1,468.49	-1,468.49	1,847.00	378.51	79.51
01-0294-5580	Tree Warden Expense	-3,000.00	-3,000.00	9,740.00	6,740.00	30.80
	<i>Summary for Tree Warden</i>	<i>-4,468.49</i>	<i>-4,468.49</i>	<i>12,207.00</i>	<i>7,738.51</i>	
Summary for Public Safety (33 detail records)						
Sum		-250,067.04	-250,067.04	672,865.63	422,798.59	
Town Energy						
Town Energy						
01-0298-5210	Town Electric	-10,375.76	-10,375.76	30,462.00	20,086.24	34.06
01-0298-5220	Town Heating Oil / Propane	-8,379.96	-8,379.96	25,000.00	16,620.04	33.52
01-0298-5230	Town Fuel Gasoline/Diesel	-32,724.56	-32,724.56	48,000.00	15,275.44	68.18
01-0298-5235	Fuel Tank Maint. & Repair	-132.72	-132.72	4,000.00	3,867.28	3.32
01-0298-5240	Street Lights	-4,815.46	-4,815.46	14,000.00	9,184.54	34.40
	<i>Summary for Town Energy</i>	<i>-56,428.46</i>	<i>-56,428.46</i>	<i>121,462.00</i>	<i>65,033.54</i>	
Summary for Town Energy (5 detail records)						
Sum		-56,428.46	-56,428.46	121,462.00	65,033.54	
Education						
School						
01-0320-5111	School Committee Salaries	0.00	0.00	575.00	575.00	0.00
01-0320-5321	Regional School Assmnt	-1,132,848.00	-1,132,848.00	2,265,695.00	1,132,847.00	50.00
01-0320-5322	Regional Transportaion	-37,914.00	-37,914.00	75,828.00	37,914.00	50.00
01-0320-5700	Elementary School	-1,230,473.19	-1,230,473.19	3,900,238.00	2,669,764.81	31.55
01-0320-5916	TRHS Principal & Interest	0.00	0.00	-57,294.00	-57,294.00	0.00
01-0320-6423	School Expense ENC 18	-13,800.00	-13,800.00	13,800.00	0.00	100.00
01-0320-8000	School Payroll ENC 18	-190,792.35	-190,792.35	190,792.35	0.00	100.00
	<i>Summary for School</i>	<i>-2,605,827.54</i>	<i>-2,605,827.54</i>	<i>6,389,634.35</i>	<i>3,783,806.81</i>	
Summary for Education (7 detail records)						
Sum		-2,605,827.54	-2,605,827.54	6,389,634.35	3,783,806.81	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2019

for the period ending 12/31/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Public Works						
Highway						
01-0422-5111	Highway Surveyor	-30,900.06	-30,900.06	65,318.00	34,417.94	47.31
01-0422-5112	Admin Asst Highway Wage	-7,236.00	-7,236.00	15,090.00	7,854.00	47.95
01-0422-5116	General Highway Wages	-106,839.03	-106,839.03	225,039.00	118,199.97	47.48
01-0422-5240	Highway Mach. Maintenance	-38,057.07	-38,057.07	40,951.00	2,893.93	92.93
01-0422-5241	Town Road Maint.	-44,494.15	-44,494.15	67,180.00	22,685.85	66.23
01-0422-5430	Highway Barn Expense	-732.44	-732.44	2,565.00	1,832.56	28.56
01-0422-9875	Leak Remediation 5/15/17 A31	1,170.50	1,170.50	18,991.66	20,162.16	-6.16
01-0422-9876	Highway Sweeper 5/21/18 A18	-45,087.96	-45,087.96	80,000.00	34,912.04	56.36
01-0423-5116	Snow Wages	-4,185.65	-4,185.65	18,101.00	13,915.35	23.12
01-0423-5580	Highway General/Winter	-18,793.37	-18,793.37	56,000.00	37,206.63	33.56
	<i>Summary for Highway</i>	<i>-295,155.23</i>	<i>-295,155.23</i>	<i>589,235.66</i>	<i>294,080.43</i>	
Trash & Recycling						
01-0433-5200	Trash & Recycling Contract	-74,799.54	-74,799.54	202,281.00	127,481.46	36.98
01-0433-5580	Landfill Maint. & Expense	-2,545.00	-2,545.00	3,350.00	805.00	75.97
	<i>Summary for Trash & Recycling</i>	<i>-77,344.54</i>	<i>-77,344.54</i>	<i>205,631.00</i>	<i>128,286.46</i>	
Cemetery						
01-0491-5111	Cemetery Salary	-868.50	-868.50	1,737.00	868.50	50.00
01-0491-5116	Cemetery Wages	-7,545.96	-7,545.96	14,162.00	6,616.04	53.28
01-0491-5460	Cemetery Expense	-1,020.15	-1,020.15	1,990.00	969.85	51.26
	<i>Summary for Cemetery</i>	<i>-9,434.61</i>	<i>-9,434.61</i>	<i>17,889.00</i>	<i>8,454.39</i>	
Summary for Public Works (15 detail records)						
Sum		-381,934.38	-381,934.38	812,755.66	430,821.28	
Human Services						
Board of Health						
01-0511-5111	Board of Health Salary	-2,954.50	-2,954.50	5,909.00	2,954.50	50.00
01-0511-5114	Board of Health Wages	-18,415.08	-18,415.08	38,944.00	20,528.92	47.29
01-0511-5420	Board of Health Expense	-5,222.47	-5,222.47	8,000.00	2,777.53	65.28
01-0512-5113	Board of Health Agent	-7,456.25	-7,456.25	25,000.00	17,543.75	29.83
01-0512-5114	Plumbing & Gas Inspector	-2,711.50	-2,711.50	8,489.00	5,777.50	31.94
01-0512-5115	Food Inspector Wages	-1,700.00	-1,700.00	6,367.00	4,667.00	26.70
01-0519-5116	Animal Inspector Salary	-632.50	-632.50	2,061.00	1,428.50	30.69
01-0519-5580	Animal Inspector Expense	-350.00	-350.00	350.00	0.00	100.00
	<i>Summary for Board of Health</i>	<i>-39,442.30</i>	<i>-39,442.30</i>	<i>95,120.00</i>	<i>55,677.70</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2019
for the period ending 12/31/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
COA						
01-0541-5112	Council on Aging Director	-10,824.00	-10,824.00	22,880.00	12,056.00	47.31
01-0541-5116	Council on Aging Activity Dir.	-6,240.15	-6,240.15	13,315.00	7,074.85	46.87
01-0541-5118	Senior Center Staffing	-6,240.15	-6,240.15	13,315.00	7,074.85	46.87
01-0541-5420	Council on Aging Expense	-7,988.11	-7,988.11	16,000.00	8,011.89	49.93
01-0541-5421	COA Snow Removal	-100.00	-100.00	2,600.00	2,500.00	3.85
01-0541-9868	Council on Aging Van Maint.	-116.86	-116.86	2,000.00	1,883.14	5.84
	<i>Summary for COA</i>	<i>-31,509.27</i>	<i>-31,509.27</i>	<i>70,110.00</i>	<i>38,600.73</i>	
Veterans						
01-0543-5113	Veterans Grave Expense	-180.00	-180.00	474.00	294.00	37.97
01-0543-5580	Veterans Agent Expense	-379.84	-379.84	1,925.00	1,545.16	19.73
01-0543-5770	Veterans Service Benefits	-28,850.38	-28,850.38	56,000.00	27,149.62	51.52
01-0543-5771	Veterans Agent Salary	-5,194.98	-5,194.98	10,390.00	5,195.02	50.00
	<i>Summary for Veterans</i>	<i>-34,605.20</i>	<i>-34,605.20</i>	<i>68,789.00</i>	<i>34,183.80</i>	
Summary for Human Services (18 detail records)						
Sum		<i>-105,556.77</i>	<i>-105,556.77</i>	<i>234,019.00</i>	<i>128,462.23</i>	
Culture and Recreation						
Library						
01-0610-5112	Library Director Salary	-16,660.35	-16,660.35	35,217.00	18,556.65	47.31
01-0610-5116	Library Wage	-17,561.98	-17,561.98	41,360.00	23,798.02	42.46
01-0610-5420	Library Expense	-10,556.98	-10,556.98	29,295.00	18,738.02	36.04
01-0610-5430	Library Bldg. Study	0.00	0.00	20,000.00	20,000.00	0.00
	<i>Summary for Library</i>	<i>-44,779.31</i>	<i>-44,779.31</i>	<i>125,872.00</i>	<i>81,092.69</i>	
Recreation						
01-0630-5350	Recreation Committee Expense	-1,537.50	-1,537.50	7,500.00	5,962.50	20.50
01-0630-5351	Trail Committee Expense	0.00	0.00	2,000.00	2,000.00	0.00
01-0630-5356	Weed Control 5/21/18 A24	0.00	0.00	12,299.67	12,299.67	0.00
01-0630-5357	Dam Repair 5/21/18 A25	0.00	0.00	30,000.00	30,000.00	0.00
01-0630-5361	Agriculture Commission Exp.	0.00	0.00	200.00	200.00	0.00
01-0630-9355	Weed Control 5/18/15 A16	-1,275.00	-1,275.00	4,743.94	3,468.94	26.88
	<i>Summary for Recreation</i>	<i>-2,812.50</i>	<i>-2,812.50</i>	<i>56,743.61</i>	<i>53,931.11</i>	
Historical						
01-0691-5580	Historical Committee Expense	-171.53	-171.53	750.00	578.47	22.87
	<i>Summary for Historical</i>	<i>-171.53</i>	<i>-171.53</i>	<i>750.00</i>	<i>578.47</i>	

Town of Brimfield
DEPARTMENT APPROPRIATION BALANCE

2019

for the period ending 12/31/2018

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
Memorial Day						
01-0692-5351	Memorial Day	0.00	0.00	500.00	500.00	0.00
	<i>Summary for Memorial Day</i>	<i>0.00</i>	<i>0.00</i>	<i>500.00</i>	<i>500.00</i>	
Summary for Culture and Recreation (12 detail records)						
Sum		-47,763.34	-47,763.34	183,865.61	136,102.27	
Other Appropriations						
Group Insurance						
01-0910-5175	Group Health Insurance	-142,014.64	-142,014.64	301,500.00	159,485.36	47.10
01-0910-5176	Workers Compensation	-21,677.00	-21,677.00	23,000.00	1,323.00	94.25
	<i>Summary for Group Insurance</i>	<i>-163,691.64</i>	<i>-163,691.64</i>	<i>324,500.00</i>	<i>160,808.36</i>	
County Retirement						
01-0911-5177	County Retirement	-293,318.00	-293,318.00	296,990.00	3,672.00	98.76
01-0916-5170	Withholdings	-31,497.04	-31,497.04	70,000.00	38,502.96	45.00
01-0919-5186	Facilities Bldg Project STM 4	0.00	0.00	125,000.00	125,000.00	0.00
01-0919-5187	Facilities Bldg Project Interest	0.00	0.00	2,000.00	2,000.00	0.00
	<i>Summary for County Retirement</i>	<i>-324,815.04</i>	<i>-324,815.04</i>	<i>493,990.00</i>	<i>169,174.96</i>	
General Insurance						
01-0945-5741	Gen. Prop & Liab. Insurance	-74,826.00	-74,826.00	74,500.00	-326.00	100.44
	<i>Summary for General Insurance</i>	<i>-74,826.00</i>	<i>-74,826.00</i>	<i>74,500.00</i>	<i>-326.00</i>	
01-0993-5960	State & County Charges	-49,862.00	-49,862.00	104,269.00	54,407.00	47.82
	<i>Summary for</i>	<i>-49,862.00</i>	<i>-49,862.00</i>	<i>104,269.00</i>	<i>54,407.00</i>	
01-0996-5961	OPEB Fund Transfer	-10,000.00	-10,000.00	10,000.00	0.00	100.00
01-0996-5966	Transfer to Cap. Stab.	-400,000.00	-400,000.00	735,522.00	335,522.00	54.38
	<i>Summary for</i>	<i>-410,000.00</i>	<i>-410,000.00</i>	<i>745,522.00</i>	<i>335,522.00</i>	
Summary for Other Appropriations (10 detail records)						
Sum		-1,023,194.68	-1,023,194.68	1,742,781.00	719,586.32	
Grand Total		-4,694,517.57	-4,694,517.57	10,840,041.61	6,145,524.04	

FLEA MARKET SPECIAL REVOLVING
7/1/2017 - 6/30/2018

Date	Warrant #		Payroll	Expense	Receipt	Balance
07/01/17		Roll Over Balance			50,000.00	50,000.00
07/24/17	2 Payable	Flea Market Ambulance		4,550.00		
07/24/17	2 Payroll	Fire Detail	12,092.50			
07/24/17	2 Payroll	Food Inspector	4,951.25			
07/24/17	2 Payroll	Police Detail	27,836.00			
07/24/17	2 Payroll	Board of Health	500.00			
07/31/17	CR 1	Various Flea Market Receipts			36,670.00	36,740.25
08/07/17	3 Payables	United Site Services		295.00		
08/07/17	3 Payables	Fuel		319.81		
08/31/17	CR2	Various Flea Market Receipts			1,435.00	37,560.44
09/05/17	3 Payroll	Electrical Inspector	300.00			
09/20/17	6 Payroll	Police Detail	29,090.00			
09/20/17	6 Payroll	Fire Detail	12,180.00			
09/20/17	6 Payroll	Board of Health	500.00			
09/30/17	CR3	Various Flea Market Receipts			23,880.00	19,370.44
10/02/17	7 Payables	Flea Market Ambulance		4,550.00		
10/02/17	7 Payroll	Food Inspector		5,142.50		
10/02/17	7 Payroll	Board of Health		153.00		
10/16/17	7 Payables	United Site Services		300.00		
10/16/17	7 Payables	Fuel		335.23		
10/31/17	CR4	Various Flea Market Receipts			31,990.00	40,879.71
12/31/17	CR6	Various Flea Market Receipts			1,725.00	42,604.71
01/22/18	15 Payroll	Electrical Inspector	300.00			
01/31/18	CR7	Various Flea Market Receipts			3,400.00	45,704.71
02/19/18	17 Payables	Colonial Copy		598.00		
02/28/18	CR8	Various Flea Market Receipts			4,025.00	49,131.71
03/31/18	CR9	Various Flea Market Receipts			11,300.00	60,431.71
04/30/18	CR10	Various Flea Market Receipts			5,120.00	65,551.71
05/14/18	23 Payroll	Food Inspector	5,865.00			
05/14/18	23 Payroll	Fire Detail	12,075.00			
05/14/18	23 Payroll	Police Detail	29,280.00			
05/14/18	23 Payroll	Board of Health	500.00			
05/29/18	24 Payables	Board of Health		127.50		
05/29/18	24 Payables	Flea Market Ambulance		4,550.00		
05/31/18	CR11	Various Flea Market Receipts			57,685.00	70,839.21
06/11/18	25 Payables	United Site Services		295.00		
06/11/18	25 Payables	Fuel		919.19		
06/30/18	28 Payroll	Electrical Inspector	300.00			
06/30/18	CR12	Various Flea Market Receipts			12,635.00	81,960.02
			135,769.75	22,135.23	239,865.00	81,960.02
06/30/18		Close out end of year		31,960.02		
06/30/18		Roll Over Balance			50,000.00	
06/30/18			135,769.75	54,095.25	239,865.00	50,000.00

Brimfield Agricultural Commission

The Agricultural Commission advocates for farmers and acts as an advisor to town government with regards to agricultural issues.

The Agricultural Committee Facebook page has still been maintained to highlight local farms and promote agricultural awareness and offerings.

The AgCom held several seminars on Agricultural topics. With our seminars, we have collected donations and set up an account where funds will be used for agricultural pursuits in town. Please keep an eye out for upcoming talks and seminars.

Respectfully Submitted,

Adam Garvey- Chair

James Brown- Vice Chair

Joseph Venezia- Secretary

Maria Thomson

Roger DeBruyn

Brimfield Ambulance Service, Inc.

34 Wales Road
Brimfield, Massachusetts 01010
Emergency 911

BRIMFIELD AMBULANCE ANNUAL PLANT SALE
SATURDAY, MAY 11, 2019 ON THE BRIMFIELD TOWN COMMON

We appreciate your support and look forward to seeing you again this year.

WHAT YOU CAN DO AFTER YOU DIAL 911

- Do not move the patient unless it is absolutely necessary.
- Stay calm and try not to get overly excited. Always consider the patient's emotional, as well as physical needs. Reassure the patient that help is on the way.
- Gather all medications that the patient may be taking along with emergency medical cards. This will help Emergency Medical Service (EMS) better determine the medical history of the patient.
- Move all furniture or obstacles out of the way so EMS has easy access to the patient.
- Keep track of times, for example when was the last time you spoke with the patient, how long has the medical condition existed, and how long has the person been unconscious.
- Give EMS a good description of the accident scene or medical condition of the patient

We thank the Paramedics and Basic EMTs for being part of Brimfield Ambulance Service, Inc. and sincerely appreciate their dedication.

Brimfield Ambulance Service, Inc. is a 501(c)(3) not for profit organization. We are a Licensed Paramedic Service supported in part by the towns of Brimfield, Holland, and Wales. It is also supported by payments from insurance companies, Medicare, and Medicaid for services rendered. We gratefully accept donations and memorial gifts at the address above. All donations are tax deductible.

Brimfield Animal Control

A Division of the Brimfield Police Department

34 Wales Road, Brimfield, MA 01010

Phone (413) 245-3442 Fax (413) 245-4476

Charles T. Kuss

Chief of Police

Animal Control Officer

Annual Report 2018

Welcome to the 2018 annual report for the animal control officer. This past year has been one of significant change for the ACO. Over the summer our long time Animal Control Officer Christian Petersen stepped down after 17 years of service with the town. Christian had always been most helpful to the PD and myself, and assisted with the solution of many problems and aided many animals over the years. We wish him well and thank him for those years of service.

After several discussions and meetings the Selectboard decided the ACO position should be assigned to the Police Department, and not be directly assigned to the Board of Selectmen, as had been the tradition. It was also discussed and decided that there should be two ACO's, a more versatile and practical arraignment that allows for better availability and improved service. We began the process late in the year to staff the two ACO positions and to get them enrolled in the State ACO Training Academy. One of our appointees resigned, but the other, ACO O'Connor, is growing into the job and enjoying the ACO Academy. We will be filling the vacant position as soon as it is practical.

So 2018 came to a close and the ACO's were now part of the Police Department, there are officially two of them, and together we responded to a total of 143 calls for service involving animal complaints. The total budget for the ACO in FY'19 was \$6,860.00 in available salary and \$600.00 in expenses. Those figures were not changed as a result of the restructuring.

We remind everyone if they need the ACO for any reason to please call our dispatch center at 413-245-7222 and we thank you for your support.

Charles T. Kuss
Chief of Police



The Assessors are required by Massachusetts law to value all real property within the Town; this includes residential, commercial, industrial and personal property. The Board continues to utilize the expertise of Roy Bishop & Associates, as valuation consultant. The office utilizes Patriot Properties special assessing software to maintain property record cards, values and assist with calculations and extracts required for Department of Revenue approval on a yearly basis.

The Assessors ongoing cyclical inspection program continues to fulfill the DOR requirement that all property is inspected at least once every nine years. During FY2018 in addition to ongoing cyclical inspections, the Assessors conducted a cyclical inspection of all properties enrolled in the Forest-Agricultural/Horticultural and Recreational Chapter 61 program within the town. The Assessors remain committed to assure the accuracy of the Town data and thank all the property owners for their cooperation which made this a successful project.

On a five year cycle, the Assessors must conduct a mandatory re-valuation of all properties within in the town to meet the Massachusetts Department of Revenue standard for certification. This process is to insure that each property is assessed to reflect the valuation is representative of taxation that is fair and each taxpayer is paying only their fair share of the cost of local government. Albeit property values are examined yearly by the Department of Revenue, Fiscal 2022 will be the next mass appraisal approach to re-valuation for certification for Brimfield.

The Assessors maintain the Town property maps and the GIS on-line mapping with a pass back feature linking each parcel to the property record card maintained in the Patriot assessing software. The GIS site is updated each quarter to reflect the most current ownerships.

The department also administers the motor vehicle excise taxes. The valuations for these taxes are originated by the Registry of Motor Vehicles and are based on the manufacturers' list price of the vehicle when new. Each year the Registry depreciates the valuation until the fifth year where the assessment will be 10% of the manufacturers' list price for the balance of the life of the vehicle. The Assessors are responsible for granting abatements for the bills that warrant them and answer any questions regarding the process.

The Assessors consider and have the authority to grant real estate and personal property abatements and personal tax exemptions for the individuals that qualify.

Members and staff continue their commitment to both state and locally sponsored educational events in order to stay current on assessment administration.

The Assessors meet on the first and third Tuesday of each month at 3 p.m. and as always welcome the public to attend.

Respectfully submitted,

Carolyn Haley, Chairman
Cynthia Keith Powers, Assessor
Robert Sullivan, Assessor
Cynthia S. Poirier, Assistant Assessor



Board of Registrars

Town of Brimfield

ANNUAL REPORT OF THE BOARD OF REGISTRARS CALENDAR YEAR 2018

The Board of Registrars (appointed by the Board of Selectmen) is responsible for maintaining the voter lists for the Town of Brimfield and tasks associated with the annual street census. These tasks are administered by the Town Clerk, under state statutes which provide for the unique cooperation between the appointed board and the elected official.

The Board of Registrars is required by law to certify signatures on petitions presented by candidates for various elected offices (local, state, and federal) as well as petitions for articles to be considered at our Annual Town Meeting and bills in the Massachusetts Legislature.

The Board devotes time to help with voter registration and is essential to the fair and open conduct of our elections.

Registrars encourage all households to return the annual street census, distributed each year. It protects your right to vote, serves to establish a valuable population reference and helps in school planning.

Voter statistics and election results are included in the Town Clerk's report.

Respectfully submitted,

Jerry Belber(R) 2020, Chair

John Boland(D) 2021

Debra Fagerstrum(R) 2019

Robert Sullivan(U), Town Clerk

Brimfield Facilities Study Committee

21 Main Street, Brimfield, MA 01010

Welcome to the Fourth annual report of the “Building Committee” for calendar year 2018. As you may recall the committee was formed in June of 2015 to address the condition of the Town’s main facilities and to make recommendations for their repair, demolition, expansion, or replacement. The committee was originally formed with 15 members and we met approximately every two weeks up until June of 2016. In our first year the committee hired the firm Lamoureux and Pagano to serve as our Owner’s Project Manager and the firm Jones-Whitsett Architects as our designer. The effort at each meeting is to develop a full understanding of the condition of the Town’s main buildings and to develop a plan to correct the deficiencies we discovered through renovation, redesign, demolition, and/or construction.

The original building plan of the committee was presented to the Town Meeting in May of 2016. Although the proposal was very well received and passed at the Town Meeting, the funding failed to receive the votes necessary at the June ballot for the project to proceed. The committee took this message from the voters to heart and began to meet again but with a different perspective. The decision was made to look at the Town’s needs in increments as opposed to a totally all-encompassing project with an attempt to mitigate the costs. The committee worked diligently and had another, much smaller project ready for the Annual Town Meeting in May of 2018.

The new proposal was reduced from the original but includes an updated rehab/construction of the Public Safety Complex and some small additions over at the Highway Barn. The new design splits the Public Safety building, separating the PD from the Fire and Ambulance Service. The FD gets a new double fire bay and improved office and sleep space. The PD gets office space, much needed evidence space, and a locker room for the officers. At the Highway Barn a wash bay is built with storage and some office space is added. There will also be a tie in with existing town wells to remedy the clean water issue at both buildings.

This new proposal was again well received at the Town Meeting in May and then was approved by the voters in June. Soon after that, meetings continued with the focus on the construction project and finalizing the design plans. The request for bids went out in late November and they are due back by the end of January 2019. A general contractor is expected to be selected in February and construction should begin in March 2019, we expect that 9-12 months should be the construction period.

There have been changes to the committee that earn a mention. Pat Leaming has left the committee, as has Andrea Beaudry. We thank both for their work with the committee. We had our Owner's Project Manager's contract with Dadelus Inc. get renegotiated. Failing to find an agreement we parted ways and after another RFP we chose Central Mass Projects Inc. as our new OPM. We still have the same project manager, Mary Bulso, so we did not lose any continuity.

We continue to meet regularly and are looking forward to completing our new project. Discussions and efforts have now begun to re-focus on the Senior Center and the Library. Our meetings are most often televised and we invite all to get involved. The problems with our buildings and facility needs must be addressed and the committee is working hard to find the best and most cost effective solutions.

Respectfully Submitted,

Brimfield Facilities Study Committee

ANNUAL REPORT OF THE BYLAW COMMITTEE CALENDAR YEAR 2018

The Bylaw Committee reviews all proposed bylaws, except zoning, by holding a public hearing before any town meeting or election at which bylaws will be voted and makes a recommendation to voters on every proposed bylaw. The Bylaw Committee may also review existing bylaws from time to time and propose amendments, additions, or corrections for voter action in addition to assisting boards, committees, town officials, and citizens in the preparation of bylaws for voter action when asked to do so.

There were no proposed bylaw changes at the 2018 Annual Town Meeting therefore the Bylaw Committee had no recommendations.

Brimfield Bylaw Committee

Mitch Frazier

Earl Rhodes

Camille Collins Lovell



TOWN OF BRIMFIELD

Commonwealth of Massachusetts Cemetery Commission

2018

“To Know the Character of a Community,
I Need Only Visit its Cemeteries.”

- Benjamin Franklin

The past year has been busy. Physically, we had several full and cremation burials, we carefully maintained the 15 acre property and sold additional burial plots. We are grateful to Anthony Bys and James Lamothe who keep the cemetery in excellent condition. They care about the cemetery and we thank them.

Our finances are sound and we are working within our budget. We were able to increase the balances of our perpetual care trust funds. We will join the highway department in the purchase of a new mower for the cemetery and town mowing (they are expensive but built to last.) All of our finances are available for your review on request.

The Commissioners also work with families and funeral directors to insure a respectful and timely internment. When someone with a plot in the cemetery passes, the funeral director calls on of the commissioners (we are always available) to ask us to open a burial site, giving us a projected date and time for internment. We then call Mr. Bys and the highway superintendent to make sure we can meet that date. Ownership and location are confirmed with our Admin. Asst. We then confirm with funeral home along with the cost of opening and closing the burial site. A reminder....cremation burials do not require a funeral director, you can call us to schedule one.

We also meet with people who want to purchase a burial plot. We explain our fees, show them locations and answer their questions. If they buy a lot, we collect the money, process the paper work and issue a deed. The location and deed holder are all recorded in our cemetery records (which go back to the eighteenth century). The town retains the ownership of the entire cemetery and the deed is a very long lease (in perpetuity).

We close this report with a grateful thank you to Zach Lemieux and the highway department for their help and reliable assistance to make this all work. Their co-operation deserves special recognition. Thank you from all of us at the cemetery.

A BRIEF REMINDER-you may visit our website www.brimfieldma.org for information about fees, plots and most anything else you would like to know.

The following people found final rest in our cemetery this year;

Leo Richer	Cybil Dupont	Janet Hastings
MaryJane Gray	Patricia Guild	Louise Fay Tokanos
Richard Thompson	Mary Langlois	Louis Flowers
James Samar	Willis Stearns	Grant Meitzler
Dale Meitzler	Lorie Thompson	

Respectfully submitted by; Stephen Phifer, Richard Sieweck Michael Wales



TOWN OF BRIMFIELD

Salisbury Annex Building, 2nd Floor
23 Main Street
Brimfield, Massachusetts 01010

CONSERVATION COMMISSION

Roger deBruyn, Co-Chair
Michele Restino, Co-Chair
Joe Collins
Carol Platenik
Stephen Phifer
Marissa Simpson
Angela Panaccione

Conservation Clerk:
Sarah Fortune

Telephone:
(413) 245-4100 x:1101
Email:
conservation@brimfieldma.org

2018 Annual Report

Office Hours: Mondays & Wednesdays 10am-2pm or by Appointment
Meetings: The 1st and 3rd Wednesday of every month, unless otherwise posted

Conservation Commission Introduction

The Brimfield Conservation Commission (Commission) administers the Massachusetts Wetlands Protection Act (WPA) (M.G.L. Chapter 131 Section 40) and associated regulations (310 CMR 10.00). The Commission also reviews any Forest Cutting Plans or Septic System plans within the jurisdiction of the WPA; and any project within areas of protected rare/endangered species and/or priority habitat governed by the National Heritage Endangered Species Program (NHESP), a division of the Massachusetts Fisheries & Wildlife.

Accordingly, any proposed activity that may remove, fill, dredge or alter a wetland resource area is subject to Commission approval. Wetlands that are subject to protection under the act include any area within 100 feet of a swamp, marsh, forested wetland, vernal pool, pond, intermittent stream, and the 100-year flood zone. The Commission also has jurisdiction within 200 feet of a stream that flows year round. It should be noted that wetlands may not be wet all year round and low areas that flood in the spring may be considered wetlands as well. Do not hesitate to contact the Commission if you have any questions or concerns about potential wetland resources.

The Role of the Conservation Commission

The Commission regulates permit activities that may alter wetlands or their buffer zones in protected areas. Regulated activities include, but are not limited to, dumping leaves, brush, grass, debris, cutting trees or shrubs, reconstructing lawns, building or constructing any type of structures or a septic system, grading, excavating, or filling, changing storm water discharge, polluting wetlands or streams, or creating any impervious surface (paving a driveway). Activities within protected area may require a permit, for more information on any given project please consult our Wetlands Protection Brochure available in the Conservation Commission Office or online at the Commission's homepage.

Members of the Conservation Commission

The Commission is made up of Brimfield residents that share a passion for protecting the wetland resources of the town. Commissioners are appointed by the Board of Selectmen for a three-year term. The commissioners and staff are continuously educating themselves through training programs, seminars and conferences sponsored by the Massachusetts Department of Environmental Protection (DEP) and the Massachusetts Association of Conservation Commissions (MACC), and the Municipal Society of Conservation Commissions (MSMCP) in order to stay current with constantly evolving rules and regulations, updated scientific data and best management practices.

The following Conservation Commission Members served in 2017: Mr. Roger deBruyn (Co-Chair), Ms. Michele Restino (Co-Chair), Mr. Joe Collins, Ms. Carol Platenik, Mr. Stephen Phifer, Ms. Marissa Simpson, and Ms. Angela Panaccione. Ms. Angela Panaccione was appointed to the Commission by the Board of Selectman on December 10, 2018 and contributes considerable knowledge and skills in the field of wetlands protection and administration to the Commission. Although there are currently no vacancies on the Commission, any interested resident can participate in the Commission's activities as an Associate Member, which does not have any voting rights but can gain experience in the Commission's functions and procedures; residents interested in serving on the Commission as an Associate Member should send a letter of interest to the Board of Selectman

Additionally, Mrs. Sarah Fortune has been serving as the Town's Conservation Clerk since October 2016. As Conservation Clerk, Mrs. Fortune's role includes attending regular Commission meetings, compiling agendas and meeting minutes, managing the Conservation office, assisting landowners with wetland-related inquiries, drafting permits (Orders of Conditions), and bringing important issues to the Commission's attention. The hourly wage for this position is \$16.65 per hour, and the position is budgeted for 10 hours a week.

Total permits requested and issued/ per year (2014-2018)

PERMITS	YEARLY TOTAL 2018	YEARLY TOTAL 2017	YEARLY TOTAL 2016	YEARLY TOTAL 2015	YEARLY TOTAL 2014
Request for Determining Applicability/ Determination of Applicability	8	10	5	7	11
Notice of Intent/Order of Conditions/Amended NOI & OOC	12	9	3	10	11
Abbreviated Notice of Resource Area Delineation/ Order of Resource Area Delineation	0	0	0	0	0
Requests for Extensions of Orders of Conditions	0	0	0	4	0
Enforcement Orders/Cease & Desist Letters (violations)	3	0	0	7	11
Emergency Certifications	1	0	0	4	0

Certifications of Compliance	10	5	4	27	7
Forest Cutting Plan Review	17	14	8	9	13

Important Issues and Accomplishments of 2018:

Over the 2018 Calendar year the Commission has dealt with several important conservation issues, such as:

- **Lake Sherman Management Plan:** The Commission worked closely with the Lake Sherman Association and the Board of Selectmen to develop an ecological restoration plan for Lake Sherman to control of the high density growth of non-native aquatic plant species. The goal is to restore native plant species and water habitat while providing safe recreational access to the lake. The ecological restoration work under the guidance of the management plan began in 2016, and will continue until 2021, for another three (3) years.

Goals/Activities for 2019:

- **Increased Administrative Capacity for the Conservation Commission:** The Commission is investigating the possibility to work with the Board of Selectman to increase the Administrative capacity of the Conservation Department. Conservation Commissioners serve the Town in a volunteer capacity who have careers and full-time jobs, and often rely upon an Administrator to ensure that important business and tasks are addressed in a timely fashion, such as providing timely pre-activity meetings for applicants. It is also important to have greater Administrative capacity so that projects are supervised in a proper manner, to ensure that projects do not fall into a state of non-compliance, which effectively costs residents, contractors, and the Town money. The Commission’s goal is to have the capacity to be a robust resource for the Town and its residents, to protect water quality and conduct public outreach to facilitate environmental stewardship throughout the Town of Brimfield.
- **Apply for the MVP Grant:** The Conservation Commission intends to apply for the Municipal Vulnerability Preparedness (MVP) grant from the Executive Office of Energy and Environmental Affairs’. The grant funds will be used to complete climate change vulnerability assessments and develop resiliency plans through the program. MVP provides communities with technical support, climate change data and planning tools to identify hazards and develop strategies to improve resilience. Through the MVP program, the Town will work through a community-based workshop process to identify key climate-related hazards, vulnerabilities and strengths, develop adaptation actions, and prioritize next steps. Results of the workshops and planning efforts will be used to inform existing local plans, grant applications, and policies, such as local hazard mitigation plans. The MVP program in Brimfield will be led by Conservation Commissioners with a core team of town staff and volunteers representing town planning departments, emergency managers, conservation commissioners, economic councils, the business community and other key stakeholders. Upon successful completion of the program, the Town will be designated as a

“Municipal Vulnerability Preparedness (MVP) program community,” which enables us to compete in future MVP Action Grant programs.

- **Apply for a Culvert Replacement Grant:** The Conservation Commission would like to partner with the Highway Department to apply for Culvert Replacement Municipal Assistance Grant from the Division of Ecological Restoration (DER) for replacement of a failing culvert in Town. The award funds shall be used to complete field data collection, engineering and design for this culvert replacement project. Replacing the culvert will improve natural stream processes and will allow aquatic species to access critical habitat upstream and downstream of the culvert. The new crossing will also benefit public safety, improve climate readiness, and reduce the risk of infrastructure damage by accommodating larger storm flows.
- **Implementation of the 2015 Open Space and Recreation Plan:** The Commission has actively been working with the Open Space Committee toward implementing the 2015 Open Space and Recreation Plan. Main objectives for this coming year are to develop access to the Quaboag River for boating and fishing, as well as acquire additional conservation land in areas identified through the plan.

The Commission is always looking to expand its base through associate members, interns or volunteers (for water quality monitoring, river clean-up and trail maintenance during the summer). Anyone interested should contact the Commission at conservation@brimfieldma.org.

The Commission would like to thank all of the residents of Brimfield for their support over the past years.

Respectfully Submitted,
Sarah A. Fortune, Conservation Clerk
Brimfield Conservation Commission

Annual Report

Council on Aging/ Senior Center/Outreach Coordinator

Thank you for reading our report. This report will focus on what services the Senior Center provides for our residents. The Brimfield Senior Center is currently located in the Fellowship Hall of the First Congregational Church of Brimfield. We are open Monday – Friday, 9:00am – 1:00pm.

In 2018, the Senior Center handled 1,521 calls, provided 2306 van rides, and had 9,945 visitors for programs and outreach. The staff provided service 13,772 times to 585 different individuals in 2018. This is an average of 1,147 services provided each month.

How we serve at the Brimfield Senior Center:

Outreach is confidential and available to all town residents no matter their age. Outreach provides human services help. As Outreach Coordinator for Brimfield, Eva Pittsinger can help with fuel assistance, SNAP (food stamps), housing issues, Medicare, Mass health, and other social services. We work with Greater Springfield Senior Services, who provide Meals on Wheels and home health aides, along with many other services. We offer the brown bag food program that provides staples to seniors. Eva also works closely with the Tri-town food pantry that serves Brimfield. As a Salvation Army representative Eva can provide emergency services for residents in need. Eva will do home outreach visits for those who cannot come to the senior center.

The Senior Center runs a handicap accessible van service for our seniors and handicapped residents. The van runs Monday-Friday transporting folks to and from the Senior Center, doctor and hospital visits, shopping and other appointments.

The Senior Center provides a space for veterans to meet with Brimfield's Veteran Agent, Mark Avis.

Senator Anne Gobi holds an office hour each month at the senior center when you can schedule a private meeting with her representative.

Allen Percy, our SHINE representative can help you navigate the complex world of Medicare and health insurance.

The Senior Center is a very busy place with daily activities and programming. Our daily schedules include fitness classes such as strength training, yoga and Tai chi. The center provides informational and educational programming. We hold cultural and social activities every month. Lunch is served twice a week and breakfast once a week.

The senior population of Brimfield is growing rapidly and the need for services for all our residents is also growing. While we are grateful for the space the Congregational Church rents to the town and the relationship we enjoy with the Church, we have out grown the space. It is time to take seriously the need for a building to house the Senior Center and Outreach department.

Over the past year, we have been working with the town Building Committee and the Friends of the Senior Center to create a plan for the future. We are seeking funding in a variety of ways including a \$1,000,000.00 request in the state bond budget, a request for grant funds from the CDBG grant for land studies, and donations from public and private entities through the Friends group.

The Friends of the Brimfield Senior Center is nonprofit group dedicated solely to supporting our senior center. The Friends have 23 acres of land to be used to support the Senior Center. The Friends and the town building committee are working to find a way to build a senior center on about 5 acres of this land. One of the possible uses for the back section of this land is a Solar Array. If the town approves solar for this land, the money generated would flow directly through to the town to support and build a Senior Center. Our thanks to the Friends group for all they do for the center. We applaud their diligent efforts to use this land in the best way to help the senior center and the town.

We are working with the teachers and students at Tantasqua High School who are drawing plans for a building and an engineering plan for the Friends property. This is an exciting project for both the kids and the seniors and will potentially save a great deal of money in the planning process.

Our hope is this report will give town residents a better understanding of what the Senior Center provides for our town and why a Senior Center building is a necessary investment in the future of Brimfield.

“Thank you”, to my staff, Elizabeth Sutton and Lila Brady and all the volunteers that make the Brimfield Senior Center the warm and welcoming place it is.

Respectfully Submitted,

Eva Pittsinger,

Senior Center Director and Outreach Coordinator

Council on Aging Board:

August DeMiranda Diane DeMiranda

Anthony Bys Connie Letendre

Klaus Tittle Sonja Tittle

Diane Panacione

Brimfield Cultural Council 2019

Funded amount \$4764.

In fiscal year 2019 the Brimfield Cultural Council funded the following programs:

Gregory Maichack	Sail Away on the Craft of Pastel Painting	\$498
David Neill	Circus Music Concert by the Windjammers Circus Ban	\$291
Hitchcock Free Academy	Concert on the Common: Luke Deroy Trio	\$350
Brimfield Elementary PTO	Laser Team Anti-Bulling	\$745
Hitchcock Free Academy	Science Tellers-Aliens: Escape from Earth	\$350
James Mazzaferro	Jimmy Mazz Show	\$500
Corinne H. Smith	Henry David Thoreau & His Relevance for Us Today	\$225
Tim Van Egmond	St. Patrick's Day Performance for Senior Center	\$455
Colleen Lowe Smith	Senior Stories	\$500
Dyer Maker Studio	Dyeing to Wear it	\$525
Richard Hamelin "Pied Potter"	Magical Potter's Wheel School Program	\$325

Please see our new link on the Town Website:

http://www.brimfieldma.org/Pages/BrimfieldMA_Cultural/index

The Brimfield Cultural Council administers funds allocated by the Massachusetts Cultural Council to promote the arts, humanities and interpretive sciences. For more information visit <https://www.mass-culture.org/Brimfield> . Please give us your suggestions and ideas so that we may service the town to the best of our abilities.

Due to state mandated term limitations and requirements for the minimum number of council members, we are always seeking new members. If you are interested in serving your town in the very enjoyable and meaningful way, please contact one of the members listed below or email us at: cultural@brimfieldma.org

Angela Bradway	Chair
Jill Sheldon	Secretary
Lisa Moseley	Treasurer
Sarah Komssi	Member
Brenna Soucey	Member
Marcie Springer	Member
Sue Custance	Member
Crystal McGuire	Member
Jenn Custance	Ex-Officio
Sarah Riendeau	Ex-Officio

**Town of Brimfield
Building Department
Inspector of Wires**

23 Main Street Brimfield, Ma. 01010
413-245-4200 ext. 1108 fax 413-245-4102

- 9 NEW SINGLE FAMILY HOMES
 - 6 SERVICE UPGRADES UP TO 200 AMPS
 - 2 TEMPORARY SERVICE
 - 3 ADDITIONS
 - 14 RENOVATIONS
 - 5 GARAGE
 - 1 VEHICLE CHARGER STATION
 - 3 COMMERCIAL PROJECTS
 - 5 MISCELLANEOUS WIRING (SINGLE CIRCUITS)
 - 3 GENERATORS
 - 2 POOLS
 - 5 BOILER/FURNACES
 - 1 HOT TUBS
 - 6 SECURITY SYSTEMS/FIRE ALARMS
 - 2 HOT WATER TANKS
 - 3 A/C SYSTEMS
 - 15 RESIDENTIAL SOLAR ARRAY; PHOTOVOLTAIC SYSTEM
- 85 TOTAL ELECTRICAL PERMITS GIVEN OUT IN 2018**

IF YOU HAVE HAD AN ELECTRICAL CONTRACTOR, AN ELECTRICIAN OR EVEN A HANDYMAN
DO ELECTRICAL WORK AT YOUR HOME AND YOU DID NOT SEE AN INSPECTOR PLEASE
CONTACT US IMMEDIATELY.

◀◀ YOUR FAMILY'S SAFETY IS OUR FIRST CONCERN ▶▶

Thank you,
Scot Mansfield

Town of Brimfield
Finance Committee Annual Report
 Fiscal Year Ending June 30, 2018

The Finance Committee is pleased to report that a balanced budget for FY 2018 was prepared, presented to the town, and voted at the May 2017 Town Meeting that supports municipal services, schools, and planned capital purchases within the limits of Proposition 2 ½. This includes an overall increase in municipal employee wages & salaries in line with inflation (2%), funding the capital plan, and significant planned capital purchases.

The total expenditures increased by \$232,097 (2.3%) from FY 2017, resulting in a Town operating budget of \$10,459,107. Within the total increase, the Elementary School increased by \$182,886 (5.5%), however this was partially offset by a decrease of \$82,027 (-3.6%) in the Tantasqua Regional School assessment due to lower enrollment. The municipal component of the total spending increase was \$111,351 (4%). The top sources of this increase in town department spending were increased staffing in the Highway and Police departments, health insurance & benefits, and trash collection. These increases were offset by significant decreases in Town Counsel (\$40,000) and property & liability insurance (\$17,301).

Total State aid increased by \$67,853 over the FY 2017 amount to \$1,786,164. The budget was balanced using \$209,496 that was returned to the general fund from FY 2016 (Free Cash). This was able to keep the tax levy increase to 2.7% excluding new growth in property value. The remaining use of free cash was used to fund the capital plan for the 5th straight year, which enabled planned capital purchases for the Highway, Fire and Police departments, as well as funding repairs on Town buildings, and the further development of a Municipal Facilities Plan.

The Finance Committee would like to thank all the town's departments, the Board of Selectmen, and School Officials for their help and cooperation to build a balanced budget and for managing their respective budgets to keep Brimfield in sound financial condition.

Respectfully submitted,

Michael Moloney, Chairman
 Ted Steensen, Jr., Vice Chairman
 Denise Dupont

Michael Doyle
 Patrick Kubala

RESERVE FUND TRANSFERS FY 2018

Voted Reserve Requests				
Date	Account No.	Account Name	Purpose	Amount
	01-0132-5960	Reserve Fund FY 18 Approved at ATM		\$ 80,000
11/2/2017	01-0422-9870	Gas Leak Remediation	Underground storage tank leak. Monitoring well/testing	\$ 15,000
			Total approved requests	\$ 15,000
			Balance at year end	\$ 65,000

**Annual Report
For the Fire Department
2018**

The Fire Department responded to 416 calls this past year. We would like to thank the citizens of the town for all their continued support including the approval of the improvements to the public safety complex. The annual Santa tour was a success again and will be conducted in the beginning of December.

The Fire Department continues to maintain and operate numerous pieces of apparatus including 2 primary engines, a forestry / rescue engine, a tanker / pumper, a forestry truck, utility pick-up, and a light rescue. Please watch for the replacement pick-up truck that was approved at last town meeting. It was designed and purchased with more capabilities than the truck being replaced to try and make our equipment as multi-function and cost effective to assist us in protecting the citizens of Brimfield.

In addition to responding to emergency calls, the fire department typically conducts training at least once a month in order to provide the highest level of service to the citizens. Training over the last year consisted of live fire training, rapid intervention, vehicle extrication, hazardous materials, water rescue, forest fire operations, as well as many others. We also conduct Student Awareness of Fire Education (SAFE) classes at the Elementary School and education classes at the Senior Center.

The department also applied for a grant from the Department of Conservation and Recreation (DCR) in the amount of \$2000 dollars.

The burning season started on January 15th and ends May 1st. A burning permit can be obtained by logging into <http://www.c8burnpermits.com> between the hours of 7:30 A.M. until 12:00 P.M. on the day of burning. Please do not call 911 or any other number since permits will only be issued via the web. Fires cannot be started before 10 A.M. and must be completely extinguished by 4 P.M. As a reminder, only brush is permitted to be burned. The burning of trash, construction debris, leaves, etc. is strictly prohibited.

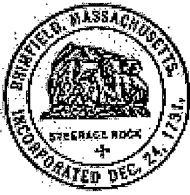
In closing, we would like to thank the Selectmen, residents, and local businesses for all their support for the fire department and the Brimfield Firefighter's Association. It does not go unnoticed.

Respectfully Submitted,
Brendan McCarthy
Chief

**Brimfield Fire Department
2018
Responses**

During the past year the fire department responded to a total of 416 calls. The following is a breakdown of those calls:

- Structure Fires – 13
- Brush Fires – 1
- Good Intent Calls – 18
- Boiler/Burner Malfunction - 1
- Carbon Monoxide – 4
- Wires Down – 3
- Fire Alarm Activation – 43
- Hazardous Material Release – 4
- Water Rescue – 4
- Lock Out – 1
- Water Problem – 2
- Electrical Wiring/Equipment Problem – 1
- Motor Vehicle Fires – 6
- Motor Vehicle Accidents – 35
- Chimney Fire – 3
- Cooking Fire - 2
- Medical Calls – 253
- Illegal Burns – 7
- Medical Helicopter Standby – 2
- Mutual Aid Station Coverage – 5
- Person in Distress – 1
- Lightning Strike (no fire) – 1
- Public Service – 8
- Bomb Removal/Scare - 1



TOWN OF BRIMFIELD
COMMONWEALTH OF MASSACHUSETTS

The Harding Charitable Trust Fund

2018

We should all be grateful for small blessings. The Harding Fund is a little blessing to the town. We think of it as an emergency savings account, ready when the town's people need help. The Trust receives no funding from the town, we are only supported by you and your donations. For the Trustees and those who receive grants from the trust, your donations are our small blessings. We are all grateful to you.

A prime example of how the Trust works is the aftermath of the tornado. On 24 hours' notice, we began to collect and distribute money to help alleviate the property damage and loss. Over \$175,000 was awarded in grants. Our pride is also yours, because Brimfield was prepared with a mechanism to immediately begin to help. All it took was money. That's our real message. We can only work when we have your support.

This year we sent \$500 to the community food bank and \$300 to the Elementary School (to help fill Thanksgiving baskets with food.) We believe feeding people is the best current use of the money. Oh, money again. It keeps coming up, because it is our only hope to continue this small and wonderful blessing. Contributions, no matter the size, are recognized with a thank you note and are tax deductible. Please help us continue to help our on your behalf.

The Trustees and our administrator, Patti Bamberger, serve without pay. Every penny is devoted to helping others. Perhaps you could help us in that effort.

Contributions should be made to; Town of Brimfield
Attention Harding Fund
23 Main St
Brimfield, MA 01010

Respectfully submitted,

Richard Sieweck, Chairperson
Sally Meitzler
Maury Tamarkin



TOWN OF BRIMFIELD
COMMONWEALTH OF MASSACHUSETTS

BOARD OF HEALTH

2018 ANNUAL REPORT

The Brimfield Board of Health is required by state statutes and regulations to perform many important and crucial duties relative to the protection of public health, the control of disease and the promotion of sanitary living conditions.

The Board of Health respectfully submits the following reports:

Community Outreach

Home Care Services: The Board of Health is responsible for controlling, preventing and reporting communicable and infectious diseases within the Town. The Home Care Services Department of Harrington Memorial Hospital is under contract with the Board to investigate, and control the spread of communicable diseases. Home Care Services maintain a permanent record of persons infected with a reportable disease dangerous to public health.

2018 Communicable Diseases Investigated

Influenza A 21
Hepatitis C 5
Human Granulocytic Anaplasmosis 2
Lyme 8
Babesiosis 4
Campylobacteriosis 2
Varicella 1
Salmonellosis 1

Trash and Recyclables Collection and Disposal:

Allied Waste/Republic Services of Auburn, Massachusetts is the current disposal contractor. Trash & Recyclable pickup is every other Wednesday and must be out before 7:00 A.M.

Allied Waste/Republic Services for residential pickup 800/ 551-5584

If any of the 6 Holidays listed below fall on Monday, Tuesday or Wednesday then pick up will be pushed back to Thursday. All other Holiday weeks will have normal Wednesday pickups. Please note –

**New Years Day, Memorial Day, Independence Day,
Labor Day, Thanksgiving Day, Christmas Day**

Bags can be purchased at: The Board of Health office in the Town Hall Annex, Cumberland Farms, Sam’s, Brimfield Market and County Line Farm Hardware Center.

Bulky Items Curbside Pick-up: Each household is allowed 2 items on trash week. Residents can call Board of Health 413-245-4100 x3.

Transfer Station: For disposal of items not taken by Allied Waste/Republic Services, Brimfield residents may use the Transfer Station on Hollow Road in Wales or Warren Transfer Station on South St West Warren. **A yearly \$75 sticker fee is now required.** Trash pickup schedule and Transfer Station fees as well as hours are posted on the Town’s website or available at the Board of Health office.

Also check out our website www.brimfieldma.org for more information.

**Trash Contract Cost verses Revenue
Annually - 6 Years**

	2013	2014	2015	2016	2017	2018
Income Received From						
Bags/Bins	78,199	72,882	81,917	94,348	89,791	91,804
Bags/Bins Purchased	20,236	9,040	11,923	21,373	17,027	16,637
Surplus	57,963	63,842	69,994	72,975	72,764	75,167
Trash/Recycling Contract	174,482	179,716	185,108	190,661	196,389	189,400
Surplus from Bag/Bins	57,963	63,842	69,994	72,975	72,764	75,167
Failure of missed pickups						16,575
Annual Cost	116,519	115,874	115,114	117,685	123,625	97,658

Scholarship

The Educational Scholarship Award was offered for the Sixth year on May 31st, 2018 by Chair Richard Costa to (2) two students for \$750.00 each student. Kevin Riel and Brianna McCollum. The scholarship is funded by Republic Services.

Agent - James R. Robida, P.E. & Jamie Terry

The Health Agent for the Brimfield Board of Health is primarily responsible for review and approval of well permits, septic system installations, upgrades and repairs in accordance with Massachusetts Title 5 regulations. The Agent oversees percolation tests; plan reviews, and approves disposal system construction permits as well as performs installation inspections of septic systems. In addition, the Agent provides guidance to homeowners and contractors in the process of septic system construction, installation and repair. Working with the Board, the Agent will also respond to housing and nuisance complaints and approve licenses for septic system installers and septage haulers.

Comparison of Permits Issued
2014 - 2018

	2014	2015	2016	2017	2018
Septic Haulers	12	11	11	9	8
Septic Installers	15	15	20	12	10
Well Permits	7	8	5	8	8
Percolation Tests	15	24	17	19	23
Septic Reviews/Inspections	19	25	16	14	28
Trash Hauler	3	3	3	3	5
Outside Wood Boiler	1	1	0	1	0

Health Agent's compensation is 85% of fees collected. Amount may include fees collected from 2017 and paid out in 2018 as work is completed.

Fees Collected: \$ 15,775.00
Compensation: \$ 13,408.75

Food Inspector - Ron Woolhouse & Jamie Terry

The Food Inspector for the Brimfield Board of Health is responsible for licensing and inspecting all restaurants, retail food sellers, motels, campgrounds and other organizations such as, the elementary school, churches and community centers that serve food on occasion. In addition, the Food Inspector is responsible for responses to nuisance complaints related to food and inspections of public pools, seasonal recreational camps, trailer parks and flea market food vendors. Working with the

Board, the Inspector will also review results from the three-times per year flea market operator water testing.

Activity Report: Permits issued in 2018

Food (permanent)	4	Trailer park	1
Food (non-profit)	3	Campground	2
Food (retail)	4	Motel	2
Tobacco	4	Beach	1

Flea Market 175
Flea Market One Day 40
Temporary Food Event 6
Nonprofit Food Event 11

Fees Collected:

Permits for Non Flea Market \$2,400.00
Flea Market Permits \$17,500.00
Flea Market One Day Permits \$1,000.00

Food Inspector's compensation is 85% of fees collected. Amount may include fees collected 2016 and paid out in 2017 as work is completed.

Compensation:

Ron Woolhouse \$ 15,725.00
Tricia Valliton (Back up) \$2,040.00

Plumbing and Gas Inspector

The Plumbing and Gas Inspector for the Town of Brimfield is responsible for the issuance of state required gas permits and the inspection of all new and remodeled plumbing installations, including hot water heaters and solar tanks as well as new and renovated gas piping and fittings. Inspections in Brimfield are Mondays, Tuesdays, Thursdays and Fridays.

Activity Report for 2018:

Plumbing permits for new houses = 9
Plumbing - remodeling or fixture change outs =29
Gas permits = 31
Re-inspections = 0
Brimfield Flea Market Gas Inspections = 1

Revolving Fund: The Plumbing and Gas Inspector's compensation is 85% of fees collected. Fees Collected: \$ 5,700.00

Compensation:

Kevin Biermann & Ed Kent (June to Current) \$4,802.50

Gary Stahelski (Back up Inspector) \$42.50

Board of Health Office

Members Stipend:

\$ 1,181.80 per member \$ 5,909.00

Wages:

Clerk: Michelle Metcalf \$ 38,180.00

Flea Market \$ 900.00

Barn Inspector- Leslie Leasor

Barn Inspections are done from October to December 31st every year as required by the State. 67 properties were visited by the Barn Inspector this year. If you feel that you need a special time for your inspection or have any questions please call for an appointment.

2018 Barns Census:

Horses 109

Cows 57

Turkey 38

Sheep 139

Goats 24

Peacocks 1

Llamas/Alpacas 4

Poultry 206

Ducks 12

Rabbits 20

P. Fowl 6

Donkey 1

Swine 27

Emu 1

Waterfowl 19

Complaints/Inspection

Stipend: \$ 1,444.00

Dog Officer/Rabies – Leslie Leasor

Oversees State required rabies quarantines (dog bites) and follow-up.

Stipend: \$ 543.00

Respectfully submitted,

Richard E. Costa, Chairman

Magda Polack

Tammi Wood, RN, CCRN

Karen Marino, R.N.

Michael A. Koprowski

Michelle Metcalf, Assistant to the Board



Town of Brimfield *Highway Department*²⁰¹⁸

Zachary Lemieux

Highway Surveyor

The beginning of 2018 started out very busy with numerous snowstorms ending in the middle of April.

During the spring all roads were swept and the center lines were painted on Brookfield Rd, Apple Rd, Holland Rd, Holland East Brimfield Rd, Hollow Rd, Monson Rd, Warren Rd and part of Dunhamtown Brimfield Rd. All the crosswalks in town were painted as well.

In late spring and early summer a structural overlay of asphalt on sections of Forest Rd, Crestwood Rd and East Hill Rd was done. Crack sealing was completed on Brookfield Rd, Dunhamtown Brimfield Rd, Harnois Rd, Champeaux Rd and Carriage Dr. These projects were funded by Chapter 90 funds.

The wooden decking on the Woodman Pond Bridge was replaced along with the 8x8 purlins.

Road construction began on Echo, Oakwood and Knollwood Rds. Hazard trees were removed, drainage was installed as needed and the roads were widened. The project had to be stopped in early winter due to inclement weather. The project will be completed in the spring of 2019. This project is also funded by Chapter 90 funds.

Four (4) hundred feet of drainage with catch basins were installed on Paige Hill Rd. Two (2) catch basins on Wales Rd were rebuilt. Culverts on Dix Hill, Haynes Hill, Paige Hill and Crestwood Rds were replaced.

Roadside cleaning was done on Warren Rd, Brookfield Rd, Haynes Hill Rd, Hall Rd, Washington Rd, Dunhamtown Brimfield Rd, First St and Third St.

Per usual plows and sanders were repaired and prepped for the upcoming winter.

The Town took ownership of a used Elgin Sweeper that was approved at the 2018 Town Meeting. The sweeper was purchased from CN Wood and was completely refurbished. The sweeper will serve Brimfield for many years to come. I would like to thank all of the resident who supported the purchase of this essential piece of equipment.

As always, I would like to thank George Knight, Roger Gagnon, Jim Lovendale, Dave Bronson Ernie Blake, Patti Bamberger and the rest of the part time help for their dedication and support at all times throughout the year.

Sincerely,
Zach Lemieux
Highway Surveyor

ANNUAL REPORT 2018
Brimfield Historical Commission

The past year was a time of change, planning, and progress. Two valued Commission members tendered their resignations. We are grateful to Pam Beall and Carolyn Haley for their long term support and many contributions. Three new members were sworn in. Susan DeBruyn, Mike DeFalco, and Steve Phifer bring specialized and valuable skills to the Commission. Susan is well organized, and a thoughtful keeper of records and minutes. Mike DeFalco is our liason with the historical resources of the Library's Sherman Room. His monumental project is to scan historical photographs, maps, records, and documents into a computer where they may be accessed and used by researchers without having to touch or handle fragile originals. Steve Phifer brings the knowledge of old buildings, the skills of construction and cost estimating, and can recommend resources for materials and personnel.

A series of meetings with responsive representatives of Cumberland Farms resulted in a proposal for a new building that will be of a scale, style and materials compatible with the historic structures around the Town Common. The Commission looks forward to seeing preliminary drawings.

Unlike many New England villages, Brimfield did not have a Gazebo on the Common. However such a community asset is not without historical precedent and it is the Commission's intent have a Gazebo constructed that will be a focal point for Memorial Day observations, concerts, and special events of interest. It will have lighting and a sound system. Tentative plans locate this feature in such a position as to minimize visibility of future Cumberland Farms gasoline pumps from the houses on North Main Street. Implementation of this project is contingent upon funding, in part, by Cumberland Farms.

The original portion of the Pierson-Belcher-Stegner House at 5-7 Main Street dates from ca.1820 with later additions during the

19th century. In the mid-1960s it was the Town Post Office; more recently it housed the Morin Insurance agency but, for at least a decade, it has been empty. Over the years, neglect has resulted in extensive moisture damage to the degree that the Historical Commission's request to photograph the interior was denied for reasons of safety. Because it will be demolished to permit construction of an enlarged Cumberland Farms store, it was studied and documented by John Curtis. A series of exterior photographs by John Curtis and Bob Corry accompany the written report which will be placed in the Sherman Room.

A "Live History of Brimfield" series of interviews conducted by Bob Corry, and supported by Bob Datz in his studio in the Town Hall, has been a popular success and will continue as additional townspeople come forward. Examples of topics have included Jim Adams "Growing Up in Brimfield", John Curtis "Everyday Life in the Late 18th / Early 19th Centuries", Sumner Barr, "The Last Living Resident of East Brimfield", John and Jane Freeman "The Route of the Baypath" and others.

Those signs designating entry into the Historic Center Village were refurbished by Mark Connors and Bob Corry.

Because the number of citizens that experienced and remember the effects of World War II on everyday life diminishes daily, John Curtis placed a copy of his article "Growing Up During World War II" in the Sherman Room. Although set in Newton, Massachusetts, the shortages, rationing, War Savings Stamps and Bonds, music, no new cars, etc., etc. were commonplace throughout the country.

All in all, it has been a busy and productive year for the Historical Commission. We hope that decisions can be made concerning the Cumberland Farms and Gazebo projects during Calendar Year 2019.

Respectfully Submitted,


John O. Curtis



TOWN OF BRIMFIELD

23 Main Street
Brimfield, MA 01010

INSPECTOR OF BUILDINGS

(413) 245-4100 X 1105

(413) 245-4107 FAX

www.brimfieldma.org

During calendar year 2018, this office received 153 permit applications. The total amount of fees received was \$ 35,621.84

Application breakdown is as follows:

New Homes	8	Solid Fuel	8
Add/Alt	57	Sign	1
Pools	4	Roof/Siding	19
Garages	6	Deck/Porch	8
Sheet Metal	3	Accessory Building	1
Solar	17	Barn/Shed	5
Misc.	2	Tent (Temporary)	20

Building Commissioner Account Activities for 2018

Revolving Account

Fee Deposits \$35,621.84

Building Commissioner Wages \$24,728.34

Building Department Clerk \$7,459.32

The mission of this Department is to protect the public through enforcement of state codes and by-laws as well as local codes and by-laws. We suggest the homeowner check to make sure contractors have the proper licenses, insurance, and references. Check out the references, don't ignore them, they can be an excellent source of information about the contractor. Also check with the Better Business Bureau and the Massachusetts Attorney General's Office to see if there have been complaints about a contractor. If you follow these steps you may avoid costly delay or problems as you proceed.


Also before beginning a project you or your contractor should call Dig Safe to locate all underground utilities. Dig Safe requires a 72 hour notice so they can get in contact with all utilities. Dig Safe can be reached at 1-888-344-7233.

If you fail to contact Dig Safe and damage underground utilities you could be liable to pay for the repairs. Dig Safe is a free service.

Permit applications and required applications can now be filed out online thru Permit-Pro. You can access it through the Town of Brimfield web site, right on the home page. Permit applications can still be downloaded from the Town of Brimfield web site, through the Building Department's page and outside the Building Department's office door. All permit applications will be reviewed and the application notified when the permit has been approved.

Lastly, in an effort to clarify Building Department function, all improvements to properties are tracked throughout the application to completion. Data then goes to the Board of Assessors where property values are adjusted and subsequently taxed.

Respectfully submitted,


Casey Burlingame
Building Inspector

The Brimfield Public Library

25 Main Street

Brimfield, MA 01010

413-245-3518

Annual Report-FY 2019, Budget: \$105,872.00

The Brimfield Public Library circulates books, periodicals, audio books, Play-Aways, DVD's, and CD's to members of Brimfield and the surrounding communities. We work to fill all requests for materials and information needed by our patrons. In our efforts to do this we attempt to keep up with the current best-seller list, procure other popular titles and continue to grow our already extensive DVD and TV on DVD collection. That which we do not own we are able to borrow at no cost from the Massachusetts Regional Library System through Inter-Library Loan. We deliver materials to home-bound individuals and keep in contact with the local schools to stay abreast of upcoming school projects and reading lists.

The Sherman room, located in the rear of the building, contains an impressive collection of genealogical and local historical artifacts that serve researchers from all over the country and abroad via e-mail and in person. In an effort to preserve town records, a team of dedicated community members continue to work digitizing the historical collections housed in the Sherman room. The 3 main goals of this effort are:

1. To create a database. The database will provide an efficient way to search for topics of interest.
2. To preserve the original documents. Through digitization we will eliminate the need for patrons to handle the fragile artifacts. This will serve to protect them from repeated usage. We are also ensuring that in the event of a disaster, the town will continue to have a copy of our historical images and content.
3. To maximize the limited storage space within the library. Once items have been scanned, the originals can be properly secured and stored, freeing up space for displays and other library activities.

Due to the digitization project, there is limited access to the Sherman room at this time for genealogy and research. If you have specific questions or are researching a local family, you can e-mail us with specifics at library@brimfieldma.org. We will work with the digitization team to try and find what you are looking for and then call to set up an appointment with you. The Sherman room continues to provide a quiet place for homework and tutoring, and hosts several library and community programs throughout the year. The Brimfield Mystery Buff Book Club, The Page-Turners Book Club and the Knitting Club all meet in the Sherman Room on varying evenings once a month. New members are always welcome at each!

The library continues to promote quality programming thanks to the generous support of The Friends of the Brimfield Public Library, Inc. The Friends of the Brimfield Public Library's 14th year was another great success. Thank you to everyone that supported the organization. Funds donated to the Friends group went towards most of our programming this year including our Summer Reading program which had over 50 participating children! They also funded and hosted Mobile Mini-Golf, Maggie the Clown and Harvest Fest, among many other events.

Funding from the Friends provides museum passes to Old Sturbridge Village, Magic Wings and the Springfield Museums. The library has also procured museum passes to Mystic Aquarium, Wistariahurst Museum, DCR Parks Pass, USS Constitution Museum and the Connecticut Science Center. Each pass offers either free or reduced admission - check our website to find out the details pertaining to each pass. The Friends group organizes "The Best Business" raffle each October, which is a huge success made possible only through the generous donations of our local businesses and families. The annual membership drive is underway so please renew your membership today. For further details, or upcoming events check out our Facebook page.

Come visit the library and let us know how we can help you!

Respectfully submitted,

Rebecca A. Wells

Rebecca A. Wells, Library Director

LIBRARY HOURS:

Winter: Mon 9-1pm & 4-8pm, Tue 3-8pm, Wed 12-6pm, Thurs 3-8pm and Sat 9-1pm

Summer (late June - mid September): Mon 9-8pm, Tue 3-8pm, Wed 12-6pm and Thurs 3-8pm



Town of Brimfield Planning Board

23 Main Street
Brimfield, MA 01010

Report of the Brimfield Planning Board - 2018

The Planning Board normally meets the first Wednesday of the month at 7 PM in the Town Hall or the Town Annex. The Board reviews all building activity that requires site plan review, including but not limited to the commercially zoned area of the Town, the development of new Sub-Divisions, and other similar activities. The Board also reviews ANR (Approval Not Required) plans for property owners.

In 2018, we continued to oversee the SH Solarne2, LLC and SE Solarne2, LLC, solar panel array on Sturbridge Road. The Board hired Richardson, Brown and Rowe, Landscape Architects, to be our representatives and paid for by the petitioners, to remediate the issues with the buffer around the solar array. They will continue to oversee the growth and assist the Board with any recommendations or issues that may arise, for the next 3 years.

The Board held four public hearings this year. The Board had proposed Zoning Bylaw changes for the 2018 Town Meeting and Special Town Meeting that was held in the fall.

The Board is in the process of overseeing two proposed sub-divisions. The first is Reservoir Heights which will be located off Sturbridge Road. The second is Genevieve Lane which will be located off Apple Road. Both these projects are in the beginning stages and will be overseen by the Board until completion.

The Board continues to work with the Zoning Officer on site plan review violations.

The Planning Board continues to work to update the Brimfield Zoning Bylaws. At the May 2018 Town Meeting we submitted a number of proposed changes to the Zoning Bylaws at the Town Meeting and Special Town Meeting. We appreciate the support from all of you. At this point we do not have money for a master plan for the town but as we look at these



Town of Brimfield Planning Board

23 Main Street
Brimfield, MA 01010

proposed Zoning Bylaw changes, we are committed to taking into consideration the long-term aesthetics and development of the town.

If you would like to be placed on a Planning Board meeting agenda please feel free to leave a message at 1-413-245-4100 ext. 153 or email us at planning@brimfieldma.org and the Planning Board Clerk will get back to you. Also, please see further information regarding the Planning Board at www.brimfieldma.org.

Payroll and Expenses for FY2018 are as follows:

Planning Board Members	\$2,871.00
Planning Board Clerk	\$2,982.00

Respectfully Submitted,

Dave Killian

Dave Killian, Chairman

Pamela Marquis

Pamela Marquis

Russell Smith

Russell Smith

Kate Koprowski

Kate Koprowski

Noah Smith

Noah Smith

Brimfield Police Department

34 Wales Road, P. O. Box 473, Brimfield, MA 01010
Phone (413) 245-3442 Fax (413) 245-4476

Charles T. Kuss
Chief of Police



Brimfield Police Department

Annual Report

For 2018

The following is the annual report of the Brimfield Police Department, and I thank you for taking the time to read this document. 2018 represented my fifteenth year with the police department as your chief, and I continue to be grateful for that honor. In this report I will comment upon our staff, salaries, the budget, calls for service, patrol hours, and some closing thoughts.

Our staff this calendar year had some minor changes, as it seems to every year. In May, Officer Jose Ramos resigned after nine years with us, we wish him well in his future endeavors. And then in December we hired Officers Chris Ryan and Robert Mucha. Off. Ryan is a Lieutenant with the Connecticut Department of Corrections and lives in Wales. Off. Mucha comes to us from a long career with Palmer Paving Corp. and lives in West Brookfield. These new officers continue the high standards I have set for officers in our PD and we expect nothing but good things from them.

The following is the annual chart showing the officers, their hourly salaries, and their antique market earnings. Remember our salary budget is fixed each year so the addition or loss of an officer does not change the amount of our budget or the cost to the town.

<u>Officer</u>	<u>FY '19 hr Rate</u>	<u>Earnings CY '18</u>	<u>Market '18</u>
Chief Charles Kuss	\$35.03	\$54,087.22	\$9,234.00
Lt. William Beaudry	\$24.83	\$13,386.50	\$10,108.00
Off. Todd Canedy	\$20.66	\$2,498.08	\$1,976.00
Off. Nick Powers	\$20.66	\$109.32	\$00.00
Off. Derek Peck	\$20.66	\$2,690.61	\$5,928.00
Off. Curtis Sampson	\$20.66	\$18,781.00	\$8,322.00
Off. Daniel Fagan	\$19.68	\$12,357.96	\$8,398.00
Off. John Pajak	\$19.68	\$6,502.84	\$5,700.00
Off. Nicholas Demetrian	\$18.74	\$1,459.47	\$304.00
Off. Joseph Cecchi	\$18.74	\$2,608.13	\$2,280.00
Off. Ryan Olszta	\$18.74	\$19,428.26	\$8,246.00
Off. Nelson Ramos	\$17.85	\$3,417.00	\$6,498.00
Off. Justin Donahue	\$17.85	\$13,167.67	\$3,268.00
Off. Tyler Bigda	\$17.85	\$12,892.00	\$7,372.00
Off. Paul Bouchard	\$17.85	\$16,185.00	\$7,486.00

Every July 01st the department's budget starts a new fiscal year. We did have some growth for the FY'19 budget over the FY'18 budget. The salaries for the chief and the officers were raised in July of 2018. The officer's total salary budget increased 29% for FY'18 to a total of \$164,029.00. The Finance Committee had done a salary survey and found our officers were underpaid compared to officers in similar towns. We restructured the pay scale and tried to get them closer to an average salary. It averaged out to about a dollar an hour increase for each officer. We also added money to cover the paying of officers to go to court or training, where before we had them do these while on duty. For the chief, my salary for FY '19 is \$54,650.00, which represents a 2% increase over last year. My salary was also found to be way off the average but FinCom asked me to postpone any increase request to a future year. The expense account did increase for FY'19 to \$30,000.00, and the clerk's salary increased to \$4,392.00. The total Police budget for FY'19 is \$253,071.00.

If you take the \$253,071.00 and divide it by the approximately 3600 residents, we have a cost of \$70.30 per person for FY'19, which remains an excellent value to the taxpayer. Most communities in the area are between \$125 and \$175 per capita annually and some towns are in excess of \$200 per capita annually. The lower funding continues to limit the services we are able to provide, but we continue to grow and continue to provide better service. I try to advocate for Brimfield to invest in one or two full time officers, as we are well past the size to justify it. In July of 2018 monies were allocated to fund two Benefited Reserve Officers who are allowed to work beyond the normally

allowed 20 hours per week. They are sort of half way between part time officers and full time officers. Phase one of my 3 step plan to increase the patrol coverage to 24 hours a day was discussed with FinCom and the selectmen. Money was added to cover the salary costs for officers going to court, training, and the other assignments that took them away from their patrol hours. So now we have coverage in town while another officer is at court or in training.

Our calls for service totals increased this past year, from the 3,404 calls in 2017 to the 4,197 calls in 2018, about a 23% increase. This increase is fairly significant and continues a trend seen over the last year or two. We have been busier in general and we are trying to respond to citizen complaints more. We have also seen an increase in the more serious reports we take and an increase in arrests. Traffic related calls town wide are the most common but noise disturbances and other neighbor complaints are also frequent. As you know the State Police handle several hundred calls a year for us which are not included in our totals. The pages after this report show a breakdown of the calls by type and month.

Each year I comment on our patrol coverage and how I feel it is inadequate for a town of Brimfield's size and population. In 2018 we had funding for about 95 to 110 hours per week of patrol coverage, and I have advocated for a level of at least 110 to 120 hours per week. In recent years there has been an interest by the town's people to see about having an officer on duty 24 hours a day, which is 168 hours per week. FY '18 brought a slight increase in the patrol budget and in the second half of the year the town had a few extra hours of patrol coverage each week. I continue to discuss and negotiate with the Selectmen and the Finance Committee for additional funding to provide for more complete coverage, and as I mentioned the discussion has started about increasing our patrol coverage in increments over the next 3-4 years to have 24 hour patrols, a conversation I believe is overdue. The State Police will always be there to assist us, but their coverage is over a much larger area. The trooper assigned to the west sector is covering five towns normally.

I truly hope, as I do every year, that the coming year will prove to be a year of growth and development. In June of 2018 the Town voted to fund a municipal building project for the Police Department, Fire Station, and the Highway Garage. A project I am very happy to be a part of. We are all excited to see this project get underway and we really look forward to having a proper police station to help us best serve the citizens. We thank you all for your investment in your Public Safety and Highway Departments.

I wish to extend my annual “Thank you” to the people and departments who assist us and make our work easier and more enjoyable. We continue to have a great relationship with the neighboring towns and with the State Police. Our Fire Department continues to be a gracious host, to which we are most thankful. But we do look forward to moving day and getting settled in our new offices. Please save the numbers below and call anytime or visit us during office hours on Wednesday evenings if you have questions or concerns.

Respectfully Submitted,

Charles T. Kuss
Chief of Police

Reminder:

Emergency	911
Office	413-245-3442
Office Fax	413-245-4476
Dispatch	413-245-7222

New Braintree Controls
 Call Analysis by Call Reasons for 2018 vs 2017

ate Range: Thru
 slected Personnel: All
 slected Duty: All
 slected Post: All

January Calls Day%	February Calls Day%	March Calls Day%	April Calls Day%	May Calls Day%	June Calls Day%	July Calls Day%	August Calls Day%	September Calls Day%	October Calls Day%	November Calls Day%	December Calls Day%
2018											
911/HANG-UP CALL 2 0.6		Total: 1 0.3	44 1.0% 5 1.3	2 0.5	5 1.4	9 2.4	1 0.3	5 1.4	4 1.3	6 1.8	4 1.2
911 MISDIAL 1 0.3		Total: 1 0.3	53 1.3% 17 4.3	1 0.2	2 0.6	20 5.4	7 2.1	8 2.2	4 1.3	6 1.8	4 1.2
911 NEED TRANSFER		Total: 1 0.3	4 0.1% 1 0.3				3 0.9			1 0.3	
ABANDONED MV 1 0.3		Total: 1 0.3	4 0.1% 8 2.0			1 0.3	1 0.3				
ALARM 15 4.9	14 4.4	Total: 10 2.7	130 3.1% 13 3.2	6 1.7	12 3.3	12 3.6	11 3.1	9 2.9	5 1.5	15 4.4	
ANIMAL CALL 5 1.6	12 3.7	Total: 10 2.7	143 3.4% 17 4.3	15 3.7	19 5.5	8 2.2	11 3.3	7 2.0	22 7.0	11 3.4	6 1.8
ASSIST CITIZEN 13 4.2	15 4.7	Total: 20 5.3	255 6.1% 27 6.8	28 6.9	29 8.4	17 4.6	23 6.8	20 5.6	25 7.9	20 6.1	18 5.3
ASSAULT 1 0.3		Total: 1 0.3	1 0.0% 1 0.3								
ASSIST OTHER AGENCY 4 1.3	7 2.2	Total: 7 1.9	108 2.6% 12 3.0	13 3.2	6 1.7	4 1.1	16 4.7	11 3.1	11 3.5	13 4.0	4 1.2
SOLO 1 0.3	1 0.3	Total: 1 0.3	18 0.4% 1 0.3	1 0.2		2 0.5	3 0.9	4 1.1		3 0.9	1 0.3
BURGLARY (B & E) 1 0.3		Total: 1 0.3	11 0.3% 2 0.5			1 0.3	1 0.3		2 0.6	3 0.9	
BUILDING / PROPERTY CHECK 26 8.4	19 5.9	Total: 62 16.5	416 9.9% 32 8.0	38 9.4	41 11.9	43 11.7	43 12.8	25 7.0	22 7.0	27 8.3	38 11.1
COMMUNITY POLICING 1 0.3		Total: 1 0.3	20 0.5% 1 0.3	1 0.2				1 0.3	9 2.9	4 1.2	2 0.6
CARBON MONOXIDE ALARM		Total: 1 0.3	3 0.1% 1 0.3						1 0.3	1 0.3	1 0.3
COMPLAINT 1 0.3	7 2.2	Total: 2 0.5	84 2.0% 8 2.0	9 2.2	9 2.6	15 4.1	13 3.9	13 3.6	2 0.6	1 0.3	4 1.2
COURT 4 1.3	5 1.6	Total: 4 1.1	41 1.0% 3 0.8	3 0.7	5 1.4	3 0.8	4 1.2	1 0.3	2 0.6	2 0.6	5 1.5
DISTURBANCE 3 1.0	1 0.3	Total: 3 0.8	42 1.0% 1 0.3	3 0.7	3 0.9	5 1.4	3 0.9	8 2.2	3 1.0	5 1.5	4 1.2

New Braintree Controls
 Call Analysis by Call Reasons for 2018 vs 2017

Date Range: Thru
 Selected Personnel: All
 Selected Duty: All
 Selected Post: All

January Calls Day%	February Calls Day%	March Calls Day%	April Calls Day%	May Calls Day%	June Calls Day%	July Calls Day%	August Calls Day%	September Calls Day%	October Calls Day%	November Calls Day%	December Calls Day%
DISABLED MV 7 2.3	4 1.2	8 2.1	9 2.3	4 1.0	5 1.4	8 2.2	12 3.6	3 0.8	7 2.2	7 2.1	8 2.3
DOMESTIC DISTURBANCE 1 0.3		Total: 1 0.3	18 0.4% 2 0.5		5 1.4	2 0.5	3 0.9	1 0.3		1 0.3	2 0.6
DIRECTED PATROL		Total: 4 0.1%	4 0.1%			2 0.5	1 0.3				1 0.3
ESCORT/TRANSPORT 2 0.6		Total: 3 0.8	16 0.4% 1 0.3	3 0.7		1 0.3	1 0.3	2 0.6	1 0.3		2 0.6
FIRE ALARM 2 0.6		Total: 28 0.7%	28 0.7%	1 0.2	5 1.4	3 0.8	5 1.5	2 0.6	3 1.0	4 1.2	3 0.9
FIRE ALARM TESTING		Total: 2 0.0%	2 0.0%								2 0.6
FIRE , BRUSH		Total: 4 0.1%	4 0.1%			4 1.1					
FIRE, ILLEGAL BURN/PERMIT 1 0.3		Total: 3 0.1%	3 0.1%			1 0.3			1 0.3		
FIRE, MUTUAL AID		Total: 1 0.0%	1 0.0%	1 0.2							
FIRE, AUTO		Total: 1 0.0%	1 0.0%	1 0.2							
FIRE, CHIMNEY 1 0.3		Total: 1 0.0%	1 0.0%								
FIRE, STRUCTURE 1 0.3		Total: 4 0.1%	4 0.1% 1 0.3		1 0.3	1 0.3			1 0.3		
FIRE, OTHER 8 2.6	3 0.9	Total: 1 0.3	16 0.4% 1 0.3		1 0.3					1 0.3	1 0.3
FORGERY/FRAUD 1 0.3		Total: 4 0.1%	4 0.1% 1 0.3					1 0.3	1 0.3		
FRAUD 1 0.3		Total: 4 0.1%	4 0.1% 1 0.3				2 0.6				
GENERAL INFO 1 0.3		Total: 10 0.2%	10 0.2%			2 0.5	4 1.2		1 0.3	1 0.3	1 0.3
GUN SHOTS		Total: 18 0.4%	18 0.4%	1 0.2		3 0.8		4 1.1		5 1.5	5 1.5
HARASSMENT 1 0.3		Total: 7 0.2%	7 0.2%	2 0.5			2 0.6	1 0.3		1 0.3	

New Braintree Controls
Call Analysis by Call Reasons for 2018 vs 2017

Date Range: Thru
Selected Personnel: All
Selected Duty: All
Selected Post: All

January	February	March	April	May	June	July	August	September	October	November	December
Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%
HAZARDOUS INCIDENT			Total:	6 0.1%							
1 0.3		1 0.3		2 0.5	1 0.3		1 0.3				
HARASSMENT PREVENTION ORDER			Total:	3 0.1%							
					1 0.3			1 0.3	1 0.3		
IDENTITY THEFT			Total:	3 0.1%							
				1 0.2	1 0.3			1 0.3			
ILLEGAL DUMPING			Total:	7 0.2%							
				1 0.2	1 0.3					2 0.6	3 0.9
FIRE INSPECTIONS			Total:	2 0.0%							
				1 0.3					1 0.3		
INVESTIGATION			Total:	40 1.0%							
6 1.9	5 1.6	4 1.1		3 0.8	3 0.7	3 0.8	3 0.9	5 1.4	1 0.3	1 0.3	6 1.8
JUVENILE OFFENSES			Total:	1 0.0%							
1 0.3											
LARCENY/THEFT/SHOPLIFTING			Total:	32 0.8%							
3 1.0	1 0.3			1 0.3	6 1.5	4 1.2	1 0.3	10 2.8	3 1.0	1 0.3	2 0.6
LOCKOUT			Total:	24 0.6%							
	2 0.6	1 0.3		1 0.3	3 0.7	4 1.1	3 0.9	3 0.8	4 1.3	2 0.6	1 0.3
LOST/STOLEN PLATE			Total:	3 0.1%							
								3 0.8			
LTC/FID			Total:	96 2.3%							
7 2.3	10 3.1	1 0.3		17 4.3	7 1.7	1 0.3		6 1.7	3 1.0	17 5.2	27 7.9
MEDICAL EMERGENCY			Total:	242 5.8%							
16 5.2	14 4.4	16 4.3		12 3.0	35 8.7	15 4.3	31 8.4	23 6.8	22 6.2	12 3.8	21 6.4
MEDICAL ALARM			Total:	18 0.4%							
1 0.3	1 0.3	1 0.3		1 0.3	3 0.7	1 0.3	3 0.8	1 0.3		4 1.3	2 0.6
MISSING PERSON			Total:	6 0.1%							
		1 0.3						2 0.6	1 0.3	2 0.6	
MUTUAL AID AMBULANCE			Total:	4 0.1%							
1 0.3					1 0.3	2 0.5					
MOTOR VEHICLE ACCIDENT			Total:	79 1.9%							
14 4.5	7 2.2	5 1.3		3 0.8	6 1.5	4 1.2	8 2.2	4 1.2	6 1.7	5 1.6	12 3.7
MVA WITH INJURY			Total:	3 0.1%							
						1 0.3		1 0.3			1 0.3
COMPLAINT/MV OPERATIONS			Total:	130 3.1%							
7 2.3	12 3.7	10 2.7		11 2.8	11 2.7	10 2.9	8 2.2	11 3.3	8 2.2	13 4.1	17 5.2

New Braintree Controls
Call Analysis by Call Reasons for 2018 vs 2017

Date Range: Thru
Selected Personnel: All
Selected Duty: All
Selected Post: All

	January Calls Day%	February Calls Day%	March Calls Day%	April Calls Day%	May Calls Day%	June Calls Day%	July Calls Day%	August Calls Day%	September Calls Day%	October Calls Day%	November Calls Day%	December Calls Day%	
MOTOR VEHICLE INVESTIGATION	1 0.3		1 0.3	18 0.4%	6 1.5		1 0.3		2 0.6		1 0.3	5 1.5	
MOTOR VEHICLE STOP	78 25.2	113 35.2	115 30.6	850 20.3%	127 31.8	56 13.9	88 25.5	44 12.0	39 11.6	57 16.0	49 15.6	37 11.3	47 13.8
NEIGHBOR DISPUTE			Total: 2 0.0%		1 0.2		1 0.3						
NOTIFICATION	4 1.3	1 0.3	3 0.8	35 0.8%	2 0.5	2 0.5	3 0.9	1 0.3	2 0.6	5 1.4	5 1.6	2 0.6	5 1.5
OFFICER INITIATED	6 1.9	6 1.9	7 1.9	74 1.8%	8 2.0	12 3.0	5 1.4	2 0.5	4 1.2	12 3.4	3 1.0	8 2.5	1 0.3
Parking Complaint			Total: 1 0.3	16 0.4%		5 1.2	3 0.9	2 0.5		2 0.6	1 0.3	2 0.6	
PROPERTY DAMAGE		1 0.3		Total: 2 0.0%		1 0.2							
PHONE CALLS	23 7.4	19 5.9	19 5.1	282 6.7%	21 5.3	37 9.2	22 6.4	32 8.7	21 6.2	23 6.4	19 6.0	25 7.7	21 6.2
ANNOYING PHONE CALLS			Total: 2 0.0%						1 0.3			1 0.3	
FOUND/LOST PROPERTY	2 0.6		Total: 29 0.7%	1 0.3	8 2.0	3 0.9	4 1.1		6 1.7	1 0.3	1 0.3	3 0.9	
PRISONER TRANSFER			Total: 1 0.3	5 0.1%	1 0.3		1 0.3			1 0.3	1 0.3		
PSYCH EMERGENCY		1 0.3	Total: 1 0.3	8 0.2%		1 0.2		1 0.3		2 0.6	1 0.3		1 0.3
RADAR	1 0.3	2 0.6	3 0.8	36 0.9%	7 1.8	5 1.2	2 0.6		4 1.2	8 2.2	1 0.3	1 0.3	2 0.6
RECORDS CHECK			Total: 1 0.3	5 0.1%		1 0.2		1 0.3		1 0.3	1 0.3		
REPOSSESSION		1 0.3	Total: 3 0.1%				2 0.6						
SERVE RESTRAINING ORDER	1 0.3	3 0.9	Total: 3 0.8	19 0.5%	3 0.8	2 0.5	2 0.6	3 0.8		2 0.6	1 0.3		2 0.6
ROBBERY			Total: 1 0.0%							1 0.3			
RUNAWAY/JUVENILE			Total: 1 0.0%		1 0.2								

New Braintree Controls
 Call Analysis by Call Reasons for 2018 vs 2017

Date Range: Thru
 Selected Personnel: All
 Selected Duty: All
 Selected Post: All

January Calls Day%	February Calls Day%	March Calls Day%	April Calls Day%	May Calls Day%	June Calls Day%	July Calls Day%	August Calls Day%	September Calls Day%	October Calls Day%	November Calls Day%	December Calls Day%		
SAFETY HAZARD			Total:	131 3.1%	8 2.0	10 2.5	8 2.3	15 4.1	11 3.3	8 2.2	15 4.8	11 3.4	13 3.8
11 3.6	6 1.9	15 4.0											
SCAM			Total:	10 0.2%	2 0.5		2 0.6	3 0.8	2 0.6				
		1 0.3											
SEX OFFENSES			Total:	2 0.0%			1 0.3			1 0.3			
STOLEN MOTOR VEHICLE			Total:	1 0.0%					1 0.3				
SNOW BAN/PARKING VIOLATION			Total:	1 0.0%									
	1 0.3												
SOLICITING			Total:	5 0.1%		1 0.3	2 0.5	2 0.6					
SEARCH / RESCUE			Total:	1 0.0%									1 0.3
SERVE SUMMONS			Total:	22 0.5%	1 0.3	1 0.2	4 1.2	1 0.3	2 0.6		2 0.6	1 0.3	2 0.6
1 0.3	4 1.2	3 0.8											
SUSPICIOUS ACTIVITY			Total:	115 2.7%	11 2.8	13 3.2	8 2.3	7 1.9	7 2.1	8 2.2	11 3.5	13 4.0	9 2.6
12 3.9	8 2.5	8 2.1											
THREAT			Total:	2 0.0%									
		2 0.5											
TRESPASS			Total:	14 0.3%	5 1.3	2 0.5	1 0.3	1 0.3	3 0.9				
1 0.3		1 0.3											
TRAFFIC CONTROL			Total:	11 0.3%	2 0.5	1 0.2	1 0.3		3 0.8	1 0.3	3 0.9		
SCHOOL ZONE TRAFFIC			Total:	7 0.2%		2 0.5			1 0.3	2 0.6			1 0.3
	1 0.3												
UNATTENDED DEATH			Total:	1 0.0%				1 0.3					
Utility Issues			Total:	4 0.1%				1 0.3				1 0.3	
2 0.6													
VANDALISM			Total:	9 0.2%	1 0.2		1 0.3	1 0.3	1 0.3			2 0.6	
2 0.6		1 0.3											
VEHICLE MAINTENANCE			Total:	5 0.1%	1 0.3							1 0.3	1 0.3
		2 0.5											
SERVE WARRANT			Total:	13 0.3%	1 0.3	2 0.5	1 0.3	1 0.3	1 0.3	2 0.6	1 0.3	1 0.3	
1 0.3	2 0.6												

New Braintree Controls
 Call Analysis by Call Reasons for 2018 vs 2017

Page: 6

Date Range: Thru
 Selected Personnel: All
 Selected Duty: All
 Selected Post: All

	January Calls Day%	February Calls Day%	March Calls Day%	April Calls Day%	May Calls Day%	June Calls Day%	July Calls Day%	August Calls Day%	September Calls Day%	October Calls Day%	November Calls Day%	December Calls Day%
WELFARE CHECK			Total:	155 3.7%								
11 3.6	5 1.6	13 3.5	9 2.3	18 4.5	8 2.3	17 4.6	18 5.3	15 4.2	17 5.4	12 3.7	12 3.5	
WALK IN		Total:	1 0.0%									
		1 0.3										
Grand Total: 4197												
309 7.4	321 7.6	376 9.0	399 9.5	403 9.6	345 8.2	368 8.8	337 8.0	357 8.5	315 7.5	326 7.8	341 8.1	



Brimfield Public Access Television



23 Main Street, Brimfield Mass., 01010 ■ (413) 245-4100 ext. 151

February 1, 2019

Public Access Channels and Productions continue to be funded outside the town budget through Charter/Spectrum for cable customers, but we continue to offer on-demand viewing of recorded town board meetings and town meetings to all who have internet connections.

Equipment for the recording and cablecasting of meetings is wearing out and being replaced within the past year. This includes camera control/mixing equipment both in the Town Hall and Annex buildings. Within the Annex we have opened a “studio in a closet” space to serve as a mini-control room to get our operators out of the way of fire egress and open up potential seating space. This hopefully also saves wear and tear on equipment that we no longer have to take down and set up for each meeting, since the Annex conference room has other purposes.

A mostly-student corps of videographers works at minimum wage doing recordings, but people of any age are welcome to produce programs as well - either events or meetings or creative ideas of their own using town equipment.

Due to equipment breakdowns and other distractions, a hoped-for website upgrade is pushed onto the 2019 to-do list.

Channels operated by the Brimfield Public Access office in the basement of Town Hall are carried to Charter Communications customers on:

Channel 191: Local Access programming that anyone in town can make or, with the producer’s permission, submit. This can be any kind of program or topic.

Channel 192: Government Access programming around the activities of municipal boards, committees or departments.

Channel 194: Educational Access programming coming from our schools. This is not “The Tantasqua Channel.” It falls back to that unless we get programming from Brimfield Elementary that shows residents what’s going on in the schools or among students.

On-Demand – Anyone Can Watch 24/7 on www.brimfield.tv, via the “Video on-Demand” tab on the web page.

Sincerely,

Bob Datz
Public Access Coordinator

publicaccess@brimfieldma.org / 413-245-4100, ext 1151

Quaboag Valley Community Development Corporation and
Quaboag Valley Business Assistance Corporation
Brimfield

In 2018, the Quaboag Valley Community Development Corporation (CDC) and its affiliate agency, the Quaboag Valley Business Assistance Corporation (BAC) continued its focus on community economic development issues, particularly through assistance to small businesses. The board of directors of the BAC includes a representative appointed by the Selectmen from each of the fifteen participant towns. Brimfield's appointee is Carolyn Haley.

The BAC made small business loans using funds from a CDBG grants through the Town of Palmer and a loan from the USDA. The BAC also has funding from Massachusetts Growth Capital Corporation and the Massachusetts Community Capital Program. A line of credit is established with four local banks: Cornerstone Bank, Country Bank, Monson Savings Bank, and North Brookfield Savings Bank. In FY 2018, 5 loans totaling \$262,850 were made in the following towns: Belchertown, North Brookfield, Ware, and Warren.

The CDC continued to provide direct assistance to small businesses throughout the year. Forty clients received more than 5 hours of individual business development assistance. This included business planning assistance as well as outside consulting with attorneys, accountants, computer specialists, bookkeepers and marketing consultants. The businesses reported that 14.5 jobs were created and 40.5 jobs were preserved. This assistance was underwritten by grants from the Massachusetts Growth Capital Corporation, the USDA RMAP program and generous donations from our community.

Computer and business training to businesses and their employees continued through the CDC in 2018 in Brimfield, Palmer, Southbridge, Spencer, and Ware. At the request of local businesses and farms, we have added ServSafe and QuickBooks for Farmers classes. Workforce Development Training Funding through Commonwealth Corporation was awarded for 2015 through 2018. It provides for free software training in QuickBooks and Microsoft software such as Word, Excel and Access for employees of eligible businesses in Western and Central Massachusetts. In FY2018 16 companies received computer software training for 156 employees. A new grant is being awarded for 2019.

In answer to a strong community need, *E2E, Education to Employment: The Quaboag Region Workforce Training and Community College Center* opened at 79 Main Street in Ware. Strong support from many local employers and individuals have made this collaboration with Holyoke Community College possible. Free assistance on topics such as Career Ready 101, Resume Writing, Interviewing Skills, College Advising, and job search is available.

Residents are encouraged to contact the CDC for help with business financing, training or development needs by calling 413-967-3001 or visiting the website: www.qvcdc.org.

Respectfully Submitted,

Sheila Cuddy, Executive Director

Brimfield Recreation Committee

The Brimfield Recreation Committee sponsors co-ed soccer, basketball, and instructional baseball and softball. This year we had over 100 athletes (ages 4-18) participating in each of our three seasons.

Our Sports Directors for the 2018 past seasons are included below:

John Buday- Soccer
Rusty Corriveau- Basketball
Crystal McGuire- Baseball
Laurie Krusas- Softball

Additional Board members:

Diana Landry- Treasurer
Kim Donze- Secretary

Our directors would like to thank all the coaches, who volunteer their time to teach the fundamentals of each sport and the importance of good sportsmanship, and who serve as role models to our children.

We also appreciate the consistent support from the Brimfield Elementary School administration, for allowing us to use the fields and gym.

In addition to three seasons of sports, the Recreation Committee also organized Brimfield's annual Trunk or Treat. Our location for this event was changed due to safety and crowd control concerns. The new location proved to be perfect resolution for our concerns. We had over 45 trunks participate this year, including cars/trunks sponsored by Tantasqua's Student Council, and several local businesses

New this year, the Brimfield Recreation committee organized our first 5k road race. Our CRUSH 5k had over 120 participants, we also received amazing support from over 15 local businesses. Going forward our committee is excited to make this an annual event for the town of Brimfield.

Lastly, we would also like to thank our Highway, Police, and Fire departments. With your continued support, the Rec Committee will ensure that our youth are successful in their athletic endeavors.

Respectfully Submitted
Crystal McGuire
Chairperson Brimfield Recreation Committee

REPORT OF THE SCHOOL DEPARTMENT

Michele-Lee Shea, Chairman		Term expires 2019
Jennifer Custance, Vice Chairman		Term expires 2021
Jennifer Foley, Secretary		Term expires 2019
Delia Brower		Term expires 2020
Kimberly Hirsch		Term expires 2021

	Superintendent of Schools	
Erin M. Nosek	320A Brookfield Road, Fiskdale	347-5977

	Associate Superintendent	
Deborah J. Boyd	320A Brookfield Road, Fiskdale	347-3077

	Assistant Superintendent	
Jodi Bourassa	320A Brookfield Road, Fiskdale	347-3077

	Special Education/Pupil Services Director	
Brenda Looney	320A Brookfield Rd., Fiskdale	347-3560

Brian Ledbetter	Principal	245-4119
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Janelle Richter	Administrative Assistant	245-4119
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Kathleen Angilly, R.N.	School Nurse	245-7337
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Cancellations and Delays

Information will be broadcast over television stations: WSHM (Channel 3-Springfield), WBZ (Channel 4-Boston), WCVB (Channel 5-Boston), WHDH-WRKO (Channel 7-Boston); WWLP (Channel 22-Springfield), WFXT (Fox 25-Springfield), WGGB (Channel 40-Springfield).

School Committee Meetings

The fourth Tuesday of the month August-June (no meeting in December) at 6:30 p.m. at the elementary school.

Entrance Age of Pupils to Kindergarten

Five years of age before August 31, 2018.

SCHOOL ENROLLMENT AS OF OCTOBER 1, 2018

<u>Grade</u>	<u>Pre-S</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>Sp.Ed./ Int. Pre-S</u>	<u>Total</u>
Elementary	38	25	35	38	31	41	43	40		291
<u>Grade</u>		<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>PG</u>		
Tantasqua Junior		50	36							86
Tantasqua Senior				18	19	35	32			104
Tantasqua Technical				23	20	12	13			<u>68</u>
TOTAL TRSD										258
TOTAL TRSD/U61										549

Financial Sheet for July 1, 2017 - June 30, 2018

BRIMFIELD ELEMENTARY

General School Appropriations \$3,899,132.00

EXPENDITURES

ADMINISTRATION

School Comm - Salaries & Expenses \$2,043.79
 Superintendent's Office \$97,979.80

INSTRUCTION

Principal's Salary \$94,057.55
 Clerical Salaries \$55,390.39
 Principal's Office Expenses \$320.35
 Teacher Salaries \$1,592,327.15
 Teacher Aides Salaries \$0.00
 Teacher Substitutes \$46,225.34
 Teaching Supplies & Materials \$34,528.20
 Personnel Training & Travel \$15,170.87
 In Service Training & Travel \$0.00
 Special Ed Aide/Tutor \$138,214.47
 Special Ed Salaries \$329,736.64
 (Perceptually Handicapped & Speech)
 Textbooks \$28,036.84
 Technology \$71,993.77
 Library Services \$36,465.50
 Audio Visual - Supplies & Materials \$44.99
 Guidance Services - Salaries \$135,808.01
 Supplies & Material - Testing & Speech \$2,541.69
 Psychological Services \$57,126.34

OTHER SCHOOL SERVICES

Attendance \$0.00
 Health Services \$99,546.27
 Pupil Transportation \$187,740.00
 Special Education Transportation \$246,447.27
 Food Services \$31,313.38
 Field Trips \$2,000.00

OPERATION & MAINTENANCE OF PLANT

Custodial Services \$126,433.84
 Supplies & Materials \$10,501.47
 Fuel Oil \$41,387.40
 Gas \$0.00
 Utility Services - Admin Office \$183.69
 Utility Services - School \$49,682.18
 Maintenance of Buildings \$11,611.29
 Maintenance of Grounds \$7,815.56

Maintenance of Equipment - Admin Office	\$2,585.23
Maintenance of Equipment - School	\$30,721.25
Extraordinary Maint Projects	\$41,154.46

ACQUISITION OF FIXED ASSETS

New Equipment - School	\$0.00
New Equipment - Admin Office	\$0.00
New Equipment - Library Books	\$0.00
Replacement of Equipment - Admin Office	\$483.56
Replacement of Equipment - School	\$2,340.00
Central Office Rent	\$0.00

PROGRAMS WITH OTHER DISTRICTS

Regional and Private Schools	\$176,194.36
Special Education - Tuition	\$77,416.10
Vocation Tuition	\$15,563.00

TOTAL APPROPRIATIONS EXPENDITURES \$3,899,132.00

ESTIMATED STATE REIMBURSEMENTS

Chapter 70	\$1,231,392.00
Chapter 71	\$0.00
State Wards	
Total Estimated Reimbursements	\$0.00

Cost to Taxpayers \$1,231,392.00

2018-2019 BUDGET

Administration	\$200,465.00
Instruction	\$2,525,616.00
Technology	\$26,485.00
Other School Services	\$487,229.00
Operation & Maintenance of Plant	\$334,156.00
Acquisition of Fixed Assets	\$2,500.00
Programs with Other Districts, Regional & Private Schools	\$323,877.00

Total Appropriations \$3,900,328.00

SPECIAL NEEDS PROGRAMS INCLUDED IN BUDGET

2000 Instruction	\$546,775.00
3000,4000 Series	\$225,000.00
9000 Programs with Other Districts	\$216,877.00
Total	\$988,652.00

Town of Brimfield
Teaching Staff Salaries 2017-2018

<u>Principal</u>	
Brian Ledbetter	\$95,938.70
<u>Teachers</u>	
Peter Casine	\$45,134.40
Melanie Culverwell	\$54,322.00
Shannon Field	\$82,006.00
Janna Genatossio	\$71,982.00
Samantha Gilbert	\$80,560.00
Meg Hood	\$76,627.00
Jennifer Lach	\$80,560.00
Dawn Lataille	\$80,560.00
Kerri Mahota	\$54,322.00
Leslie McKearney	\$76,627.00
Roberta Monette (Art – Shared) 60%	\$51,235.80
Laura Palmer	\$71,982.00
Madeline Patterson	\$44,356.00
Cindy Paulhus	\$82,006.00
Deborah Reilly	\$51,349.00
Stephanie Sarkisian (Music 60%)	\$49,203.60
Jill Sheldon	\$80,560.00
Dan Thompson	\$80,560.00
Krystin Timmins	\$80,560.00
Matthew Trudeau	\$80,560.00
Mark Weissman (Instrumental 50%)	\$34,748.00
<u>Psychologist</u>	
Karen Regis	\$63,983.00
<u>Speech Therapist</u>	
Lee Cordaro	\$80,560.00
<u>Guidance</u>	
Megan Metz	\$75,259.00
<u>Moderate Special Needs</u>	
Kristin Giuggio	\$68,042.00
Pamela Johnson	\$80,560.00
Meghan Matczak	\$80,560.00
<u>Chapter I</u>	
Marybeth Holland	\$83,858.00
<u>Nurse</u>	
Shannon Sherman	\$59,484.00
<u>Union #61</u>	
Samantha Beaudry	\$47,037.00
Shelly Winiarski	\$80,560.00
<u>Library/Computer</u>	
Heidi Doreika	\$75,224.00

<u>Principal's Office</u>	
Janelle Richter	\$36,793.40
Lynne Snyder	\$17,191.20
<u>Educational Aides</u>	
Theresa Suse	\$20,593.44
<u>Union 61 Integration Aide</u>	
Mary Lacombe	\$24,042.60
Linda Lyons ABA	\$24,483.06
<u>Custodians</u>	
Eddie Cortes	\$37,169.60
Mike Early	\$37,169.60
Jason Findlay	\$51,188.80
<u>Integrated Aide Assistant</u>	
Laurie Allen	\$23,916.06
Elizabeth Banks	\$24,042.60
Mary Bernstein ABA	\$23,405.76
Mary Marzialo ABA	\$21,819.60
Melissa Plumley ABA	\$20,679.60
Laurie Recore ABA	\$24,042.60
Victoria Wattendorf ABA	\$19,152.00
<u>Cafeteria</u>	
Helen Gavin	\$33,628.00
Renee Molloy	\$12,555.20
Sue Weston	\$16,549.00
<u>Permanent Substitute</u>	
Emily Peek	\$22,349.25

SCHOOL DIRECTORY 2018-2019

<u>Position</u>	<u>Name</u>	<u>Degree</u>	<u>Brimfield</u>	<u>Service</u>
Superintendent	Erin M. Nosek	Ed.D, Boston College C.A.G.S., Fitchburg State M.Ed, Worcester State B.A., UMASS Amherst	9	30
Associate Supt.	Deborah Boyd	M.B.A., Anna Maria B.A., Worcester State	16	30
Assistant Supt.	Jodie Bourassa	M.Ed., Worcester State College M.Ed., Worcester State University B.A., Anna Maria College	0	26
Principal	Brian Ledbetter	M.Ed., Salem State College B.A., Evangel University	11	20
Kindergarten	Krystin Timmins	M.A., Lesley College B.F.A., University/Mass	18	18
Kindergarten	Cindy Paulhus	M.Ed., Lesley College B.S., Worcester State	35	31
Pre K	Shelley Winiarski	M.A. Framingham State University B.A., Anna Maria	19	19
Grade 1	Jill Sheldon	B.A., Westfield State Univ.	18	20
Grade 1	Shannon Field	M.Ed., Western New England College B.A., Bay State College	12	12
Grade 2	Deborah Reilly	B.A., Bay Path College	11	11
Grade 2	Daniel Thompson	B.S., Worcester State	15	15
Grade 2	Madeline Patterson	B.S., Westfield State	1	1
Grade 3	Meghan Hood	B.A., UMass Amherst	14	14
Grade 3	Leslie McKearney	B.S., Ithaca College	15	16
Grade 4	Janna Genatossio	B.S., Worcester State	9	9
Grade 4	Matthew Trudeau	B.S., Worcester State	25	25
Grade 5	Samantha Gilbert	M.Ed., University Phoenix B.A., University of CT	12	12
Grade 5	Kerri Coughlin	B.S., Worcester State	3	5
Grade 6	Melanie Culverwell	M.Ed., Simmons College B.S., UMASS Amherst	4	5
Grade 6	Dawn Lataille	M.Ed., Elms College B.S., Western N.E. College	13	13

SCHOOL DIRECTORY 2018-2019 (Continued)

<u>Position</u>	<u>Name</u>	<u>Degree</u>	<u>Brimfield</u>	<u>Service</u>
Math Coach	Laura Palmer	M.Ed., Boston College B.S., Union College	9	9
Art	Roberta Monette	M.Ed., Worcester State B.A., Westfield State	19	25
Music-Choral	Stephanie Sarkisian	B.A., Anna Maria	13	13
Music-Instrumental	Mark Weissman	B.A., Westfield State	3	7
Guidance	Megan Metz	M.Ed., UMass Amherst B.A., George Washington University	4	8
Library/Media	Heidi Doreika	B.S., Indiana State University	19	19
Mod.Spec.Needs	Pamela Johnson	B.S., American Int. College	20	36
Spec. Needs K,1,2	Meghan Matczak	B.S., Boston University	20	20
Mod. Spec. Needs	Kristin Giuggio	M.Ed., Westfield State B.S., St. Michael's College	15	1
Nurse	Shannen Sherman	B.S., University of Texas at Arlington	6	1
Physical Ed.	Peter Casine	B.S., Springfield College	28	29
Reading Supervisor	Jennifer Lach	M.Ed., Bay Path University B.A., Regis College	26	26
Reading	Mary Beth Holland	M.Ed., Westfield State B.A., Stonehill College	25	26
School Psych.	Karen Regis	M.Ed., UMass Amherst B.A., Smith College	5	1
Speech	Lee Cordaro	M.S., B.S, Worcester State University	6	33
Occ. Therapy	Meghan Rodier	M.Ed. Springfield College B.S., Springfield College	5	12
Union 61 STARS	Samantha Beaudry	B.S., Worcester State	3	3

Brimfield Elementary School Annual Report

Brimfield Elementary School serves Brimfield children in Pre-Kindergarten through grade six. On December 31, 2017 our enrollment was 292.

We are very excited to have new staff members for the 2018-2019 school year. Kristin Giuggio is our new 5/6 special education teacher, Karen Regis is our new school psychologist, Shannen Sherman is our new school nurse and Madeline Patterson has been hired as our new second grade teacher.

Brimfield Elementary School continues to focus on many social and emotional issues with our students and provides direct teaching in the area of problem solving and caring for others. When a school environment is positive and predictable, students feel safer, have better academic performance and make better choices.

We have continued to provide progressive school-wide specials and support programs to serve the needs of our students. The School Committee and residents of Brimfield have continued to demonstrate their appreciation and unwavering support of the elementary school. It is through this support that we are able to foster a safe learning environment that meets the academic needs of all our students. The consistent staffing helps us to improve upon our programs with the goal of continued improved student achievement, especially in English Language Arts and Mathematics.

In April and May, students in grades three, four, five and six took the MCAS in math and ELA. Our fifth graders also took the MCAS Assessment in science. Our school's results along with the state results are listed below.

	%Meeting or Exceeding Expectations		%Exceeding Expectations		%Meeting Expectations		%Partially Meeting Expectations		%Not Meeting Expectations	
	School	State	School	State	School	State	School	State	School	State
GRADE 03 - READING	71	52	7	9	63	43	24	41	5	7
GRADE 03 - MATHEMATICS	66	50	20	10	46	40	27	38	7	12
GRADE 04 - ENGLISH LANGUAGE ARTS	60	53	5	10	55	43	33	38	8	9
GRADE 04 - MATHEMATICS	53	48	8	7	45	41	38	39	10	13
GRADE 05 - ENGLISH LANGUAGE ARTS	61	54	8	6	53	48	39	38	0	8
GRADE 05 - MATHEMATICS	72	46	6	5	67	41	28	44	0	10
GRADE 06 - ENGLISH LANGUAGE ARTS	65	51	15	10	50	40	33	37	2	12
GRADE 06 - MATHEMATICS	83	47	15	7	67	41	17	42	0	11
GRADES 03 - 08 - ENGLISH LANGUAGE ARTS	64	51	9	9	55	42	32	38	4	11
GRADES 03 - 08 - MATHEMATICS	69	48	12	7	56	40	27	40	4	12

Respectfully Submitted,

Brian Ledbetter
Principal

**ANNUAL REPORT OF THE
SUPERINTENDENT OF SCHOOLS
Union 61 and Tantasqua Regional School Districts
Brimfield Brookfield Holland Sturbridge Wales**

Now in my seventh year as Superintendent of Tantasqua Regional and Union 61 School Districts, I take great pride in the dedication and collaborative work of our staff as well as the accomplishments of our students.

The curriculum, instruction and assessment work in the district continues to progress and have a very positive impact on students. Teachers continue to show their commitment to all students in their classrooms. The MCAS scores highlight gains in many areas and also help our teachers identify individual student needs. Each school offers action plans to help students close any learning gaps that may exist. As the State continues to transition all tests to the new assessment system, Next Generation MCAS, we are confident that our curriculum planning and classroom instruction has prepared our students for success.

We continued to help our children grow in all of the academic areas through our commitment to rigorous instruction and appropriate assessment. We continue to transition to the new Massachusetts Science Standards and are piloting curriculum materials in this area. Teachers consistently work to ensure that our curriculum is in full alignment with the State Standards and that our children have access to all supports needed to maximize their potential. We have a strong core math program and continue to improve literacy skills by reading complex texts and improving writing skills using Collins writing strategies. Civics education is currently a new focus area across all grade levels. We are implementing a new Science program (National Geographic Explorer) in grades K-5 and piloting two separate Science programs (Pearson/Discovery) in grades 6, 7 and 8.

We support our faculty members and paraprofessionals by continuing to provide professional development opportunities. In addition to our two full-day professional development days, we schedule four early release days during the year. We have offered training in Writing, as well as common assessment development, technology integration, Applied Non-Violence Interventions, MCAS Data Analysis, Social Emotional Learning (SEL), CPR and AED training, and content based best practices. Additionally, there is a great deal of professional development to support the needs of students with learning disabilities. As evidenced by the many high-quality activities undertaken throughout Tantasqua and Union 61, our district's mission is alive and well.

In FY 2018, many technology improvements were implemented. During the summer of 2017 we successfully migrated from Microsoft Exchange to GSuite for Education. GSuite for Education will allow students and staff to collaborate quickly and effectively. High School students have individual GSuite accounts that allow them to take part in Google Classroom. Expanded options for assistive technology continue as vendors integrate offerings. We utilize an MDM (Mobile Device Management) platform district/union wide. This allows our support team to more easily deploy apps and manage our mobile devices, while giving staff flexibility with the devices. Numerous carts of mobile devices were employed at various buildings. Upgrades to our SIS (Student Information System) to accommodate real time reporting to the state SIF (School Interoperability Framework) were successful. We continue to work on IT centralization to better support our students and staff. Our department was able to secure eRate funding for Category 1 connections. The technology team completed over 2400 helpdesk tickets between the seven buildings.

The new cafeteria management program with Chartwells, implemented for our Tantasqua schools, has been a success. The variety of food selections resulted in a 7.9% increase in lunch purchases and a 75.2% increase in ala cart purchases.

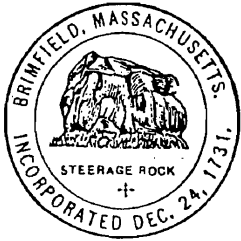
The 17-18 school year brought changes to our administrative leadership team. Assistant Superintendent of Learning and Teaching, Jeff Zanghi left our district to accept a Superintendent position, and Jodi Bourassa joined our senior administrative team filling the position. Sean Gilrein served as the Interim Principal of the junior high school, and we are thankful for his many contributions. A search committee selected Greg Sturges to serve as the new Principal at Tantasqua Junior High School.

Long time Principal Richard Zinkus retired from Wales Elementary School at the end of 2017-2018 school year. His professionalism and gregarious personality will be missed. We welcomed Linda Christofori as the new Principal of Wales Elementary School.

As always, the Administration of the Tantasqua Regional/School Union 61 Districts is deeply appreciative and values the support of our school committees and community members. We continue to work together collaboratively to achieve the goal of providing our students with every possibility for success.

Respectfully,

Erin M. Nosek, Ed. D
Superintendent of Schools



TOWN OF BRIMFIELD

COMMONWEALTH OF MASSACHUSETTS

BOARD OF SELECTMEN

This has been a very busy year for the Town and the Select Board. Over this last year, the Select Board has been active in editing the Town's Personnel Policy Handbook. These efforts are ongoing and should result in a more comprehensive and thorough product.

The Select Board has remained very active in participating in programs made available through the State of Massachusetts. By working in conjunction with the services of the *Pioneer Valley Planning Commission (PVPC)*, Brimfield continues to participate in the **Community Development Block Grant** program. Teaming up with the Towns of Holland and Wales, Brimfield continues to seek important funding that supports housing programs and helping those in the community seeking various other services including access to the regional food pantry, social issue-education and various support services. Participation in this program has been integral in the ability to maintain the Tri-Town Food pantry and to have funding for such housing and social needs. The Board's participation has been more aggressive and we anticipate continuing with a more proactive effort to achieve proper funding to benefit local residents.

As a participant of the **Community Compact Best Practices** program, the Town of Brimfield was able to obtain a thorough assessment of the status of the IT (information technology) infrastructure of the Town. This program revealed important details to the current status of our systems and offered in depth recommendations as to what is needed going forward to assure state of the art support for the residents of Brimfield.

We were able to secure a **Community Compact Best Practices** grant that provided our police first responders with additional training in the management of situations involving opioid abuse, cognitive challenges, and domestic violence.

Because of the successful endeavor to be recognized as a **Green Community**, the Town was able to participate in applying for grant money to improve on our energy consumption. Through this program, the Town was able to utilize \$134,000.00 in grant money that allowed us to improve the energy status of the *Brimfield Elementary School* by replacing older lights with LED bulbs, installing weatherization/insulation, installing automatic/motion sensor fixtures, and other cost-benefitting actions. These funds were also used to replace the boiler in the Annex to a more efficient unit. These steps will serve to substantially reduce energy expenditures as well, resulting in longer term cost savings on behalf of the Town.

During several meetings and discussions over the year, the Select Board determined once again that our Bylaws are in need of updating. It is our position that the Bylaws should be reviewed thoroughly *throughout the year* and that they be brought up to date with improved and updated language. We encourage anyone interested in this endeavor to contact the Town Clerk. We want to thank the efforts of the standing Bylaw Committee for their time and efforts in this endeavor.

The Select Board has been active in engaging with Flea Market Operators regarding the status of the Flea Market its ongoing relationship with the Town. We have participated in discussions over the last few winters to better understand the workings of the Town and the Flea Market. The discussions have been productive and enlightening. It is our intention to continue to work with the Flea Market Operators to be sure that they are heard and that they and the Town maintain an open and productive dialogue to try to

assure the success of the Flea Market while also assuring the safety of those attending and the support of the residents. We appointed the Flea Market Advisory Board to help in this venture.

We were successful in applying for and receiving a \$31,000 grant to establish a fiber internet connection to replace the coaxial cable internet connection for the Town. This will *start* the process but there is **much** more to do to bring Brimfield to where it should be in regard to our digital and online capabilities. We hope to be able to start the process early summer.

The Select Board is pleased to report that the Town's website will be updated and made to be more user friendly in the very near future. This project should be in place over the next couple of months at the time of this writing. This will allow improved information dissemination and allow online access for support services.

There are challenges for the Town ahead. We are in serious need of improvements in our IT infrastructure including new servers and other hardware. We will have to plan for the replacement of virtually all the computers in the Town as certain operating systems will no longer be supported over this next year. It has been our mission to control spending but there will be areas to which we will HAVE to have funds directed. The Town needs to be current in digital technology and must do so in a safe and secure manner

The Town will be experiencing the "breaking of ground" for the improvements to the Safety and Highway Complex. This has been a long time in the making and we are grateful to the Building Committee and to anyone else participating in this process. We thank all for your perseverance to get this project to a point that was acceptable to the Town and for actively steering the project to fruition.

The Select Board is very grateful to Eva Pittsinger, Council of Aging Director, for her unrelenting support of the senior center and for her leadership and supervision over projects related to the ongoing social and economic needs of this Town. She is a true proponent for the seniors and those in need.

This year the Town came to the realization of the financial constraints experienced by the Brimfield Ambulance Service. This non-profit organization has functioned over the years to maintain ambulance service to the tri-town area of Brimfield, Holland, and Wales. They have performed above and beyond what was ever expected over these years and have been very successful in keeping costs for the three towns to a minimum. Nevertheless, there are ongoing financial requirements for equipment and ongoing increases in the cost of maintaining these services that have significantly challenged their ability to maintain the service as it is. This Board and the Brimfield Fire Department and FinCom worked with the respective representatives of the Towns of Holland and Wales to assure that the service would continue for the citizens of the Tri-Town area. At the time of the writing of this report, these discussions are ongoing and we are optimistic that an agreement will be reached that will allow for a long term solution.

The Select Board would like to express its deep appreciation for the efforts of all those who serve the Town either in full time positions, as elected officials, and as members of the various appointed boards and committees. It is only through the participation of the people that the Town is able to function and serve the needs of the community.

Respectfully submitted.

Paul McCarthy, Chair
Ryan Olszta

Michele Lee Shea, Vice-Chair
Carolyn Haley

Paul Vandal
Carol Camerota, Exec Assistant

REPORT OF TOWN COUNSEL

The year 2018 was an active year in which Town Counsel responded to a number of requests for opinions and advice from Town officials. As always, we strive to provide fast and concise responses to requests for advisory opinions.

We have advised the Board of Selectmen and other Town boards and officials on general Town government issues, as well as various real estate, contracting, licensing, land use, law enforcement, Open Meeting Law and employment matters.

KP Law is committed to keeping the towns it represents updated on recent legal developments that impact municipalities. In 2018, as every year, we researched and provided, at no charge to the Town, memoranda and updates addressing various developments in municipal law. The following are among the subjects we addressed in these memoranda during 2017:

- Adjustment of Designer Selection Thresholds
- Invalidation of Public Sector Agency Fees under the First Amendment
- Pregnant Workers Fairness Act
- Employment Implications of the Massachusetts Employee Safety Law
- Water Infrastructure Projects
- Storm Impacts on Election Related Deadlines and Zoning Hearings
- Sick Leave Pay Deemed Not to be Wages Under the State Wage Act
- A Guide to the Law Legalizing Non-Medical Marijuana
- Automobile Dealer Licensing
- Cannabis Control Commission Draft Regulations – 935 CMR 500.00
- General Laws Chapter 40U – Alternate Process for Collection of Fines
- Drug and Alcohol Free Workplace Policy SAMPLE
- Emergency Powers of Municipalities
- Entertainment Licensing
- Equal Employment Opportunity and Anti-Discrimination and Harassment Policy
- Non-Medical Marijuana by the Unofficial Numbers
- Open Meeting Law Update
- Proposition 2 ½ Part I – A Practical Guide
- Proposition 2 ½ Part II – Contingent Appropriations
- The Evolving Interpretation of Article 97 – Smith v. Westfield
- The Prevention of Sexual Harassment in the Workplace
- SJC Affirms Authority of Cities and Towns to Regulate Land Use for Private Aircraft

In addition, we hosted numerous training sessions across the state regarding the Public Records Law, Open Meeting Law, various zoning and land use issues and the legalization and regulation of marijuana.

Respectfully submitted,

Jonathan M. Silverstein, KP Law, P.C.,
Town Counsel

65896\brim\0001

STATE ELECTION RESULTS NOVEMBER 6, 2018

1812 Ballots Cast

US Senator

Geoff Diehl 992
Elizabeth Warren 711
Shiva Ayyadurai 94

US Representative

Richard Neal 1237

Attorney General

James McMahon 915
Maura Healey 859

Secretary of the Commonwealth

William Galvin 924
Anthony Amore 784
Juan Sanchez 70

Treasurer

Deborah Goldberg 854
Keiko Orrall 808
Jamie Guerin 91

Auditor

Helen Brady 823
Suzanne Bump 764
Daniel Fishman 96
Edward Stamas 56

Governor/Lt Governor

Charles Baker/Karyn Polito 1369
Gonzalez/Palfrey 383

Councillor

Jennie Caissie 1069
Paul DePalo 653

District Attorney

Anthony Gulluni 1248

Hampden County Clerk of Courts

Laura Gentile 1206

Hampden County Register of Deeds

Marie Angelides 1031
Cheryl Coakley-Rivera 703

State Senator

Steven Hall 925
Anne Gobi 850

State Representative

Todd Smola 1233
Tanya Neslusan 545

Ballot Question One, Patient Safety Yes, 424 No, 1341

Ballot Question Two, Constitutional Amendment Yes, 1109 No, 634

Ballot Question Three, Transgender Anti-Discrimination Yes, 923 No, 833

**TOWN OF BRIMFIELD
LOCAL ELECTION RESULTS JUNE 4, 2018**

Moderator 1 Year	
RICHARD SIEWECK	332
JAMES DONOVAN	329
Blanks	88

Elementary School Committee 3 Years 2 seats	
KIMBERLY HIRSCH	475
JENNIFER POLESNAK-CUSTANCE	457
Blanks	566

Board of Assessors 3 Years	
CYNTHIA POWERS	590
Blanks	159

Tree Warden 1 Year	
ZACHARY LEMIEUX	613
Blanks	136

Town Clerk 3 Years	
ROBERT SULLIVAN	621
Blanks	128

Selectmen 3 Years 2 seats	
RYAN OLSZTA	439
CAROLYN HALEY	419
MICHAEL MILLER	318
DIANE PANACCIONE Write-In	7
Blanks	315

Treasurer- Collector 3 Years	
ANDREA BEAUDRY	611
Blanks	138

Lincoln Fund Trustee 3 Years	
DAVID KILLIAN	606
Blanks	143

Harding Fund Trustee 3 Years	
RICHARD SIEWECK	580
Blanks	169

Highway Surveyor 3 years	
ZACHARY LEMIEUX	615
Blanks	134

Cemetery Commission 3 Years	
STEPHEN PHIFER	592
Blanks	157

Planning Board 5 years	
KATHRYN KOPROWSKI	585
Blanks	164

Board of Health 3 Years 2 seats	
MICHAEL KOPROWSKI	534
RICHARD COSTA	518
Blanks	446

Constables 3 Years 5 seats	
KATHRYN KOPROWSKI	438
WARDWELL COX	396
ALAN MARCHAND	359
STEVEN GAUTHIER	334
JAMES BROWN	304
LESZEK TWAROWSKI	261
MAURRY TAMARKIN	254
Blanks	1399

Library Trustees 3 Years 2 seats	
ALYSIA JENSEN	542
DENISE LANG	502
Blanks	454

Question One - Debt Exclusion Yes – 415, No – 323, Blank – 11
 Question Two - Zoning Bylaw Amendment, Marijuana Yes – 357, No – 374, Blank – 18
 Question Three – Non-Binding Solar Bylaw Change Yes – 373, No – 352, Blank – 24

Town of Brimfield

The 287th Annual Town Meeting

May 21, 2018 - Brimfield Town Hall

Minutes and Actions

Richard Sieweck, Moderator, called the meeting to order at 7:19 PM

163 registered voters in attendance.

Procedural Announcements:

The Moderator announced that all speakers must be recognized and will be limited to five minutes when explaining an Article which they have placed before the meeting; individuals will be limited to two minutes when addressing the meeting about a motion under discussion; and all motions are required to be seconded.

Other notes:

- Articles that are marked with an asterisk (*) denote that they were taken out of order.
- [brackets] are used to add explanatory information where necessary by the Town Clerk.
- If an amendment to a motion is defeated it is not recorded.
- Articles placed on the Town Warrant by the Board of Selectmen shall be considered to be "seconded" by the Board of Selectmen but may not necessarily be supported by the Board of Selectmen.

The Finance Committee may, at its discretion, make a single consent motion for approval of these routine authorizations (Articles: 8, 9, 11, 12 and 13)

ARTICLE 1: To hear reports of the officers and agents heretofore chosen by the Town and take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *"Recommend approval and move that the reports of the officers and agents be accepted as written in the Town Report."*

Motion to approve Article 1 passed by show of voting cards. (7:35 PM)

ARTICLE 2: To see if the Town will vote pursuant to the provisions of G.L. c. 44, §53E ½, as most recently amended, to establish FY2019 spending limits as set forth below for the revolving funds listed in Section 1 of the General Bylaw entitled, “Departmental Revolving Funds”, approved under Article 2 of the June 5, 2017 Annual Town Meeting, with such limits to be applicable from fiscal year to fiscal year until revised by Town Meeting prior to July 1 for the ensuing fiscal year:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Bike Trail Revolving Fund	\$5,000
Bins and Bags Revolving Fund	\$35,000
Cable TV Revolving Fund	\$1,500
Cemetery Revolving Fund	\$10,000
Conservation Commission	\$15,000
Dog Revolving Fund	\$2,000
HAZMAT Revolving Fund	\$10,000
Historical Revolving Fund	\$10,000
Recreation Revolving Fund	\$20,000
Senior Center Revolving Fund	\$15,000
Subdivision Control Law Revolving Fund	\$40,000
Tobacco Revolving Fund	\$500

or, take any other action thereon. (Various Boards and Departments)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend approval and move the establishment and/or reauthorization of the group of revolving funds and spending limits as authorized under MGL Chapter 44, Section 53E 1/2, as written in the warrant.”*

Motion to approve Article 2 passed by show of voting cards. (7:37 PM)

ARTICLE 3: To see if the Town will vote to raise and appropriate \$ _____ for various elected town officers for the ensuing fiscal year July 1, 2018 to June 30, 2019; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$173,558 as detailed in the Finance Committee Recommendations accompanying the Warrant, for the purpose stated in the article.”*

Motion to approve Article 3 passed by show of voting cards. (7:40 PM)

ARTICLE 4: To see if the Town will vote to raise and appropriate \$ _____ for various departments and activities of the Town, payment of debts and defraying of expenses of the ensuing fiscal year, July 1, 2018 to June 30, 2019, and direct how the same shall be expended; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded:

“Recommend and move that the Town raise and appropriate the sum of \$9,064,767 as detailed in the Finance Committee Recommendations accompanying the Warrant, for the purpose stated in the article.” Note: the total amount for this article was revised downward by \$1,400 by eliminating funding for storage pods (Account #0195-5390 changed from \$1,400 to 0). This reduced the total from \$9,066,167 to \$9,064,767.

Motion to approve Article 4 passed by show of voting cards. (8:29 PM)

ARTICLE 5: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of \$ to pay unpaid bills or overdrawn accounts for FY18; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded:

“Recommend and move that the Town take no action for the purpose stated in the article”.

Motion to take no action on Article 5 [because no bills remained unpaid] passed by show of voting cards. (8:30 PM)

ARTICLE 6: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of \$ to pay unpaid bills or overdrawn accounts for any fiscal year prior to FY18; or, take any other action thereon.

(Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purpose stated in the article”.*

Motion to take no action on Article 6 [because no bills remained unpaid] passed by show of voting cards. (8:30 PM)

ARTICLE 7: To see if the Town will vote, pursuant to Chapter 420 of the Acts of 2010, to limit expenditures from the Brimfield Flea Market Fund for administrative, operating, maintenance and emergency services to an amount not excess of \$150,000 for FY19 and provided further, that any funds remaining in said account over \$50,000 for FY19 shall close to the General Fund; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded:

Recommend and move that the Town, pursuant to Chapter 420 of the Acts of 2010, limit the Brimfield Flea Market Fund expenditures to \$150,000 for FY19, and that any funds remaining in said account over \$50,000 for FY19 shall close to the general fund as stated in the article.

>Motion to Amend Article 7 made by Mr. Miller of the Board of Selectmen: *“Move that the Flea Market Fund be increased to a maximum of \$160,000.00 for FY19”*

Motion to amend Article to \$160,000 passed by a show of voting Cards (8:39 PM)

Motion to approve Article 4 as amended passed by show of voting cards. (8:40 PM)

Per the discretion of the of the Finance Committee, articles 8, 9, 11, 12 and 13 were considered as a group.

***ARTICLE 8:** To see if the Town will vote to accept as available funds, the sum of \$250,000, or any other amount, to be made available to the Town by the Massachusetts Department of Transportation Highway Division, and, to use the funds for qualifying projects on state approved roads and Chapter 90 projects in the Town of Brimfield according to State contract; or, take any other action thereon. (Highway Surveyor)

***ARTICLE 9:** To see if the Town will vote to authorize the Highway Surveyor to enter into contracts for the usual and customary operations of public works including the care and upkeep of town ways and bridges; or, take any other action thereon. (Highway Surveyor)

***ARTICLE 11:** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to borrow money in anticipation of reimbursements from allotments by the state and county for highways, including bridges; or, take any other action thereon. (Board of Selectmen)

***ARTICLE 12:** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to borrow money, from time to time, in anticipation of revenue, grants and reimbursements from state and federal agencies in the fiscal year beginning July 1, 2018 in accordance with the provisions of M.G.L. c. 44, §4 and to issue a note or notes payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with M.G.L. c. 44, §17; or, take any other action thereon. (Board of Selectmen)

***ARTICLE 13:** To see if the Town will authorize the Board of Selectmen, as required by Chapter One, Section 5.1 of the Town Bylaws to enter into contracts for general insurance, workers' compensation insurance, medical benefit insurance and ambulance services within the scope and requirements defined by M.G.L. c. 30B as amended; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“For the purpose of re-establishing a group of routine authorizations involving no change from prior year, recommend approval of the following authorizations for FY 2019 and move such authorizations be re-established for the purposes stated in their respective articles:”*[Articles 8,9,11,12,13]

Motion to approve Articles 8, 9, 11, 12 & 13 passed by show of voting cards. (8:41 PM)

***ARTICLE 10:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$ _____ to be used in conjunction with and in addition to any funds allotted by the Commonwealth for the construction, reconstruction and improvement of town roads; or, take any other action thereon. (Highway Surveyor)

>Motion made by Finance Committee (per Chairperson) and seconded. *“Recommend and move that the Town raise and appropriate the sum of \$0 for the purpose stated in the article.”*

Motion to approve Article 10 passed by show of voting cards. (8:42 PM)

ARTICLE 14: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$15,000 to the Treasurer’s Department for the purpose of paying costs associated with the tax title process; or, take any other action thereon. (Treasurer)>Motion made by Finance Committee (per Chairperson) and seconded: *“Move that the Town raise and appropriate the sum of \$15,000 for the purpose stated in the article.”*

Motion to approve Article 14 passed by show of voting cards. (8:43 PM)

ARTICLE 15: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$500 to be added to the Conservation Fund as authorized by M.G.L. c. 40, § 8C; or, take any other action thereon.(Conservation Commission)

>Motion made by Finance Committee (per Chairperson) and seconded *“Recommend and move that the Town raise and appropriate the sum of \$500 for the purpose stated in the article.”*

Motion to approve Article 15 passed by show of voting cards. (8:44 PM)

ARTICLE 16: To see if the Town will vote pursuant to the provisions of G.L. c.41, §1B to change the position of elected Treasurer/Collector to an appointed position to be appointed by the Board of Selectmen for a three year term; provided, however, that such change shall not take effect unless it is also approved by the voters at the 2019 Annual Town Election; or, take any other action thereon.(Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded *“Recommend and move that the Town change the position of elected Treasurer/Collector to an appointed position as stated in the article”.*

Motion to approve Article 16 passed by show of voting cards. (8:48 PM)

ARTICLE 17: To see if the Town will vote to transfer from the Town Treasurer for tax title purposes to the Highway Department for road improvement purposes an approximately 1.64 acre parcel of land located on Dearth Hill Road and shown on Assessors’ Map 10 as Block E, Lot 15, and to authorize the Town Treasurer to take such action, including execution of instruments, as may be needed to carry out the vote taken hereunder, or taken any other action thereon. (Highway Surveyor)

>Motion made by Finance Committee (per Chairperson) and seconded *“Recommend and move that the Town transfer the parcel of land described in the article from the Town Treasurer to the Highway Department as stated in the article.”*

Motion to approve Article 17 passed by a 2/3 show of voting cards. (8:49 PM)

ARTICLE 18: To see if the Town will vote to raise and appropriate, borrow, or otherwise fund, the sum of \$80,000, to be expended by the Highway Surveyor subject to the requirements of applicable public bidding laws, for the purchase and equipping of a

road sweeper for use by the Brimfield Highway Department, pursuant to the Town's Capital Expenditure Plan; or, take any other action thereon.(Highway Surveyor)

Motion made by Finance Committee *“Recommend and move that the Town raise and appropriate the sum of \$80,000, to be expended by the Highway Surveyor, for the purpose stated in the article.”*

Motion to approve Article 18 passed by show of voting cards. (8:50 PM)

ARTICLE 19: To see if the Town will raise and appropriate, borrow, or otherwise fund the sum of \$50,000 to be expended by the Board of Selectmen for the purpose of repairs, maintenance, renovations and weatherization of municipal buildings, (other than schools) owned by the Town of Brimfield, and including any incidental and related expenses; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded *“Recommend and move that the Town raise and appropriate the sum of \$50,000 for the purpose stated in the article.”*

Motion to approve Article 19 passed by show of voting cards. (8:51 PM)

ARTICLE 20: To see if the Town will vote to raise and appropriate, borrow, or otherwise fund, the sum of \$45,000 subject to the requirements of applicable public bidding laws, for the purpose of purchasing and equipping a 2017 or newer ¾ ton 4 x 4 pickup truck for the Fire Department; or, take any other action thereon. (Fire Chief)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$45,000, to be expended by the Fire Chief, for the purpose stated in the article.”*

Motion to approve Article 20 passed by show of voting cards. (8:52 PM)

ARTICLE 21: To see if the Town will vote to raise and appropriate, borrow, or otherwise transfer from available funds, the total sum of \$9,000.00 to be expended by the Police Department, subject to the requirements of applicable public procurement laws, for the purchase of hand held radios for use by the Police Department; or, take any other action thereon. (Police Department)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$9,000, to be expended by the Chief of Police, for the purpose stated in the article.”*

Motion to approve Article 21 passed by show of voting cards. (8:53 PM)

ARTICLE 22: To see if the Town will vote to raise and appropriate, borrow, or otherwise transfer from available funds, \$4,575,850 to be expended by the Building Committee, subject to the requirements of applicable public procurement laws, to pay costs of designing, permitting, constructing and equipping new Town buildings and repairing, renovating and equipping existing Town-owned buildings, including, but not limited to, the Highway Department facility and the Public Safety complex, including the

payment of all costs incidental and related thereto; and to authorize the Building Committee to enter into any agreements and take any action necessary to effectuate the purpose of this article, or take any other action thereon. (Municipal Facilities Building Committee)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town appropriates \$4,575,850 to be expended by the Building Committee, subject to the requirements of applicable public procurement laws, to pay costs of designing, permitting, constructing and equipping new Town buildings and repairing, renovating and equipping existing Town-owned buildings, including, but not limited to, the Highway Department facility and the Public Safety complex, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. No amounts shall be borrowed or expended for the purposes of this motion unless and until the voters of the Town shall have voted to exclude the amounts required to repay principal and interest on \$2,775,850 of the principal amount authorized to be borrowed by this vote from the limitations on total property taxes contained in M.G.L. c. 59, §21C (also known as Proposition 2½).*

Motion to approve Article 22 passed by a 2/3 show of voting cards. (9:16 PM)

ARTICLE 23: To see if the Town will vote to accept to amend the current Town of Brimfield Zoning Bylaw Section 1.2 as it pertains to the **Business District**, to add the following after the exception of the portion on the Northerly side of US 20 which is extended to 750 feet **“and with the exception of Large-Scale Ground-Mounted Solar Photovoltaic Installation (as allowed under the terms and definitions of Section 7A of the current Zoning by-laws) to extend to a depth of 2,500 feet from established sidelines of US 20, for the specific parcel as shown on Assessors Map 11-A-9”** the purpose of this article is to limit visibility of the solar array solely for this specific parcel, the current Zoning forces the project along the roadway, or take any other action relative thereto.

Proposed changes to the current section are shown in red **(Bold and underlined)** Business District--The Business District is shown on the Zoning Map and is located along US Route 20 at a depth of 500 feet from the established side lines of US Route 20, as laid out by the Commonwealth of MA, with the exceptions of the portion on the Northerly side of US Route 20 from Crystal Brook to Sherman Brook, and, with the exception of the portion along US Route 20 between Wales Road (US Route 19 South) and Holland Road, north of Haynes Hill Road, to a depth of 750 feet from the established

side lines of US Route 20 **and with the exception of Large-Scale Ground-Mounted Solar Photovoltaic Installation (as allowed under the terms and definitions of Section 7A of these by-laws) to extend to a depth of 2,500 feet from established sidelines of US 20, for the parcel known and designated as Map 11-A-9** as laid out by the Commonwealth of MA. [added May 2010] (By Petition)

>Motion made by Kevin Waddell and seconded: "I move to pass Article 23 as written."

>Motion made by Susan Hilker and seconded: "I wish to amend Article 23 by inserting the following phrase after the words **Map 11-A-9** –'More particularly described as Lot 7 in Planbook 286, page 11 as recorded at the Hampden County Registry of Deeds on August 6, 1993' "

Motion to amend Article 23 passed by show of voting cards. (9:39 PM)

Motion to approve Article 23 as amended passed by a 2/3 show of voting cards. (9:41 PM)

ARTICLE 24: To see if the Town will vote to transfer \$1,299.67 from the Municipal Waterway Fund #14-3560 and \$11,000 from the Thames River Grant #14-3562-0122 to the Lake Sherman Weed Control account #01-0630-5355 to be expended by the Board of Selectmen for aquatic vegetation management to control the growth of milfoil and lily pads in Lake Sherman, including all incidental and related expenses; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: "Recommend and move that the Town transfer the sum of \$1,299.67 from the Municipal Waterway Improvement Fund (14-3560-0146) and \$11,000 from the Thames River Grant (14-3562-0122) to the Lake Sherman Weed Control account (01-0630-5355) for the purpose stated in the article."

Motion to approve Article 24 passed by show of voting cards. (9:43 PM)

ARTICLE 25: To see if the Town will vote and appropriate or otherwise transfer the amount of \$30,000 from the Thames River Grant #14-3562-0122 to the Lake Sherman Weed Control account #01-0630-5355 for repair of the Lake Sherman Dam, including all incidental and related expenses, to be expended by the Board of Selectmen for executing the next step of the NOI Lake Sherman Management plan dated February 2015 #117-0359; or, take any other action thereon.(Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: "Recommend and move that the Town transfer the sum of \$30,000 from the Thames River Grant to the Lake Sherman Weed Control account (01-0630-5355) for the purpose stated in the article."

Motion to approve Article 25 passed by show of voting cards. (9:44 PM)

ARTICLE 26: To see if the Town will vote to amend Section 3 of the Zoning Bylaws, by inserting a new paragraph in Section 3.1 prohibiting the operation of so-called

“recreational” or “adult use” marijuana establishments in the Town of Brimfield, as set forth below, or take any other action relative thereto.

Acknowledging the continued application of the preceding paragraph, consistent with the provisions of G.L. c.94G, §3(a)(2), all types of “marijuana establishments” (sometimes referred to as “recreational” or “non-medical” marijuana establishments), as defined in G.L. c.94G, §1 to include marijuana cultivators, independent testing laboratories, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, and specifically excluding medical marijuana treatment centers, shall be prohibited within the Town of Brimfield. (Planning Board)

>Motion made by Planning Board (per Chairperson) and seconded: *“The Planning Board moves to take no action:”*

Motion to take no action on Article 26 passed by a show of voting cards (9:45)

ARTICLE 27: To see if the Town will vote to raise and appropriate the sum of \$ and transfer from Free Cash the sum of \$ to be added to the Capital Purchase Stabilization Fund; or, take any other action thereon.(Finance Committee)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$248,000 and transfer the sum of \$487,522 from certified Free Cash to the Capital Purchase Stabilization Fund.”*

Motion to approve Article 27 passed by show of voting cards. (9:47 PM)

ARTICLE 28: To see if the Town will vote to transfer \$ from Free Cash and \$ from the Assessor’s Overlay Surplus or from any other available funds, to reduce the tax rate in FY19 or for any other purpose; or, take any other action thereon. (Finance Committee)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purpose stated in the article.”*

Motion to take no action on Article 28 passed by show of voting cards. (9:47 PM)

ARTICLE 29: To see if the Town will vote to transfer the sum of \$ from available funds to the Stabilization Fund; or, take any other action thereon. (Finance Committee)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purpose stated in the article.”*

Motion to take no action on Article 29 passed by show of voting cards. (9:48 PM)

Motion from the floor to adjourn the 2018 Annual Town Meeting was made, seconded and passed by voice vote at 9:49 PM

ARTICLE # 3 SALARIES OF ELECTED OFFICIALS - Final Finance Committee Recommendations - May 21, 2018

Item Ref.	Account Number	Description	Appropriated			Requested		Target		Recommend		
			FY 2016	FY 2017	FY 2018	% +/- from FY17	FY 2019	% +/- from FY18	FY 2019	% +/- from FY18	FY 2019	% +/- from FY18
1	0114-5111	Moderator Stipend	\$ 159	\$ 163	\$ 166	1.8%	\$ 169	2%	\$ 169	2%	\$ 166	0%
2	0122-5111	Selectmen Stipend	\$ 6,686	\$ 11,366	\$ 11,366	0.0%	\$ 11,593	2%	\$ 11,593	2%	\$ 11,366	0%
3	0141-5111	Assessors Stipend	\$ 6,400	\$ 6,528	\$ 6,659	2.0%	\$ 6,792	2%	\$ 6,792	2%	\$ 6,659	0%
4	0145-5111	Treasurer/Collector Salary	\$ 40,155	\$ 40,959	\$ 41,778	2.0%	\$ 55,080	32%	\$ 42,614	2%	\$ 55,080	32%
5	0146-5111	Tax Collector Salary	\$ 51,835	\$ 52,872	\$ 40,000	-24.3%	\$ -	-100%	\$ 40,800	2%	\$ -	-100%
6	0161-5111	Town Clerk Salary	\$ 21,645	\$ 22,078	\$ 22,520	2.0%	\$ 22,970	2%	\$ 22,970	2%	\$ 22,970	2%
7	0175-5111	Planning Board Stipend	\$ 2,759	\$ 2,815	\$ 2,871	2.0%	\$ 2,928	2%	\$ 2,928	2%	\$ 2,871	0%
8	0210-5111	Constables Stipend	\$ 275	\$ 281	\$ 287	2.1%	\$ 293	2%	\$ 293	2%	\$ 287	0%
9	0294-5111	Tree Warden Salary	\$ 584	\$ 596	\$ 608	2.0%	\$ 620	2%	\$ 620	2%	\$ 620	2%
10	0320-5111	School Committee Stipend	\$ 552	\$ 564	\$ 575	2.0%	\$ 587	2%	\$ 587	2%	\$ 575	0%
11	0422-5111	Highway Surveyor Salary	\$ 61,550	\$ 62,781	\$ 64,037	2.0%	\$ 65,318	2%	\$ 65,318	2%	\$ 65,318	2%
12	0491-5111	Cemetery Board Stipend	\$ 1,637	\$ 1,670	\$ 1,703	2.0%	\$ 1,737	2%	\$ 1,737	2%	\$ 1,737	2%
13	0511-5111	Board of Health Stipend	\$ 5,567	\$ 5,679	\$ 5,793	2.0%	\$ 5,909	2%	\$ 5,909	2%	\$ 5,909	2%
TOTAL ARTICLE #3			\$ 199,885	\$ 212,600	\$ 200,391	-5.7%	\$ 173,996	-13.2%	\$ 202,330	1.0%	\$ 173,558	-13.4%

ARTICLE # 4 OPERATING BUDGET

Item Ref.	Account Number	Description	Appropriated			Requested		Target		Recommend		
			FY 2016	FY 2017	FY 2018	% +/- from FY17	FY 2019	% +/- from FY18	FY 2019	% +/- from FY18	FY 2019	% +/- from FY18
14	0122-5420	Selectmen Expense	\$ 5,000	\$ 4,000	\$ 5,000	25.0%	\$ 5,000	0%	\$ 5,000	0%	\$ 5,000	0%
15	0122-5421	Selectmen Assistant	\$ 42,935	\$ 43,794	\$ 44,670	2.0%	\$ 45,563	2%	\$ 45,563	2%	\$ 45,563	2%
16	0131-5114	Finance Committee Clerk	\$ -	\$ 1,115	\$ 1,137	2.0%	\$ 1,160	2%	\$ 1,160	2%	\$ 1,160	2%
17	0131-5420	Finance Committee Exp.	\$ 700	\$ 400	\$ 400	0.0%	\$ 400	0%	\$ 400	0%	\$ 400	0%
18	0132-5960	Reserve Fund	\$ 50,000	\$ 50,000	\$ 80,000	60.0%	\$ 80,000	0%	\$ 80,000	0%	\$ 80,000	0%
19	0135-5112	Town Accountant Salary	\$ 34,270	\$ 21,996	\$ 30,600	39.1%	\$ 31,212	2%	\$ 31,212	2%	\$ 31,212	2%
20	0135-5114	Town Accountant Clerk	\$ 318	\$ -	\$ 324		\$ 330		\$ 330	2%	\$ 330	2%
21	0135-5303	Town Audit	\$ 10,500	\$ 11,000	\$ 11,000	0.0%	\$ 11,000	0%	\$ 11,000	0%	\$ 11,000	0%
22	0135-5420	Town Accountant Expense	\$ 2,000	\$ -	\$ 2,000		\$ 2,000		\$ 2,000	0%	\$ 2,000	0%
23	0135-6421	Town Accountant Certification.	\$ 1,000	\$ -	\$ 1,000		\$ 1,000		\$ 1,000	0%	\$ 1,000	0%
24	0141-5113	Assessor's Deputy	\$ 49,443	\$ 50,432	\$ 51,441	2.0%	\$ 51,441	0%	\$ 52,470	2%	\$ 52,470	2%
25	0141-5300	Assessor's Property Maint.	\$ 7,385	\$ 7,560	\$ 7,760	2.6%	\$ 7,900	2%	\$ 7,760	0%	\$ 7,900	2%
26	0141-5303	Assessor's Revaluation Fund	\$ 5,000	\$ 5,000	\$ 5,000	0.0%	\$ 5,000	0%	\$ 5,000	0%	\$ 5,000	0%
27	0141-5420	Assessor's Expense	\$ 9,430	\$ 9,430	\$ 9,430	0.0%	\$ 9,430	0%	\$ 9,430	0%	\$ 9,430	0%
28	0145-5113	Assistant Treasurer [Collector] Salary	\$ 12,582	\$ 12,833	\$ 13,090	2.0%	\$ 24,014	83%	\$ 13,352	2%	\$ 24,014	83%
29	0145-5420	Town Treasurer [& Collector] Expense	\$ 10,600	\$ 10,600	\$ 10,600	0.0%	\$ 17,000	60%	\$ 10,600	0%	\$ 17,000	60%
30	0145-5425	Longevity Awards	\$ 3,558	\$ 13,806	\$ 3,910	-71.7%	\$ 8,290	112%	\$ 3,910	0%	\$ 8,290	112%
31	0145-6421	Town Treasurer Certification	\$ -	\$ 1,000	\$ 1,000	0.0%	\$ 1,000	0%	\$ 1,000	0%	\$ 1,000	0%
32	0145-5436	GASB Expense	\$ -	\$ -	\$ 13,000		\$ -		\$ -	-100%	\$ -	-100%
33	0146-5116	Assistant Tax Collector	\$ -	\$ -	\$ -		\$ -		\$ -		\$ -	
34	0146-5114	Tax Collector Clerical	\$ 1,065	\$ 1,086	\$ -	-100.0%	\$ -		\$ -		\$ -	
35	0146-5420	Tax Collector Expense	\$ 8,000	\$ 8,000	\$ 10,000	25.0%	\$ -	-100%	\$ -	-100%	\$ -	-100%
36	0146-5421	Vendor Software Support	\$ 10,950	\$ 13,320	\$ 13,320	0.0%	\$ 12,330	-7%	\$ 13,320	0%	\$ 12,330	-7%
37	0146-6422	Tax Collector Certification	\$ 1,000	\$ 1,000	\$ 1,000	0.0%	\$ -	-100%	\$ -	-100%	\$ -	-100%
38	0151-5302	Town Counsel	\$ 75,000	\$ 65,000	\$ 25,000	-61.5%	\$ 25,000	0%	\$ 25,000	0%	\$ 25,000	0%

ARTICLE # 4 OPERATING BUDGET - continued

Finance Committee Recommendations - May 22, 2018

Item Ref.	Account Number	Description	Appropriated				Requested		Target		Recommend	
			FY 2016	FY 2017	FY 2018	% +/- from FY17	FY 2019	% +/- from FY18	FY 2019	% +/- from FY18	FY 2019	% +/- from FY18
39	0161-5420	Town Clerk Expense	\$ 2,900	\$ 2,900	\$ 2,900	0.0%	\$ 2,900	0%	\$ 2,900	0%	\$ 2,900	0%
40	0162-5116	Clerk's Office Wages	\$ 3,805	\$ 4,349	\$ 4,349	0.0%	\$ 4,436	2%	\$ 4,436	2%	\$ 4,436	2%
41	0162-5420	Election Expense	\$ 3,700	\$ 3,700	\$ 3,700	0.0%	\$ 3,700	0%	\$ 3,700	0%	\$ 3,700	0%
42	0171-5114	Conservation Clerk	\$ 18,525	\$ 8,356	\$ 8,523	2.0%	\$ 8,693	2%	\$ 8,693	2%	\$ 8,693	2%
43	0171-5583	Conservation Expense	\$ 1,500	\$ 1,500	\$ 1,500	0.0%	\$ 1,500	0%	\$ 1,500	0%	\$ 1,500	0%
44	0172-5420	Open Space Planning Comm - Expense	\$ 3,000	\$ 3,000	\$ 3,000	0.0%	\$ 3,000	0.0%	\$ 3,000	0.0%	\$ 3,000	0.0%
45	0175-5114	Planning Board Clerk	\$ 2,867	\$ 2,924	\$ 2,982	2.0%	\$ 3,042	2.0%	\$ 3,042	2.0%	\$ 3,042	2.0%
46	0175-5300	Pioneer Valley Plan. Fee	\$ 600	\$ 600	\$ 600	0.0%	\$ 600	0%	\$ 600	0%	\$ 600	0%
47	0175-5420	Planning Board Expense	\$ 600	\$ 600	\$ 600	0.0%	\$ 600	0%	\$ 600	0%	\$ 600	0%
48	0176-5114	Zoning Board Clerk	\$ 1,292	\$ 1,318	\$ 1,344	2.0%	\$ 1,371	2%	\$ 1,371	2%	\$ 1,371	2%
49	0176-5420	Zoning Board Expense	\$ 896	\$ 896	\$ 896	0.0%	\$ 896	0%	\$ 896	0%	\$ 896	0%
50	0192-5116	Town Hall Custodian	\$ 8,208	\$ 8,372	\$ 8,539	2.0%	\$ 8,539	0%	\$ 8,710	2%	\$ 8,710	2%
51	0192-5200	Telephone Expense	\$ 11,000	\$ 11,000	\$ 13,000	18.2%	\$ -	-100%	\$ 13,000	0%	\$ 7,200	-45%
52	0192-5382	Town Reports	\$ 7,000	\$ 7,000	\$ 7,000	0.0%	\$ 3,000	-57%	\$ 7,000	0%	\$ 3,000	-57%
53	0192-5450	Town Hall Expense	\$ 16,000	\$ 16,000	\$ 16,000	0.0%	\$ 16,000	0%	\$ 16,000	0%	\$ 16,000	0%
54	0193-5116	Town Hall Maintenance Wages	\$ 1,624	\$ 1,656	\$ 1,689	2.0%	\$ -	-100%	\$ 1,723	2%	\$ -	-100%
55	0195-5383	Computer Maintenance	\$ 10,500	\$ 10,500	\$ 10,500	0.0%	\$ 10,500	0%	\$ 10,500	0%	\$ 10,500	0%
56	0195-5390	Storage Pods	\$ 5,310	\$ 5,310	\$ 4,290	-19.2%	\$ 1,400	-67%	\$ 4,290	0%	\$ -	-100%
57	0195-5391	Code Red			\$ 3,500		\$ 3,000		\$ 3,500	0%	\$ 3,000	
58	0210-5112	Police Chief Salary	\$ 42,915	\$ 43,773	\$ 53,578	22.4%	\$ 54,650	2%	\$ 54,650	2%	\$ 54,650	2%
59	0210-5114	Police Dept. Clerk	\$ 8,277	\$ 8,443	\$ 3,612	-57.2%	\$ 4,392	22%	\$ 3,684	2%	\$ 4,392	22%
60	0210-5116	Police Dept. Payroll	\$ 112,845	\$ 115,102	\$ 126,764	10.1%	\$ 151,909	20%	\$ 129,299	2%	\$ 164,029	29.4%
61	0210-5480	Police Dept. Expense	\$ 23,183	\$ 23,183	\$ 23,183	0.0%	\$ 30,000	29%	\$ 23,183	0%	\$ 30,000	29%
62	0211-5420	Parking Clerk Expense	\$ 100	\$ 100	\$ 100	0.0%	\$ 100	0%	\$ 100	0%	\$ 100	0%
63	0220-5112	Fire Chief Salary	\$ 21,038	\$ 21,459	\$ 21,888	2.0%	\$ 27,360	25%	\$ 22,326	2%	\$ 27,360	25%

ARTICLE # 4 OPERATING BUDGET - continued												
Finance Committee Recommendations - May 22, 2018												
Item Ref.	Account Number	Description	Appropriated				Requested		Target		Recommend	
			FY 2016	FY 2017	FY 2018	% +/- from FY17	FY 2019	% +/- from FY18	FY 2019	% +/- from FY18	FY 2019	% +/- from FY18
64	0220-5118	Fire Inspector	\$ 14,382	\$ 14,670	\$ 14,963	2.0%	\$ 14,963	0%	\$ 15,262	2%	\$ 15,262	2%
65	0220-5116	Fire Dept. Wages	\$ 45,248	\$ 60,180	\$ 64,517	7.2%	\$ 64,517	0%	\$ 65,807	2%	\$ 65,807	2%
66	0220-5882	Public Safety Complex Expense	\$ 2,000	\$ 2,000	\$ 2,000	0.0%	\$ 2,000	0%	\$ 2,000	0%	\$ 2,000	0%
67	0220-5580	Fire Dept. Expense	\$ 29,110	\$ 29,110	\$ 32,008	10.0%	\$ 32,008	0%	\$ 32,008	0%	\$ 32,008	0%
68	0220-5872	Fire Small Equipment	\$ 9,000	\$ 9,000	\$ 9,000	0.0%	\$ 9,000	0%	\$ 9,000	0%	\$ 9,000	0%
69	0220-5876	Personal Protective Equipment	\$ 8,400	\$ 8,400	\$ 8,400	0.0%	\$ 8,400	0%	\$ 8,400	0%	\$ 8,400	0%
70	0231-5380	Ambulance	\$ 79,120	\$ 81,098	\$ 83,125	2.5%	\$ 85,203	2%	\$ 83,125	0%	\$ 85,203	2%
71	0241-5112	Building Commissioner/ Zoning Officer	\$ 22,848	\$ 23,305	\$ 23,771	2.0%	\$ 23,771	0%	\$ 24,246	2%	\$ 24,246	2%
72	0241-5113	Assistant Building Inspector	\$ 624	\$ 637	\$ 650	2.0%	\$ 663	2%	\$ 663	2%	\$ 663	2%
73	0241-5478	Building Dept. Office Expense	\$ 4,000	\$ 4,000	\$ 4,000	0.0%	\$ 4,000	0%	\$ 4,000	0%	\$ 4,000	0%
74	0241-5115	Building Inspector Clerk	\$ 7,310	\$ 7,456	\$ 7,605	2.0%	\$ 7,757	2%	\$ 7,757	2%	\$ 7,757	2%
75	0241-5480	Zoning Officer Raze Buildings	\$ 5,000	\$ 5,000	\$ 5,000	0.0%	\$ 5,000	0%	\$ 5,000	0%	\$ 5,000	0%
76	0245-5112	Electrical Inspector Salary	\$ 10,000	\$ 10,200	\$ 10,404	2.0%	\$ 10,612	2%	\$ 10,612	2%	\$ 10,612	2%
77	0245-5113	Asst. Electrical Inspector	\$ 400	\$ 408	\$ 416	2.0%	\$ 424	2%	\$ 424	2%	\$ 424	2%
78	0291-5420	Emergency Mgt. Expense	\$ 1,000	\$ 1,000	\$ 1,000	0.0%	\$ 1,000	0%	\$ 1,000	0%	\$ 1,000	0%
79	0292-5116	Animal Inspector Salary	\$ 6,464	\$ 6,593	\$ 6,725	2.0%	\$ 6,860	2%	\$ 6,860	2%	\$ 6,860	2%
80	0292-5580	Animal Inspector Expense	\$ 600	\$ 600	\$ 600	0.0%	\$ 600	0%	\$ 600	0%	\$ 600	0%
81	0294-5116	Tree Warden Wages	\$ 1,740	\$ 1,775	\$ 1,811	2.0%	\$ 1,847	2%	\$ 1,847	2%	\$ 1,847	2%
82	0294-5880	Tree Warden Expense	\$ 6,740	\$ 6,740	\$ 9,740	44.5%	\$ 9,740	0%	\$ 9,740	0%	\$ 9,740	0%
83	0294-5881	Diseased Tree	\$ 3,000	\$ 3,000	\$ -	-100.0%	\$ -					
84	0298-5210	Town Electric	\$ 30,462	\$ 30,462	\$ 30,462	0.0%	\$ 30,462	0%	\$ 30,462	0%	\$ 30,462	0%
85	0298-5220	Town Heating Oil / Propane	\$ 42,000	\$ 30,000	\$ 25,000	-16.7%	\$ 25,000	0%	\$ 25,000	0%	\$ 25,000	0%
86	0298-5230	Town Gasoline / Diesel	\$ 70,000	\$ 52,000	\$ 52,000	0.0%	\$ 48,000	-7.7%	\$ 52,000	0.0%	\$ 48,000	-7.7%
87	0298-5235	Fuel Tank Maint. & Repair					\$ 4,000				\$ 4,000	
88	0298-5240	Street Lights	\$ 13,526	\$ 14,000	\$ 14,000	0.0%	\$ 14,000	0.0%	\$ 14,000	0.0%	\$ 14,000	0.0%

ARTICLE # 4 OPERATING BUDGET - continued

Finance Committee Recommendations - May 22, 2018

Item Ref.	Account Number	Description	Appropriated				Requested		Target		Recommend	
			FY 2016	FY 2017	FY 2018	% +/- from FY17	FY 2019	% +/- from FY18	FY 2019	% +/- from FY18	FY 2019	% +/- from FY18
89	0320-5321	Reg. School Assessment	\$ 2,123,867	\$ 2,267,449	\$ 2,185,422	-3.6%	\$ 2,265,695	4%	\$ 2,185,422	0%	\$ 2,265,695	4%
90	0320-5322	Reg. School Transportation	\$ 116,913	\$ 99,910	\$ 95,000	-4.9%	\$ 75,828	-20%	\$ 95,000	0%	\$ 75,828	-20%
91	0320-5700	Elementary School	\$ 3,612,091	\$ 3,715,688	\$ 3,899,132	4.9%	\$ 3,900,238	0%	\$ 3,899,132	0%	\$ 3,900,238	0%
92	0320-5916	TRHS Principal & Interest	\$ 19,462	\$ (1,529)	\$ (38,009)	2385.9%	\$ (57,294)	51%	\$ (57,294)	51%	\$ (57,294)	51%
93	0422-5116	General Highway Wage	\$ 165,790	\$ 173,002	\$ 215,587	24.6%	\$ 219,899	2%	\$ 219,899	2%	\$ 225,039	4%
94	0422-5112	Admin. Asst. Highway Wage	\$ 13,347	\$ 13,614	\$ 14,794	8.7%	\$ 15,090		\$ 15,090	2%	\$ 15,090	2%
95	0422-5240	Highway Mach. Maint.	\$ 46,228	\$ 40,951	\$ 40,951	0.0%	\$ 40,951	0%	\$ 40,951	0%	\$ 40,951	0%
96	0422-5241	Town Road Maint.	\$ 37,180	\$ 67,180	\$ 67,180	0.0%	\$ 67,180	0%	\$ 67,180	0%	\$ 67,180	0%
97	0422-5430	Highway Barn Expense	\$ 2,565	\$ 2,565	\$ 2,565	0.0%	\$ 2,565	0%	\$ 2,565	0%	\$ 2,565	0%
98	0423-5116	Snow Wage	\$ 17,057	\$ 17,398	\$ 17,746	2.0%	\$ 18,101	2%	\$ 18,101	2%	\$ 18,101	2%
99	0423-5580	Highway Winter General	\$ 26,000	\$ 56,000	\$ 56,000	0.0%	\$ 56,000	0%	\$ 56,000	0%	\$ 56,000	0%
100	0433-5200	Trash Contract	\$ 185,108	\$ 190,661	\$ 196,389	3.0%	\$ 202,281	3%	\$ 196,389	0%	\$ 202,281	3%
101	0433-5580	Landfill Maint. & Expense	\$ 3,350	\$ 3,350	\$ 3,350	0.0%	\$ 3,350	0%	\$ 3,350	0%	\$ 3,350	0%
102	0491-5116	Cemetery Wages	\$ 13,345	\$ 13,612	\$ 13,884	2.0%	\$ 14,162	2%	\$ 14,162	2%	\$ 14,162	2%
103	0491-5460	Cemetery Expense	\$ 1,990	\$ 1,990	\$ 1,990	0.0%	\$ 1,990	0%	\$ 1,990	0%	\$ 1,990	0%
104	0511-5114	Board of Health Wages	\$ 36,697	\$ 37,431	\$ 38,180	2.0%	\$ 38,944	2%	\$ 38,944	2%	\$ 38,944	2%
105	0511-5420	Board of Health Expense	\$ 8,000	\$ 8,000	\$ 8,000	0.0%	\$ 9,000	13%	\$ 8,000	0%	\$ 8,000	0%
106	0512-5113	Board of Health Agent	\$ 25,000	\$ 25,000	\$ 25,000	0.0%	\$ 25,000	0%	\$ 25,000	0%	\$ 25,000	0%
107	0512-5114	Plumbing Inspector	\$ 8,000	\$ 8,160	\$ 8,323	2.0%	\$ 8,489	2%	\$ 8,489	2%	\$ 8,489	2%
108	0512-5115	Food Inspector	\$ 6,000	\$ 6,120	\$ 6,242	2.0%	\$ 6,367	2%	\$ 6,367	2%	\$ 6,367	2%
109	0519-5116	Animal/Barn Inspector	\$ 1,942	\$ 1,981	\$ 2,021	2.0%	\$ 2,061	2%	\$ 2,061	2%	\$ 2,061	2%
110	0519-5580	Animal/Barn Insp. Expense	\$ 350	\$ 350	\$ 350	0.0%	\$ 350	0%	\$ 350	0%	\$ 350	0%
111	0541-5112	Council on Aging Director	\$ 18,898	\$ 19,276	\$ 19,662	2.0%	\$ 19,662	0%	\$ 20,055	2%	\$ 22,880	16%
112	0541-5116	Council on Aging Activity Dir.	\$ 12,547	\$ 12,798	\$ 13,054	2.0%	\$ 13,054	0%	\$ 13,315	2%	\$ 13,315	2%
113	0541-5118	Council on Aging Staffing	\$ 12,547	\$ 12,798	\$ 13,054	2.0%	\$ 13,054	0%	\$ 13,315	2%	\$ 13,315	2%

ARTICLE # 4 OPERATING BUDGET - continued													
Finance Committee Recommendations - May 22, 2018													
Item Ref.	Account Number	Description	Appropriated				Requested		Target		Recommend		
			FY 2016	FY 2017	FY 2018	% +/- from FY17	FY 2019	% +/- from FY18	FY 2019	% +/- from FY18	FY 2019	% +/- from FY18	
114	0541-5421	Council on Aging Snow Removal	\$ -	\$ 2,600	\$ 2,600	0.0%	\$ 2,600	0%	\$ 2,600	0%	\$ 2,600	0%	
115	0541-5420	Council on Aging Expense	\$ 20,929	\$ 20,929	\$ 16,000	-23.6%	\$ 16,960	6%	\$ 16,000	0%	\$ 16,000	0%	
116	0541-9868	Council on Aging Van Expense			\$ 2,000		\$ 2,000		\$ 2,000	0%	\$ 2,000		
117	0543-5113	Veterans Grave Expense	\$ 474	\$ 474	\$ 474	0.0%	\$ 474	0%	\$ 474	0%	\$ 474	0%	
118	0543-5580	Veterans Agent Expense	\$ 1,925	\$ 1,925	\$ 1,925	0.0%	\$ 1,925	0%	\$ 1,925	0%	\$ 1,925	0%	
119	0543-5770	Veterans Service Benefit	\$ 56,000	\$ 56,000	\$ 56,000	0.0%	\$ 56,000	0%	\$ 56,000	0%	\$ 56,000	0%	
120	0543-5771	Veterans Service Agent	\$ 9,986	\$ 9,986	\$ 10,186	2.0%	\$ 10,390	2%	\$ 10,390	2%	\$ 10,390	2%	
121	0610-5112	Library Director Salary	\$ 33,185	\$ 33,849	\$ 34,526	2.0%	\$ 35,217	2%	\$ 35,217	2%	\$ 35,217	2%	
122	0610-5116	Library Wages	\$ 36,435	\$ 37,164	\$ 37,907	2.0%	\$ 38,665	2%	\$ 38,665	2%	\$ 41,360	9%	
123	0610-5420	Library Expense	\$ 26,957	\$ 28,721	\$ 29,295	2.0%	\$ 29,295	0%	\$ 29,295	0%	\$ 29,295	0%	
124	0630-5350	Recreation Expense	\$ 5,000	\$ 5,000	\$ 5,000	0.0%	\$ 7,500	50%	\$ 5,000	0%	\$ 7,500	50%	
125	0630-5351	Trail Committee Expense					\$ 2,000				\$ 2,000		
126	0691-5580	Historical Committee Exp.	\$ 750	\$ 750	\$ 750	0.0%	\$ 750	0%	\$ 750	0%	\$ 750	0%	
127	0692-5351	Memorial Day	\$ 500	\$ 500	\$ 500	0.0%	\$ 500	0.0%	\$ 500	0.0%	\$ 500	0.0%	
128	0699-5890	Agriculture Commission Expense	\$ 200	\$ 200	\$ 200	0.0%	\$ 200		\$ 200	0.0%	\$ 200	0.0%	
129	0910-5175	Group Health Insurance	\$ 265,000	\$ 265,000	\$ 301,500	13.8%	\$ 301,500	0.0%	\$ 301,500	0.0%	\$ 301,500	0.0%	
130	0910-5176	Workers Comp. Insurance	\$ 19,955	\$ 21,951	\$ 23,000	4.8%	\$ 23,000	0%	\$ 23,000	0%	\$ 23,000	0%	
131	0911-5177	County Retirement	\$ 247,260	\$ 291,704	\$ 299,030	2.5%	\$ 296,990	-1%	\$ 299,030	0%	\$ 296,990	-1%	
132	0916-5170	Payroll Taxes	\$ 66,549	\$ 66,549	\$ 66,549	0.0%	\$ 70,000	5%	\$ 66,549	0%	\$ 70,000	5%	
133	0945-5741	Gen. Prop. & Liab. Insurance	\$ 86,347	\$ 89,801	\$ 72,500	-19.3%	\$ 74,500	4%	\$ 72,500	0%	\$ 74,500	3%	
134	0950-5960	OPEB Fund	\$ 15,000	\$ 5,000	\$ 10,000	100.0%	\$ 10,000		\$ 10,000	0%	\$ 10,000	0%	
135	TOTAL ARTICLE # 4		\$ 8,469,688	\$ 8,770,105	\$ 8,948,726	2.0%	\$ 9,053,058	1%	\$ 8,924,451	0%	\$ 9,064,767	1%	
136	TOTAL ARTICLES # 3 & # 4		\$ 8,669,573	\$ 8,982,705	\$ 9,149,117	1.9%	\$ 9,227,054	1%	\$ 9,126,781	0%	\$ 9,238,325	1%	

Finance Committee Final Budget May 21, 2018

Fiscal Year 2019 Budget

	FY 2015 Tax Calc.	FY 2016 Tax Calc.	FY 2017 Tax Calc.	% Change 16 to 17	FY 2018	% Change 17 to 18	FY 2019 Recommended	% Change 18 to 19	change
EXPENDITURES									
1 TRHS Operation Assessment	2,025,368	2,123,867	2,267,449	6.76%	2,185,422	-3.62%	2,265,695	4%	80,273
2 Regional School Transportation	95,983	116,913	99,910	-14.54%	95,000	-4.91%	75,828	-20%	(19,172)
3 TRHS Debt Service (P&I)	44,513	19,462	(1,529)		(38,009)		(57,294)		(19,285)
4 Total TRHS	2,165,864	2,377,155	2,465,740	3.73%	2,337,413	-5.20%	2,360,057	1%	22,644
5 Elementary School Operation	3,188,896	3,247,100	3,316,246	2.13%	3,499,132	5.51%	3,500,238	0%	1,106
6 Special Education & Vocational	403,994	364,991	399,442	9.44%	400,000	0.14%	400,000	0%	-
7 Total Elementary School	3,592,890	3,612,091	3,715,688	2.87%	3,899,132	4.94%	3,900,238	0%	1,106
8 Trash Contract	174,482	185,108	190,661	3.00%	196,389	3.00%	202,281	3%	5,892
9 Insurance and Benefits (including vet serv ben)	635,017	741,411	791,005	6.69%	818,579	3.49%	821,990	0%	3,411
10 Municipal Energy Use	151,529	155,988	126,462	-18.93%	121,462	-3.95%	117,462	-3%	(4,000)
11 Municipal Department Operations ***	1,661,622	1,582,820	1,693,093	6.97%	1,776,142	4.91%	1,836,297	3%	60,155
12 Total Municipal	2,622,650	2,665,327	2,801,221	5.10%	2,912,572	3.98%	2,978,030	2%	65,458
13 TOTAL School/Municipal Operations	8,381,404	8,654,573	8,982,649	3.79%	9,149,117	1.85%	9,238,325	1%	89,208
14 Other Warrants Funded by R&A	176,180	519,471	578,743	11.41%	522,150	-9.78%	447,500	-14%	(74,650)
15 TOTAL Raise & Appropriate	8,557,584	9,174,044	9,561,392	4.22%	9,671,267	1.15%	9,685,825	0%	14,558
16 Warrant Articles Funded Other Sources	270,314	352,014	384,768	9.30%	468,766	21.83%	5,105,672	989%	4,636,906
17 Total Cherry Sheet Offsets	6,061	4,582	25,296	452.07%	4,698	-81.43%	4,801	2%	103
18 Snow & Ice Deficit (net of assistance)	104,084	160,486	79,899	-50.21%	61,262	-23.33%	75,000	22%	13,738
19 State/County/School Choice Charges	71,076	115,624	75,441	-34.75%	106,613	41.32%	122,374	15%	15,761
20 Collector's Tax Title Assessment	5,000				10,000		10,000	0%	-
21 Overlay Additions	99,102	98,322	100,214	1.92%	136,501	36.21%	135,000	-1%	(1,501)
22 TOTAL EXPENDITURES	9,113,221	9,905,072	10,227,010	3.25%	10,459,107	2.27%	15,138,672	45%	4,679,565

Finance Committee Final Budget May 21, 2018

Fiscal Year 2019 Budget - (continued)

	FY 2015 Tax Calc.	FY 2016 Tax Calc.	FY 2017	% Change 16 to 17	FY 2018	% Change 17 to 18	FY 2019 Recommended	% Change 18 to 19	change
REVENUES									
23 State Aid Cherry Sheet Receipts	1,672,845	1,706,206	1,718,311	0.71%	1,786,164	3.95%	1,768,374	-1%	(17,790)
24 Motor Vehicle	380,000	370,220	500,000	35.05%	500,000	-100.00%	500,000	0%	-
25 Local Receipts	147,320	360,780	308,000	-14.63%	350,000	-100.00%	350,000	0%	-
26 Other Sources (matches item #16)	270,314	352,014	384,768	9.30%	468,766	-100.00%	5,105,672	989%	4,636,906
27 Free Cash to Reduce Tax Rate		229,418	387,023	68.70%	209,496	-100.00%		-100%	(209,496)
28 Stabilization Fund to Reduce Tax Rate						-100.00%			-
29 Overlay Surplus to Reduce Tax Rate	50,000	75,000	39,000	-48.00%		-100.00%			-
30 TOTAL REVENUES	2,520,479	3,093,638	3,337,102	7.87%	3,314,426	-100.00%	7,724,046	133%	(227,286)
TAX LEVY									
31 Total Amount To Be Raised (Expense)	9,113,221	9,905,072	10,227,010	3.25%	10,459,107	-100.00%	15,138,672	45%	4,679,565
32 Total Revenues	2,520,479	3,093,638	3,337,102	7.87%	3,314,426	-100.00%	7,724,046	133%	4,409,620
33 Tax Levy Required (Exp. - Rev.)	6,592,743	6,811,434	6,889,908	1.15%	7,144,681	-100.00%	7,414,626	4%	269,945
34 Prior Year Base	6,182,643	6,485,219	6,730,522	3.78%	6,992,071	-100.00%	7,237,713	4%	245,642
35 Base Increase (2.5%)	154,566	162,130	168,263	3.78%	174,802	-100.00%	180,943	4%	6,141
36 New Growth	148,010	83,172	93,286	12.16%	70,841	-100.00%	60,000	-15%	(10,841)
37 Tax Levy Limit Before Debt Exclusion	6,485,219	6,730,522	6,992,071	3.89%	7,237,713	-100.00%	7,478,656	3%	240,943
38 Fire Truck Debt Exclusion	66,600	64,950	63,300	-2.54%	61,650	-100.00%		-100%	(61,650)
39 TRHS Debt Exclusion	44,513	19,462	(1,529)	-107.86%	(38,009)	-100.00%	(57,294)	51%	(19,285)
40 Total Debt Exclusion	111,113	84,412	61,771	-26.82%	23,641	-100.00%	(57,294)	-342%	(80,935)
41 Tax Levy Limit (After Debt Exclusion)	6,596,332	6,814,934	7,053,842	3.51%	7,261,354	-100.00%	7,421,362	2%	160,008
42 Unused Levy Capacity	3,589	3,500	163,934		116,673	-100.00%	6,736	-94%	(109,937)

Finance Committee Final Budget May 21, 2018

Fiscal Year 2019 Budget - (continued)

FREE CASH		FY 2015 Tax Calc.	FY 2016 Tax Calc.	FY 2017 Tax Calc.	FY 2018	FY 2019 Recommended
43	Beg. Balance (Certified for Use)	342,193	627,383	689,791	569,496	487,522
44	Less: Transfer to Capital Purchase Stab Fund	(279,193)	(149,651)	(153,393)	(297,885)	(487,522)
45	Less: To Reduce the Tax Rate		(304,418)	(387,023)	(209,496)	
46	Less: Transfer to FY16 Budget (Article 5)	(63,000)	(123,314)	(149,375)	(62,115)	
47	Less: Transfer to Stabilization		(50,000)	-	-	-
48	Ending Balance	0	0	0	0	0

CAPITAL PURCHASE STABILIZATION FUND

49	Beginning Balance	125,430	225,320	376,036	459,696	760,248
50	Add: from Free Cash	279,193	149,651	153,393	297,885	487,522
51	Add: From R & A or Other Sources					248,000
52	Add: Interest Income	697	1,065	2,267	2,667	600
53	Less: Purchases	(180,000)		(72,000)		
54	Less: Debt Service	-				
55	Ending Balance	225,320	376,036	459,696	760,248	1,496,370

STABILIZATION FUND

56	Beginning Balance	233,108	206,783	471,497	473,932	475,810
57	Add: Free Cash to Build Reserves	63,000	263,314			
58	Add: Interest Income	989	1,400	2,435	1,878	
59	Less: Unreimbursed Storm Damage	(90,314)				
60	Less: To Reduce Tax Rate					
61	Ending Balance	206,783	471,497	473,932	475,810	475,810
62	Stabilization Fund % of Tax Levy	3.1%	6.9%	6.9%	6.7%	6.4%
63	Total Stabilization Funds % of Tax Levy	6.6%	12.4%	13.6%	17.3%	26.6%

Finance Committee FY 2019 Capital Plan - May 2018

EQUIPMENT	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	10 Year
	Voted	Voted												Plan Total
Fire Dept.														
Fire Engine														
Tanker.....(35 years old)	310,000							400,000						
Command Vehicle		39,000										45,000		
Pickup Truck			45,000											
Highway Dept.														
1 Ton Plow Truck		65,000												
3/4 Ton Plow Pick-up	42,000						45,000							
Closed loop sender controls	11,250					0					65,000			
1 Ton Dump Truck + retro to Forestry Truck									250,000					
10 Wheeler w Wfing Plow				250,000										
Loader		110,000												
Backhoe					130,000									
Chassis Sander.....(25 years old and 18 years old)							200,000							
Sweeper (used)		0	80,000							50,000				
Wood Chipper														
Roadside Mower					125,000							25,000		
Sign Board													35,000	
Hot Box														
Grass Mower					16000									
Police Dept.														
Primary Cruiser		43,000		43,000		44,000		40,000		41,000		42,000		
Radio replacement		9,000	9,000	9,000	9,000	9,000	9,000					4,500	4,500	
ATV					10,000									35000
Used 4WD Vehicle	30,000							35000						
Council on Aging														
Van	55,000									65000				
Total EQUIPMENT	448,250	266,000	134,000	302,000	165,000	178,000	254,000	475,000	250,000	156,000	65,000	116,500	74,500	2,170,000

Finance Committee FY 2019 Capital Plan - May 2018

	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	10 Year Plan Total
FACILITIES														
Fire Dept.														
Windows														
Highway Dept.														
Highway Barn Roof														
Salt Shed Roof														
Replace Fuel Tanks(2-diesel and gas -30 years old)			102000											
School														
Wireless computer network														
Municipal Buildings														
Facilities Plan Implementation			4,575,850											
Total FACILITIES	102,000	0	4,575,850											4,575,850
TOTAL REQUIREMENTS	550,250	266,000	4,709,850	632,000	495,000	508,000	584,000	805,000	580,000	486,000	395,000	446,500	404,500	10,045,850
pd by R&A	478,250	266,000	134,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	
Loan Payment Schedule														
20 year facilities loan in FY2019 (\$4,575,850)				330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	
Total Loan Payments	0	0	0	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	
Funding Plan														
Annual Contribution	153,383	297,885	735,522	157,228	161,159	165,187	169,317	173,550	177,889	182,336	186,894	191,567	196,356	2,497,005
Interest on fund balance (estimate)	2,267	2,667	3,801	7,498	6,811	6,826	6,796	6,407	4,932	4,596	4,751	5,384	5,786	63,588
Additional Loan Proceeds			4,575,850											4,575,850
Stabilization Fund Balance	459,696	760,248	1,499,571	1,362,297	1,365,267	1,359,281	1,281,395	986,352	919,172	950,104	1,076,749	1,157,200	1,284,842	
Debt Exclusion (\$2,775,850) loan Payment				200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	

Special Town Meeting - October 22, 2019

Brimfield Town Hall

Minutes and Actions

Richard Sieweck, Moderator, called the meeting to order at 7:11 PM

127 registered voters in attendance

ARTICLE 1: To see if the Town will vote to amend to extend the Temporary Moratorium until June 30, 2019

Zoning Bylaw Section 12: Temporary Moratorium on Recreational Marijuana Establishments

Section 12.2 Temporary Moratorium

For reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Recreational Marijuana Establishment and other uses related to recreational marijuana. The moratorium shall be in effect through ~~September 30, 2018~~ **June 30, 2019** or until such time as the Town adopts Zoning Bylaw amendments that regulate Recreational Marijuana Establishments, whichever occurs earlier. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, and to consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments and shall consider adopting new Zoning Bylaws in response to these new issues. [adopted May 2017 (all of Section 12)]; or, take any other action thereon. (Planning Board)

>Motion made by Planning Board (per Chairperson) and seconded: *“Move and recommend that the Article 1 be approved as written.”*

Motion to approve Article 1 passed by a 2/3 show of voting cards declared by the moderator. (7:12 PM)

ARTICLE 2: To see if the Town will vote to amend: **Zoning Bylaw Section 7A: Large-Scale Ground-Mounted Solar Photovoltaic Installations In the Business District**

To read

7A Large-Scale Ground-Mounted Solar Photovoltaic Installations ~~In the Business District~~

3.1 Lot Requirements

Large-Scale Ground-Mounted Solar Photovoltaic Installations shall be permitted on lots larger than ~~5–15 acres in the Business District;~~ or, take any other action thereon. (Planning Board)

>Motion made by Planning Board (per Chairperson) and seconded: *“Recommend approval with the following amendment to remove the strike through as proposed in Article 2 from the title of Section 7A and add the words to the title: **in the Agricultural/Residential District** and additionally that projects must be allowed only by the issuance of a Special Permit by the Planning Board.”*

Motion to approve the Planning Board’s amendment to Article 2 allowing Large Scale Solar projects in the Business and the Agricultural/Residential districts and requiring that a Special Permit be issued by the Planning Board passed by a show of voting cards. (8:16 PM)

Motion to approve Article 2 as amended failed by a counted show of voting cards. 78, yes to 46, no (8:21 PM)

ARTICLE 3: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds a sum of money to pay principal and interest due in FY 2019 on funds borrowed for the Facilities Building Project, Article #22 voted at the May 21, 2018 Annual Town Meeting; or, take any other action thereon. (Finance Committee)

>Motion made by Finance Committee (per Chairperson) and seconded *“Recommend and move that the Town raise and appropriate the sum of \$127,000 for the purpose stated in the article.”*

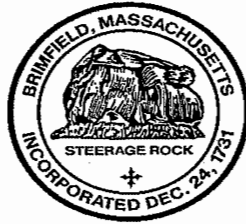
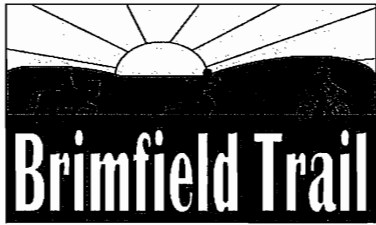
Motion to approve Article 3 passed by show of voting cards.(8:23 PM)

ARTICLE 4: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$2,500 to be added to account #0192-5450 (Town Hall Expense) for FY 2019; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded *“Recommend and move that the Town raise and appropriate the sum of \$2,500 for the purpose stated in the article.”*

Motion to approve Article 4 passed by show of voting cards. (8:26 PM)

Special Town Meeting adjourned at 8:26 PM



Trails Committee
Town of Brimfield
23 Main Street
Brimfield, MA 01010
February 8, 2019

Brimfield Trails Committee, 2018 Report to the Town of Brimfield

The Brimfield Trails Committee's ongoing efforts to improve and expand the portion of the 'Titanic Rail Trail' that runs through Brimfield for area residents moved forward in some significant ways in 2018 as we continued our partnerships with local officials of the U.S. Army Corps of Engineers, the Holland Trails Committee, the non-profit Brimfield Trail Association, event sponsors, volunteers, and others.

With funds provided by a grant from the state's Department of Conservation and Recreation (DCR), which we mentioned in last year's report, the Committee engaged a Massachusetts architectural firm – GZA GeoEnvironmental, Inc. – to design a pedestrian bridge over the Quinebaug River which will join the two major sections of the trail that are now divided by the river. Site surveys, soil borings, and geotechnical issues had been completed earlier, and the design of the bridge is now nearly (about 90 percent) complete.

This year, the Committee will focus on finishing the bridge design and getting approvals of the plans from Springfield-based ACE. Those plans were submitted in February 2019. The focus of the Committee will then be to continue fund-raising efforts through local trail events, state support, and grant funding in partnership with the BTA.

In April, the Committee, in conjunction with the BTA and with the much-appreciated support of Country Bank for Savings and other generous supporters, sponsored the 10th annual Brimfield 5-K Trail Race and Walk. This annual event, which is a major source of revenue for the Committee, attracts runners and walkers from around the region and has been important in building awareness of the trail as a great community and area recreational resource. In 2019, the event will include a 10-K run and feature technology that will assure accurate and more quickly calculated race times for participants.

In the fall, the Committee expanded the range of its trail events by co-sponsoring with the BTA the first Hunter-Pace event, an equestrian competition that includes jumping and takes place on a 7 to 10-mile trail course. The event drew 51 participants and generated significant new revenue for trail maintenance and improvements. The event was so successful that three such events are currently scheduled for the trail in 2019.

Finally, it's important to note that a decade after it was created, the Brimfield Trail Committee and many dedicated volunteers have created a valued recreational resource for Brimfield and for the entire area. According to 2019 data compiled by the U.S. Army Corps of Engineers, 11,373 vehicles parked at the trailhead lot on Rt. 20. Many more used the trailhead on Five Bridge Road, and others walked, jogged, and cycled to the trail and so were uncounted. That means many thousands of area residents use and enjoy the trail regularly.

As we have in the past, the Committee, the Corps, and interested area residents devoted several work days to trail clearing and maintenance, and they cooperated on special national trails and public lands days. That cooperation will continue in 2019.

The public is welcome to attend meetings, join in trail work and activities, and enjoy the trail for running, walking, and horseback riding. Maps and other information are available at the two trailheads – on Rt. 20 and on Five Bridge Road – and on the trail's website, www.BrimfieldTrail.org

Trail Committee members include Dick Costa, chairman; Scott Gerrish; Bill Simonic; Richard Haller – representing the Holland Trails Committee; Paul Adams, Meghan Drysdale, and Emma Devlin.

The Committee meets the second Tuesday of the month, or as posted.



Town of Brimfield Treasurer-Collector's Office

2018 Report of Town Treasurer

Cash Balances

Trust Fund Balances

Long Term Debt Schedule

Tax Title Outstanding Report

2018 was a transitional year merging the Treasurer and Collector's offices. The new combined office handles payroll/vendor warrant processing, management of Town funds and administration of employee benefits with all responsibilities associated with tax collection.

The Town of Brimfield offers employees benefits such as Fallon Health Plans, Blue Cross Dental, as well as basic and voluntary life insurance, accident, cancer and disability insurance. The Insurance Advisory Committee continues its efforts to keep costs down while offering plans to suit the needs of our employees.

Our office works diligently to resolve tax title accounts either through redemption or Land Court foreclosure. In 2018, \$94,336.90 was collected in outstanding taxes, interest, and charges, 11 properties were redeemed in full and 14 accounts have payment agreements. We are committed to working with property owners to resolve outstanding Tax Title Accounts.

REAL ESTATE AND PERSONAL PROPERTY

Real estate and personal property bills for the Town of Brimfield are due on a quarterly basis; August 1st, November 1st, February 1st, and May 1st. The 2018 Fiscal year tax rate was set by the Board of Assessors in November 2017. The Board of Selectmen voted to adopt a single tax rate of \$17.10 per thousand for both residential and commercial properties. Real Estate and Personal Property taxes not paid by the due date are subject to interest at the rate of 14%.

To accommodate our residents, real estate and personal property taxes may be paid online. We understand the importance of providing this service to allow taxpayers to make their payments during times which are convenient for them. We continue to provide this service through Unibank.

To make online payments:

Go to: www.townofbrimfield.org

Click on: Online payments

Choose: Real Estate or Excise

Search by name or bill #

Complete the following screens to process payment.

** Payments made via checking account are charged 0.25, credit card payments are charged a sliding fee scale dependent upon the amount.



*Town of Brimfield
Treasurer-Collector's Office*

Payments may also be made in person, mailed to Collector P.O. Box 46 Brimfield, MA 01010 or left in the drop box at the Town Annex parking lot. Please do not forward payments to any other department.

MOTOR VEHICLE EXCISE

Excise payments are due 30 days from the billing date. Bills not paid by the due date are subject to interest at the rate of 12%. Interest is calculated from the first day after the due date of the bill until date payment is received. We do not accept partial payments for excise tax. Additional steps are taken to collect delinquent excise taxes; a \$20 demand fee followed by submission to the Deputy Collector. The Registry of Motor Vehicles is notified of delinquent accounts, and may prevent the renewal of the owner's registration and driver's license until the Registrar is notified that full and final payment has been made. Timely payment of motor vehicle excise bills is imperative to avoid charges. Please make the registry and the Post Office aware of your current name and address to avoid delay in delivery of excise bills.

Excise payments may also be made online.

MUNICIPAL LIEN CERTIFICATES

Upon receipt of written request, the Collector shall furnish a certificate of all outstanding taxes and other assessments and charges which constitute a lien on a parcel of land. In accordance with MA General Laws, a \$25.00 fee is charged for each certificate prepared.

INTEREST COLLECTED IN FY 2018	\$45,873.32
FEES COLLECTED IN FY 2018	\$46,376.66

Andrea Beaudry, Treasurer - Collector \$54,595.94
Treasurer Certification Stipend \$1,000.00
Treasurer Longevity \$1,999.82
Sharon Ashleigh, Assistant Treasurer-Collector \$ 20,490.17
Kathleen Moloney, Assistant Treasurer-Collector \$ 886.56

Respectfully Submitted,
Andrea Beaudry, Treasurer

To the Board of Selectmen and the Citizens of Brimfield:

I herby submit my report for the year ending June 30, 2018:

General Fund Bank Balances

	Unibank Depository	\$	150,556.57
	Unibank Money Market	\$	408,993.27
	Corey Land Trust	\$	1,261.08
	Unibank Note Proceeds	\$	38,240.23
	Unibank Bank Student Activity	\$	2,519.10
	Unibank Permitting Account	\$	45.04
	Easthampton Savings Money Market	\$	2,058,448.04
	Easthampton Savings Depository	\$	204,164.39
	MMDT	\$	8,943.19
	Country Bank Cafeteria Acct.	\$	73,470.83
	Total General	\$	2,946,641.74
	<u>Trust Funds</u>		
Stabilization Funds	Stabilization	\$	478,038.58
	Capital Purchase Stabilization	\$	763,809.67
Library Funds	Country Trust	\$	244.35
	Memorial Trust	\$	335.24
	Grange Trust	\$	2,697.38
	Meitzler Memorial /Handicap Access	\$	1,088.73
	Fitz Henry Warren	\$	1,508.22
	U.J. Shaw	\$	2,850.65
	Phillip Burns Family	\$	1,426.44
	Lincoln Danielson	\$	3,400.52
	Hyde	\$	1,201.81
	Flint	\$	161.59
	Tarbell	\$	335.38
	Coy	\$	693.39
	Robinson	\$	597.88
	Woods	\$	73.03
	Cecilia Lucier Trust	\$	12,975.46
Miscellaneous Funds	Person Monument Fence Fund	\$	612.31
	Chamberlain Smith Historical	\$	4,649.44
	Harriet Harding Poor	\$	31,411.85
	Fountain Restoration	\$	630.36
	Septic Repair	\$	29,111.06
Perpetual Care	Perpetual Care	\$	105,891.13
Cemetery Funds	Gate Fund	\$	1,008.02
	Hoyt Animal Fund	\$	3,441.69
	Wall Fund	\$	0.09
School Funds	Phillip Burns Family	\$	3,614.20
	Harriet Allen	\$	361.17
Conservation	Conservation	\$	9,749.32
Recreation Committee	Gym Floor	\$	82.05
	Total Trust	\$	1,462,001.01
OPEB Trust	Other Post Retirement Benefits	\$	32,505.83
	Total Cash	\$	4,441,148.58

Repectfully Submitted,
 Andrea Beaudry
 Treasurer-Collector

Tax Title Outstanding Balances 4.18.2019

As of 4/18/2019

Does not Include Future Reversals

Account	Location	Parcel Id	Record Owner	Tax	Liens	Interest	Fees	Total
1313905	1546 DUNHAMTOWN BRIMFIELD RD	9-B-16	BRAICA LOUIS	\$7,746.01	\$0.00	\$699.47	\$115.00	\$8,560.48
1314215	ST CLAIR ROAD	11-A-2.6	CAMPBELL BRANDON R	\$4,270.83	\$0.00	\$1,885.71	\$1,596.25	\$7,752.79
1416133	1200 DUNHAMTOWN BRIMFIELD RD	8-D-17	CARNEY REBECCA J	\$0.00	\$0.00	\$0.00	\$350.78	\$350.78
1312856	WARREN ROAD	2A-C-1	CARTER FRANK L	\$1,812.41	\$0.00	\$893.51	\$1,789.50	\$4,495.42
118666	13 SECOND ST	5C-B-12	CASEY JOHN G	\$3,537.45	\$0.00	\$46.52	\$109.50	\$3,693.47
107211	GENEVIEVE LANE	4-E-2.23	CIESLA JOSEPH D	\$7,025.62	\$0.00	\$2,385.62	\$75.00	\$9,486.24
107218	GENEVIEVE LANE	4-E-2.10	CIESLA JOSEPH D	\$2,383.20	\$0.00	\$658.60	\$75.00	\$3,116.80
107216	GENEVIEVE LANE	4-E-2.8	CIESLA JOSEPH D	\$2,270.63	\$0.00	\$608.04	\$75.00	\$2,953.67
107215	GENEVIEVE LANE	4-E-2.7	CIESLA JOSEPH D	\$2,425.77	\$0.00	\$664.57	\$75.00	\$3,165.34
107214	GENEVIEVE LANE	4-E-2.6	CIESLA JOSEPH D	\$2,563.66	\$0.00	\$722.23	\$75.00	\$3,360.89
107213	GENEVIEVE LANE	4-E-2.5	CIESLA JOSEPH D	\$2,217.43	\$0.00	\$588.81	\$75.00	\$2,881.24
107212	GENEVIEVE LANE	4-E-2.4	CIESLA JOSEPH D	\$1,834.23	\$0.00	\$95.68	\$75.00	\$2,004.91
1414706	65 HOLLAND ROAD	14-C-2	CIFELLI KERRI A	\$12,919.84	\$0.00	\$1,076.06	\$115.00	\$14,110.90
1518068	ECHO ROAD	6A-B-23	D ANTONIO DAVID M	\$856.18	\$0.00	\$224.91	\$1,544.50	\$2,625.59
1415202	215 BROOKFIELD ROAD	3-B-5.1	DEUTSCHE BANK NATL TRUST COTR	\$12,505.98	\$0.00	\$515.32	\$75.00	\$13,096.30
1414880	112E EAST BRIMFIELD HOLLAND RD	16A-A-4	FEDERAL NATIONAL MORTGAGE ASSOC	\$14,059.66	\$0.00	\$5,124.07	\$1,590.50	\$20,774.23
1516853	HAYNES HILL ROAD	13-A-37	GATELY THOMAS R.	\$10,500.18	\$0.00	\$2,682.36	\$1,682.50	\$14,865.04
1313847	DUNHAMTOWN BRIMFIELD RD	8-D-18.10	GEORGE LOUIS M	\$9,079.21	\$0.00	\$3,962.99	\$2,430.86	\$15,473.06
1518154	71 CRESTWOOD ROAD	6A-F-41	HEINRICHSTEPHEN J	\$8,070.24	\$0.00	\$2,066.64	\$1,544.50	\$11,681.38
16A-A-8	East Brimfield Road	16A-A-8	Henry Suprenant	\$126.49	\$0.00	\$320.20	\$75.00	\$521.69
1518168	OAKWOOD ROAD	6A-G-1	MACKECHNIE MATTHEW	\$455.41	\$0.00	\$109.44	\$2,125.95	\$2,690.80
1518100	15 ECHO ROAD	6A-D-5	MUISE ANNA V.	\$9,113.98	\$0.00	\$2,329.84	\$1,878.00	\$13,321.82
1516942	13 STURBRIDGE ROAD	14-A-1	NAVARRO-BRANDI LIDIA ROSA	\$20,260.68	\$0.00	\$399.67	\$115.00	\$20,775.35
1620509	HILLSIDE DRIVE	6B-A-10	OLSEN CHRISTOPHER J	\$748.21	\$0.00	\$96.75	\$75.00	\$919.96
1415714	REAR EAST HILL ROAD	6-D-10	PESTAINA LESLIE A	\$5,251.80	\$0.00	\$372.02	\$75.00	\$5,698.82
1620942	CHAMPEAUX ROAD	5-B-5.5	REED DAVID F	\$2,417.94	\$0.00	\$47.69	\$75.00	\$2,540.63
1416101	61 JOHN HALEY RD	8-C-4	RIEL MARC N	\$2,659.28	\$0.00	\$109.58	\$115.00	\$2,883.86
1620687	DUNHAMTOWN PALMER RD	8-C-6	ROBLE AHMED	\$10,097.80	\$0.00	\$1,305.80	\$75.00	\$11,478.60
1620460	13 CRESTWOOD ROAD	6A-F-56	ST CLAIR JOSEPH M	\$5,925.08	\$0.00	\$766.21	\$75.00	\$6,766.29
1416088	WASHINGTON ROAD	8-C-16	STEARNS MARJORIE	\$2,446.46	\$0.00	\$212.34	\$75.00	\$2,733.80
1416409	PALMER ROAD	13-A-2.2	STURBRIDGE ROAD REALTY TRUST	\$1,015.47	\$0.00	\$389.12	\$2,030.00	\$3,434.59
9-B-4	400 Palmer Road	9-B-4	Valley Holding Trant Equipment Scrap Iron	\$199,655.77	\$0.00	\$488,251.91	\$1,179.00	\$689,086.68
1619879	364 BROOKFIELD ROAD	4-B-3	WALES MARY J	\$9,434.48	\$0.00	\$1,075.26	\$75.00	\$10,584.74
Report Total			Accounts 33	\$375,687.38	\$0.00	\$520,686.94	\$21,511.84	\$917,886.16



Town of Brimfield *Tree Warden*₂₀₁₈

Zachary Lemieux

Tree Warden

During the spring of 2018 the trees on the Brimfield Common and Cemetery were again treated to help control the gypsy moth population. We continued to prune deadwood, raise the limb level and remove any other hazard limbs on the Common. All work was done by a certified arborist and paid for through grant money.

Hazard and dead tree work continued in 2018 on Little Alum Rd, Brookfield Rd, Dunhamtown Brimfield Rd, Dunhamtown Palmer Rd, Apple Rd, Dearth Hill Rd, Tower Hill Rd, Warren Rd and the Lake Sherman area roads.

National Grid continues to be extremely helpful in removing hazard and dead trees over the utility lines. They removed approximately 10 trees in Brimfield. Grid also did extensive cutting of brush around the power lines on numerous roads throughout Brimfield. The partnership with National Grid enables us to use funding to remove other hazard trees throughout Brimfield.

I would like to thank George Knight, Roger Gagnon and Dave Brosnon for their dedication and willingness to help day or night as needed.

If you see a hazard tree near your property feel free to contact me at 413-245-4103. I will inspect the tree and add it to our list for the following year. We typically do tree work in December depending on the weather.

Sincerely,
Zach Lemieux
Tree Warden

VETERANS SERVICE

ANNUAL REPORT

2018 AGAIN PROVED TO BE A BUSY YEAR WITH MANY VETERANS AND WIDOWS SEEKING INFORMATION. THE CHAPTER 115 ROLLS STAYED ABOUT THE SAME AS THE YEAR BEFORE. THIS YEAR I HAD A STEADY INCREASE IN VETERANS AND WIDOWS SEEKING HELP FROM THE VETERANS ADMINISTRATION.

THE APPROXIMATE AMOUNT OF INCOME FROM THE VA TO THE VETERANS AND WIDOWS OF BRIMFIELD AMOUNTS TO \$62,808.43 A YEAR.

WITH THE UPDATE IN PROPERTY TAX ABATEMENT FOR VETERANS CHANGING I WOULD HAVE THOUGHT I WOULD HAVE FIELDDED MORE QUESTIONS ON HOW VETERANS CAN OBTAIN THE BENEFIT.

THE BRIMFIELD SENIOR CENTER IS WORKING VERY GOOD AS A PLACE TO MEET WITH MY VETERANS WHEN NEEDED. THE STAFF AT THE SENIOR CENTER IS VERY HELPFUL IN THE WAYS THEY LOOK OUT FOR THEIR SENIORS AND FEFER THOSE THEY THINK MAY BE ELIGIBLE FOR BENEFITS TO ME. SO, I SAY THANK YOU TO EVA AND HER STAFF AT THE SENIOR CENTER.

AS ALWAYS IT IS A PLEASURE TO SERVE THE VETERANS AND WIDOWS OF THE TOWN OF BRIMFIELD AND ITS ELECTED OFFICIALS.

THE VETERANS SERVICE OFFICER CAN BE REACHED AT 413-535-9235, CALL FOR APPOINTMENT.

RESPECTFULLY SUBMITTED,

MARK A. AVIS

VETANS AGENT

Zoning Board of Appeals

2018 Annual Report

The Role of the Zoning Board of Appeals

Section 11.2.1 To hear and decide an appeal taken by a person aggrieved by reason of his inability to obtain a permit from any administration official under the provisions of Chapter 40 A, General Laws or by any officer or board of the town, or by any person aggrieved by any order or decision of the Zoning officer or other administrative official in violations of any provisions of Chapter 40A, General Laws, or of this bylaw.

11.2.2 Special Permits

To grant a special permit as provided by sections of this bylaw when it shall have found after a detailed study, duly advertised public hearing, held within sixty-five (65) days after filing of an application with the Board of Appeals, a copy of which shall forthwith be given to the Town Clerk by the applicant, and the concurring vote of all members of the Board of Appeals, that the use involved will not be detrimental to the established or future character of the neighborhood and town and subject to appropriate conditions or safeguards if deemed necessary. Special permits shall lapse if construction or use has not begun within two (2) years of issuance, in accordance with the provisions of Chapter 40A, Section 9 of the General Laws of the Commonwealth. [amended May 2012].

11.2.3 Variances

To authorize upon appeal, or upon petition in cases where a particular use is sought for which no permit is required, with respect to a particular parcel of land or to an existing building thereon a variance from the terms of this bylaw where, owing to conditions especially affecting such a parcel or such building but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of this bylaw would involve substantial hardship, financial or otherwise to the appellant, and where desirable relief may be granted without substantial detriment to the public good and without substantially derogating from the intent or purpose of this bylaw, but not otherwise. Nothing in this bylaw shall be construed as granting the Board of Appeals the power to authorize a use or activity not otherwise permitted in the district in which the land or structure is located. [amended Sept. 1980]

Members of the Zoning Board of Appeals

The Board is made up of three members and two associates. The Board annually elects a Chairperson. Each member volunteers his/her time and efforts on considering the granting of special Permits and Variances as allowed by the Zoning By-laws. The Board members are appointed by the selectmen. Members of the FY2018 Zoning Board of Appeals were: Michael MacFadden (2018), Chairperson, Kim Adams (2020), Donald Damon (2019), and associate member Pamela Engberg (2020). The second associate member position was vacant.

The makeup of the Board changed effective the 2019 fiscal year. The new makeup is: Kim Adams (2020), chairperson, Donald Damon (2019), Kevin Moore (2021), and associates Michael MacFadden (2021) and Pamela Engberg (2020).

Hearings held by the Zoning Board of Appeals in calendar year 2018

1. (William Waterman) Application for Special Permit or Variance, 155 Warren Rd., Brimfield, Parcel ID Map 7 Block A Lot 2.6.

On August 21, 2018 Mr. William Waterman presented drawings outlining the existing structures and lot boundaries showing the proposed location of the shed 3' from the property line. The site was chosen as the only reasonably level piece of property. This was confirmed by Mr. Moore, who visited the site and reported that there is large dropoff at the back of the lot.

Decision: The Board decided to grant Mr. Waterman a special permit pursuant to section 4.2 of the Brimfield Zoning Bylaws to locate an 8 x 12 shed 3' from the northern boundary as presented by Mr. Waterman's application. The Board found that the proposed shed is on a non-conforming lot and is not detrimental to the neighborhood. A special permit was granted.

2. (Elizabeth Crosby) Application for Special Permit or Variance, 74 First Street, Parcel ID 5C Lots 51 and 52. Side yard setback relief to construct a garage on a pre-existing non-conforming lot.

Background: October 16, 2018. Present at the hearing were Elizabeth Crosby, 74 First Street, Brimfield, and Robert Levesque of Levesque Geomatics Inc., 43 Glendale Rd., Sturbridge, MA 01518. Mr. Levesque presented a plot plan (Job # EC01-001 dated 7/18/2018), and drawings of the floor plan, foundation and cross section, and elevations, collectively to be known as Exhibit 1. He pointed out

where the proposed garage would fall within 8 feet of the boundary line. He also stated that the proposed 6x10 mudroom shown on the plans would not be built and therefore should not be considered as part of the plan. The three members of the Board each had done a site visit. There were no abutters objecting to the project. We did not find it detrimental to the neighborhood.

Decision: Approval for a special permit was contingent upon removal of the 6x10 mudroom in the plans.

3. (Anthony and Amber Ditomasso) Application for Special Permit or Variance, 82 First Street, Parcel ID 5C-A-54.

Background: On July 17, 2018 Anthony and Amber Ditomasso requested a review of proposed house plans. The Ditomassos intend to demolish the old house there and replace it with a new structure. The Board was to consider whether the proposed changes would require a variance, special permit, and/or whether the changes would be detrimental to the neighborhood.

Decision: As outlined in the plans the issuance of a special permit is required per Zoning Bylaws 4.2 Non-Conforming Lots, as the footprint of the structure will be changed. Upon review of the plans submitted and according to the information provided the Board found that the project as proposed is not detrimental to the neighborhood and granted a special permit.

Accounts Payable Fiscal Year 2018

Clerk pay: \$600; Postage for letters to abutters regarding hearings and determinations of the committee, Stonebridge Press for the publication of legal notices, and miscellaneous expenses for office equipment and supplies: net \$363.12.

Accounts receivable

Three hearing/public notice fees from petitioners amounting to \$600.

Respectfully submitted,

Kimberly Adams

Kimberly Adams, Chairperson

Donald Damon

Donald Damon

K-Moore

Kevin Moore

Michael MacFadden

Michael MacFadden

Pamela M. Engberg

Pamela Engberg

TOWN NUMBERS FOR EASY REFERENCE

EMERGENCY: Fire, Police and Ambulance - Dial 9 1 1

STATE POLICE EMERGENCY - Dial 508-347-3352

TOWN WEBSITE: www.brimfieldma.org

ACCOUNTANT	508-867-2187
AMBULANCE (Business)	245-7334
ASSESSORS	245-4100 x 1102
BUILDING INSPECTOR	245-4100 x 1105
CEMETERY COMMISSION	245-4100 x 1110
COLONIAL PARK	245-7056
COUNCIL ON AGING	245-7253
CONSERVATION COMMISSION	245-4100 x 1101
DOG OFFICER	245-7222 (Dispatch)
ELEMENTARY SCHOOL	245-7337
ELECTRICAL INSPECTOR	245-4100 x 1108
EMERGENCY MANAGEMENT DIRECTOR	245-7222 (Dispatch)
FIRE (Business)	245-7334
HEALTH DEPARTMENT	245-4100 x 1103
HIGHWAY DEPARTMENT	245-4103
HISTORICAL COMMISSION	245-4100 x 1152
LIBRARY	245-3518
PLANNING CENTER	245-4100 x 1153
PLUMBING & GAS INSPECTOR	413-204-1140
POLICE (Business)	245-3442
PUBLIC ACCESS TV	245-4100 x 1151
RECREATION COMMITTEE	245-4100 x 1154
SELECTMEN	245-4100 x 1104
TANTASQUA HIGH SCHOOL	508-347-9301
TANTASQUA JR. HIGH SCHOOL	508-347-7381
TREASURER / COLLECTOR	245-4100 x 1106
TOWN CLERK	245-4100 x 1107
UNION 61 SUPERINTENDENT	508-347-3077 or 347-5977
ZONING BOARD OF APPEALS	245-6199

CURBSIDE TRASH PROBLEMS 1-800-551-5584

CABLE TV PROBLEMS/SERVICE 1-800-634-1008