

# ANNUAL REPORT

to the

## TOWN OF BRIMFIELD

*Including Receipts and Expenditures for the Fiscal Year ending June 30, 2021. Calendar Year Reports of Town Boards and Officers, half-year fiscal reports to December 31, 2021.*



**Brimfield Post Office**  
*Main Street Brimfield, MA*

**TOWN MEETING - JUNE 13, 2022**  
**TOWN ELECTIONS - JUNE 21, 2022**

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**At the time of printing the following reports were not submitted:**

Agricultural Commission, Flea Market Advisory Board, Electrical Inspector, Memorial Day Committee and Veteran's Services

**General ByLaws**

**7.2 Annual Reports**

All officers, boards, standing committees and special committees of the Town having charge of the expenditure of town money shall annually report thereon in writing in such manner as to give the citizens a fair and full understanding of the objects and methods of such expenditures, referring, however, to the report of the Town Accountant for statements in detail of receipts and payments, and may make therein such recommendations as they deem proper. Such reports shall be submitted to the Selectmen for inclusion in the Annual Town Report on or before the 31st day of January, for the calendar year preceding. Boards, departments, committees, and officers that exceeded appropriations falling within their jurisdiction for the previous fiscal year will state the amounts overdrawn. All such reports from officers, boards, departments and committees shall include a list of all their employees, both salaried and hourly, with the total amount of annual compensation along side each name if the amount for any particular employee is -0-, that fact shall be included in the report. (amended May 1978 and May 1986)

**7.2.1 Financial Reporting**

The annual report shall contain, in addition to the reports of officers, boards, and committees as hereinbefore provided, a detailed report of all moneys received into and paid out of the Town Treasury in the financial year next preceding and from 1 July to 31 December of the current fiscal year, showing separately payments made from the proceeds of loans as capital outlays for permanent improvements; the report of the Collector of Taxes, of receipts, payments and abatements; statements of funds belonging to the Town or held for the benefit of its inhabitants; a statement of the liabilities of the Town on bonds, notes, certificates of indebtedness, or otherwise, and of indebtedness authorized but not incurred, and of the purposes thereof; a statement of transfers made to or from any appropriations; abstracts of the records of the meetings of the Town held since publication of the last Annual Report; and such other matters as the said report is required by law to contain, or as may be inserted by the Selectmen under discretion granted them by law. (amended May 1986)

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## GENERAL NOTICES

Contact and other information for the departments listed below can be found at [www.brimfieldma.org](http://www.brimfieldma.org)

DEPARTMENT	OFFICE HOURS	MEETINGS	AGENT HOURS
<b><u>Town Clerk</u></b> Office: 23 Main Street Town Hall Annex	Monday, Tuesday and Wednesday 9:00 a.m. to 3:00 p.m.		
<b><u>Board of Assessors</u></b> Office: 23 Main Street Town Hall Annex	Monday from 1:00 p.m. to 6:00 p.m., Tuesday from 9:00 a.m. to 2:00 p.m., Every other Wednesday and Thursday from 9:00 a.m. to 2:00 p.m. or by appointment	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesdays at 3:00 p.m. in Town Hall Annex conference room	
<b><u>Board of Health</u></b> Office: 23 Main Street Town Hall Annex	Monday, Tuesday and Wednesday 8:00 a.m. to 5:00 p.m. and Thursday 8:00 a.m. - 4:00 p.m.	1 <sup>st</sup> Tuesday monthly or as posted, 6:30 p.m. in Town Hall	<b>Health Agent, Plumbing Insp. &amp; Gas Insp. By Appointment</b>
<b><u>Board of Selectmen</u></b> Office: 23 Main Street Town Hall Annex	Monday, Tuesday and Wednesday 8:00 a.m. to 5:00 p.m. and Thursday 8:00 a.m. to 4:00 p.m.	Alternate Mondays 6:30 p.m. or as posted in Town Hall, 21 Main Street	
<b><u>Building Department</u></b> Office: 23 Main Street Town Hall Annex	Monday, Tuesday, Wednesday and Thursday 8:00 a.m. to 12:00 p.m.		<b>Commissioner By Appointment</b>
<b><u>Cemetery</u></b> Office: 23 Main Street Town Hall Annex	Monday and Tuesday 8:00 a.m. to 2:00 p.m. and Wednesday 8:00 a.m. to 12:00 noon		
<b><u>Conservation Commission</u></b> Office: 23 Main Street Town Hall Annex	Monday 9:00 a.m. to 2:00 p.m. and Wednesday 12:00 noon to 5:00 p.m.	2 <sup>nd</sup> and 4 <sup>th</sup> Wednesdays, 6:30 p.m. in Town Hall, 21 Main Street	
<b><u>Council on Aging</u></b> 2 Warren Road First Congregational Church		2 <sup>nd</sup> Tuesday monthly, 12:00 p.m. to 1:00 p.m.	
<b><u>Elementary School Committee</u></b> 34 Wales Road Elementary School conference room		4 <sup>th</sup> Tuesday monthly beginning at 6:30 p.m.	
<b><u>Finance Committee</u></b>		Thursdays October through May as necessary at 7:15 p.m. Town Hall	
<b><u>Fire Department</u></b> 34 Wales Road	By Appointment		

<b>DEPARTMENT</b>	<b>OFFICE HOURS</b>	<b>MEETINGS</b>	<b>AGENT HOURS</b>
<b><u>Historical Commission</u></b>		1 <sup>st</sup> Thursday monthly, 7:00 p.m., 21 Main Street Town Hall	
<b><u>Highway Dept.</u></b> Office: 23 Main Street Town Hall Annex	Monday and Tuesday 8:00 a.m. to 2:00 p.m. and Wednesday 8:00 a.m. to 12:00 noon		
<b><u>Library Trustees</u></b> 25 Main Street		1 <sup>st</sup> Monday monthly, 6:30 p.m.	
<b><u>Planning Board</u></b> 21 Main Street Town Hall		1 <sup>st</sup> Wednesday monthly, 7:00 p.m. 21 Main Street Town Hall	
<b><u>Police Department</u></b> Safety Complex 34 Wales Road Fire Station	Wednesday evenings 6:00 p.m. to 9:00 p.m. (Firearm Permits)		
<b><u>Public Access - Cable TV</u></b> 21 Main Street Lower Level, side entrance Town Hall	Mondays 6:00 p.m. to 8:00 p.m. (Tuesday following Monday Holiday) or by appointment.		
<b><u>Recreation Committee</u></b> 34 Wales Road Elementary School conference room		4 <sup>th</sup> Wednesday monthly, 6:30 p.m.	
<b><u>Tantasqua Regional School Committee</u></b> 320 Brookfield Rd Fiskdale, Tantasqua Jr. High Library		3 <sup>rd</sup> Tuesday monthly, 7:30 p.m.	
<b><u>Treasurer/ Collector</u></b> Office: 23 Main Street Town Hall Annex	Mondays 8:30 a.m. to 6:00 p.m., Tuesday, Wednesday and Thursday 8:30 a.m. to 4:00 p.m.		
<b><u>Town Accountant</u></b>	By Appointment, 23 Main Street, Town Hall Annex		
<b><u>Town Clerk</u></b> Office: 21 Main Street Town Hall	Mondays and Thursdays 2:30 p.m. to 7:00 p.m., Wednesday 4:00 p.m. to 7:00 p.m. or by appointment		
<b><u>Trail Committee</u></b>		2 <sup>nd</sup> Thursday monthly, 7:00 p.m. 23 Main Street, Town Hall	

DEPARTMENT	OFFICE HOURS	MEETINGS	AGENT HOURS
<b><u>Veteran's Agent</u></b> 2 Warren Road First Congregational Church	Tuesday and Thursday 8:00 a.m. to 12:00 p.m. or by Appointment		
<b><u>Wiring Inspector</u></b>	By Appointment		
<b><u>Zoning Board of Appeals</u></b>		As needed, the second Tuesday of the month at 7 p.m. 21 Main Street, Town Hall	

## GOVERNMENTAL INFORMATION AND AREA LEGISLATORS

The Town of Brimfield, (Hampden County), containing an area of 35.22 square miles is included in the Second Congressional District; the Worcester, Franklin, Hampden and Hampshire Senatorial District; and, the First Hampden Representative District.

U.S. Senator:	Elizabeth Warren 2400 JFK Federal Building 15 Sudbury Street Boston, MA 02203 (617) 565-3170
U.S. Senator:	Edward Markey 975 JFK Federal Building 15 Sudbury Street Boston, MA 02203 (617) 565-8519
U. S. House:	Richard E. Neal, Congressman 2 <sup>nd</sup> Congressional District 300 State Street, Suite 200 Springfield, MA 01105 (413) 785-0325
State Senate:	Anne M. Gobi 24 Beacon St. Room 213-A Boston, MA, 02133 Phone:(617) 722-1420 Fax: (617) 722-1944 <a href="mailto:Ryan.Fattman@masenate.gov">Ryan.Fattman@masenate.gov</a>
State House:	Todd M. Smola 1 <sup>st</sup> Hampden District State House, Room 156 Boston, MA 02133 (617) 722-2240 <a href="mailto:Todd.Smola@mahouse.gov">Todd.Smola@mahouse.gov</a>



**ELECTED TOWN OFFICIALS 2021-2022**

<b>1 - MODERATOR</b>	<b>1 year</b>
Michael Miller	2022

<b>5 - BOARD OF SELECTMEN</b>	<b>3 years</b>
Paul McCarthy	2022
Michael Doyle	2022
Suzanne Collins	2023
Martin Kelly	2024
Pat Leaming	2024

<b>3 - BOARD OF ASSESSORS</b>	<b>3 years</b>
Carolyn Haley	2022
Robert Sullivan	2023
Cynthia Keith Powers	2024

<b>1 - TOWN CLERK</b>	<b>3 years</b>
Debra Fagerstrom	2024

<b>5 - BOARD OF HEALTH</b>	<b>3 years</b>
Tammy Wallace-Wood	2022
Karen Marino	2023
Magda Polack	2023
Richard Costa	2024
Michael Koprowski	2024

<b>5 - ELEM. SCHOOL COMMITTEE</b>	<b>3 years</b>
Michele-Lee Shea	2022
Angela Bradway	2022
Eric Jaeger	2023
Jennifer Polesnak-Custance	2024
Kimberly Hirsch Brian Green (appointee)	2024

<b>5 - PLANNING BOARD</b>	<b>5 years</b>
David Killian	2022
Kathryn Koprowski	2023
Noah Smith	2024
Russell Smith	2025
Pam Marquis	2026

<b>1 - HIGHWAY SURVEYOR</b>	<b>3 years</b>
Zachary Lemieux	2024

<b>1 - TREE WARDEN</b>	<b>1 year</b>
Zachary Lemieux	2022

<b>3 - CEMETERY COMMISSION</b>	<b>3 years</b>
Zachary Lemieux	2022
Michael Wales	2023
Stephen Phifer	2024

<b>6 - BOARD OF LIBRARY TRUSTEES</b>	<b>3 years</b>
Mary Ann Santella	2022
Jessica Schmid	2022
Michael Defalco	2023
Catherine Wickens	2023
Alysia Jensen	2024
Denise Lang	2024

<b>3 - HARDING FUND TRUSTEES</b>	<b>3 years</b>
Sarah Meitzler	2022
Anthony Bys	2023
Richard A. Sieweck	2024

<b>3 - LINCOLN FUND TRUSTEES</b>	<b>3 years</b>
Richard A. Sieweck	2022
Anthony Bys	2023
David Killian	2024

<b>4 - HOUSING AUTHORITY</b>	<b>5 years</b>
Tammy Wallace-Wood	2024
Earl Rhodes - Appointee	2024
Amy Gerrish	2025
Jean Smith	2025
Michael Wales Vacant	2026

<b>5 - CONSTABLES</b>	<b>3 years</b>
Kathryn A. Koprowski	2024
James Brown	2024
Wardwell Cox	2024
Alan Marchand	2024
Anthony Soto	2024

<b>2- TANTASQUA DIST COMMITTEE</b>	<b>3 years</b>
Sheila Noyes-Miller	2022
Jennifer Polesnak-Custance	2023

2021 - 2022 Appointed / Hired Town Officials

**ADA Coordinator**

2022 Eva Pittsinger

**Agricultural Commission**

*3 Year Term - 5 Members*

2024 James Brown

2022 Meghan Balderelli

2022 Roger deBryun

2023 Maria Thomson

2023 Doug McCray

**Animal Control Officer**

2022 *Vacancy*

**Animal Inspectors**

2022 *Vacancy*

*Vacancy*

**Deputy Assessor**

Cynthia Poirier

**Board of Health-Admin Assistant**

2022 Michelle Metcalf

2022 Beth St. Clair - *(Back-up)*

**Board of Registrars**

*3 Year Term*

2024 Fran Ploof

2023 Jerry Belber

2024 John Boland

Town Clerk

**Building Commissioner/Zoning Officer**

*3 Year Term*

2023 William Cantell

John Couture (Alternate Inspector)

**Building Department Clerk**

Andrea Guillette

**Building Inspector-Board of Appeals**

No active appointments

**Bylaw Committee**

*1 Year Term (Appointed each March)*

2022 Earl Rhodes (Joint Appointment)

2022 Camille C. Lovell (Moderator)

2022 Mitchell Frazier (Selectmen)

Town Clerk (Non-Voting)

**Cable - Public Access**

2022 Matthew DeCiero - Coordinator

2022 Bob Datz - Assistant Coordinator

2022 Claire Hill-Videographer

2022 Abi Hill-Videographer

**Cemetery- Administrative Assistant**

Ulesha Pham

**Commission on Disability**

*3 Year Term - 5 Members*

2024 Chelsea Saunders

*Vacancy*

*Vacancy*

*Vacancy*

*Vacancy*

*Vacancy*

**Conservation Commission**

*3 Year Term - 7 Members (No Associates)*

2020 *Vacancy*

2024 Stephen Phifer

2022 Gary Watts

2022 Joseph Venezia

2022 *Vacancy*

2023 Roger deBryun

2023 Carol Platenik

**Conservation Clerk**

Patricia Plasse

**Council on Aging**

*3 Year Term - 5 Members - 5 Advisory (1yr)*

2022 Lynn Fields - Advisory

2024 Anthony Bys

2024 Theresa LaBombard

2022 Diane Panaccione - Advisory

2022 Connie Letendre

2023 August DiMiranda

2023 Diane DiMiranda

Eva Pittsinger - COA Director

Lila Brady-Activity Coordinator

Elizabeth Sutton - Administrative Assistant

**Cultural Council***3 Year Term - Unlimited Members*2021 *Vacancy*

2024 Marcie Springer

2021 *Vacancy*

2024 Angela Bradway

2024 Brenna Soucy

2024 Jill Sheldon

2021 *Vacancy*

2024 Sue Custance

2022 Jennifer Polesnak Custance

2022 Sarah Reindeau

2022 Christopher Defalco

2023 Gwenevier Reindeau

*1 term off before reappointment***Electrical Inspector***3 year term*

2023 Scot Mansfield

**Electrical Inspector Assistant***3 year term*

2023 Paul Shepardson

**Emergency Management Director**2022 *Sean Connor***Emergency Management Assistants****3 Vacancies****Fence Viewer**

No active appointment

**Field Driver**

No active appointment

**Finance Committee***3 Year Term - 7 Members*

2022 Andrew Rasys

2023 Denise Dupont

2023 Patrick Kubala

2024 Ted Steensen

2024 Mike Moloney

2024 Billie Jean Rubio

2024 Joseph Ballou

**Finance Committee Clerk**

Melissa Parker

**Fire Chaplain**

No active appointment

**Fire Chief**

2022 Don Contois

**Fire Inspector & Deputy Chief**

2022 James Donovan

**Flea Market Advisory Board**

Police -

2024 Fire - Deputy Chief James Donovan-

2024 Kate Corriveau - Field Owner

*Vacancy*

2024 Cheryl Green - Resident

2022 Melinda Kirkpatrick - Resident

2022 Lee Adams - Field Owner

**Health Inspector***Food & Title V Agent*

2022 Jamie Terry

**Highway-Administrative Assistant**

Ulesha Pham

**Historical Commission***3 Years - 7 Members*

2024 John O. Curtis

2024 Michael DeFalco

2024 Mark Connors

2022 Susan DeBruin

2022 Robert Corry

2023 Adrienne Bachand

2023 Susan Overbey

**Insect Pest Control Officer**

No Active Appointment

**Insurance Advisory Committee**

*Until Completion of Project: 8 Members*

- Sharon Ashleigh
- Zachary Lemieux
- Kathy Van Camp
- Eva Pittsinger
- Cynthia Poirier
- Elizabeth Banks
- Pam Johnson
- Shannon Field

**Measurer of Wood and Bark**

No active appointments

**Memorial Day Committee**

- 2022 Cindy Skowyra
- 2022 Francis Langevin
- 2022 Phillips Carpenter
- 2022 Linda Carpenter
- 2022 Manda Day
- 2022 Joseph Ballou
- 2022 Mary Bernstein
- 2022 Robert Corry

**Municipal Facilities Building Committee**

*Until Completion of Project:*

- Michael P. Miller - *Chair*
- Charles T. Kuss - *Co Chair*
- Zachary Lemieux
- Harold Leaming
- Eva Pittsinger
- Mark Conners
- Rebecca Wells
- Michael Wales
- Amy Gerrish
- David Girouard
- Paul Adams

**Open Space Planning Committee**

*Until Completion of Project:*

- Michael DeFalco
- Angela Panaccione
- Michele Restino
- Carol Platnick

**Parking Clerk**

- Rodney Kincaid

**Planning Board Clerk**

- Patricia Plasse

**Planning Board of Appeals**

*3 Members - 2 Associate*  
 No active appointments

**Plumbing & Gas Inspector**

- 2022 Edward Kent
- 2022 Gary Stahelski - *Alternate*

**Police Chief**

*3 Year Term*  
 2022 Charles T. Kuss

**Procurement Officer**

*3 Year Term*  
 2023 ***Vacancy***

**Recreation Committee**

*1 Year Term - 5 Members*  
 2022 Jill Sheldon  
 2022 Marie Ventimiglia  
 2022 Marcie Springer  
 2022 Brendan Fullam  
 2022 Sara Phanuef

**Selectmen-Administrative Assistant**

*3 Year Term*  
 2024 Theresa A. Cofske

**Shared Clerk**

- Patricia Plasse

**Tax Title Custodian**

*1 Year Term*  
 2022 Rod Kincaid

**Town Accountant**

- 2024 Marie Arsenault

**Town Accountant Clerk**

*3 Year Term*  
 2023 ***Vacancy - No active appointments***

**Town Counsel**

- 2022 KP Law, P.C.

**Treasurer- / Collector**  
2024 Rodney Kincaid

**Treasurer / Collector Assistant**  
2024 Rebecca Smith

**Trail Committee**

*1 Year Term*

2022 Dick Costa  
2022 Scott Gerrish  
2022 Tony Bys  
2022 Paul Adams  
2022 Joseph Venezia  
2022 Richard Haller (Associate)  
2022 Joseph Ballou

**Veteran's Agent**  
*3 year Term*  
2023 Kevin Moore

**Veterans Grave Officer**  
2022 Richard Denniston

**Zoning Board of Appeals**

*3 Year Term - 3 Members & 2 Associate(1yr)*

2022 Jeff Fitzgerald - Associate  
2022 Paul Vandal - Associate  
2022 ***Vacancy***  
2023 Jon Fagerstrom  
2024 Kevin Moore

**Zoning Board of Appeals Clerk**  
Deb Fagerstrom

**APPOINTMENTS MUST BE REQUESTED IN WRITING  
THROUGH THE SELECTMEN'S OFFICE PRIOR TO JUNE 1ST OF EACH YEAR.**



**BRIMFIELD MASSACHUSETTS**  
**REPORT OF THE TOWN ACCOUNTANT**

The following reports are being submitted in accordance with Chapter 41, Section 61 of the Massachusetts General Laws for the fiscal year ending June 30, 2021. Also included are other related financial reports.

- Balance Sheet
- Statement of Receipts
- Statement of Appropriations & Expenditures
- Long Term Debt
- Trust Funds
- Agency and Revolving Funds
- Special Revenue Account Balances
- Flea Market Revenue and Expenditures

In accordance with Article VII, section 3 of the Town of Brimfield's By-Laws the following reports for the first 6 months of fiscal 2022 are being submitted.

- Statement of Receipts
- Statement of Appropriations & Expenditures

The Department of Revenue has certified the town's "free cash" as of July 1, 2021 in the amount of \$ 968,644. This certification is in accordance with the provisions of the Massachusetts General Laws, Chapter 59, Section 23.

Respectfully Submitted,

Marie L. Arsenault  
Town Accountant



	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups		Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency		Long-term Debt		
Deferred revenue:										
Real and personal property taxes	(226,628.55)									(226,628.55)
Tax liens	668,500.41									668,500.41
Deferred taxes	1,880.71									1,880.71
Foreclosures/Possessions	43,800.35									43,800.35
Motor vehicle excise	72,111.43									72,111.43
Other excises										0.00
Departmental										0.00
Special assessments										0.00
Due from other governments			306,620.23							306,620.23
Other receivables										0.00
Deposits receivable										0.00
Prepaid taxes/fees										0.00
Tailings										0.00
IBNR										0.00
Agency Funds						130,410.25				130,410.25
Notes payable										0.00
Bonds payable								2,155,000.00		2,155,000.00
Vacation and sick leave liability										0.00
Total Liabilities	1,270,613.17	0.00	306,620.23	0.00	0.00	130,410.25		2,155,000.00		3,862,643.65
and Equity:										
Reserved for encumbrances	451,616.76	1,124,969.81								1,576,586.57
Reserved for continuing appropriations										0.00
Reserved for expenditures	393,179.00									393,179.00
Reserved for petty cash										0.00
Reserved for appropriation deficit										0.00
Reserved for snow and ice deficit										0.00
Reserved for COVID-19 deficit	(13,336.79)									(13,336.79)
Reserved for debt service										0.00
Reserved for premiums										0.00
Reserved for working deposit										0.00
Undesignated fund balance	1,401,006.10		316,722.16							1,717,728.26
Unreserved retained earnings										0.00
Investment in capital assets										0.00
Total Fund Equity	2,232,465.07	1,124,969.81	316,722.16	0.00	0.00	1,979,238.38		0.00		5,653,395.42
Total Liabilities and Fund Equity	3,503,078.24	1,124,969.81	623,342.39	0.00	0.00	2,109,648.63		2,155,000.00		9,516,039.07

**PROOF BALANCE SHEET IS IN BALANCE**      0.00      0.00      0.00      0.00      0.00      0.00      0.00      0.00      0.00

**PROOF FUND BALANCE DETAIL AGREES TO THE BALANCE SHEET**      0.00      0.00      0.00      0.00      0.00      0.00      0.00

**PROOF RECEIVABLES DETAIL AGREES TO THE BALANCE SHEET**      0.00      0.00      0.00      0.00      0.00      0.00      0.00



**BRIMFIELD**  
**Special Revenue Fund Balance Detail**  
**as of June 30, 2021**  
**(Unaudited)**

<b>Fund Number</b>	<b>Fund Name</b>	<b>Accounts Receivable</b>	<b>Deferred Revenue</b>	<b>Fund Balance 6/30/2021</b>	<b>Receipts thru 9/30/2021</b>	<b>BAN's</b>	<b>Remaining Deficit 6/30/2021</b>
12-3561-0000	Cafeteria Revolving			51,398.19			0.00
89-2420-0491	Cemetery Revolving			17,614.40			0.00
89-2420-0630	Recreation Revolving			45,783.23			0.00
89-2420-0650	Trail Committee Rev.			3,712.36			0.00
89-2420-0691	Historical Revolving			1,871.24			0.00
89-2420-0699	Flea Market Rev.			50,000.00			0.00
89-2420-0799	Cable Receipts Reserved for Expense			3,879.86			0.00
89-2421-0161	Dog License Revolving			2,000.00			0.00
89-2423-0511	Bins & Bags Revolving			500.00			0.00
89-2424-0171	Conservation Peer Review			1,159.10			0.00
89-2424-0511	Tabacco Revolving			500.00			0.00
89-2420-0175	Planning Board Rev.			41,757.76			0.00
14-3301-0699	Cultural Grant			7,487.31			0.00
14-3303-0291	Emergency Management Grant			2,237.75			0.00
14-3309-0220	Volunteer Fire Grant			1,232.70			0.00
14-3310-0630	Agricultural Donations			130.00			0.00
14-3310-0691	Gazebo Donations			16,100.00			0.00
14-3311-0220	Fire 21 Fire Safety Equip Grant			(10,000.00)			(10,000.00)
14-3511-0541	COA Formula Grant			6,386.00			0.00
14-3560-0300	School Donations			1,589.04			0.00
14-3560-0491	Cemetery Tree Fund			830.00			0.00
14-3560-0511	Scholarship Allied Waste			2,210.29			0.00
14-3560-0610	Library Grant Offset			56,323.92			0.00
14-3560-0650	Cable TV Peg Grant			32,028.57			0.00
14-3561-0122	Selectmen Norcross Gift			7,735.55			0.00
14-3561-0300	Union 61 Shared Service Revolving			381,494.68			0.00
14-3561-0422	Tornado Tree Replacement Grant			7,235.64			0.00
14-3561-0423	Town Gardens Norcross			144.63			0.00
14-3561-0541	COA Outreach Grant			(516.66)			(516.66)
14-3561-0610	Library Donations			28,224.65			0.00
14-3561-0630	Brimfield Trail Committee			9,490.00			0.00
14-3562-0122	Thanes River Grant			36,221.98			0.00
14-3562-0541	Council on Aging Donations			29,205.10			0.00
14-3562-0610	Library Grant Plan & Design			40,000.00			0.00
14-3562-0630	Cultural Council Donations			825.00			0.00
14-3562-0650	Cable TV Capital Grant			42,049.72			0.00
14-3563-0210	Police Donations			3,713.43			0.00
14-3567-0210	Police Bullet Proof Vests Grant			3,209.10			0.00
14-3569-0122	Solar Processing Fee			6,778.00			0.00
14-3570-0210	Police Asset Forfeiture			5,000.00			0.00
14-3570-0300	After School Enrichment			5,630.43			0.00
14-3571-0122	Best Practices Fiber Optics Grant			20,849.50			0.00
14-3571-0210	Police Engagement Account			1,872.00			0.00
14-3572-0210	Police Click it or Ticket Grant			(5,065.47)			(5,065.47)
14-3572-0300	Student Activity			623.92			0.00
14-3573-0122	CARES ACT Coronavirus			11,333.15			0.00
14-3575-0300	School Title I Revolving			0.06			0.00
14-3576-0122	Community Compact IT Grant			75,000.00			0.00
14-3577-0300	Spec. Ed Circuit Breaker			26,931.13			0.00
14-3578-0122	Hitchcock Memorial Day Donations			360.00			0.00
14-3580-0300	BES Camp Bournedale/Ferry Beach			2,000.00			0.00
14-3583-0300	Summer Vac Learning Grant			1,199.22			0.00
14-3584-0122	Webber Road LLC Dispensary			20,000.00			0.00
14-3584-0300	Rural Aid Grant School			6,313.18			0.00
14-3585-0300	Extended Day Program School			27,490.65			0.00
14-3589-0300	ESSER School Emergency Relief			(16,410.24)			(16,410.24)
14-4382-0171	Conservation Wetland Fund			9,299.74			0.00
<b>Total Special Revenue Fund Balance</b>		<b>0.00</b>	<b>0.00</b>	<b>1,124,969.81</b>	<b>0.00</b>	<b>0.00</b>	<b>(31,992.37)</b>

BRIMFIELD  
**Capital Project Fund Balance Detail**  
as of June 30, 2021  
(Unaudited)

<b>Fund Number</b>	<b>Fund Name</b>	<b>Accounts Receivable</b>	<b>Deferred Revenue</b>	<b>Fund Balance 6/30/2021</b>	<b>Receipts thru 9/30/2021</b>	<b>BAN's</b>	<b>Remaining Deficit 6/30/2021</b>
80-3930-0000	Public Safety Complex			75,046.86			0.00
	Aid to Highway Ch.90	306,620.23	306,620.23				0.00
13-1040-0000	Winter Street Grant Ch. 90			241,675.30			0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
<b>Total Capital Projects Fund Balance</b>		<b>306,620.23</b>	<b>306,620.23</b>	<b>316,722.16</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

BRIMFIELD  
Trust Fund Balance Detail  
as of June 30, 2021  
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2021	Receipts thru 9/30/2021	BAN's	Remaining Deficit 6/30/2021
82-2671-0899	Septic Grant			30,509.35			0.00
82-3570-0145	OPEB Trust Fund			109,740.77			0.00
82-3572-0491	Cemetery Perpetual Care			63,572.77			0.00
84-3570-017	Conservation Trust			11,755.87			0.00
84-3570-0300	School Phillip Burns			3,787.81			0.00
84-3570-0300	School Harriet Allen			378.53			0.00
84-3570-0491	Cemetery Gate Fund			1,056.39			0.00
84-3570-0491	Cemetery Hoyt Animal Fund			3,606.97			0.00
84-3570-0491	Cemetery Wall Fund			0.09			0.00
84-3570-0630	Recreation Gym Floor			86.10			0.00
84-3570-0691	Person Monument Fence Fund			641.71			0.00
84-3570-0691	Chamberlain Smith Historical			4,872.77			0.00
84-3570-0691	Harriet Harding Poor			26,945.51			0.00
84-3570-0699	Restoration Fountain			660.64			0.00
84-3571-0491	Cemetery P.C. Fund			59,456.88			0.00
84-3571-0610	Library Country Trust			256.11			0.00
84-3571-0610	Library Memorial Trust			351.35			0.00
84-3571-0610	Library Grange Trust			2,826.96			0.00
84-3571-0610	Library Meitzler Mem. Handicap Access			1,140.98			0.00
84-3571-0610	Library Henry Warren			1,580.64			0.00
84-3571-0610	Library U.J. Shaw			2,987.53			0.00
84-3571-0610	Library Phillip Burns Family			1,494.97			0.00
84-3571-0610	Library Lincoln-Danielson			3,563.82			0.00
84-3571-0610	Library Hyde			1,259.53			0.00
84-3571-0610	Library Flint			169.36			0.00
84-3571-0610	Library Tarbell			351.48			0.00
84-3571-0610	Library Coy			726.72			0.00
84-3571-0610	Library Robinson			626.62			0.00
84-3571-0610	Library Woods			76.56			0.00
84-3571-0610	Library Cecelia Lucier Trust			13,598.68			0.00
84-3570-0122	Corey Land Trust			1,277.29			0.00
84-3572-0300	Student Activity			3,326.61			0.00
85-3570-0000	FB Stabilization			500,999.99			0.00
85-3571-0000	FB Cap. Purchas Stab			1,125,551.02			0.00
							0.00
							0.00
							0.00
<b>Total Expendable Trust Fund Balance</b>		0.00	0.00	1,979,238.38	0.00	0.00	0.00

**BRIMFIELD**  
**Agency Fund Detail**  
as of **June 30, 2021**  
(Unaudited)

<b>Fund Number</b>	<b>Fund Name</b>	<b>Accounts Receivable</b>	<b>Deferred Revenue</b>	<b>Balance 6/30/2021</b>	<b>Receipts thru 9/30/2021</b>	<b>BAN's</b>	<b>Remaining Deficit 6/30/2021</b>
89-2111-0210	Police FireArms Fees			4,229.75			0.00
89-2420-0122	SWEB Solar Decommissioning			120,000.00			0.00
89-2420-0210	Police Detail			3,418.50			0.00
89-2420-0300	School Ins. Reimbursement			2,762.00			0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
<b>Total Agency Balance</b>		<b>0.00</b>	<b>0.00</b>	<b>130,410.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Please enter amount reported in the <b>agency fund liability cell</b> of the combined balance sh	0.00	<b>Does Not Equal Combined Balance Sheet</b>
Please enter amount reported in the fund balance section of the combined balance sheet.	0.00	
<b>Total Agency Balance</b>	<b>0.00</b>	<b>Does Not Equal Total Agency Balance Above</b>

TOWN OF BRIMFIELD

STATEMENT IN CHANGES IN DEBT

Public Safety Complex	Short Term Debt	\$ 3,995,629.00
BAN Payment Prin. & Interest		<u>\$ (3,995,629.00)</u>
Amounts to be Provided For	6/30/2021	<u>\$ -</u>
Public Safety Complex		
BOND issue date 5/19/2021	6/30/2021	<u>\$ 2,320,000.00</u>

**Town of Brimfield  
Analysis of Undesignated Fund Balance  
30-Jun-21**

<b>Balance July 1, 2020</b>	695,053.48
	695,053.48

**Additions:**

Close Prior Reserve for Encumbrances	503,202.57	
Close Prior Yr Reserve for Expend.	547,912.00	
Close Reserved for Cont. Appropriations		
Set up Snow & Ice Deficit	13,336.79	

**Closing Entry:**

Revenues	11,110,212.27		
Other Financing Sources B	935,787.00		
Revenue Adjustment			
Expenditures	(11,417,797.58)		
Other Financing Uses A	(135,500.00)	492,701.69	1,557,153.05

**Deletions:**

Close Prior Year Snow & Ice Deficit & Other Deficits	6,404.67	
Set Up Reserve for Expend. - C	393,179.00	
Set up Reserve for Encumbrances	451,616.76	851,200.43

<b>Balance June 30, 2021</b>	1,401,006.10
	1,401,006.10

**Balance Per General Ledger June 30, 2021:**

Undesignated Fund Balance

	1,401,006.10
	1,401,006.10

^ = Reconciles

**A = Breakdown: (OFU)**

Date of Meeting/Art #	Amount
ATM 6/20/20 Art. # 4 OPEB	30,000.00
ATM 6/20/20 Art. # 15 - Conservation Fund	500.00
ATM 6/20/20 Art. # 32 - Capital Purchase Stabilization	105,000.00
	135,500.00

**B = Breakdown: (OFS)**

Date of Meeting/Art #	Amount
ATM 6/20/20 Art. # 17 Thames River Grant	11,000.00
ATM 6/20/20 Art. #31 Capital Purchase Stabilization	924,787.00
	935,787.00

**C = Breakdown:**

Date of Meeting/Art #	Amount
ATM 6/16/2021 Art. # 39 Free Cash reduce tax rate	393,179.00
	393,179.00

# TOWN OF BRIMFIELD

## Receipts for Year Ended June 30, 2021

### Taxes (Net of Refunds)

Personal Property	266,932.80
Real Estate	7,792,451.71
Tax Liens	66,274.57
Motor Vehicle Excise	608,941.09
Penalties & Interest Taxes	46,289.96
Penalties & Interest Excise	6,482.81
Penalties & Interest Tax Liens	18,135.29
Tax Liens Redemption Fees	3,865.00

### Licenses & Permits

Board of Selectmen	7,380.00
Liquor Licenses	2,100.00

### State Revenue

Abatements Elderly, Blind & Veterans	5,020.00
Veterans Services	36,350.00
School Aid CH. 70	1,363,530.00
Unrestricted Gen Gov Aid	414,004.00
Charter School Reimbursement	9,518.00
Registry of Motor Vehicles	13,144.81
State Owned Land	86,304.00
Room Occupancy	6,712.24
Meals Tax	7,164.35
State Aid Misc.	4.40

### Miscellaneous Receipts

Collector Fees	50,495.56
Collector Registry Marks	5,420.00
Town Clerk Fees	2,634.35
Police Dept.	6,018.67
Parking Tickets	270.00
Fire Dept.	6,016.26
Zoning Board Fees	900.00
Building Receipts	92,201.79
Electrical Inspector Receipts	4,652.50
Board of Health Agent Fees	23,100.00
Food Inspector	3,450.00
Plumbing Inspector	5,075.00
Trash Bag Revenue	82,640.31
Trailer Park Fees	13,404.00
Highway Driveways	1,646.36
Interest on Savings	3,685.60
Miscellaneous Receipts	3,570.60
Medicaid Direct Services	42,892.04
Revolving Dog License	275.83
Flea Market Special Rev.	1,258.37

<b>Total Receipts Fiscal Year 2021</b>	<b>11,110,212.27</b>
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# TOWN OF BRIMFIELD

## Receipts for Year Ended December 31, 2021

<b><u>Taxes (Net of Refunds)</u></b>	
Personal Property	138,157.35
Real Estate	3,969,786.96
Tax Liens	54,716.52
Motor Vehicle Excise	67,582.32
Penalties & Interest Taxes	9,602.66
Penalties & Interest Excise	1,542.17
Penalties & Interest Tax Liens	16,568.28
Tax Liens Redemption Fees	3,135.00
<b><u>Licenses &amp; Permits</u></b>	
Board of Selectmen	3,840.00
Liquor Licenses	2,600.00
<b><u>State Revenue</u></b>	
Abatements Elderly, Blind & Veterans	26,010.00
Veterans Services	15,934.00
Cares Act	21,458.63
School Aid CH. 70	686,538.00
Unrestricted Gen Gov Aid	214,242.00
Registry of Motor Vehicles	5,222.80
State Owned Land	50,478.00
State Aid Miscellaneous	13,201.55
Room Occupancy	8,228.06
Meals Tax	11,050.63
Charter School Reimbursement	732.00
<b><u>Miscellaneous Receipts</u></b>	
Collector Fees	23,234.16
Collector Registry Marks	2,280.00
Select Board Municbid 2005 GMC Rescue Truck	41,500.00
Town Clerk Fees	1,383.00
Zoning Board Fees	1,650.00
Police Dept.	3,614.58
Parking Tickets	460.00
Fire Dept.	3,555.00
Building Receipts	33,937.05
Electrical Inspector Receipts	4,292.88
Board of Health Agent Fees	11,390.00
Food Inspector	3,100.00
Plumbing Inspector	3,570.00
Trash Bag Revenue	23,390.00
Trailer Park Fees	6,840.00
Highway Driveways	624.64
Interest on Savings	2,357.57
Miscellaneous Receipts	187.39
Medicaid SPED	10,955.56
<b>Total Receipts 7/1/21 - 12/31/21</b>	<b>5,498,948.76</b>



**BRIMFIELD  
ARTICLES and ENCUMBRANCES  
FY 2021**

Account #	Description	Amount	
01-0141-5303	Revaluation	6,340.00	
01-0141-8303	ENC Assessors Revaluation	28,470.00	
01-0145-5300	Tax Title Expense	51,415.33	Article
01-0195-5392	Data Server ATM 6/20 Article 29	25,000.00	Article
01-0195-6214	Bldg. Committee 5/15/17 A44	18,307.04	Article
01-0195-9209	Town Bldg. Maint. 5/21/18 A19	81,888.83	Article
01-0210-6419	Police Expense ENC 2021	2,000.00	
01-0210-9869	Radio Equipment ATM 6/20 Article 19	9,800.00	Article
01-0241-5580	Zoning Raze Bldg. Expense	10,000.00	
01-0241-8580	ENC Zoning Raze Buildings	34,532.00	
01-0320-6425	School Payroll ENC 21	149,174.52	
01-0422-9875	Leak Remediation 5/15/17 A31	5,000.00	Article
01-0491-5470	Cemetery Surveying ATM 5/19	2,115.43	Article
01-0543-5771	Library Bldg. Study	20,000.00	Article
01-0630-5356	Weed Control 5/19 A23	7,573.61	Article
6/30/20201		<u>451,616.76</u>	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2021

for the period ending 06/30/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>General Government</b>						
<b>Moderator</b>						
01-0114-5111	Moderator Salary	-169.00	-169.00	169.00	0.00	100.00
	<i>Summary for Moderator</i>	<i>-169.00</i>	<i>-169.00</i>	<i>169.00</i>	<i>0.00</i>	
<b>Select Board</b>						
01-0122-5111	Select Board Salaries	-8,855.97	-8,855.97	11,366.00	2,510.03	77.92
01-0122-5420	Select Board Expense	-4,999.37	-4,999.37	5,000.00	0.63	99.99
01-0122-5430	Lg. Commercial Project Inspect	0.00	0.00	3,170.00	3,170.00	0.00
01-0123-5113	Select Board Assistant	-48,334.00	-48,334.00	48,334.00	0.00	100.00
01-0123-5114	Shared Clerk Wages	-5,789.73	-5,789.73	6,312.00	522.27	91.73
	<i>Summary for Select Board</i>	<i>-67,979.07</i>	<i>-67,979.07</i>	<i>74,182.00</i>	<i>6,202.93</i>	
<b>Finance Committee</b>						
01-0131-5114	Finance Committee Clerk	-457.13	-457.13	1,208.00	750.87	37.84
01-0131-5420	Finance Committee Expense	-160.00	-160.00	400.00	240.00	40.00
01-0132-5960	Reserve Fund	-30,013.30	-30,013.30	80,000.00	49,986.70	37.52
	<i>Summary for Finance Committee</i>	<i>-30,630.43</i>	<i>-30,630.43</i>	<i>81,608.00</i>	<i>50,977.57</i>	
<b>Town Accountant</b>						
01-0135-5112	Town Accountant Salary	-38,250.00	-38,250.00	38,250.00	0.00	100.00
01-0135-5114	Town Accountant Clerk	-344.00	-344.00	344.00	0.00	100.00
01-0135-5305	Town Audit FY20	-12,500.00	-12,500.00	12,500.00	0.00	100.00
01-0135-5420	Town Accountant Expense	-1,354.45	-1,354.45	2,000.00	645.55	67.72
01-0135-6421	Town Accountant Certification	-1,000.00	-1,000.00	1,000.00	0.00	100.00
	<i>Summary for Town Accountant</i>	<i>-53,448.45</i>	<i>-53,448.45</i>	<i>54,094.00</i>	<i>645.55</i>	
<b>Assessors</b>						
01-0141-5111	Assessors Salary	-6,658.92	-6,658.92	6,659.00	0.08	100.00
01-0141-5113	Principal Assessor	-54,590.00	-54,590.00	54,590.00	0.00	100.00
01-0141-5300	Assessors Property Maint.	-15,300.00	-15,300.00	15,300.00	0.00	100.00
01-0141-5303	Revaluation	-3,660.00	-3,660.00	10,000.00	6,340.00	36.60
01-0141-5420	Assessors Expense	-5,407.93	-5,407.93	8,930.00	3,522.07	60.56
01-0141-5430	GIS Mapping	-4,450.00	-4,450.00	4,450.00	0.00	100.00
01-0141-6421	Assessors Expense ENC 20	0.00	0.00	515.12	515.12	0.00
01-0141-6422	Deputy Assessor Certification	-1,000.00	-1,000.00	1,000.00	0.00	100.00
01-0141-8303	ENC Assesors Reval	0.00	0.00	28,470.00	28,470.00	0.00
	<i>Summary for Assessors</i>	<i>-91,066.85</i>	<i>-91,066.85</i>	<i>129,914.12</i>	<i>38,847.27</i>	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2021  
for the period ending 06/30/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Town Treasurer</b>						
01-0145-5111	Treasurer/Collector Salary	-70,410.26	-70,410.26	80,000.00	9,589.74	88.01
01-0145-5113	Asst. Treasurer/Coll Salary	-30,984.00	-30,984.00	30,984.00	0.00	100.00
01-0145-5115	Asst. Treasurer/Coll ENC	-2,170.61	-2,170.61	2,170.61	0.00	100.00
01-0145-5300	Tax Title ATM 5/19 A.14	-19,940.43	-19,940.43	71,355.76	51,415.33	27.95
01-0145-5420	Treasurer/Collector Expense	-17,238.75	-17,238.75	17,680.00	441.25	97.50
01-0145-5425	Longevity Awards	-943.55	-943.55	1,056.00	112.45	89.35
01-0145-5426	Longevity Elected Officials	-222.64	-222.64	199.00	-23.64	111.88
01-0145-5436	GASB Expense	0.00	0.00	5,850.00	5,850.00	0.00
01-0145-5437	Financial Software Support	-11,540.00	-11,540.00	11,540.00	0.00	100.00
01-0145-6420	Treasurer/Collector Dept. Traini	-13,029.15	-13,029.15	15,000.00	1,970.85	86.86
01-0145-6421	Treasurer Certification	-1,000.00	-1,000.00	1,000.00	0.00	100.00
	<i>Summary for Town Treasurer</i>	<i>-167,479.39</i>	<i>-167,479.39</i>	<i>236,835.37</i>	<i>69,355.98</i>	
<b>Town Counsel</b>						
01-0151-5302	Town Counsel	-28,785.10	-28,785.10	25,000.00	-3,785.10	115.14
	<i>Summary for Town Counsel</i>	<i>-28,785.10</i>	<i>-28,785.10</i>	<i>25,000.00</i>	<i>-3,785.10</i>	
<b>Town Clerk</b>						
01-0161-5111	Town Clerk Salary	-23,899.00	-23,899.00	23,899.00	0.00	100.00
01-0161-5420	Town Clerk Expense	-2,820.85	-2,820.85	2,900.00	79.15	97.27
01-0162-5116	Clerks Office Wages	-6,860.21	-6,860.21	4,616.00	-2,244.21	148.62
01-0162-5420	Election/Registration Expense	-5,565.39	-5,565.39	3,700.00	-1,865.39	150.42
	<i>Summary for Town Clerk</i>	<i>-39,145.45</i>	<i>-39,145.45</i>	<i>35,115.00</i>	<i>-4,030.45</i>	
<b>Conservation</b>						
01-0171-5114	Conservation Clerk	-8,929.17	-8,929.17	9,044.00	114.83	98.73
01-0171-5583	Conservation Expense	-455.70	-455.70	1,500.00	1,044.30	30.38
01-0171-5584	Conservation Fund Transfer	-500.00	-500.00	500.00	0.00	100.00
	<i>Summary for Conservation</i>	<i>-9,884.87</i>	<i>-9,884.87</i>	<i>11,044.00</i>	<i>1,159.13</i>	
<b>Open Space</b>						
01-0172-5420	Open Space Planning	0.00	0.00	3,000.00	3,000.00	0.00
01-0175-5111	Planning Board Salary	-2,871.00	-2,871.00	2,928.00	57.00	98.05
01-0175-5114	Planning Board Clerk	-3,162.60	-3,162.60	3,165.00	2.40	99.92
01-0175-5200	Planning Zoning Consultant	0.00	0.00	10,706.30	10,706.30	0.00
01-0175-5300	Pioneer Valley Planning Fee	-611.87	-611.87	600.00	-11.87	101.98
01-0175-5420	Planning Board Expense	0.00	0.00	600.00	600.00	0.00
	<i>Summary for Open Space</i>	<i>-6,645.47</i>	<i>-6,645.47</i>	<i>20,999.30</i>	<i>14,353.83</i>	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2021

for the period ending 06/30/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Zoning Board</b>						
01-0176-5114	Zoning Board of Appeals Clerk	-1,958.00	-1,958.00	1,958.00	0.00	100.00
01-0176-5420	Zoning Board Expense	-904.43	-904.43	896.00	-8.43	100.94
01-0176-5422	Update Zoning Map	0.00	0.00	440.00	440.00	0.00
	<i>Summary for Zoning Board</i>	<i>-2,862.43</i>	<i>-2,862.43</i>	<i>3,294.00</i>	<i>431.57</i>	
<b>Town Hall</b>						
01-0192-5200	Telephone Expense	-21,398.46	-21,398.46	15,000.00	-6,398.46	142.66
01-0192-5450	Town Hall Expense	-11,026.41	-11,026.41	16,000.00	4,973.59	68.92
01-0193-5111	Constables	-287.00	-287.00	287.00	0.00	100.00
01-0195-5382	Town Reports	-3,010.48	-3,010.48	3,000.00	-10.48	100.35
01-0195-5383	Town Hall Computer Maint	-20,041.50	-20,041.50	23,900.00	3,858.50	83.86
01-0195-5391	Code Red	-3,000.00	-3,000.00	3,000.00	0.00	100.00
01-0195-5392	Data Server ATM 6/20 A.29	0.00	0.00	25,000.00	25,000.00	0.00
01-0195-6214	Bldg. Committee 5/15/17 A.44	0.00	0.00	18,307.04	18,307.04	0.00
01-0195-9209	Bldg. & Structure Maint.	-17,964.40	-17,964.40	99,853.23	81,888.83	17.99
	<i>Summary for Town Hall</i>	<i>-76,728.25</i>	<i>-76,728.25</i>	<i>204,347.27</i>	<i>127,619.02</i>	
<b>Summary for General Government (60 detail records)</b>						
<b>Sum</b>		<b>-574,824.76</b>	<b>-574,824.76</b>	<b>876,602.06</b>	<b>301,777.30</b>	
<b>Public Safety</b>						
<b>Police Department</b>						
01-0210-5112	Police Chief Salary	-67,121.00	-67,121.00	67,121.00	0.00	100.00
01-0210-5114	Police Dept. Clerk	0.00	0.00	4,570.00	4,570.00	0.00
01-0210-5116	Police Dept Payroll	-232,219.28	-232,219.28	250,018.00	17,798.72	92.88
01-0210-5480	Police Dept Expense	-35,711.42	-35,711.42	29,600.00	-6,111.42	120.65
01-0210-6419	Police Expense ENC 2021	0.00	0.00	2,000.00	2,000.00	0.00
01-0210-9869	Radio Equip. ATM 6/20/ A.19	0.00	0.00	9,800.00	9,800.00	0.00
01-0210-9871	Police Cruiser ATM 5/19 A.28	-150.00	-150.00	3,073.47	2,923.47	4.88
	<i>Summary for Police Department</i>	<i>-335,201.70</i>	<i>-335,201.70</i>	<i>366,182.47</i>	<i>30,980.77</i>	
<b>Parking Clerk</b>						
01-0211-5420	Parking Clerk Expense	0.00	0.00	100.00	100.00	0.00
	<i>Summary for Parking Clerk</i>	<i>0.00</i>	<i>0.00</i>	<i>100.00</i>	<i>100.00</i>	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2021

for the period ending 06/30/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Fire Department</b>						
01-0220-5112	Fire Chief Salary	-28,246.40	-28,246.40	28,466.00	219.60	99.23
01-0220-5114	Fire Admin. Asst.	0.00	0.00	2,000.00	2,000.00	0.00
01-0220-5116	Fire Department Wage	-59,037.33	-59,037.33	67,124.00	8,086.67	87.95
01-0220-5118	Fire Inspector	-15,869.55	-15,869.55	15,879.00	9.45	99.94
01-0220-5580	Fire Dept Expense	-44,278.00	-44,278.00	44,278.00	0.00	100.00
01-0220-5876	Fire Protective Equipment	-8,380.00	-8,380.00	8,400.00	20.00	99.76
01-0220-5882	Public Safety Complex	-2,999.14	-2,999.14	3,000.00	0.86	99.97
01-0220-9878	Breathing Apparatus ATM 6/20	-19,000.00	-19,000.00	19,000.00	0.00	100.00
	<i>Summary for Fire Department</i>	<i>-177,810.42</i>	<i>-177,810.42</i>	<i>188,147.00</i>	<i>10,336.58</i>	
<b>Ambulance</b>						
01-0231-5380	Ambulance	-126,141.96	-126,141.96	151,589.00	25,447.04	83.21
	<i>Summary for Ambulance</i>	<i>-126,141.96</i>	<i>-126,141.96</i>	<i>151,589.00</i>	<i>25,447.04</i>	
<b>Local Inspector</b>						
01-0241-5112	Building Inspector Zoning Office	-25,225.65	-25,225.65	25,226.00	0.35	100.00
01-0241-5113	Asst. Bldg. Inspector	-691.00	-691.00	691.00	0.00	100.00
01-0241-5115	Building Inspector Clerk	-10,257.72	-10,257.72	10,757.00	499.28	95.36
01-0241-5478	Building Dept. Expense	-2,991.02	-2,991.02	4,000.00	1,008.98	74.78
01-0241-5580	Zoning Raze Bldg Expense	0.00	0.00	10,000.00	10,000.00	0.00
01-0241-8580	ENC Zoning Raze Building Exp	0.00	0.00	34,532.00	34,532.00	0.00
01-0241-9300	Software - Permit Pro	-4,814.27	-4,814.27	5,017.00	202.73	95.96
	<i>Summary for Local Inspector</i>	<i>-43,979.66</i>	<i>-43,979.66</i>	<i>90,223.00</i>	<i>46,243.34</i>	
<b>Electrical Inspector</b>						
01-0245-5112	Electrical Inspector Salary	-11,042.00	-11,042.00	11,042.00	0.00	100.00
01-0245-5113	Asst. Electrical Inspector	-442.00	-442.00	442.00	0.00	100.00
	<i>Summary for Electrical Inspector</i>	<i>-11,484.00</i>	<i>-11,484.00</i>	<i>11,484.00</i>	<i>0.00</i>	
<b>Emergency Mgt.</b>						
01-0291-5420	Emergency Management Expen	-990.80	-990.80	1,000.00	9.20	99.08
	<i>Summary for Emergency Mgt.</i>	<i>-990.80</i>	<i>-990.80</i>	<i>1,000.00</i>	<i>9.20</i>	
<b>Animal Control</b>						
01-0292-5116	Animal Control Officer	-8,097.10	-8,097.10	7,500.00	-597.10	107.96
01-0292-5580	Animal Control Expense	-664.25	-664.25	600.00	-64.25	110.71
	<i>Summary for Animal Control</i>	<i>-8,761.35</i>	<i>-8,761.35</i>	<i>8,100.00</i>	<i>-661.35</i>	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2021

for the period ending 06/30/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Tree Warden</b>						
01-0294-5111	Tree Warden Salary	-646.00	-646.00	646.00	0.00	100.00
01-0294-5116	Tree Warden Wages	-1,922.00	-1,922.00	1,922.00	0.00	100.00
01-0294-5580	Tree Warden Expense	-19,480.00	-19,480.00	19,480.00	0.00	100.00
	<i>Summary for Tree Warden</i>	<i>-22,048.00</i>	<i>-22,048.00</i>	<i>22,048.00</i>	<i>0.00</i>	
<i>Summary for Public Safety (32 detail records)</i>						
<b>Sum</b>		<b>-726,417.89</b>	<b>-726,417.89</b>	<b>838,873.47</b>	<b>112,455.58</b>	
<b>Town Energy</b>						
<b>Town Energy</b>						
01-0298-5210	Town Electric	-36,934.38	-36,934.38	30,462.00	-6,472.38	121.25
01-0298-5220	Town Heating Oil / Propane	-24,992.40	-24,992.40	27,500.00	2,507.60	90.88
01-0298-5225	Heating Maint/Repair	0.00	0.00	4,000.00	4,000.00	0.00
01-0298-5230	Town Fuel Gasoline/Diesel	-47,411.84	-47,411.84	51,000.00	3,588.16	92.96
01-0298-5235	Fuel Tank Maint. & Repair	-4,000.00	-4,000.00	4,000.00	0.00	100.00
01-0298-5240	Street Lights	-11,513.78	-11,513.78	14,000.00	2,486.22	82.24
	<i>Summary for Town Energy</i>	<i>-124,852.40</i>	<i>-124,852.40</i>	<i>130,962.00</i>	<i>6,109.60</i>	
<i>Summary for Town Energy (6 detail records)</i>						
<b>Sum</b>		<b>-124,852.40</b>	<b>-124,852.40</b>	<b>130,962.00</b>	<b>6,109.60</b>	
<b>Education</b>						
<b>School</b>						
01-0320-5111	School Committee Salaries	-400.00	-400.00	575.00	175.00	69.57
01-0320-5321	Regional School Assmnt	-2,263,705.00	-2,263,705.00	2,263,705.00	0.00	100.00
01-0320-5322	Regional Transportaion	-57,700.00	-57,700.00	57,700.00	0.00	100.00
01-0320-5700	Elementary School	-3,666,712.35	-3,666,712.35	3,832,904.33	166,191.98	95.66
01-0320-5916	TRHS Principal & Interest	136,355.00	136,355.00	-136,355.00	0.00	100.00
01-0320-6420	School Payroll ENC 20	-208,048.07	-208,048.07	208,048.07	0.00	100.00
01-0320-6422	School Expense ENC 19	0.00	0.00	0.00	0.00	0.00
01-0320-6424	School Expense ENC 20	-17,027.53	-17,027.53	17,027.53	0.00	100.00
01-0320-6425	School Payroll ENC 2021	-74,587.15	-74,587.15	223,761.67	149,174.52	33.33
	<i>Summary for School</i>	<i>-6,151,825.10</i>	<i>-6,151,825.10</i>	<i>6,467,366.60</i>	<i>315,541.50</i>	
<i>Summary for Education (9 detail records)</i>						
<b>Sum</b>		<b>-6,151,825.10</b>	<b>-6,151,825.10</b>	<b>6,467,366.60</b>	<b>315,541.50</b>	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2021

for the period ending 06/30/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Public Works</b>						
<b>Highway</b>						
01-0422-5111	Highway Surveyor	-67,958.00	-67,958.00	67,958.00	0.00	100.00
01-0422-5112	Admin Asst Highway Wage	-15,575.87	-15,575.87	15,805.00	229.13	98.55
01-0422-5116	General Highway Wages	-247,816.43	-247,816.43	271,259.00	23,442.57	91.36
01-0422-5240	Highway Mach. Maintenance	-42,882.43	-42,882.43	42,951.00	68.57	99.84
01-0422-5241	Town Road Maint.	-67,180.00	-67,180.00	67,180.00	0.00	100.00
01-0422-5430	Highway Barn Expense	-7,476.19	-7,476.19	8,565.00	1,088.81	87.29
01-0422-5438	Highway Backhoe ATM 6/20 A.	-125,000.00	-125,000.00	125,000.00	0.00	100.00
01-0422-9875	Leak Remediation 5/15/17 A31	-7,337.80	-7,337.80	12,337.80	5,000.00	59.47
01-0422-9876	Highway Sweeper 5/21/18 A18	-74.50	-74.50	74.50	0.00	100.00
01-0422-9879	Lawn Mower ATM 5/19 A.16	-56.35	-56.35	56.35	0.00	100.00
01-0423-5116	Snow Wages	-24,772.81	-24,772.81	18,833.00	-5,939.81	131.54
01-0423-5580	Highway General/Winter	-63,396.98	-63,396.98	56,000.00	-7,396.98	113.21
	<i>Summary for Highway</i>	<i>-669,527.36</i>	<i>-669,527.36</i>	<i>686,019.65</i>	<i>16,492.29</i>	
<b>Trash &amp; Recycling</b>						
01-0433-5200	Trash & Recycling Contract	-196,182.05	-196,182.05	209,361.00	13,178.95	93.71
01-0433-5580	Landfill Maint. & Expense	-7,005.00	-7,005.00	3,350.00	-3,655.00	209.10
	<i>Summary for Trash &amp; Recycling</i>	<i>-203,187.05</i>	<i>-203,187.05</i>	<i>212,711.00</i>	<i>9,523.95</i>	
<b>Cemetery</b>						
01-0491-5111	Cemetery Salary	-1,806.96	-1,806.96	1,807.00	0.04	100.00
01-0491-5116	Cemetery Wages	-14,735.00	-14,735.00	14,735.00	0.00	100.00
01-0491-5460	Cemetery Expense	-1,990.00	-1,990.00	1,990.00	0.00	100.00
01-0491-5470	Cemetery Surveying ATM 5/19	-121.75	-121.75	2,237.18	2,115.43	5.44
	<i>Summary for Cemetery</i>	<i>-18,653.71</i>	<i>-18,653.71</i>	<i>20,769.18</i>	<i>2,115.47</i>	
<b>Summary for Public Works (18 detail records)</b>						
	<b>Sum</b>	<b>-891,368.12</b>	<b>-891,368.12</b>	<b>919,499.83</b>	<b>28,131.71</b>	

**Town of Brimfield**

**DEPARTMENT APPROPRIATION BALANCE**

2021

for the period ending 06/30/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Human Services</b>						
<b>Board of Health</b>						
01-0511-5111	Board of Health Salary	-6,149.00	-6,149.00	6,149.00	0.00	100.00
01-0511-5114	Board of Health Wages	-40,380.52	-40,380.52	40,517.00	136.48	99.66
01-0511-5420	Board of Health Expense	-7,473.51	-7,473.51	8,000.00	526.49	93.42
01-0512-5113	Board of Health Agent	-18,487.50	-18,487.50	25,000.00	6,512.50	73.95
01-0512-5114	Plumbing & Gas Inspector	-4,696.25	-4,696.25	8,832.00	4,135.75	53.17
01-0512-5115	Food Inspector Wages	-2,634.50	-2,634.50	6,625.00	3,990.50	39.77
01-0519-5116	Animal Inspector Salary	0.00	0.00	2,145.00	2,145.00	0.00
01-0519-5580	Animal Inspector Expense	0.00	0.00	350.00	350.00	0.00
	<i>Summary for Board of Health</i>	-79,821.28	-79,821.28	97,618.00	17,796.72	
<b>COA</b>						
01-0541-5112	Council on Aging Director	-26,882.79	-26,882.79	26,838.00	-44.79	100.17
01-0541-5116	Council on Aging Activity Dir.	-14,049.36	-14,049.36	14,125.00	75.64	99.46
01-0541-5118	Senior Center Staffing	-14,049.36	-14,049.36	14,125.00	75.64	99.46
01-0541-5420	Council on Aging Expense	-19,452.40	-19,452.40	21,850.00	2,397.60	89.03
01-0541-5421	COA Snow Removal	-600.00	-600.00	2,000.00	1,400.00	30.00
01-0541-9868	Council on Aging Van Maint.	-1,002.09	-1,002.09	1,400.00	397.91	71.58
	<i>Summary for COA</i>	-76,036.00	-76,036.00	80,338.00	4,302.00	
<b>Veterans</b>						
01-0543-5113	Veterans Grave Expense	-143.20	-143.20	474.00	330.80	30.21
01-0543-5580	Veterans Agent Expense	-965.21	-965.21	1,925.00	959.79	50.14
01-0543-5770	Veterans Service Benefits	-43,376.62	-43,376.62	63,000.00	19,623.38	68.85
01-0543-5771	Veterans Benefits Service Offic	-9,524.57	-9,524.57	10,810.00	1,285.43	88.11
	<i>Summary for Veterans</i>	-54,009.60	-54,009.60	76,209.00	22,199.40	
<b>Summary for Human Services (18 detail records)</b>						
<b>Sum</b>		-209,866.88	-209,866.88	254,165.00	44,298.12	
<b>Culture and Recreation</b>						
<b>Library</b>						
01-0610-5112	Library Director Salary	-36,640.00	-36,640.00	36,640.00	0.00	100.00
01-0610-5116	Library Wage	-40,140.18	-40,140.18	43,032.00	2,891.82	93.28
01-0610-5420	Library Expense	-29,282.20	-29,282.20	29,295.00	12.80	99.96
01-0610-5430	Library Bldg. Study	0.00	0.00	20,000.00	20,000.00	0.00
	<i>Summary for Library</i>	-106,062.38	-106,062.38	128,967.00	22,904.62	



**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2021

for the period ending 06/30/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Recreation</b>						
01-0630-5350	Recreation Committee Expense	-855.00	-855.00	7,500.00	6,645.00	11.40
01-0630-5351	Trail Committee Expense	-1,836.14	-1,836.14	2,000.00	163.86	91.81
01-0630-5355	Weed Control 5/15/17 A35	0.00	0.00	0.00	0.00	0.00
01-0630-5356	Weed Control ATM 5/19 A.23	-9,990.00	-9,990.00	17,563.61	7,573.61	56.88
01-0630-5357	Dam Repair 5/21/18 A25	0.00	0.00	30,000.00	30,000.00	0.00
01-0630-5361	Agriculture Commission Exp.	0.00	0.00	200.00	200.00	0.00
	<i>Summary for Recreation</i>	<i>-12,681.14</i>	<i>-12,681.14</i>	<i>57,263.61</i>	<i>44,582.47</i>	
<b>Historical</b>						
01-0691-5580	Historical Committee Expense	-130.00	-130.00	750.00	620.00	17.33
	<i>Summary for Historical</i>	<i>-130.00</i>	<i>-130.00</i>	<i>750.00</i>	<i>620.00</i>	
<b>Memorial Day</b>						
01-0692-5351	Memorial Day	0.00	0.00	750.00	750.00	0.00
	<i>Summary for Memorial Day</i>	<i>0.00</i>	<i>0.00</i>	<i>750.00</i>	<i>750.00</i>	
<b>Summary for Culture and Recreation (12 detail records)</b>						
<b>Sum</b>		<i>-118,873.52</i>	<i>-118,873.52</i>	<i>187,730.61</i>	<i>68,857.09</i>	
<b>Other Appropriations</b>						
<b>Group Insurance</b>						
01-0910-5175	Group Health Insurance	-289,822.26	-289,822.26	361,465.00	71,642.74	80.18
01-0910-5176	Workers Compensation	-30,759.00	-30,759.00	34,776.00	4,017.00	88.45
	<i>Summary for Group Insurance</i>	<i>-320,581.26</i>	<i>-320,581.26</i>	<i>396,241.00</i>	<i>75,659.74</i>	
<b>County Retirement</b>						
01-0911-5177	County Retirement	-331,759.00	-331,759.00	335,782.00	4,023.00	98.80
01-0916-5170	Withholdings	-79,651.65	-79,651.65	75,000.00	-4,651.65	106.20
01-0919-5190	Building Project Debt Excluded	-246,394.85	-246,394.85	256,232.00	9,837.15	96.16
01-0919-5191	Building Project Non Debt Exclu	-1,471,979.15	-1,471,979.15	1,473,768.00	1,788.85	99.88
	<i>Summary for County Retirement</i>	<i>-2,129,784.65</i>	<i>-2,129,784.65</i>	<i>2,140,782.00</i>	<i>10,997.35</i>	
<b>General Insurance</b>						
01-0945-5741	Gen. Prop & Liab. Insurance	-83,718.00	-83,718.00	83,618.00	-100.00	100.12
01-0945-5742	Gen. Prop. & Liab. Ins. ENC	-434.00	-434.00	434.00	0.00	100.00
	<i>Summary for General Insurance</i>	<i>-84,152.00</i>	<i>-84,152.00</i>	<i>84,052.00</i>	<i>-100.00</i>	
01-0993-5960	State & County Charges	-85,751.00	-85,751.00	115,997.00	30,246.00	73.93
	<i>Summary for</i>	<i>-85,751.00</i>	<i>-85,751.00</i>	<i>115,997.00</i>	<i>30,246.00</i>	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2021


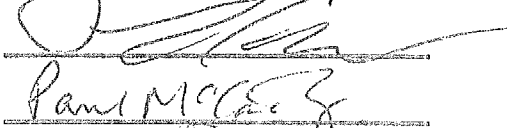
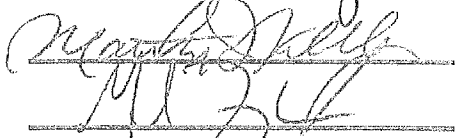
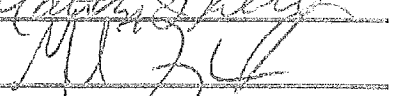
for the period ending 06/30/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
01-0996-5961	OPEB Fund Transfer	-30,000.00	-30,000.00	30,000.00	0.00	100.00
01-0996-5966	Transfer to Cap Stab ATM 5/19	-105,000.00	-105,000.00	105,000.00	0.00	100.00
	<i>Summary for</i>	<i>-135,000.00</i>	<i>-135,000.00</i>	<i>135,000.00</i>	<i>0.00</i>	
<i>Summary for Other Appropriations (11 detail records)</i>						
	<b>Sum</b>	<b>-2,755,268.91</b>	<b>-2,755,268.91</b>	<b>2,872,072.00</b>	<b>116,803.09</b>	
	<b>Grand Total</b>	<b>-11,553,297.58</b>	<b>-11,553,297.58</b>	<b>12,547,271.57</b>	<b>993,973.99</b>	

BRIMFIELD  
FY 2021  
YEAR END TRANSFERS

End of Year Budget Transfer G.L. Ch. 44 section 33B

		Deficits
01-0145-5426	Longevity Elected Officials	(23.64)
01-0145-5425	Longevity Awards	23.64
01-0151-5302	Town Counsel	(3,785.10)
01-0162-5116	Clerks Office Wages	(2,244.21)
01-0162-5420	Election/Registration Expense	(1,865.39)
01-0175-5300	Pioneer Valley Planing Fee	(11.87)
01-0175-5420	Planning Board Expense	11.87
01-0176-5420	Zoning Board Expense	(8.43)
01-0192-5200	Telephone Expense	(6,398.46)
01-0195-5382	Town Reports	(10.48)
01-0210-5480	Police Department Expense	(6,111.42)
01-0210-5116	Police Dept. Payroll	6,111.42
01-0292-5116	Animal Control Officer	(597.10)
01-0292-5580	Animal Control Expense	(64.25)
01-0298-5210	Town Electric	(6,472.38)
01-0298-5225	Heating Maint/Repair	4,000.00
01-0298-5230	Town Fuel Gasoline/Diesel	2,472.38
01-0433-5580	Landfill Maint. & Expense	(3,655.00)
01-0433-5200	Trash & Recycling Contract	3,655.00
01-0541-5112	Council on Aging Director	(44.79)
01-0541-5420	Council on Aging Expense	44.79
01-0916-5170	Withholdings	(4,651.65)
01-0910-5175	Group Health Insurance	4,651.65
01-0945-5741	Gen Prop & Liab. Insurance	(100.00)
01-0910-5175	Group Health Insurance	15,073.42
		36,044.17 (36,044.17)
01-0423-5116	Snow Wages	(5,939.81)
01-0423-5580	Highway General/Winter	(7,396.98)
	To Be Raised on Tax Recap	13,336.79
		13,336.79 (13,336.79)

SELECT BOARD

  
 FINANCE COMMITTEE

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2022

for the period ending 12/31/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>General Government</b>						
<b>Moderator</b>						
01-0114-5111	Moderator Salary	0.00	0.00	172.00	172.00	0.00
	<i>Summary for Moderator</i>	<i>0.00</i>	<i>0.00</i>	<i>172.00</i>	<i>172.00</i>	
<b>Select Board</b>						
01-0122-5111	Select Board Salaries	-1,738.95	-3,477.90	11,593.00	8,115.10	30.00
01-0122-5420	Select Board Expense	-36.99	-2,046.97	5,000.00	2,953.03	40.94
01-0122-5430	Lg. Commercial Project Inspect	0.00	0.00	3,170.00	3,170.00	0.00
01-0123-5113	Select Board Assistant	-3,830.00	-25,467.02	49,301.00	23,833.98	51.66
01-0123-5114	Shared Clerk Wages	-399.60	-1,944.06	12,894.00	10,949.94	15.08
	<i>Summary for Select Board</i>	<i>-6,005.54</i>	<i>-32,935.95</i>	<i>81,958.00</i>	<i>49,022.05</i>	
<b>Finance Committee</b>						
01-0131-5114	Finance Committee Clerk	0.00	0.00	1,232.00	1,232.00	0.00
01-0131-5420	Finance Committee Expense	0.00	-160.00	400.00	240.00	40.00
01-0132-5960	Reserve Fund	0.00	0.00	37,381.20	37,381.20	0.00
	<i>Summary for Finance Committee</i>	<i>0.00</i>	<i>-160.00</i>	<i>39,013.20</i>	<i>38,853.20</i>	
<b>Town Accountant</b>						
01-0135-5112	Town Accountant Salary	-3,563.22	-21,379.32	46,500.00	25,120.68	45.98
01-0135-5114	Town Accountant Clerk	0.00	0.00	351.00	351.00	0.00
01-0135-5116	Accountant Supp. Salary	0.00	0.00	0.00	0.00	0.00
01-0135-5420	Town Accountant Expense	-49.99	-249.99	2,000.00	1,750.01	12.50
01-0135-5422	Town Audit FY 2021	0.00	0.00	14,000.00	14,000.00	0.00
01-0135-6420	Accountants Assistance	-1,330.00	-4,427.50	15,000.00	10,572.50	29.52
01-0135-6421	Town Accountant Certification	0.00	0.00	1,000.00	1,000.00	0.00
	<i>Summary for Town Accountant</i>	<i>-4,943.21</i>	<i>-26,056.81</i>	<i>78,851.00</i>	<i>52,794.19</i>	
<b>Assessors</b>						
01-0141-5111	Assessors Salary	-1,698.00	-3,396.00	6,792.00	3,396.00	50.00
01-0141-5113	Principal Assessor	-4,881.40	-29,288.40	63,700.00	34,411.60	45.98
01-0141-5300	Assessors Property Maint.	0.00	-5,000.00	8,300.00	3,300.00	60.24
01-0141-5303	Revaluation	0.00	0.00	11,340.00	11,340.00	0.00
01-0141-5420	Assessors Expense	-26.70	-852.71	8,930.00	8,077.29	9.55
01-0141-5430	GIS Mapping	0.00	-3,450.00	4,450.00	1,000.00	77.53
01-0141-6422	Deputy Assessor Certification	0.00	0.00	1,000.00	1,000.00	0.00
01-0141-8303	ENC Assessors Reval	0.00	0.00	28,470.00	28,470.00	0.00
	<i>Summary for Assessors</i>	<i>-6,606.10</i>	<i>-41,987.11</i>	<i>132,982.00</i>	<i>90,994.89</i>	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2022  
for the period ending 12/31/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Town Treasurer</b>						
01-0145-5111	Treasurer/Collector Salary	-5,622.40	-41,676.04	73,440.00	31,763.96	56.75
01-0145-5113	Asst. Treasurer/Coll Salary	-2,859.14	-17,481.95	32,820.00	15,338.05	53.27
01-0145-5300	Tax Title ATM 5/19 A.14	-3,416.00	-5,962.00	76,415.33	70,453.33	7.80
01-0145-5420	Treasurer/Collector Expense	-754.25	-6,975.01	17,680.00	10,704.99	39.45
01-0145-5425	Longevity Awards	0.00	-12,205.94	13,234.80	1,028.86	92.23
01-0145-5426	Longevity Elected Officials	0.00	-4,653.00	4,653.00	0.00	100.00
01-0145-5436	GASB Expense	0.00	-5,850.00	5,850.00	0.00	100.00
01-0145-5437	Financial Software Support	0.00	-11,779.40	11,780.00	0.60	99.99
01-0145-6421	Treasurer Certification	0.00	0.00	1,000.00	1,000.00	0.00
	<i>Summary for Town Treasurer</i>	<i>-12,651.79</i>	<i>-106,583.34</i>	<i>236,873.13</i>	<i>130,289.79</i>	
<b>Town Counsel</b>						
01-0151-5302	Town Counsel	-1,427.82	-15,655.27	25,000.00	9,344.73	62.62
	<i>Summary for Town Counsel</i>	<i>-1,427.82</i>	<i>-15,655.27</i>	<i>25,000.00</i>	<i>9,344.73</i>	
<b>Town Clerk</b>						
01-0161-5111	Town Clerk Salary	-2,374.40	-14,246.40	30,984.00	16,737.60	45.98
01-0161-5420	Town Clerk Expense	-23.99	-1,097.22	2,900.00	1,802.78	37.84
01-0162-5116	Clerks Office Wages	-224.25	-1,306.50	13,448.00	12,141.50	9.72
01-0162-5420	Election/Registration Expense	-889.38	-1,723.76	3,700.00	1,976.24	46.59
	<i>Summary for Town Clerk</i>	<i>-3,512.02</i>	<i>-18,373.88</i>	<i>51,032.00</i>	<i>32,658.12</i>	
<b>Conservation</b>						
01-0171-5114	Conservation Clerk	-933.90	-3,705.89	9,225.00	5,519.11	40.17
01-0171-5583	Conservation Expense	-92.12	-586.55	1,500.00	913.45	39.10
01-0171-5584	Conservation Fund Transfer	-500.00	-500.00	500.00	0.00	100.00
	<i>Summary for Conservation</i>	<i>-1,526.02</i>	<i>-4,792.44</i>	<i>11,225.00</i>	<i>6,432.56</i>	
<b>Open Space</b>						
01-0172-5420	Open Space Planning	0.00	0.00	3,000.00	3,000.00	0.00
01-0175-5111	Planning Board Salary	0.00	-717.75	2,987.00	2,269.25	24.03
01-0175-5300	Pioneer Valley Planning Fee	0.00	-627.14	620.00	-7.14	101.15
01-0175-5420	Planning Board Expense	0.00	0.00	600.00	600.00	0.00
	<i>Summary for Open Space</i>	<i>0.00</i>	<i>-1,344.89</i>	<i>7,207.00</i>	<i>5,862.11</i>	
<b>Zoning Board</b>						
01-0176-5420	Zoning Board Expense	-176.40	-563.73	896.00	332.27	62.92
	<i>Summary for Zoning Board</i>	<i>-176.40</i>	<i>-563.73</i>	<i>896.00</i>	<i>332.27</i>	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2022

for the period ending 12/31/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Town Hall</b>						
01-0192-5200	Telephone Expense	-1,959.28	-8,388.94	15,000.00	6,611.06	55.93
01-0192-5450	Town Hall Expense	-617.23	-7,097.47	16,000.00	8,902.53	44.36
01-0193-5111	Constables	0.00	0.00	293.00	293.00	0.00
01-0195-5382	Town Reports	0.00	0.00	3,000.00	3,000.00	0.00
01-0195-5383	Town Hall Computer Maint	-2,368.55	-10,247.99	23,900.00	13,652.01	42.88
01-0195-5391	Code Red	0.00	-3,000.00	3,000.00	0.00	100.00
01-0195-5392	Data Server ATM 6/20 A.29	0.00	0.00	25,000.00	25,000.00	0.00
01-0195-6214	Bldg. Committee 5/15/17 A.44	0.00	0.00	18,307.04	18,307.04	0.00
01-0195-9209	Bldg. & Structure Maint.	-9,440.93	-25,837.56	131,888.83	106,051.27	19.59
	<i>Summary for Town Hall</i>	<i>-14,385.99</i>	<i>-54,571.96</i>	<i>236,388.87</i>	<i>181,816.91</i>	
<b>Summary for General Government (55 detail records)</b>						
	<b>Sum</b>	<b>-51,234.89</b>	<b>-303,025.38</b>	<b>901,598.20</b>	<b>598,572.82</b>	
<b>Public Safety</b>						
<b>Police Department</b>						
01-0210-5112	Police Chief Salary	-5,326.98	-31,961.88	69,517.00	37,555.12	45.98
01-0210-5114	Police Dept. Clerk	0.00	0.00	4,661.00	4,661.00	0.00
01-0210-5116	Police Dept Payroll	-16,182.46	-94,466.60	265,100.00	170,633.40	35.63
01-0210-5480	Police Dept Expense	-1,046.92	-10,393.61	37,920.00	27,526.39	27.41
01-0210-6419	Police Expense ENC 2021	0.00	0.00	2,000.00	2,000.00	0.00
01-0210-9869	Radio Equip. ATM 6/21 A.31	0.00	0.00	19,600.00	19,600.00	0.00
01-0210-9872	Police Vehicle 1 6/21 A.32	0.00	0.00	47,000.00	47,000.00	0.00
01-0210-9873	Police Vehicle 2 6/21 A.33	0.00	0.00	35,000.00	35,000.00	0.00
	<i>Summary for Police Department</i>	<i>-22,556.36</i>	<i>-136,822.09</i>	<i>480,798.00</i>	<i>343,975.91</i>	
<b>Parking Clerk</b>						
01-0211-5420	Parking Clerk Expense	0.00	0.00	100.00	100.00	0.00
	<i>Summary for Parking Clerk</i>	<i>0.00</i>	<i>0.00</i>	<i>100.00</i>	<i>100.00</i>	
<b>Fire Department</b>						
01-0220-5112	Fire Chief Salary	-2,216.00	-13,296.00	29,035.00	15,739.00	45.79
01-0220-5116	Fire Department Wage	-19,161.05	-19,161.05	67,124.00	47,962.95	28.55
01-0220-5118	Fire Inspector	-1,377.60	-7,232.40	16,197.00	8,964.60	44.65
01-0220-5580	Fire Dept Expense	-514.68	-13,618.07	44,278.00	30,659.93	30.76
01-0220-5841	Fire Truck 6/21 A. 18	0.00	-258,120.91	550,000.00	291,879.09	46.93
01-0220-5876	Fire Protective Equipment	0.00	0.00	8,400.00	8,400.00	0.00
01-0220-5882	Public Safety Complex	-228.22	-1,597.05	4,000.00	2,402.95	39.93
01-0220-9877	Fire Breathing Apparatus	-8,734.00	-8,734.00	19,000.00	10,266.00	45.97
	<i>Summary for Fire Department</i>	<i>-32,231.55</i>	<i>-321,759.48</i>	<i>738,034.00</i>	<i>416,274.52</i>	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2022  
for the period ending 12/31/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Ambulance</b>						
01-0231-5380	Ambulance	-22,689.42	-65,344.80	126,000.00	60,655.20	51.86
	<i>Summary for Ambulance</i>	-22,689.42	-65,344.80	126,000.00	60,655.20	
<b>Local Inspector</b>						
01-0241-5112	Building Inspector Zoning Office	-1,971.72	-11,830.32	25,731.00	13,900.68	45.98
01-0241-5113	Asst. Bldg. Inspector	0.00	0.00	705.00	705.00	0.00
01-0241-5115	Building Inspector Clerk	-1,018.80	-6,112.80	14,629.00	8,516.20	41.79
01-0241-5478	Building Dept. Expense	-60.00	-399.51	4,000.00	3,600.49	9.99
01-0241-5580	Zoning Raze Bldg Expense	0.00	0.00	15,000.00	15,000.00	0.00
01-0241-8580	ENC Zoning Raze Building Exp	0.00	0.00	34,532.00	34,532.00	0.00
01-0241-9300	Software - Permit Pro	0.00	0.00	5,017.00	5,017.00	0.00
	<i>Summary for Local Inspector</i>	-3,050.52	-18,342.63	99,614.00	81,271.37	
<b>Electrical Inspector</b>						
01-0245-5112	Electrical Inspector Salary	-863.06	-5,178.36	11,263.00	6,084.64	45.98
01-0245-5113	Asst. Electrical Inspector	0.00	0.00	451.00	451.00	0.00
	<i>Summary for Electrical Inspector</i>	-863.06	-5,178.36	11,714.00	6,535.64	
<b>Emergency Mgt.</b>						
01-0291-5420	Emergency Management Expen	0.00	0.00	1,500.00	1,500.00	0.00
	<i>Summary for Emergency Mgt.</i>	0.00	0.00	1,500.00	1,500.00	
<b>Animal Control</b>						
01-0292-5116	Animal Control Officer	-1,172.59	-4,354.17	8,000.00	3,645.83	54.43
01-0292-5580	Animal Control Expense	0.00	0.00	600.00	600.00	0.00
	<i>Summary for Animal Control</i>	-1,172.59	-4,354.17	8,600.00	4,245.83	
<b>Tree Warden</b>						
01-0294-5111	Tree Warden Salary	0.00	0.00	659.00	659.00	0.00
01-0294-5116	Tree Warden Wages	-279.16	-602.36	1,960.00	1,357.64	30.73
01-0294-5580	Tree Warden Expense	0.00	-1,635.00	19,480.00	17,845.00	8.39
	<i>Summary for Tree Warden</i>	-279.16	-2,237.36	22,099.00	19,861.64	
<b>Summary for Public Safety (33 detail records)</b>						
<b>Sum</b>		-82,842.66	-554,038.89	1,488,459.00	934,420.11	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2022  
for the period ending 12/31/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Town Energy</b>						
<b>Town Energy</b>						
01-0298-5210	Town Electric	-4,828.13	-28,370.08	30,462.00	2,091.92	93.13
01-0298-5220	Town Heating Oil / Propane	-2,571.12	-5,073.28	27,500.00	22,426.72	18.45
01-0298-5225	Heating Maint/Repair	0.00	0.00	4,000.00	4,000.00	0.00
01-0298-5230	Town Fuel Gasoline/Diesel	-14,389.21	-29,172.94	51,000.00	21,827.06	57.20
01-0298-5235	Fuel Tank Maint. & Repair	0.00	-129.55	4,000.00	3,870.45	3.24
01-0298-5240	Street Lights	-830.57	-5,365.70	14,000.00	8,634.30	38.33
	<i>Summary for Town Energy</i>	<i>-22,619.03</i>	<i>-68,111.55</i>	<i>130,962.00</i>	<i>62,850.45</i>	
<i>Summary for Town Energy (6 detail records)</i>						
<b>Sum</b>		<b>-22,619.03</b>	<b>-68,111.55</b>	<b>130,962.00</b>	<b>62,850.45</b>	
<b>Education</b>						
<b>School</b>						
01-0320-5111	School Committee Salaries	0.00	0.00	586.00	586.00	0.00
01-0320-5321	Regional School Assmnt	0.00	-1,147,703.01	2,295,406.00	1,147,702.99	50.00
01-0320-5322	Regional Transportaion	0.00	-31,410.99	62,822.00	31,411.01	50.00
01-0320-5700	Elementary School	-231,595.68	-1,319,737.53	4,175,962.00	2,856,224.47	31.60
01-0320-6425	School Payroll ENC 2021	0.00	-149,174.52	149,174.52	0.00	100.00
	<i>Summary for School</i>	<i>-231,595.68</i>	<i>-2,648,026.05</i>	<i>6,683,950.52</i>	<i>4,035,924.47</i>	
<i>Summary for Education (5 detail records)</i>						
<b>Sum</b>		<b>-231,595.68</b>	<b>-2,648,026.05</b>	<b>6,683,950.52</b>	<b>4,035,924.47</b>	
<b>Public Works</b>						
<b>Highway</b>						
01-0422-5111	Highway Surveyor	-5,311.64	-31,869.84	69,317.00	37,447.16	45.98
01-0422-5112	Admin Asst Highway Wage	-1,239.68	-7,438.08	16,121.00	8,682.92	46.14
01-0422-5116	General Highway Wages	-19,658.74	-122,881.35	276,684.00	153,802.65	44.41
01-0422-5240	Highway Mach. Maintenance	-337.65	-30,040.19	42,951.00	12,910.81	69.94
01-0422-5241	Town Road Maint.	-8,353.78	-29,394.26	67,180.00	37,785.74	43.75
01-0422-5430	Highway Barn Expense	-77.45	-1,175.68	8,565.00	7,389.32	13.73
01-0422-9875	Leak Remediation 5/15/17 A31	-244.75	-5,049.85	20,380.00	15,330.15	24.78
01-0422-9882	Highway Welder 6/21 A.19	0.00	-4,000.00	4,000.00	0.00	100.00
01-0423-5116	Snow Wages	-2,471.72	-2,471.72	19,210.00	16,738.28	12.87
01-0423-5580	Highway General/Winter	-5,204.26	-18,162.04	56,000.00	37,837.96	32.43
	<i>Summary for Highway</i>	<i>-42,899.67</i>	<i>-252,483.01</i>	<i>580,408.00</i>	<i>327,924.99</i>	



**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2022  
for the period ending 12/31/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Trash &amp; Recycling</b>						
01-0433-5200	Trash & Recycling Contract	-17,077.34	-85,211.15	213,538.00	128,326.85	39.90
01-0433-5580	Landfill Maint. & Expense	0.00	-5,140.00	7,350.00	2,210.00	69.93
	<i>Summary for Trash &amp; Recycling</i>	<i>-17,077.34</i>	<i>-90,351.15</i>	<i>220,888.00</i>	<i>130,536.85</i>	
<b>Cemetery</b>						
01-0491-5111	Cemetery Salary	0.00	-460.74	1,843.00	1,382.26	25.00
01-0491-5116	Cemetery Wages	-925.30	-8,493.28	15,030.00	6,536.72	56.51
01-0491-5460	Cemetery Expense	-75.76	-1,990.00	1,990.00	0.00	100.00
01-0491-5470	Cemetery Surveying ATM 5/19	0.00	0.00	2,115.43	2,115.43	0.00
	<i>Summary for Cemetery</i>	<i>-1,001.06</i>	<i>-10,944.02</i>	<i>20,978.43</i>	<i>10,034.41</i>	
<b>Summary for Public Works (16 detail records)</b>						
<b>Sum</b>		<b>-60,978.07</b>	<b>-353,778.18</b>	<b>822,274.43</b>	<b>468,496.25</b>	
<b>Human Services</b>						
<b>Board of Health</b>						
01-0511-5111	Board of Health Salary	-1,568.00	-3,136.00	6,272.00	3,136.00	50.00
01-0511-5114	Board of Health Wages	-3,154.20	-18,925.20	41,327.00	22,401.80	45.79
01-0511-5420	Board of Health Expense	-60.75	-2,524.47	8,000.00	5,475.53	31.56
01-0512-5113	Board of Health Agent	-4,223.75	-11,886.25	25,000.00	13,113.75	47.55
01-0512-5114	Plumbing & Gas Inspector	-297.50	-2,779.50	9,009.00	6,229.50	30.85
01-0512-5115	Food Inspector Wages	-297.50	-1,487.50	6,758.00	5,270.50	22.01
01-0519-5116	Animal Inspector Salary	0.00	0.00	2,188.00	2,188.00	0.00
01-0519-5580	Animal Inspector Expense	0.00	0.00	350.00	350.00	0.00
	<i>Summary for Board of Health</i>	<i>-9,601.70</i>	<i>-40,738.92</i>	<i>98,904.00</i>	<i>58,165.08</i>	
<b>COA</b>						
01-0541-5112	Council on Aging Director	-2,097.92	-12,587.53	27,375.00	14,787.47	45.98
01-0541-5116	Council on Aging Activity Dir.	-1,198.80	-7,192.80	15,584.00	8,391.20	46.16
01-0541-5118	Senior Center Staffing	-1,198.80	-7,192.80	15,584.00	8,391.20	46.16
01-0541-5410	COA Van Maintenance	0.00	0.00	0.00	0.00	0.00
01-0541-5420	Council on Aging Expense	-1,539.46	-11,949.26	21,850.00	9,900.74	54.69
01-0541-5421	COA Snow Removal	0.00	0.00	2,000.00	2,000.00	0.00
01-0541-9868	Council on Aging Van Maint.	0.00	-1,211.46	1,400.00	188.54	86.53
	<i>Summary for COA</i>	<i>-6,034.98</i>	<i>-40,133.85</i>	<i>83,793.00</i>	<i>43,659.15</i>	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2022

for the period ending 12/31/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>Veterans</b>						
01-0543-5113	Veterans Grave Expense	-107.40	-223.75	474.00	250.25	47.20
01-0543-5580	Veterans Agent Expense	0.00	-61.71	965.00	903.29	6.39
01-0543-5770	Veterans Service Benefits	-3,314.94	-23,911.13	63,000.00	39,088.87	37.95
01-0543-5771	Veterans Service Officer	0.00	-325.00	3,900.00	3,575.00	8.33
	<i>Summary for Veterans</i>	<i>-3,422.34</i>	<i>-24,521.59</i>	<i>68,339.00</i>	<i>43,817.41</i>	
<b>Summary for Human Services (19 detail records)</b>						
<b>Sum</b>		<b>-19,059.02</b>	<b>-105,394.36</b>	<b>251,036.00</b>	<b>145,641.64</b>	
<b>Culture and Recreation</b>						
<b>Library</b>						
01-0610-5112	Library Director Salary	-2,863.84	-17,183.04	37,373.00	20,189.96	45.98
01-0610-5116	Library Wage	-3,377.19	-19,491.22	43,893.00	24,401.78	44.41
01-0610-5420	Library Expense	-713.49	-13,375.41	29,379.00	16,003.59	45.53
01-0610-5430	Library Bldg. Study	0.00	0.00	20,000.00	20,000.00	0.00
	<i>Summary for Library</i>	<i>-6,954.52</i>	<i>-50,049.67</i>	<i>130,645.00</i>	<i>80,595.33</i>	
<b>Recreation</b>						
01-0630-5350	Recreation Committee Expense	0.00	-2,336.50	7,500.00	5,163.50	31.15
01-0630-5351	Trail Committee Expense	0.00	0.00	2,000.00	2,000.00	0.00
01-0630-5356	Weed Control ATM 6/21 A.17	0.00	-1,575.00	19,573.61	17,998.61	8.05
01-0630-5361	Agriculture Commission Exp.	0.00	0.00	200.00	200.00	0.00
	<i>Summary for Recreation</i>	<i>0.00</i>	<i>-3,911.50</i>	<i>29,273.61</i>	<i>25,362.11</i>	
<b>Historical</b>						
01-0691-5580	Historical Committee Expense	0.00	-750.00	750.00	0.00	100.00
	<i>Summary for Historical</i>	<i>0.00</i>	<i>-750.00</i>	<i>750.00</i>	<i>0.00</i>	
<b>Memorial Day</b>						
01-0692-5351	Memorial Day	0.00	0.00	750.00	750.00	0.00
	<i>Summary for Memorial Day</i>	<i>0.00</i>	<i>0.00</i>	<i>750.00</i>	<i>750.00</i>	
<b>Summary for Culture and Recreation (10 detail records)</b>						
<b>Sum</b>		<b>-6,954.52</b>	<b>-54,711.17</b>	<b>161,418.61</b>	<b>106,707.44</b>	
<b>Other Appropriations</b>						
<b>Group Insurance</b>						
01-0910-5175	Group Health Insurance	-504.00	-155,699.23	433,120.00	277,420.77	35.95
01-0910-5176	Workers Compensation	0.00	-25,840.00	26,000.00	160.00	99.38
	<i>Summary for Group Insurance</i>	<i>-504.00</i>	<i>-181,539.23</i>	<i>459,120.00</i>	<i>277,580.77</i>	

**Town of Brimfield**  
**DEPARTMENT APPROPRIATION BALANCE**

2022  
for the period ending 12/31/2021

AccountNumber	AccountName	M-T-D Actual	Y-T-D Actual	Annual Budget	Budget Available	
<b>County Retirement</b>						
01-0911-5177	County Retirement	0.00	-416,433.00	421,254.00	4,821.00	98.86
01-0916-5170	Withholdings	-8,196.16	-46,760.77	75,000.00	28,239.23	62.35
01-0919-5190	Building Project Debt Excluded	0.00	0.00	105,000.00	105,000.00	0.00
01-0919-5193	Capital Project Interest 6/21 A.	0.00	-35,077.76	70,953.00	35,875.24	49.44
	<i>Summary for County Retirement</i>	<i>-8,196.16</i>	<i>-498,271.53</i>	<i>672,207.00</i>	<i>173,935.47</i>	
<b>General Insurance</b>						
01-0945-5741	Gen. Prop & Liab. Insurance	453.00	-95,976.80	99,000.00	3,023.20	96.95
	<i>Summary for General Insurance</i>	<i>453.00</i>	<i>-95,976.80</i>	<i>99,000.00</i>	<i>3,023.20</i>	
01-0993-5960	State & County Charges	-15,543.00	-39,214.00	56,514.00	17,300.00	69.39
	<i>Summary for</i>	<i>-15,543.00</i>	<i>-39,214.00</i>	<i>56,514.00</i>	<i>17,300.00</i>	
01-0996-5961	OPEB Fund Transfer	-30,000.00	-30,000.00	30,000.00	0.00	100.00
01-0996-5966	Transfer to Cap Stab ATM 6/21	-350,000.00	-350,000.00	350,000.00	0.00	100.00
	<i>Summary for</i>	<i>-380,000.00</i>	<i>-380,000.00</i>	<i>380,000.00</i>	<i>0.00</i>	
	<i>Summary for Other Appropriations (10 detail records)</i>					
	<b>Sum</b>	<b>-403,790.16</b>	<b>-1,195,001.56</b>	<b>1,666,841.00</b>	<b>471,839.44</b>	
	<b>Grand Total</b>	<b>-879,074.03</b>	<b>-5,282,087.14</b>	<b>12,106,539.76</b>	<b>6,824,452.62</b>	

FLEA MARKET SPECIAL REVOLVING

7/1/2020 - 6/30/2021

Date	Warrant #		Payroll	Expense	Receipt	Balance
07/01/20		Roll Over Balance			50,000.00	50,000.00
03/15/21	19 Payroll	Flea Market Coordinator	264.60			49,735.40
03/29/21	20 Payroll	Flea Market Coordinator	264.60			49,470.80
04/12/21	21 Payroll	Flea Market Coordinator	264.60			49,206.20
04/26/21	22 Payroll	Flea Market Coordinator	264.60			48,941.60
04/26/21	22 Expense	Colonial Copy		61.00		48,880.60
04/30/21	CR10	Various Flea Market Receipts			1,350.00	50,230.60
05/10/21	23 Expense	Refund due to Covid		50.00		50,180.60
05/10/21	23 Expense	KP Law P.C.		57.00		50,123.60
05/31/21	CR11	Various Flea Market Receipts			11,375.00	61,498.60
05/24/21	24 Payroll	Police Detail	9,310.00			52,188.60
05/24/21	24 Payroll	Fire Detail	3,640.00			48,548.60
05/24/21	24 Payroll	Police Signs	400.00			48,148.60
05/24/21	24 Payroll	Flea Market Coordinator	264.60			47,884.00
06/07/21	25 Payroll	Flea Market Coordinator	264.60			47,619.40
06/07/21	25 Expense	Colonial Copy F.M. Permits		417.00		47,202.40
06/07/21	25 Expense	Town of Brimfield Police Fuel		294.83		46,907.57
06/21/21	26 Payroll	Flea Market Coordinator	264.60			46,642.97
06/29/21	CR12	Various Flea Market Receipts			5,230.00	51,872.97
06/30/21	27 Payroll	Electrical Inspector	300.00			51,572.97
06/30/21	27 Payroll	Flea Market Coordinator	264.60			51,308.37
06/30/21	27 Expense	Colonial Copy		50.00		51,258.37
			15,766.80	929.83	17,955.00	51,258.37
06/30/21		Close out end of year		1,258.37		
06/30/21		Roll Over Balance				50,000.00

## 2021 REPORT TO THE TOWN OF BRIMFIELD

REPORTING PERIOD: JANUARY 1ST, 2021 THRU DECEMBER 31<sup>ST</sup>, 2021



Jason Lefebvre

ACTION AMBULANCE SERVICE | 844 WOBURN ST WILMINGTON MA 01887

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## INTRODUCTION

This is the 2021 Monthly Report for the town of Brimfield.

As we go forward, please feel free to make suggestions or requests into the type of data you would like to see.

Any questions, comments or concerns surrounding the contents of this report should be directed to:

Action Ambulance Service Inc.

ATTN: Jason Lefebvre – Vice President

844 Woburn St

Wilmington Ma 01887

Email: [jalefebvre@actionambulance.com](mailto:jalefebvre@actionambulance.com)

Thank You,

Management Team

Action Ambulance Service Inc.



## Report Parameters

Municipality: Brimfield

Population: Approximately 3,772

Geographic Size: 35.2 Sq. Miles

Villages:

Primary Service:

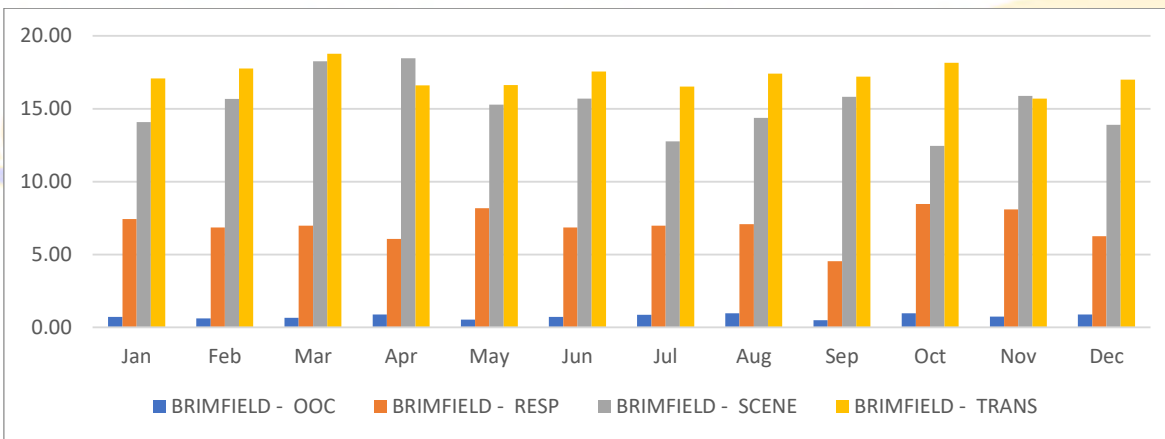
Back-Up: As needed





## 911 Operational Performance Data

BRIMFIELD				
	OOO	RESP	SCENE	TRANS
Jan	0.73	7.44	14.08	17.08
Feb	0.62	6.86	15.66	17.76
Mar	0.64	6.99	18.25	18.77
Apr	0.88	6.07	18.46	16.60
May	0.52	8.17	15.27	16.62
Jun	0.71	6.84	15.69	17.56
Jul	0.86	6.98	12.76	16.52
Aug	0.97	7.09	14.36	17.42
Sep	0.49	4.55	15.81	17.20
Oct	0.96	8.46	12.45	18.15
Nov	0.74	8.09	15.88	15.69
Dec	0.88	6.25	13.90	16.99
<b>Grand Total</b>	<b>0.76</b>	<b>7.00</b>	<b>15.06</b>	<b>17.10</b>

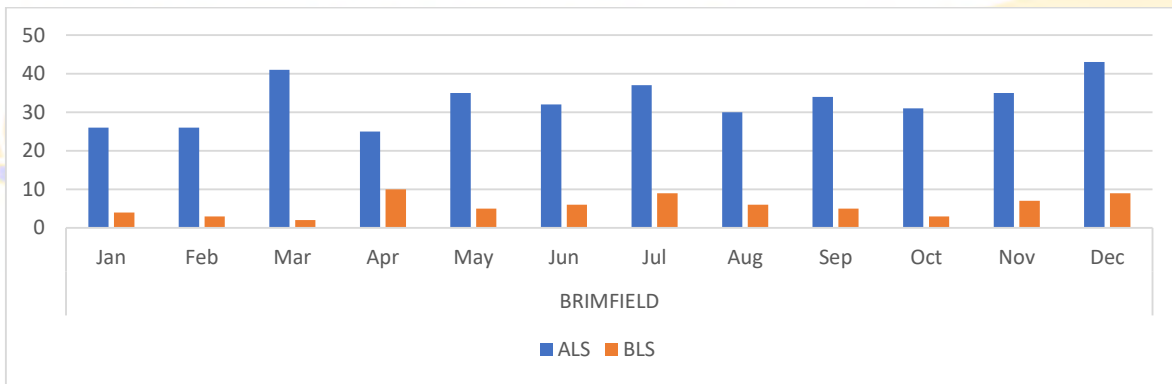


Times are represented in decimal format. This means that for every 0.1 noted it equals 6 seconds.

2.5 = 2 minutes & 30 seconds / 7.1 = 7 minutes & 6 seconds / 20.25 = 20 minutes & 15 seconds

## Volume

	ALS	BLS
<b>BRIMFIELD</b>	<b>395</b>	<b>69</b>
Jan	26	4
Feb	26	3
Mar	41	2
Apr	25	10
May	35	5
Jun	32	6
Jul	37	9
Aug	30	6
Sep	34	5
Oct	31	3
Nov	35	7
Dec	43	9
<b>Grand Total</b>	<b>395</b>	<b>69</b>



## Fractile Response Times

Minutes	Count	%	Run Count	Run %
0-1	18	4.80%	18	4.80%
1-2	18	4.80%	36	9.60%
2-3	34	9.07%	70	18.67%
3-4	35	9.33%	105	28.00%
4-5	42	11.20%	147	39.20%
5-6	32	8.53%	179	47.73%
6-7	30	8.00%	209	55.73%
7-8	36	9.60%	245	65.33%
8-9	27	7.20%	272	72.53%
9-10	27	7.20%	299	79.73%
10-11	20	5.33%	319	85.07%
11-12	10	2.67%	329	87.73%
12-13	19	5.07%	348	92.80%
13-14	10	2.67%	358	95.47%
14-15	5	1.33%	363	96.80%
15-16	2	0.53%	365	97.33%
16-17	2	0.53%	367	97.87%
17-18	2	0.53%	369	98.40%
18-19	2	0.53%	371	98.93%
20-21	1	0.27%	372	99.20%
22-23	1	0.27%	373	99.47%
29-30	1	0.27%	374	99.73%
30-31	1	0.27%	375	100.00%
<b>Grand Total</b>	<b>375</b>	<b>100.00%</b>		

Count - Number of runs with response times between minutes noted.

% - Percent of calls the count (Column to the left) represents. This is only accounts for this particular row.

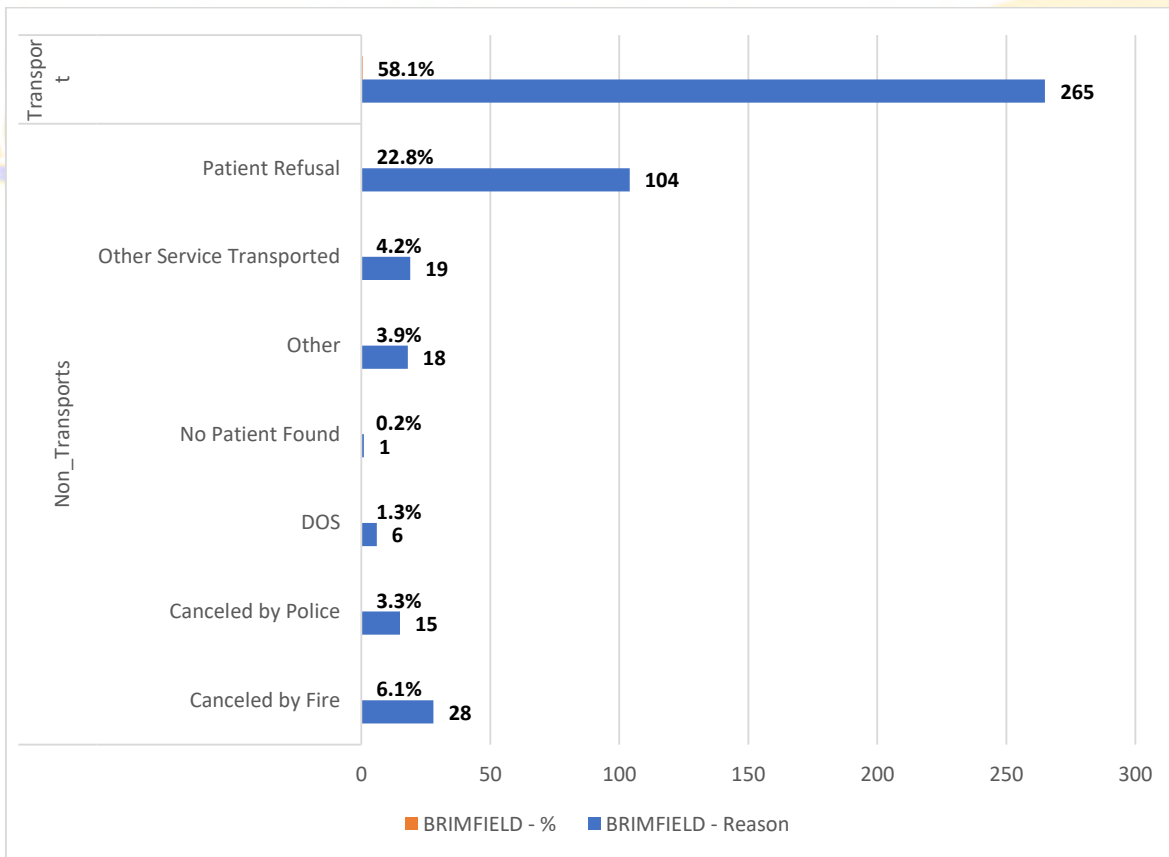
Cum # - Cumulative running count of calls. Accounts for & includes all of the previous rows in the total

Run % - Cumulative Running percentage of calls. Accounts & includes all the previous rows in the percentage represented.

These numbers also only reflect calls where the responding unit has made it to the scene & made patient contact (Transport, Patient Refusal etc..)

## Transport vs. Non-Transports

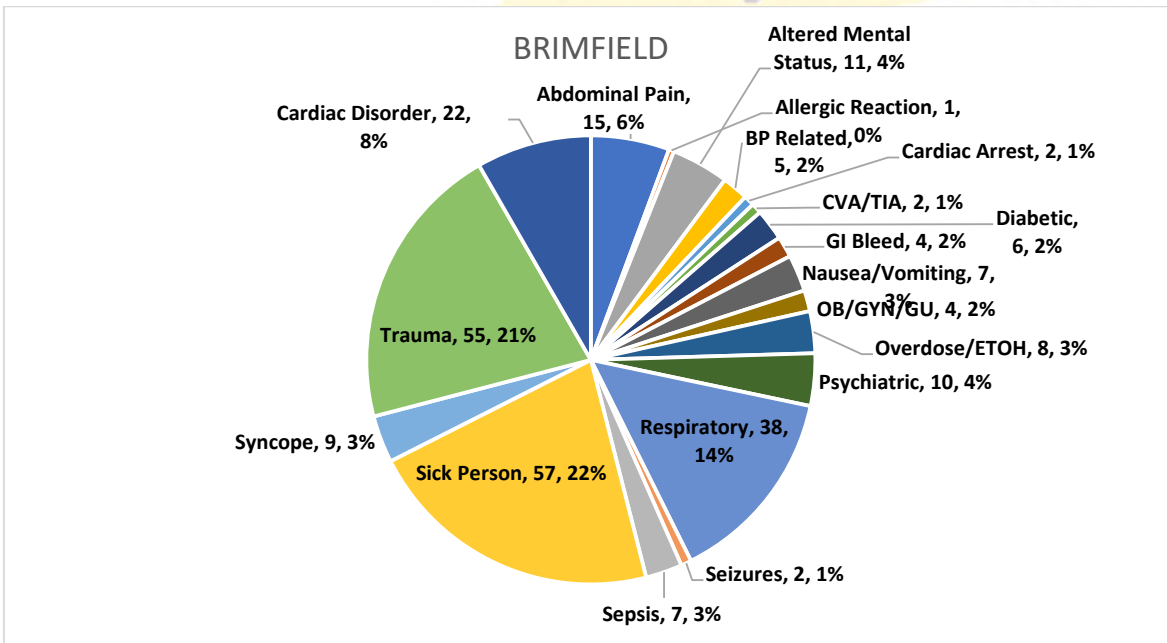
BRIMFIELD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	BRIMFIELD Total
<b>Non_Transports</b>	<b>9</b>	<b>14</b>	<b>27</b>	<b>13</b>	<b>15</b>	<b>15</b>	<b>18</b>	<b>13</b>	<b>19</b>	<b>12</b>	<b>15</b>	<b>21</b>	<b>191</b>
Canceled by Fire	1	2	6	2	4	2	4	1	3	2	1		28
Canceled by Police		1	2	1	2	2		1		2	2	2	15
DOS		1		1			2		1			1	6
No Patient Found								1					1
Other		1	4	1		1	6		3	1	1		18
Other Service													
Transported	2	4	2	2	1			2	1	1	2	2	19
Patient Refusal	6	5	13	6	8	10	6	8	11	6	9	16	104
<b>Transport</b>	<b>21</b>	<b>15</b>	<b>16</b>	<b>21</b>	<b>25</b>	<b>22</b>	<b>27</b>	<b>23</b>	<b>20</b>	<b>21</b>	<b>26</b>	<b>28</b>	<b>265</b>
<b>Grand Total</b>	<b>30</b>	<b>29</b>	<b>43</b>	<b>34</b>	<b>40</b>	<b>37</b>	<b>45</b>	<b>36</b>	<b>39</b>	<b>33</b>	<b>41</b>	<b>49</b>	<b>456</b>



## Type of Call (Transports Only)

BRIMFIELD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	BRIMFIELD Total
Abdominal Pain		1		2		1	1	1	4	2	2	1	15
Allergic Reaction								1					1
Altered Mental Status	3			3	1	2		1	1				11
BP Related							3	1		1			5
Cardiac Arrest		1	1										2
Cardiac Disorder	1	1	1	2	3	1	1	2	2	2	3	3	22
CVA/TIA		1										1	2
Diabetic		1	1				1			2	1		6
GI Bleed							2	1		1			4
Nausea/Vomiting				1			4					2	7
OB/GYN/GU				1				1	2				4
Overdose/ETOH	2	2			1			2		1			8
Psychiatric	1			1	1	2	1	1			2	1	10
Respiratory	2	3	3	1	6	5	2	4	2	1	3	6	38
Seizures							1		1				2
Sepsis			1		1	1	2			1	1		7
Sick Person	3	3	3	8	6	5	3	1	2	7	8	8	57
Syncope	4			1					2			2	9
Trauma	5	2	6	1	6	5	6	7	4	3	6	4	55
<b>Grand Total</b>	<b>21</b>	<b>15</b>	<b>16</b>	<b>21</b>	<b>25</b>	<b>22</b>	<b>27</b>	<b>23</b>	<b>20</b>	<b>21</b>	<b>26</b>	<b>28</b>	<b>265</b>

Community Based Since 1977



## Hospital Destinations

BRIMFIELD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	BRIMFIELD Total
BAYSTATE MEDICAL CENTER (MA)	2		2	1	1	2				2			10
BAYSTATE WING HOSPITAL	8	5	10	7	14	11	10	12	11	9	9	15	121
HARRINGTON MEMORIAL HOSPITAL	11	8	3	12	10	7	15	10	7	9	13	12	117
MERCY MEDICAL HOSPITAL						1							1
UMass - Memorial Campus										1			1
<b>Grand Total</b>	<b>21</b>	<b>13</b>	<b>15</b>	<b>20</b>	<b>25</b>	<b>21</b>	<b>25</b>	<b>22</b>	<b>18</b>	<b>21</b>	<b>22</b>	<b>27</b>	<b>250</b>

\* Indicates a destination that is not one of the listed above or is not built into our system

**Community Based Since 1977**

## Glossary of Terms

<b>1st quarter</b>	January 1st through March 31st
<b>2nd Quarter</b>	April 1st through June 30th
<b>3rd Quarter</b>	July 1st through September 30th
<b>4th Quarter</b>	October 1st through December 31st
<b>A- EMT/Advanced</b>	Level of certification/licensure that allows the person to operate, to the Basic Life Support level, with a few select skills from the ALS level (IV's, certain medications)
<b>ALS</b>	Advanced Life Support. Care provided by any level of certification/licensure higher than a Basic EMT (EMT). This includes an Advanced EMT or a Paramedic
<b>AMS</b>	Altered Mental Status
<b>BLS</b>	Basic Life Support. Care provided at the basic EMT (EMT) level. No advanced skills are performed.
<b>BP</b>	Blood Pressure
<b>Complaint</b>	What is the patient complaining of or reason for call
<b>CVA/TIA</b>	Cerebral Vascular Accident/Transient Ischemic Attack
<b>Destination</b>	The facility/hospital the patient is transported to.
<b>Destination Time</b>	The time the unit signs off at destination
<b>DOS</b>	Dead on Scene
<b>EMT</b>	Level of certification/licensure that allows the person to operate at the Basic Life Support level of care
<b>ETOH</b>	Abbreviation for ethanol alcohol. Type of alcohol found in "Adult" beverages
<b>GI</b>	Gastrointestinal - Anything to do with the digestive system
<b>MVA</b>	Motor Vehicle Accident
<b>Non-Transports</b>	A response that does not result in a transport of a patient.
<b>OB/GYN/GU</b>	Obstetrical, Gynecological or Genitourinary emergencies
<b>On Scene Time</b>	The time when the unit signs off on scene
<b>OOC</b>	Abbreviation for Out of Chute Time
<b>Out of Chute</b>	The time calculated from dispatched to actually in the truck responding
<b>Paramedics</b>	Highest level of certification/licensure in pre-hospital care. Provide all levels of Advanced Life Support care (Medications, IV, IO, Cardiac Monitoring & 12-Lead ECG, etc..)
<b>Reasons</b>	A generalized grouping of why patient called 911 or the complaint patient gave to crew.
<b>RES</b>	Abbreviation for Response Time
<b>Response Time</b>	The time calculated from dispatch to on scene
<b>Responses</b>	The total number of calls Action responded to in the municipality. It includes both transports & Non-Transports

<b>SCE</b>	Abbreviation for Scene Time
<b>Scene</b>	The location or address of the incident
<b>Scene Time</b>	The time the unit spends on scene. It is calculated from the On-Scene Time to Transporting Time
<b>TRA</b>	Abbreviation for Transport Time
<b>Transport Time</b>	The time the unit spends transporting the patient. It is calculated from the Transporting Time to Destination Time
<b>Transporting Time</b>	The time when the unit signs on transporting
<b>Transports</b>	The number of responses that result in a patient transported to a hospital
<b>Triage to BLS</b>	When an ALS crew, after assessment sends the crew with a BLS ambulance for transport, without further care or evaluation at the higher level of care





# **Brimfield Animal Control**

**A Division of the Brimfield Police Department**

34 Wales Road, Brimfield, MA 01010

Phone (413) 245-3442 Fax (413) 245-4476

**Charles T. Kuss**

Chief of Police

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## Animal Control Officer Annual Report for the year 2021

Welcome to the 2021 annual report for the Animal Control Officer. This past year continued as one marked by adjustment and growth. 2021 represents the third full year the ACO has been a part of the Police Department, and this arraignment continues to work out and be effective.

Krystine O'Connor remains our only ACO, the plans to add a second ACO have remained on hold due to the pandemic and other minor factors. 2021 was another good year from my perspective, together the ACO and the PD responded to 207 animal related calls for service. This is an increase over 2020 where we responded to 120 animal calls. The increase is almost entirely due to the easing of the pandemic, as the restrictions have lessened, the calls have slowly increased.

The total budget for the ACO in FY'22 was \$8,000.00 in available salary and \$600.00 in expenses, the prior year the available salary was \$7,500.00 and the same \$600.00 in expenses. Some minor equipment was purchased this year, 3 chip readers, some inexpensive leashes, and some nets to humanely catch birds and other small animals.

We remind everyone if they need the ACO for any reason to please call our dispatch center at 413-245-7222, and we thank you for your continued support.

Charles T. Kuss  
Chief of Police



The ability to function in a blended office and remote environment when required by the ongoing pandemic allowed us to complete and be approved for the Department of Revenue 5-year re-certification of values. Intensive examination for compliance is reviewed by the Department of Revenue for this approval. The re-certification of values showed an increase in residential value due to the inclining sale value of homes in 2019 and 2020. While some commercial values decreased slightly due to loss of use caused by the pandemic.

Fiscal 2027 is the next re-certification for Brimfield. The Assessors will implement a program to meet the directives set forth by the Department of Revenue and execute it in the interim years, in order to be granted approval of compliance for our valuations, and the methodology and procedures we employ to arrive at them.

The New Growth valuation is derived primarily from building permits. The Permit-Pro online permitting software and co-operation of the Building Department has continued to enable us to capture this growth.

Personal Property growth is attributed largely to National Grid and the telecommunications companies. The valuation responsibility for these accounts has recently shifted from the department of revenue setting the value to it becoming the assessor's responsibility. The Board has entrusted Roy Bishop of Bishop and Associates with this valuation and extends gratitude for his diligence and his continued consulting support.

In addition to property inspections, the Assessors review sales and examine the resulting market values every year. This is done so that interim year adjustments can be made where needed and the property taxpayer pays only his or her fair share. It is important to understand the Assessors do not raise or lower taxes. The tax laws and various guidelines, methodologies and practices are prescribed by the Department of Revenue in accordance with Massachusetts General Law.

The Assessor's office does not establish the total amount of taxes collected. Once the voters have approved the budget for the new fiscal year, the Board of Assessors is responsible for setting the Tax Rate. Once the tax rate is set, the Assessors generate the data for tax bills for both Real Estate and Personal Property to be committed to the Tax Collector for issuance. It is the valuation of property that drives the tax bill based on the current tax rate.

In addition to property tax billing, the Assessors commit all the automobile and trailer excise tax bills. With billing comes the Abatement process and Exemptions for qualifying Veterans, Seniors, and the Blind.

The Assessors also maintain the town property maps, the GIS on-line mapping and street numbering.

Your Board of Assessors is pleased to represent the Town as an independent elected Board. We always strive to treat all taxpayers with transparency, fairly and equitably. The complex duties of valuation methodology and daily operations are accomplished by our Director of Assessments, Cindy Poirier. We hold our meetings on the first and third Tuesday of each month.

Respectfully submitted,

Cynthia Keith Powers, Chair of the Board  
Carolyn M Haley, Assessor  
Robert P Sullivan, Assessor  
Cynthia S. Poirier, MMA, Principal Assessor

## **Brimfield Board of Registrars Annual Report 2021**

The Board of Registrars (appointed by the Board of Selectmen) is responsible for maintaining the voter lists for the Town of Brimfield and tasks associated with the annual street census. These tasks are administered by the Town Clerk, under the state statutes which provide for the unique cooperation between the appointed board and the elected official.

The Board of Registrars is required by law to certify signatures on petitions presented by candidates for various elected offices (local, state, and federal) as well as petitions for articles to be considered at our Annual Town Meeting and petitions to include questions in state elections.

The Board devotes time to help with voter registration and is required to supervise any election recount or audit and certify the results.

Registrars encourage all households to return the annual street census which is distributed each year. It protects your right to vote, serves to establish a valuable population reference and helps in school planning.

Respectfully submitted,

Jerry Belber (R)	2023
John Boland (D)	2024
Fran Ploof (D)	2022

Debra Fagerstrom, Clerk to the Board of Registrars

# Brimfield Facilities Study Committee

21 Main Street, Brimfield, MA 01010

## For the Year 2021

Welcome to the Seventh annual report of the “Building Committee” for calendar year 2021. To recap our history, the committee was formed in June of 2015 to address the condition of the Town’s main facilities and to make recommendations for their repair, demolition, expansion, or replacement. The committee was originally formed with 15 members and we met approximately every two weeks up until June of 2016. In our first year the committee hired the firm Lamoureux and Pagano to serve as our Owner’s Project Manager and the firm Jones-Whitsett Architects as our designer. Our OPM has remained the same but has her own firm now, Central Mass Projects. The effort at each meeting was to develop a full understanding of the condition of the Town’s main buildings and to develop a plan to correct the deficiencies we discovered through renovation, redesign, demolition, and/or construction.

The original building plan of the committee was presented to the Town Meeting in May of 2016. Although the proposal was very well received and passed at the Town Meeting, the funding failed to receive the votes necessary at the June ballot for the project to proceed. The committee took this message from the voters to heart and began to meet again but with a different perspective. The decision was made to look at the Town’s needs in increments as opposed to a totally all-encompassing project with an attempt to mitigate the costs. The committee worked diligently and had another, much smaller project, ready for the Annual Town Meeting in May of 2018.

The new proposal was reduced from the original but included an updated rehab/construction of the Public Safety Complex and some small additions over at the Highway Barn. The new design splits the Public Safety building, separating the Police from the Fire and Ambulance Service. The FD gets a new double fire bay and improved office and sleeping quarters. The PD gets office space, much needed evidence space, and a locker room for the officers. At the Highway Barn a

wash bay was designed in with storage and some needed additional office space. There was also a tie in with existing town wells to remedy the clean water issue at both buildings.

This new proposal was again well received at the Town Meeting in May 2018 and then was approved by the voters in June of 2018. Soon after that, meetings continued with the focus on the construction project and finalizing the design plans. The request for bids went out in late November and they were due back by the end of January 2019. A general contractor was selected in March 2019, and we were told that 9-12 months would be the construction period, which began right after the contract was awarded.

The project progressed all year on schedule, each week we saw things happening as the pieces of the project came together. By December of 2019 there were walls up and paint colors were being chosen. In the Spring of 2020, the project moved to completion. The Fire Department moved in first along with the Ambulance Service. The Highway Phase was completed and the Police Department moved into their new space right after that. So far, the new spaces are wonderful and working out great. Also, to date we are just slightly under budget, but there are still a few items to purchase, things we found we needed only after we got accustomed to the new spaces.

The committee continues to meet regularly about the Senior Center, the Library, and the Annex. These three will be the focus of our efforts going forward. Some grant money was awarded for studies on the Senior Center and some of those studies have been completed.

Our meetings are most often televised and we invite all to get involved, new members are encouraged to join. The problems with our buildings and facility needs must be addressed and the committee is working hard to find the best and most cost-effective solutions.

Respectfully Submitted,

Brimfield Facilities Study Committee

## **Annual Report of the Bylaw Committee – Calendar year 2021**

The Bylaw Committee reviews all proposed bylaws, except zoning, by holding a public hearing at least five days before any town meeting or election at which bylaws will be voted. The Bylaw Committee makes a recommendation to voters on every proposed general bylaw, not zoning bylaws, prior to voter action at the Annual Town Meeting. The Bylaw Committee may also review existing bylaws from time to time and propose amendments, additions, or corrections for voter action; submitting same to selectmen for inclusion in any town meeting warrant. The Bylaw Committee may also assist boards, committees, town officials, and citizens in the preparation of bylaws for voter action.

The Bylaw Committee held a public hearing, duly posted and convened on June 15, 2021, for the purpose of hearing comment on proposed General Bylaws or amendments to General Bylaws to be considered at the 2021 Annual Town Meeting. All members were present and voting. After a detailed and lengthy discussion, the Bylaw Committee determined that their responsibility extended to the review of Town Meeting Articles 25, 26 and 36 which resulted in the following recommendations (A full text of the ATM minutes are available later in this report):

**ARTICLE 25:** To see if the Town will vote to amend the General Bylaws by amending Chapter Two, Section 6.2 Flea Market Advisory Board.

By a vote of 3 in favor and 0 opposed, the Bylaw Committee recommends approval of Article 25.

**ARTICLE 26:** To see if the Town will vote to amend Chapter Five, Section 2.0 of the General Bylaws. Entitled “Flea Market”.

By a vote of 3 in favor and 0 opposed, the Bylaw Committee recommends approval of Article 26.

**ARTICLE 36:** To see if the Town will vote to amend Chapter One, Section 3.0 of the General Bylaws, Annual Meeting and Election dates.

By a vote of 3 in favor and 0 opposed, the Bylaw Committee recommends approval of Article 36.

Respectfully submitted,

Debra Fagerstrom – Recording Secretary

Mitch Frazier, Chairman

Camille Collins Lovell

Earl Rhodes



## TOWN OF BRIMFIELD

### Commonwealth of Massachusetts Cemetery Commission

2021

“To Know the Character of a Community,  
I Need Only Visit its Cemeteries.”

- Benjamin Franklin

The past year has been busy. Physically, we had several full and cremation burials, we carefully maintained the 15 acre property and sold additional burial plots. We are grateful to Anthony Bys, James Lamothe and Jonathan Phifer who keep the cemetery in excellent condition.

Our finances are sound and we are working within our budget.

We would like to thank Manda Day, again, for organizing a very successful Wreaths Across America Ceremony honoring all of Brimfield’s deceased Veterans.

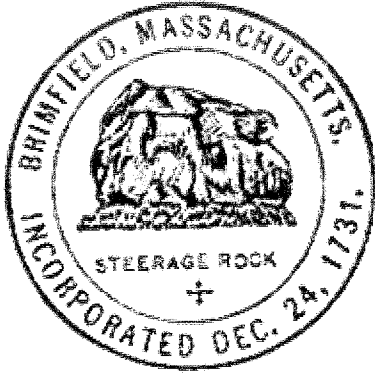
We close this report with a grateful thank you to Zach Lemieux and the highway department for their help and reliable assistance to make this all work.

A BRIEF REMINDER-you may visit our website [www.brimfieldma.org](http://www.brimfieldma.org) for information about fees, plots and most anything else you would like to know.

The following people found final rest in our cemetery this year;

Laurence Boudriault	Michael Bodley	James Dunn
Joan Brooks	Gerard Morin	Christine Williams
James J Smith	Sally Smith	Charles Hitchcock
Lois J Dugay	Walter Dugay	Mark Macconnell
David Wesson	Jason Wesson	Catherine Wesson
Joan Rook	George Richer	Carl Jensen
Heidi Greenwood	Jacques Mathieu	

Respectfully submitted by; Stephen Phifer, Michael Wales Zach Lemieux



# TOWN OF BRIMFIELD

SALISBURY ANNEX, 2<sup>nd</sup> Floor  
23 Main Street  
Brimfield, Massachusetts 01010

## CONSERVATION COMMISSION

Roger deBruyn, Co-Chair  
Joseph Venezia, Co-Chair  
Carol Platenik  
Stephen Phifer  
Gary Watts

Conservation Clerk:  
Patricia Plasse

Phone:  
(413) 245-4100 x: 1101

Email:  
[conservation@brimfieldma.org](mailto:conservation@brimfieldma.org)

### 2021 Annual Report

Office Hours: Mondays from 8am to 12pm & Wednesdays from 1pm to 5pm, or by Appointment  
Meetings: The 2<sup>nd</sup> & 4<sup>th</sup> Wednesday of every month, unless otherwise posted

### Conservation Commission Introduction

The Brimfield Conservation Commission (Commission) administers the Massachusetts Wetlands Protection Act (WPA) (M.G.L. Chapter 131 Section 40) and associated regulations (310 CMR 10.00). The Commission also reviews any Forest Cutting Plans or Septic System plans within the jurisdiction of the WPA; and any project within areas of protected rare/endorsed species and/or priority habitat governed by the National Heritage Endangered Species Program (NHESP), a division of the Massachusetts Fisheries & Wildlife.

Accordingly, any proposed activity that may remove, fill, dredge or alter a wetland resource area is subject to Commission approval. Wetlands that are subject to protection under the act include any area within 100 feet of a swamp, marsh, forested wetland, vernal pool, pond, intermittent stream, and the 100-year flood zone. The Commission also has jurisdiction within 200 feet of a stream that flows year round. It is noted that wetlands may not be wet all year round and low areas that flood in the spring may be considered wetlands as well. Do not hesitate to contact the Commission if you have any questions or concerns about potential wetland resources.

### The Role of the Conservation Commission

The Commission regulates permit activities that may alter wetlands or their buffer zones in protected areas. Regulated activities include, but are not limited to, dumping leaves, brush, grass, debris, cutting trees or shrubs, reconstructing lawns, building or constructing any type of structures or a septic system, grading, excavating, or filling, changing storm water discharge, polluting wetlands or streams, or creating any impervious surface (paving a driveway). Activities within protected area may require a permit, for more information on any given project please consult our Wetlands Protection Brochure available in the Conservation Commission Office or online at the Commission's homepage.

### Members of the Conservation Commission

The Commission consists of Brimfield residents that share a passion for protecting the wetland resources of the town. The Board of Selectmen appoints Commissioners for a three-year term. The commissioners and staff are continuously educating themselves through training programs, seminars and conferences sponsored by the Massachusetts Department of Environmental Protection (DEP) and the Massachusetts Association of Conservation Commissions (MACC), and the Municipal Society of Conservation Commissions (MSMCP) in order to stay current with constantly evolving rules and regulations, updated scientific data and best management practices.

The following Conservation Commission Members served in 2021: Mr. Roger deBruyn (Co-Chair), Mr. Joseph Venezia (Co-Chair), Mr. Stephen Phifer, Mrs. Carol Platenik, and Mr. Gary Watts. The Conservation Commission would like to acknowledge the Commissioner's dedication to the board and would like to express gratitude for their continual efforts over their years of civic service.



Although there are no vacancies on the board, any interested resident can participate in the Commission's activities as an Associate Member, which does not have any voting rights but can gain experience in the Commission's functions and procedures; residents interested in serving on the Commission as an Associate Member should send a letter of interest to the Board of Selectman.

Additionally, Ms. Patricia Plasse has been serving as the Town's Conservation Clerk since August 2021. As Conservation Clerk, Ms. Plasse's role includes attending regular Commission meetings, compiling agendas and meeting minutes, managing correspondence, maintaining the Conservation office, assisting landowners with wetland-related inquiries, drafting permits (Orders of Conditions), and bringing important issues to the Commission's attention. The hourly wage for this position is \$16.98 per hour, and the position is budgeted for 10 to 15 hours a week. There is an approved use of the Commission's Wetlands Protection Act filing fee fund to increase staff time for Administration and Enforcement.

**Total permits requested and issued/ per year (2017-2021)**

<b>PERMITS</b>	<b>YEARLY TOTAL 2021</b>	<b>YEARLY TOTAL 2020</b>	<b>YEARLY TOTAL 2019</b>	<b>YEARLY TOTAL 2018</b>	<b>YEARLY TOTAL 2017</b>
<b>Request for Determining Applicability/ Determination of Applicability</b>	8	11	7	8	10
<b>Notice of Intent/Order of Conditions/Amended NOI &amp; OOC</b>	11	8	12	12	9
<b>Abbreviated Notice of Resource Area Delineation/ Order of Resource Area Delineation</b>	2	0	1	0	0
<b>Requests for Extensions of Orders of Conditions</b>	2	2	3	0	0
<b>Enforcement Orders/Cease &amp; Desist Letters (violations)</b>	4	3	5	3	0
<b>Emergency Certifications</b>	1	1	1	1	0
<b>Certifications of Compliance</b>	14	12	6	10	5
<b>Forest Cutting Plan Review</b>	3	11	19	17	14

**Important Issues and Accomplishments of 2021:**

Over the 2021 Calendar year, the Commission has dealt with several important conservation issues, such as:

- **Lake Sherman Aquatic Restoration Project, DEP # 117-0359:** The Commission worked closely with the Lake Sherman Association and the Board of Selectmen to develop an ecological restoration plan for Lake Sherman to control of the high-density growth of non-native aquatic plant species. The goal is to restore native plant species and water habitat while providing safe recreational access to the lake. The ecological restoration work under the guidance of the management plan began in 2016, and continued through this year (2021). The Conservation issued an Extension Permit for Orders of Conditions for this project in early in September 2021 to extend the permit for the restoration work for a period of three (3) additional years, until 2024.

#### **Goals/Activities for 2022:**

- **Revise & Implement Local Filing Fee Schedule:** The Commission developed a fee schedule in 2015 pursuant to MGL Ch. 21 Section F in order to collect fees on local permits that have no local filing fee required by the Wetlands Protection Act and its Regulations, but has not implemented the fee schedule due to concerns about its overall applicability for Conservation Commissions. The Conservation Commission realized the significant need for a local filing fee schedule because a majority of the permits reviewed and issued by the Conservation Commission in 2020 was local permits with no required local filing fee. The Conservation Commission received guidance from the Massachusetts Association of Conservation Commissions (MACC) on how best to revise the 2015 fee schedule in preparation for a public hearing and subsequent implementation in 2022.
- **Update the 2015 Open Space and Recreation Plan:** The Conservation Commission intends to work with the Open Space Committee toward revising and updating the 2015 Open Space and Recreation Plan, which expires in 2023.

The Commission is always looking to expand its base through associate members, interns or volunteers (for water quality monitoring, river clean-ups and trail maintenance during the summer). Anyone interested should contact the Commission at [conservation@brimfieldma.org](mailto:conservation@brimfieldma.org).

The Commission would like to thank all of the residents of Brimfield for their concern for our environment and for their support in 2021.

Respectfully Submitted,  
Patricia A. Plasse, Conservation Clerk  
Brimfield Conservation Commission



## BRIMFIELD COA SENIOR CENTER

P.O. Box 172  
20 Main St.  
Brimfield, MA 01010  
Coa-director@brimfieldma.org

Phone: 413-245-7253  
413-245-2889  
Fax: 413-245-7253

### ANNUAL REPORT 2021

2021 was another difficult year for the Brimfield Senior Center. As the pandemic continued the Senior Center remained open with strict protocols in place. Many of our classes were held outdoors and large group activity remained on hold. We continued the Grab n Go lunch program and continued to make vaccine appointments and deliveries to those in need. As the year progressed, Covid-19 infections decreased and the number of seniors vaccinated increased. I am happy to report the vast majority of Brimfield seniors are fully vaccinated. These changes allowed us to carefully reopen to all indoor activities from September through December.

The Outreach Department provides services to all Brimfield residents no matter their age and continued confidential appointments. Outreach can provide help with fuel assistance, SNAP, Mass Health, Social Security, home care and many other social programs and referrals. If you need assistance or information please call the Center.

The senior and disabled van service continued to run throughout the year. Many thanks to our drivers who took on the continuous sanitizing and the strict rules they had to enforce in order to serve during this time.

During the past year, we received donations of hundreds of pounds of food from various groups. I'd especially like to thank the Wampanoag Tribe and the Lions Club of Monson for their huge donations of food for our seniors.

We continue to make vaccination appointments and deliveries to those in need of help. I want to thank and praise our staff and volunteers. The extra work they did this past year under difficult circumstances was often strenuous, sometime stressful and often in terrible weather. These folks came through time and again.

Brimfield received grant funds to conduct a feasibility study for placement of a new senior center building. The Holland Rd. property owned by the Friends group and the Town Hall building are both a part of this study that should conclude early in 2022. I am ever hopeful we will find a way to build on this study and eventually have a building that could handle all the needs of our senior population.

Respectfully Submitted,

Eva Pittsinger -COA Director/ Outreach Coordinator

#### COA Members

August DeMiranda      Diane DeMiranda      Klaus Tittel      Anthony Bys      Connie Lentendre  
Theresa LaBombard      Diane Pannaccione

## Brimfield Cultural Council 2022

Funded amount \$6761.00

In fiscal year 2022 the Brimfield Cultural Council will fund the following programs:

Gregory Maichack	Jellyfish How to Paint Pastel	\$520
Kate Corriveau	Brimfield Old Home Day	\$1000
Roger Tincknell	Earth Rhythms: Songs for the Environment	\$530
David Maloof	Music & Education	\$325
CarolineDeltoro	Earth Dome	\$995
Daniel Kirouac	Concert for Senior Cent.	\$250
Daniel Kirouac	Concert for Senior Cent.	\$275
CarolineDeltoro	Mobile Zoo	\$251
CarolineDeltoro	Mannie Nogueira	\$700
Anne Barrett	The First First Lady	\$319
Cynthia Skowyra	Hitchcock Summer Concert	\$1000
Gregory Maichack	The Art of Georgia O'Keeffe	\$596

The Brimfield Cultural Council administers funds allocated by the Massachusetts Cultural Council to promote the arts, humanities, and interpretive sciences. For more information visit <https://www.mass-culture.org/Brimfield> . Please give us your suggestions and ideas so that we may service the town to the best of our abilities. If you are interested in serving your town in a very enjoyable and meaningful way, email us at: [cultural@brimfieldma.org](mailto:cultural@brimfieldma.org)

**Community Outreach Questionnaire: <https://bit.ly/3lojyxw>**

Or scan QR Code with your phone.



Jenn Custance	Chair
Sarah Riendeau	Treasurer
Gwenevier Riendeau	Secretary
Christopher Defalco	Member
Angela Bradway	Member
Jill Sheldon	Member
Marcie Springer	Member
Sarah Komssi	Member
Sue Custance	Member

# Town of Brimfield Finance Committee Annual Report

Fiscal Year Ending June 30, 2021

The Finance Committee is pleased to report that a balanced budget for FY 2021 was prepared, presented to the town, and voted at the June 2020 Town Meeting that supports municipal services, schools, and planned capital purchases within the limits of Proposition 2 ½. This includes an overall increase in municipal employee wages & salaries in line with inflation (2%), wage increases from benchmark study, and increased hours for Police patrol coverage.

The total operating expenditures excluding debt increased by \$202,925 (2.1%) from FY 2020 for a total of \$9,822,772. The increase was comprised of \$234,381 for municipal department operations, insurance, benefits & energy, \$105,221 for the Elementary school, and was offset by a net decrease of \$136,677 for the Tantasqua regional assessments. The top sources of the increase in municipal expenses were health insurance and wages & salaries from both increased services and compensation.

Revenue from State Aid increased by \$152,780 over the FY 2020 amount to \$1,971,774. The budget was balanced under the allowed Proposition 2.5% levy limit. Free Cash from money not spent in FY2019 was used to fund \$347,912 for planned capital purchases in the Highway, Fire and Police departments, funding repairs on Town buildings, and saving for future capital needs.

To fund the new Public Safety Complex, the Finance Committee developed a strategy to minimize the impact of the project on the tax rate by reducing the Debt Exclusion amount to \$2,775,850 and funding principal and interest on the remaining \$1,800,000 of the total project cost through the capital plan. The committee is delighted to report that the full amount of the \$1.8 million debt has been paid off much earlier than expected using money saved in the Capital Purchase Stabilization Fund. The principal remaining under the debt exclusion will be converted from short-term construction borrowing to a long-term municipal bond in FY 2022.

The Finance Committee would like to thank all the town's departments, the Board of Selectmen, and School Officials for their help and cooperation to build a balanced budget and for managing their respective budgets to keep Brimfield in sound financial condition.

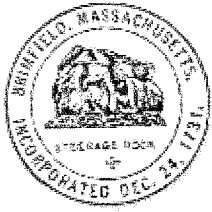
Respectfully submitted,

Michael Moloney, Chairman  
Denise Dupont  
Patrick Kubala

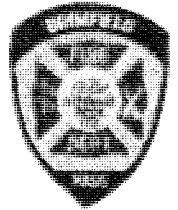
Ted Steensen, Jr., Vice Chairman  
Susan Hilker  
Andrew Rasys

### Reserve Fund Transfers FY 2021

DATE	ACCOUNT NO.	ACCOUNT NAME	AMOUNT
ATM APPROPRIATION	01-0132-5960	Reserve Fund FY 2021	\$80,000.00
11/12/2020	01-0945-5741	General Insurance	(\$3,694.80)
11/12/2020	01-0422-9875	Gasoline Leak Remediation	(\$14,526.65)
1/28/2021	01-0945-5741	Gen. Prop. & Liab. Insurance	(\$64.00)
1/28/2021	01-0145-5425	Longevity Awards	(\$2,967.23)
3/25/2021	01-0145-5425	Longevity Awards	(\$1,601.92)
6/16/2021	01-0422-9875	Gasoline Leak Remediation	(\$7,158.70)
<b>Total Amount Out</b>			<b>(\$30,013.30)</b>
<b>Balance</b>			<b>\$49,986.70</b>



Brimfield Fire Department  
34A Wales Rd.  
Brimfield, MA



**Don Contois**  
Chief

**Jim Donovan**  
Deputy Chief  
Fire Inspector

**Annual Report  
For the Fire Department  
2021**

The Fire Department responded to 336 calls this past year. We would once again like to thank the citizens of the town for all their continued support especially during another difficult year. We are fully moved into the renovated public safety complex and really appreciate our updated home. Unfortunately, due to some unforeseen circumstances, we were not able to have an open house. We are hopeful we will be able to have an open house in the summer or fall for all to come and visit.

We were again able to have the annual Halloween Bon Fire this year, which had a great turn out and seemed to be enjoyed by all. We were also glad to see everyone during the Easter Bunny Tour and Santa Tour. In order to allow our members to enjoy Easter with their families, we likely will not be having the Easter Bunny Tour. However, we will be continuing the traditional Santa Tour in 2022.

The Fire Department continues to maintain and operate numerous pieces of apparatus including 2 primary engines, a rescue engine, a tanker / pumper, a forestry truck, a command SUV, and utility pick-up. We are very grateful for the support of the towns people who approved the purchase of a new rescue engine. The engine is already on order and in production with a hopeful delivery by the end of the summer.

In addition to responding to emergency calls, the fire department typically conducts training at least once a month in order to provide the highest level of service to the citizens. Training over the last year consisted of live fire training, rapid intervention, vehicle extrication, hazardous materials, water rescue, forest fire operations, as well as many others. We also provide Student Awareness of Fire Education (SAFE) classes at the Elementary School, fire extinguisher classes for local businesses, and education classes at the Senior Center.

The department also had a very successful year with obtaining over \$15,000 worth of equipment via grants and federal funding. We received funding from various government departments including the Department of Conservation and Recreation (DCR) as well as the State Fire Marshal's Office (SFMO). The grants were used to purchase pagers, hose, and other equipment.

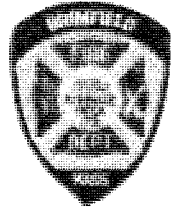
Phone: (413) 245-7334      Email: [firedept@brimfieldma.org](mailto:firedept@brimfieldma.org)

Website: <https://www.brimfieldma.org/fire-department>

Follow us on Twitter: [@brimfieldfd](https://twitter.com/brimfieldfd) and Facebook: [@Brimfieldfiredepartment](https://www.facebook.com/Brimfieldfiredepartment)



Brimfield Fire Department  
34A Wales Rd.  
Brimfield, MA



**Don Contois**  
Chief

**Jim Donovan**  
Deputy Chief  
Fire Inspector

The burning season started on January 15<sup>th</sup> and ends May 1<sup>st</sup>. A burning permit can be obtained by logging into <http://www.c8burnpermits.com> between the hours of 7:30 A.M. until 12:00 P.M. on the day of burning. Please do not call 911 or any other number since permits will only be issued via the web. Fires cannot be started before 10 A.M. and must be completely extinguished by 4 P.M. As a reminder, only brush is permitted to be burned. The burning of trash, construction debris, leaves, etc. is strictly prohibited.

Action Ambulance Service, Inc. continues to provide the primary emergency EMS service for the three towns. The ambulance service houses a primary ambulance and a back-up ambulance at Brimfield Fire Headquarters. The primary ambulance is staffed 24 hours a day at the paramedic level. The back-up ambulance is staffed when the primary ambulance will be dedicated to a call for a long period of time or as needed during events, storms, and at the request of the three fire chiefs.

In closing, we would like to thank the Selectmen, residents, and local businesses for all their support for the fire department and the Brimfield Firefighter's Association.

Respectfully Submitted,

Don Contois  
Fire Chief

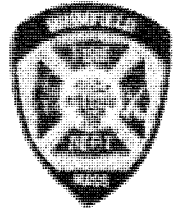
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Brimfield Fire Department  
34A Wales Rd.  
Brimfield, MA



**Don Contois**  
Chief

**Jim Donovan**  
Deputy Chief  
Fire Inspector

**Brimfield Fire Department  
2021  
Responses**

During the past year the fire department responded to a total of 336 calls. The following is a breakdown of those calls:

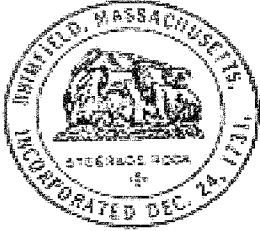
- Structure Fires – 9
- Brush Fires – 12
- Good Intent Calls – 31
- Boiler/Burner Malfunction – 2
- Carbon Monoxide – 6
- Severe Weather – 4
- Cellar Pump – 6
- Fire Alarm Activation – 35
- Hazardous Material Release – 5
- Medical Landing Zone – 1
- Motor Vehicle Fires – 7
- Motor Vehicle Accidents – 28
- Chimney Fire – 5
- Medical Calls – 168
- Electrical Problem – 4
- Wires Down – 2
- Illegal Burns – 6
- Mutual Aid Station Coverage – 3
- Person in Distress – 1
- Animal Rescue – 1

Phone: (413) 245-7334      Email: [firedept@brimfieldma.org](mailto:firedept@brimfieldma.org)

Website: <https://www.brimfieldma.org/fire-department>

Follow us on Twitter: [@brimfieldfd](https://twitter.com/brimfieldfd) and Facebook: [@Brimfieldfiredepartment](https://www.facebook.com/Brimfieldfiredepartment)





# TOWN OF BRIMFIELD

COMMONWEALTH OF MASSACHUSETTS

## Harding Trust Fund 2021

The Harding Charitable Trust Fund is 103 years old. We are funded by private donation and receive no funds from the town. The trustees are elected by the town and serve without pay. The Trustees decided to support the Community Food Band and the annual Brimfield PTO Thanksgiving food drive because providing meals does the most good for the most people. We sent a grant of \$2,000 to the Food Bank and \$250 to the school. We will continue to do this through 2022 as the need presents itself.

The Trustees were saddened to lose our excellent Administrator, Patricia Bamberger, who is retiring. Stepping forward after the tornado, she has been our backbone and strong right hand. She will be missed. Our esteemed colleague, Sally Meitzler, has decided not to seek re-election. Her good judgement, knowledge of the town, quick wit and wonderful laugh defined her terms in office. We are very grateful.

This year's report for 2021 is best summarized by the people the Trust has helped. From the Food Bank; "To our friends at the Harding Fund: We want to express our sincere gratitude for your donation to the Food Pantry. Organizations like yours are difficult to find. Please know your act of kindness is greatly appreciated. Jean Smith, Director." From the PTO; "Thank you very much for your generous donation from the Harding Fund towards our annual Thanksgiving Food Drive. We were able to provide multiple families with food for their Thanksgiving feasts.. The Brimfield Elementary PTO is grateful for your continued generosity toward this worth cause. Much appreciation, Brimfield Elementary PTO and Students."

Contributions should be made out to  
Town of Brimfield, Attention Harding Fund  
23 Main St, Brimfield, MA 01010

All contributions are tax deductible and you will receive a receipt.

Sincerely and thank you,  
Richard Sieweck, Chairperson  
Sally Meitzler  
Anthony Bys



TOWN OF BRIMFIELD  
COMMONWEALTH OF MASSACHUSETTS

## BOARD OF HEALTH

### 2021 ANNUAL REPORT

During 2021 the World continued to face the global pandemic of Covid 19. The Board of Health worked incredibly hard to support the citizens in Brimfield who faced challenges associated with this illness.

The Board of Health and Senior Center documented assisting over 700 individuals with scheduling of vaccine appointments.

The Board of Health scheduled, managed and ran over 7 months of vaccine clinics with the Palmer regional team and the Harrington Hospital team. The Board of Health also worked to distribute and administer at-home vaccinations to the homebound individuals in Brimfield.

We also worked hand-in-hand with the Brimfield Emergency Management Personnel to assure the highest level of protection for our first responders and to provide the public with the best pandemic response effort.

The Board of Health, working in conjunction with the Massachusetts Department of Public Health and the Flea Market Field Owners, created pathways to navigate mandates and safety precautions imposed by the State of Massachusetts to allow for all three Flea Markets to take place during 2021. They looked different than they have in years past, but it was through this collaborate effort that were able to take place.

The Board of Health assisted the Town Clerk with planning for the Annual Town Meeting and Town Elections to be held in as safe a manner as possible.

Our Health Agent and Senior Center Director formed a strong working relationship and spent the entire year working collaboratively as each new phase of this pandemic unfolded. The Senior Center Director and her amazing staff assisted with scheduling countless vaccines, rides, testing appointments, meal opportunities, safe exercise classes and more! The Board of Health will be forever grateful for the unbelievable support the Senior Center staff have shown to us and to the Citizens of this Town.

Lastly, the working relationship that the Board of Health and our School Department have fostered during this pandemic is nothing short of amazing. The school nurses in the Tantasqua School District are simply the best around! The level of communication and cooperation between our Health Agent and the School District has been constant and the partnership has made the COVID 19 response as comprehensive as can be!

2021 Communicable Diseases Investigated

Influenza A 1  
Hepatitis C 0  
Human Granulocytic Anaplasmosis 3  
Lyme 9  
Babesiosis 1  
Salmonellosis 0  
Tuberculosis 0  
Ehrlichiosis 0  
Streptococcus 1  
Vibrio 1  
COVID-19 412 (Note, at home tests do not register with Maven)

Trash and Recyclables Collection and Disposal:

Allied Waste/Republic Services of Auburn, Massachusetts is the current disposal contractor. Trash & Recyclable pickup is every other Wednesday and must be out before 7:00 A.M.

Allied Waste/Republic Services for residential pickup 800/ 551-5584

If any of the 6 Holidays listed below fall on Monday, Tuesday or Wednesday then pick up will be pushed back to Thursday. All other Holiday weeks will have normal Wednesday pickups. Please note:

New Years Day, Memorial Day, Independence Day,  
Labor Day, Thanksgiving Day, Christmas Day

Bags can be purchased at: The Board of Health office in the Town Hall Annex, Sam's, Brimfield Market and County Line Farm Hardware Center.

Bulky Items Curbside Pick-up: Each household is allowed 2 items on trash week. Residents can call Board of Health 413-245-4100 x1103.

Transfer Station: For disposal of items not taken by Allied Waste/Republic Services, Brimfield residents may use the Transfer Station on Hollow Road in Wales A yearly \$150.00 sticker fee is now required or Warren Transfer Station on South St West Warren. A yearly \$100 sticker fee is now required. Trash pickup schedule and Transfer Station fees as well as hours are posted on the Town's website or available at the Board of Health office.

Also check out our website [www.brimfieldma.org](http://www.brimfieldma.org) for more information.

Trash Contract Cost verses Revenue  
Annually - 6 Years

	2016	2017	2018	2019	2020	2021
Income Received From						
Bags/Bins	94,348	89,791	91,804	94,636	95,910	110,059
Bags/Bins Purchased	21,373	17,027	16,637	14,549	14,946	26,918
Surplus	72,975	72,764	75,167	80,087	80,087	83,141
Trash/Recycling Contract	190,661	196,389	189,400	193,200	195,669	196,182
Surplus from Bag/Bins	72,975	72,764	75,167	80,087	80,964	83,141
Failure of missed pickups			16,575			
Annual Cost	117,685	123,625	97,658	113,113	114,705	113,041

Scholarship

The Educational Scholarship Award was offered for the ninth year by Republic Services. Students from Tantasqua Regional High School Gregory Bourbeau and Ethan Eroh received \$750.00 each.

Health Agent - Jamie Terry

The Health Agent for the Brimfield Board of Health is primarily responsible for review and approval of well permits, septic system installations, upgrades and repairs in accordance with Massachusetts Title 5 regulations. The Agent oversees percolation tests; plan reviews, and approves disposal system construction permits as well as performs installation inspections of septic systems. In addition, the Agent provides guidance to homeowners and contractors in the process of septic system construction, installation and repair. Working with the Board, the Agent will also respond to housing and nuisance complaints and approve licenses for septic system installers and septage haulers.

Comparison of Permits Issued

2017 - 2021

	2017	2018	2019	2020	2021
Septic Haulers	9	8	5	7	8
Septic Installers	12	10	17	12	10
Well Permits	8	8	12	15	18
Percolation Tests	19	23	18	33	32
Septic Reviews/Inspections	14	28	20	30	32
Trash Hauler	3	5	3	3	3
Outside Wood Boiler	1	0	0	1	0

*Health Agent's compensation is 85% of fees collected. Amount may include fees collected from 2020 and paid out in 2021 as work is completed.*

Fees Collected: \$ 20,175.00  
Compensation: \$ 17,148.75

Food Inspector - Jamie Terry

The Food Inspector for the Brimfield Board of Health is responsible for licensing and inspecting all restaurants, retail food sellers, motels, campgrounds and other organizations such as, the elementary school, churches and community centers that serve food on occasion. In addition, the Food Inspector is responsible for responses to nuisance complaints related to food and inspections of public pools, seasonal recreational camps, trailer parks and flea market food vendors. Working with the Board, the Inspector will also review results from the three-times per year flea market operator water testing.

Activity Report: Permits issued in 2021

Food (permanent)	4	Trailer park	1
Food (non-profit)	3	Campground	2
Food (retail)	4	Motel	2
Tobacco	4	Beach	1

Fees Collected:

Permits for Non Flea Market \$2,400.00

*Food Inspector's compensation is 85% of fees collected. Amount may include fees collected 2020 and paid out in 2021 as work is completed.*

Compensation:

Jamie Terry \$ 2,040.00  
COVID 19 \$24,519.90

Plumbing and Gas Inspector

The Plumbing and Gas Inspector for the Town of Brimfield is responsible for the issuance of state required gas permits and the inspection of all new and remodeled plumbing installations, including hot water heaters and solar tanks as well as new and renovated gas piping and fittings.

Activity Report for 2021:

Plumbing permits for new houses = 6  
Plumbing - remodeling or fixture change outs = 35  
Gas permits = 40  
Re-inspections = 0  
Brimfield Flea Market Gas Inspections = 4

Revolving Fund: *The Plumbing and Gas Inspector's compensation is 85% of fees collected.*

Fees Collected: \$6,340 .00

Compensation:

Ed Kent \$5,239.90

Gary Stahelski (Back up Inspector) \$382.50

Board of Health Office

Members Stipend:

\$ 1,254.40 per member \$ 6,272.00

Wages:

Administrative Assistant: Michelle Metcalf \$ 41,327.00

Respectfully submitted,

Richard E. Costa, Chairman  
Magda Polack  
Tammi Wood, RN, CCRN

Karen Marino, R.N.  
Michael A. Koprowski  
Michelle Metcalf, Assistant to the Board



# *Town of Brimfield Highway*

Zachary Lemieux  
Highway Surveyor

During the spring of 2021, all roads were swept, the fog lines and centerlines were repainted and crosswalks were painted. Roadside edging and ditch work was done on Five Bridge, Paige Hill, John Haley, Washington and Old Millbrook roads. Hall Road was also reconstructed, graveled and regraded. Ditch work and edging allows the water to get off the road and helps save the sub base materials from being saturated with water. Also in the spring, we dug out and installed a new handicapped parking area behind the library.

In the summer, Brimfield Highway dealt with multiple rainstorms that caused washouts and tree damage. We thank the residents for being patient while worked to repair any damaged roads. Roadside mowing continued on all roads. Catch basins were cleaned on Warren, Haynes Hill, Oakwood, Knollwood, Echo, Prospect Hill, Monson and Dunhamtown-Brimfield roads. In September, we started construction on Dearth Hill Road. Trees were cut, ledge was removed, road widened, gravel was added, a retention pond was constructed, culverts were installed and the road was paved. Chapter 90 funded the construction of this project. This work was completed in early December.

Typical roadside maintenance including patching, signage, culvert cleaning and basin repairs were also completed.

Per usual plows and sanders were repaired and prepped for the upcoming winter.

As always, I would like to thank George Knight, Roger Gagnon, Jim Lovendale, Dave Bronson, James Donovan, Paul Bourque, Patti Bamberger and the rest of the part time help for their dedication and support at all times throughout the year.

Sincerely,  
Zach Lemieux, Highway Surveyor

## Brimfield Historical Commission Annual Report 2021

Commission Members (3-year terms):

Susan Debruin – chair – 2022

John O. Curtis – 2024

Adrienne Barchand – 2023

Robert Corry – 2022

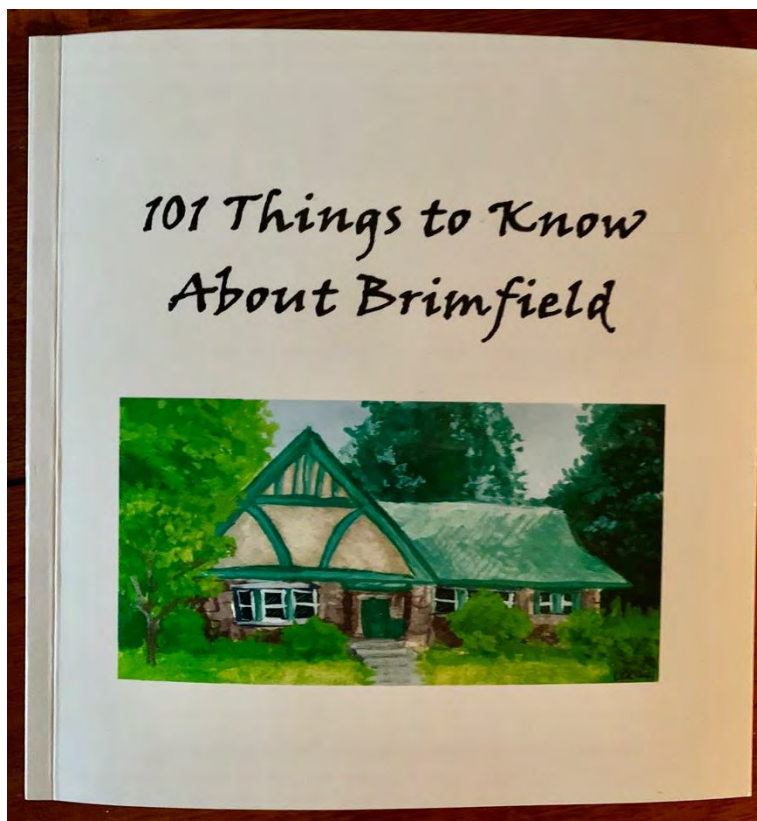
Michael DeFalco – 2024

Mark Connors – 2024

Susan Overbey – 2023

BHC meets first Thursday of the month at 6 pm at Hitchcock Free Academy

In 2021 The Brimfield Historical Commission, largely thanks to the diligent efforts of member Michael DeFalco, published *101 Things to Know About Brimfield*. The book's initial printing of 205 copies sold out and its second printing, also of 205 copies, is available for sale at the Brimfield Library, Hitchcock Academy, The Apple Barn Café, and the Brimfield Market. Copies of the book were donated to U.S. Congressman Richard Neal, State Senator, Ann Gobi, State Representative Todd Smola, the Brimfield Library, and Brimfield Elementary School.





The book is a compendium of recollections and research by past and current Brimfield residents and highlights events, architecture, geographic features and famous citizens of our town. The cover art was done by local Brimfield girl Lauten Constance.

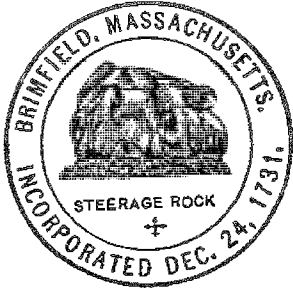
This year the Historical Commission succeeded in securing a Purple Heart Town designation for Brimfield with five signs noting that designation placed at Brookfield, Wales, and Warren Roads as well as on Route 20.

The Brimfield Historical Commission expanded its social media presence with the creation of its own Facebook page. This allows the BHC to inform residents where and when they can purchase copies of the Brimfield book; to view pictures of old Brimfield as unearthed by the BHC's master photo sleuth Mike DeFalco, and to update the public on the progress of the ongoing efforts of the gazebo project as it progresses on the town common. Thanks to the efforts of two of its members the BHC was able to secure all monies to fund the gazebo, which hopefully will grace the common at some point in 2022.

In mid 2021 the BHC formed a relationship with the Brimfield Community Partnership in order to promote our mutual interests to enhance enjoyment in the town's common spaces. Additionally, BHC joined with other town entities in the formation of a Town Common Improvement Project, with an ongoing objective aligned to promote the use and enjoyment of that space.

In August, BHC members DeFalco and Corry were present at the Congregational Church's 300<sup>th</sup> Anniversary celebration to answer participant's questions regarding the intertwined histories of the church and Brimfield.

The BHC continues in its ongoing mission to preserve the oral and video histories of its residents with all of these records accessible in the public library.



# TOWN OF BRIMFIELD

23 Main Street  
Brimfield, MA 01010

## INSPECTOR OF BUILDINGS

(413) 245-4100 X 1105

(413) 245-4107 FAX

[www.brimfieldma.org](http://www.brimfieldma.org)

During calendar year 2021, this office issued 205 building permits. The total amount of fees received was \$ 84,279.93

Application breakdown is as follows:

<b>Residential</b>	<b>87</b>
<b>Building Envelope (siding, roofing, windows)</b>	<b>86</b>
<b>Solid Fuel (wood, coal, pellet)</b>	<b>10</b>
<b>Sheet Metal (HVAC)</b>	<b>12</b>
<b>Commercial</b>	<b>10</b>

The mission of this Department is to protect the public through enforcement of Massachusetts State Building Codes and Town of Brimfield Zoning By-Laws.

Respectfully submitted,

Bill Cantell  
Building Inspector

The Brimfield Public Library

25 Main Street

Brimfield, MA 01010

413-245-3518

Annual Report -FY 2022, Budget: \$110,645

The Brimfield Public Library circulates books, periodicals, audio books, DVDs and CDs to members of Brimfield and the surrounding communities. We work to fill all requests for materials and information needed by our patrons. In our efforts to do this we attempt to keep up with the current best-seller list, procure other popular titles and continue to grow our already extensive DVD and TV on DVD collection. That which we do not own we are able to borrow at no cost from the Massachusetts Regional Library System through Inter-Library Loan. We deliver materials to home-bound individuals and keep in contact with the local schools to stay abreast of upcoming school projects and reading lists.

The Sherman room, located at the rear of the building, contains an impressive collection of genealogical and local historical artifacts that serve researchers from all over the country and abroad via e-mail and in person. In an effort to preserve town records, a team of dedicated community members are working to digitize the historical collections housed in the Sherman room. Despite the project being on hold throughout the COVID-19 closures of last year, the team is back in action! We have also recently hired a local historian/archivist to work in the Sherman Room. Her hours are Monday 9-1:00, Wednesday 12-3:30 and every third Saturday. We are really excited to continue working towards meeting the three main goals of this preservation effort. The goals are:

1. To create a user-friendly database. The database will provide an efficient way to search for topics of interest found within the building.
2. To preserve the original documents. Through digitization we will eliminate the need for patrons to handle fragile and historic artifacts. This will serve to protect them from repeated usage. This process also ensures that in the event of a disaster, the town will continue to have a digital copy of our historical images and content.
3. To maximize the limited storage space within the library. Once items have been scanned, the originals will be properly secured and stored. This will free up space for displays and other library activities, as well as allow for the procurement of other historical items related to the town of Brimfield.

The Brimfield Mystery Buff Book Club, The Page Turners Book Club, and the Knitting Club are still on hold for the time being but are excited about the possibility of a re-launch in the spring. The Social Justice Book Club is continuing to meet quarterly via zoom, with the next meeting planned for Thursday, March 31, 2022 at 6:30pm. This book club is sponsored by the First Congregational Church of Brimfield and the library. Call the library for more information.

The library continues to promote quality programming thanks to the generous support of The Friends of the Brimfield Public Library, Inc. The Friends of the Brimfield Public Library's 17th year, though different, was still a great success. Thank you to everyone that supported the organization and participated in the Scavenger Hunt and Best Business raffle. Funds donated to the Friends group went towards most of our programming this year including our summer reading program, which had over 45 participating children despite the pandemic! They also funded Virtual Cooking Classes for tweens, Kids curbside crafts and Virtual Pastel Painting with Greg Maichack. Funding from The Friends provides museum passes to Old Sturbridge Village, Magic Wings and the Springfield Museums. The library has also acquired a DCR Parks Pass and a pass for the USS Constitution Museum. Each pass offers either free or reduced admission - check our website to find out the details pertaining to each pass. (Some locations still have reduced hours and specific guidelines due to the pandemic) The Friends annual membership newsletter will be hitting your mailbox soon, check it out for more details! As always, we appreciate your generosity and support of the Friends of the Brimfield Public Library, Inc.

Library Regular Hours:

Mon – 9-1:00 & 4-8:00, Tues – 3-8:00, Wed 12-6:00, Thurs –3-8:00, Sat – 9-1:00

Library Summer Hours (mid-June – mid-September):

Mon – 9-8:00, Tues – 3-8:00, Wed 12-6:00, Thurs –3-8:00

For further details, or upcoming events check out our:

- Facebook page at <https://www.facebook.com/thebrimfieldpubliclibrary>
- Website at <http://brimfieldpubliclibrary.com>

We hope to see you in the library soon!

Respectfully submitted,

*Rebecca A. Wells*

Rebecca A. Wells, Library Director



# *Town of Brimfield Planning Board*

23 Main Street  
Brimfield, MA 01010  
413-245-4100 ext 155  
Fax 413-245-4107  
brimfieldpb@aol.com

## **Report of the Brimfield Planning Board - 2021**

The Planning Board normally meets the first Wednesday of the month at 7 PM in the Town Hall. The Board reviews all building activity that requires site plan review, including but not limited to the commercially zoned area of the Town, the development of new sub-divisions, and other similar activities. The Board also reviews ANR (Approval Not Required) plans for property owners.

The Planning Board does not have a budget for a master plan for the town but we are committed to taking into consideration the long-term aesthetics and development of the town.

The Planning Board will continue to keep the town's best interest and wishes for future visions as their main focus when conducting site plan reviews.

If you would like to be placed on a Planning Board meeting agenda, please feel free to leave a message at 245-4100 ext. 1101 or email us at [brimfieldpb@aol.com](mailto:brimfieldpb@aol.com) and the Planning Board Clerk will respond to you. For further information regarding the Planning Board go to [www.brimfieldma.org](http://www.brimfieldma.org).

Payroll and Expenses for FY2021 are as follows:

Planning Board Members	\$2,928.00
Planning Board Clerk	\$3,165.00
Pioneer Valley Plan Fee	\$600.00
Planning Board Expense	\$600.00

Respectfully Submitted,

*David Killian*

Dave Killian, Chairman

*Pamela Marquis*

Pamela Marquis

*Kate Koprowski*

Kate Koprowski

*Russell Smith*

Russell Smith

*Noah Smith*

Noah Smith

# Brimfield Police Department

34 Wales Road, P. O. Box 473, Brimfield, MA 01011  
Phone (413) 245-3442 Fax (413) 245-4476

**Charles T. Kuss**  
Chief of Police



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## Brimfield Police Department

### Annual Report

For the Year  
2021

The following is the annual report of the Brimfield Police Department, and I thank you for taking the time to read this document. 2021 represented my eighteenth year with the police department as your chief, and I will always be humbled and grateful for that honor. In this report, and as it has become my custom, I will comment upon our staff, salaries, the budget, calls for service, patrol hours, and some closing thoughts.

2021 proved to be a transitional year for the officers due to the creation of the Massachusetts Police Officers Reform Bill. While much of the spirit of the Bill was well intended and overdue, some of it was not well thought out and the resulting impact to current and future officers turned out to be more negative than Boston thought it would be.

We lost five officers in total from our staff. Officer Canedy, who had been with us for 17 years, found he had no desire to continue given the current political climate for the work we do. Officer Mucha felt the job no longer blended with his personal goals. Officer Ramos took a better job with the Town of Ludlow, Officer LaDou took a better paying job with the Town of Berlin, and Officer Olszta was not reappointed by the new selectboard. To counter these losses, we hired Officers Grant, Belliveau, and Hill in June. Staffing will continue to be a difficult task, but so far, we have been fortunate to find some excellent officers.

The following is the annual chart showing the officers, their hourly salaries, and their antique market earnings. Remember our salary budget is fixed each year so the addition or loss of an officer does not change the amount of our budget or the cost to the town.

<u>Officer</u>	<u>FY '22 hr Rate</u>	<u>Earnings CY '21</u>	<u>Market '21</u>
Chief Charles Kuss	\$40.51	\$68,766.28	\$7,296.00
Lt. William Beaudry	\$26.36	\$25,967.52	\$8,634.00
Off. Todd Canedy	\$24.18	\$2,968.16	\$00
Off. Curtis Sampson	\$23.03	\$58,669.26	\$5,434.00
Off. Daniel Fagan	\$21.93	\$16,483.19	\$4,066.00
Off. John Pajak	\$21.93	\$10,543.53	\$2,660.00
Off. Nicholas Demetrian	\$20.88	\$1,549.94	\$418.00
Off. Joseph Cecchi	\$20.88	\$4,726.20	\$2,080.00
Off. Ryan Olszta	\$20.88	\$21,799.82	\$1,467.54
Off. Nelson Ramos	\$19.89	\$14,801.55	\$00
Off. Justin Donahue	\$19.89	\$5,776.68	\$6,368.00
Off. Paul Bouchard	\$19.89	\$24,296.03	\$6,368.00
Off. Chris Ryan	\$19.89	\$12,336.02	\$3,910.00
Off. Robert Mucha	\$18.94	\$2,414.10	\$00
Off. Timothy Grant	\$18.04	\$2,381.28	\$00
Off. Mark Belliveau	\$18.04	\$1,028.28	\$00
Off. Brandon Hill	\$18.04	\$8,614.10	\$998.00

July 01<sup>st</sup> is the start of the department's budget fiscal year. We did have some growth for the FY'22 budget over the FY'21 budget. The salaries for the chief and the officers were raised 2% in July of 2021. The officer's salary budget increased to a total of \$265,100. For the chief, my salary for FY '22 is \$69,517.00, which represents a 2% increase over the previous year and I received an additional ½ hour increase in my paid compensation to a total of 33 paid hours per week. The expense account increased for FY'22 to \$37,920.00 to help cover the cost of aging equipment and some investment in less-than-lethal weapons, and the clerk's salary increased to \$4,661.00, which represents the 2% raise. The total Police budget for FY'22 was \$377,198. Due to the continuing Covid-19 pandemic the thrice annual Antique Show had only a tiny May show before July and September shows returned to normal.

In analysis if you take the \$377,198 budget and divide it by the approximately 3800 residents, we have a cost of \$99.26 per person for FY'22, which remains well below the local average, only Wales spends less per capita.

This amount remains an excellent value to the taxpayer. Most communities in the area are between \$125 and \$200 per capita annually and some towns are in excess of \$200 per capita annually. The lower funding, of course, limits the services we are able to provide, but we continue to grow and continue to provide better service to our community.

Our calls for service totals increased this past year, from the 3,946 calls in 2020 to the 5,163 calls in 2021, a significant jump. This increase is due to the Covid-19 pandemic subsiding, and the officers being more active with their traffic enforcement and property checks. The town has been a little busier at times and we are trying to be as proactive as possible. The State Police also handle a hundred or more calls a year for us, which are not included in our totals. The pages after this report show a breakdown of the calls by type and month.

I again hope, as I do every year, that the coming year will prove to be a year of growth and development. The Covid-19 Pandemic has altered all our lives and we have slowly tried to return to normal. As you know, In June of 2018 the Town voted to fund a municipal building project for the Police Department, Fire Station, and the Highway Garage. A project I was very happy to be a part of. I said this last year, but it deserves to be repeated, the new space is truly wonderful and the officers and I have really enjoyed getting settled into it. We thank you all again for your investment in your Public Safety and Highway Departments.

I wish to extend my annual “Thank you” to the people and departments who assist us and make our work easier and more enjoyable. We continue to have a great relationship with the neighboring towns and with the State Police. Our Fire Department continues to be a gracious partner, to which we are most thankful. Please save the numbers below and call anytime. We have our pistol permit process on a limited basis, continuing to do most of the work by mail and over the phone, but we have resumed Wednesday evenings in person at the station.

Respectfully Submitted,

Charles T. Kuss  
Chief of Police

<u>Reminder:</u>	Emergency	911
	Office	413-245-3442
	Office Fax	413-245-4476
	Dispatch	413-245-7222 (non-emergency)



**New Braintree Controls**  
Call Analysis by Call Reasons for 2021

Date Range: Thru  
Selected Personnel: All  
Selected Duty: All  
Selected Post: All

	January	February	March	April	May	June	July	August	September	October	November	December
	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%
<b>911/HANG-UP CALL</b>	7 1.1	3 0.7	10 1.1	7 1.7	6 1.2	12 3.1	21 4.8	3 0.9	10 2.8	2 0.8	3 1.1	2 0.7
<b>Total:</b>	10 1.1	3 0.7	10 1.1	7 1.7	6 1.2	12 3.1	21 4.8	3 0.9	10 2.8	2 0.8	3 1.1	2 0.7
<b>911 MISDIAL</b>	9 1.5	10 2.4	24 2.6	10 2.4	13 2.6	19 4.9	34 7.7	15 4.7	22 6.1	4 1.5	12 4.5	7 2.4
<b>Total:</b>	24 2.6	10 2.4	24 2.6	10 2.4	13 2.6	19 4.9	34 7.7	15 4.7	22 6.1	4 1.5	12 4.5	7 2.4
<b>911 NEED TRANSFER</b>	2 0.3		2 0.2	8 0.2%	2 0.4	2 0.5	2 0.5					
<b>Total:</b>	2 0.2		2 0.2	8 0.2%	2 0.4	2 0.5	2 0.5					
<b>ABANDONED MV</b>				4 0.1%						2 0.8		
<b>Total:</b>				4 0.1%						2 0.8		
<b>ALARM</b>	6 1.0	5 1.2	24 2.6	92 1.8%	11 2.2	4 1.0	7 1.6	4 1.3	3 0.8	5 1.9	6 2.2	7 2.4
<b>Total:</b>	24 2.6	5 1.2	24 2.6	92 1.8%	11 2.2	4 1.0	7 1.6	4 1.3	3 0.8	5 1.9	6 2.2	7 2.4
<b>ANIMAL CALL</b>	11 1.8	15 3.6	42 4.6	207 4.0%	16 3.3	15 3.9	25 5.7	11 3.5	18 5.0	14 5.4	7 2.6	16 5.5
<b>Total:</b>	42 4.6	15 3.6	42 4.6	207 4.0%	16 3.3	15 3.9	25 5.7	11 3.5	18 5.0	14 5.4	7 2.6	16 5.5
<b>ASSIST CITIZEN</b>	7 1.1	11 2.6	26 2.9	163 3.2%	16 3.3	13 3.4	18 4.1	12 3.8	8 2.2	14 5.4	8 3.0	16 5.5
<b>Total:</b>	26 2.9	11 2.6	26 2.9	163 3.2%	16 3.3	13 3.4	18 4.1	12 3.8	8 2.2	14 5.4	8 3.0	16 5.5
<b>ASSAULT</b>			4 0.4	5 0.1%				1 0.3				
<b>Total:</b>			4 0.4	5 0.1%				1 0.3				
<b>ASSIST OTHER AGENCY</b>	9 1.5	1 0.2	20 2.2	109 2.1%	9 1.8	14 3.6	5 1.1	5 1.6	16 4.5	12 4.6	3 1.1	7 2.4
<b>Total:</b>	20 2.2	1 0.2	20 2.2	109 2.1%	9 1.8	14 3.6	5 1.1	5 1.6	16 4.5	12 4.6	3 1.1	7 2.4
<b>BOLO</b>	1 0.2	2 0.5		17 0.3%	3 0.6		1 0.2	2 0.6	3 0.8	2 0.8		2 0.7
<b>Total:</b>	1 0.2	2 0.5		17 0.3%	3 0.6		1 0.2	2 0.6	3 0.8	2 0.8		2 0.7
<b>BURGLARY (B &amp; E)</b>	1 0.2	1 0.2		11 0.2%		2 0.5	2 0.5	1 0.3				2 0.7
<b>Total:</b>	1 0.2	1 0.2		11 0.2%		2 0.5	2 0.5	1 0.3				2 0.7
<b>BURNING PERMIT ISSUED</b>				1 0.0%								
<b>Total:</b>				1 0.0%								
<b>BUILDING / PROPERTY CHECK</b>	274 45.0	212 50.4	314 34.7	1538 29.8%	161 32.7	75 19.5	90 20.5	96 30.4	55 15.3	45 17.2	51 19.0	73 24.9
<b>Total:</b>	274 45.0	212 50.4	314 34.7	1538 29.8%	161 32.7	75 19.5	90 20.5	96 30.4	55 15.3	45 17.2	51 19.0	73 24.9
<b>COMMUNITY POLICING</b>			2 0.2	6 0.1%	2 0.4							1 0.3
<b>Total:</b>			2 0.2	6 0.1%	2 0.4							1 0.3
<b>CARBON MONOXIDE ALARM</b>	1 0.2			3 0.1%					1 0.3			
<b>Total:</b>	1 0.2			3 0.1%					1 0.3			
<b>COMPLAINT</b>	7 1.1	1 0.2	8 0.9	56 1.1%	7 1.4	3 0.8	12 2.7	1 0.3	9 2.5	3 1.1	1 0.4	2 0.7
<b>Total:</b>	8 0.9	1 0.2	8 0.9	56 1.1%	7 1.4	3 0.8	12 2.7	1 0.3	9 2.5	3 1.1	1 0.4	2 0.7
<b>COURT</b>		1 0.2		22 0.4%		4 1.0	3 0.7	2 0.6	2 0.6	2 0.8	2 0.7	3 1.0
<b>Total:</b>		1 0.2		22 0.4%		4 1.0	3 0.7	2 0.6	2 0.6	2 0.8	2 0.7	3 1.0
<b>DISTURBANCE</b>	2 0.3			19 0.4%		6 1.6	8 1.8	1 0.3		2 0.8		
<b>Total:</b>	2 0.3			19 0.4%		6 1.6	8 1.8	1 0.3		2 0.8		

**New Braintree Controls**  
Call Analysis by Call Reasons for 2021

Date Range: Thru  
Selected Personnel: All  
Selected Duty: All  
Selected Post: All

	January	February	March	April	May	June	July	August	September	October	November	December
	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%
<b>DISABLED MV</b>	5 0.8	4 1.0	8 0.9	7 1.7	1 0.2	9 2.3	14 3.2	3 0.9	9 2.5	7 2.7	4 1.5	3 1.0
	<b>Total:</b>	<b>74 1.4%</b>										
<b>DOMESTIC DISTURBANCE</b>	1 0.2		4 0.4	2 0.5	3 0.6	3 0.8	2 0.5		2 0.6		2 0.7	1 0.3
<b>DIRECTED/AREA PATROL</b>	12 2.0	16 3.8	34 3.8	13 3.1	13 2.6	10 2.6	8 1.8	8 2.5	4 1.1	8 3.1	2 0.7	4 1.4
	<b>Total:</b>	<b>2 0.0%</b>										
<b>ELEVATOR CALL/ALARMS</b>				1 0.2	1 0.2							
	<b>Total:</b>	<b>5 0.1%</b>										
<b>ESCORT/TRANSPORT</b>			2 0.2		1 0.2			1 0.3	1 0.3			
	<b>Total:</b>	<b>25 0.5%</b>										
<b>FIRE ALARM</b>	2 0.2		2 0.5	2 0.5	3 0.6	5 1.3	3 0.7	2 0.6	2 0.6	5 1.9		1 0.3
	<b>Total:</b>	<b>3 0.1%</b>										
<b>FIRE ALARM TESTING</b>												
	<b>Total:</b>	<b>13 0.3%</b>										
<b>FIRE, BRUSH</b>	8 0.9			2 0.5			1 0.2	1 0.3			1 0.4	
	<b>Total:</b>	<b>2 0.0%</b>										
<b>FIRE, ILLEGAL BURN/PERMIT</b>							1 0.2			1 0.4		
	<b>Total:</b>	<b>1 0.0%</b>										
<b>FIRE, AUTO</b>		1 0.2										
	<b>Total:</b>	<b>5 0.1%</b>										
<b>FIRE, CHIMNEY</b>	1 0.2		4 0.4									
	<b>Total:</b>	<b>6 0.2%</b>										
<b>FIRE, STRUCTURE</b>	1 0.2		2 0.2		2 0.4	1 0.3	1 0.2				1 0.4	
	<b>Total:</b>	<b>19 0.4%</b>										
<b>FIRE, OTHER</b>	1 0.2		8 0.9		2 0.4		3 0.7	3 0.9		1 0.4		1 0.3
	<b>Total:</b>	<b>4 0.1%</b>										
<b>FOFR - Not on file</b>												
	<b>Total:</b>	<b>11 0.2%</b>										
<b>FRAUD</b>	1 0.2		6 0.7	1 0.2	1 0.2							2 0.7
	<b>Total:</b>	<b>32 0.6%</b>										
<b>GENERAL INFO</b>	1 0.2	1 0.2	12 1.3	2 0.5	1 0.2	1 0.3	2 0.5	3 0.9	8 2.2	1 0.4		
	<b>Total:</b>	<b>11 0.2%</b>										
<b>GUN SHOTS</b>	1 0.2			1 0.2	3 0.6	1 0.3	4 0.9				1 0.4	
	<b>Total:</b>	<b>10 0.2%</b>										
<b>HARASSMENT</b>					1 0.2		4 0.9	2 0.6		1 0.4	1 0.4	1 0.3

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 Call Analysis by Call Reasons for 2021

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 Selected Duty: All  
 Selected Post: All

	January	February	March	April	May	June	July	August	September	October	November	December
	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%
<b>HAZARDOUS INCIDENT</b>							1 0.2					
<b>Total:</b>				2 0.0%			1 0.2					
<b>HARASSMENT PREVENTION ORDER</b>											1 0.4	1 0.3
<b>Total:</b>	1 0.2			3 0.1%								
<b>IDENTITY THEFT</b>												
<b>Total:</b>	1 0.2	1 0.2	2 0.2	5 0.1%	1 0.2							
<b>ILLEGAL DUMPING</b>												
<b>Total:</b>	1 0.2		4 0.4	9 0.2%		1 0.3			1 0.3	1 0.4		
<b>FIRE INSPECTIONS</b>												
<b>Total:</b>			2 0.2	2 0.0%								
<b>INVESTIGATION</b>												
<b>Total:</b>	2 0.3	2 0.5	12 1.3	29 0.6%	1 0.2	3 0.8				2 0.8		4 1.4
<b>JUVENILE OFFENSES</b>												
<b>Total:</b>	1 0.2			1 0.0%								
<b>LARCENY/THEFT/SHOPLIFTING</b>												
<b>Total:</b>	2 0.3	2 0.5		19 0.4%			4 0.9	3 0.9	1 0.3	2 0.8	3 1.1	1 0.3
<b>LOCKOUT</b>												
<b>Total:</b>	1 0.2			15 0.3%	2 0.4	2 0.5	4 0.9	1 0.3	1 0.3	2 0.8	1 0.4	1 0.3
<b>LOST/STOLEN PLATE</b>												
<b>Total:</b>				2 0.0%				1 0.3				
<b>LTC/FID</b>												
<b>Total:</b>	13 2.1	5 1.2		22 5.3	11 2.2	10 2.6	2 0.5	18 5.7	1 0.3	21 8.0	10 3.7	13 4.4
<b>MEDICAL EMERGENCY</b>												
<b>Total:</b>	19 3.1	17 4.0	42 4.6	249 4.8%	25 5.1	17 4.4	24 5.5	19 6.0	17 4.7	14 5.4	19 7.1	20 6.8
<b>MEDICAL ALARM</b>												
<b>Total:</b>		2 0.5	4 0.4	21 0.4%	2 0.4	4 1.0	3 0.7	1 0.3		1 0.4	2 0.7	1 0.3
<b>MISSING PERSON</b>												
<b>Total:</b>				2 0.0%							1 0.4	
<b>MOTOR VEHICLE ACCIDENT</b>												
<b>Total:</b>	4 0.7	5 1.2	8 0.9	69 1.3%	6 1.2	9 2.3	7 1.6	2 0.6	5 1.4	6 2.3	4 1.5	5 1.7
<b>MVA WITH INJURY/Response</b>												
<b>Total:</b>				3 0.1%								
<b>COMPLAINT/MV OPERATIONS</b>												
<b>Total:</b>	6 1.0	2 0.5	18 2.0	103 2.0%	12 2.4	9 2.3	6 1.4	7 2.2	12 3.3	8 3.1	6 2.2	6 2.0
<b>MOTOR VEHICLE INVESTIGATION</b>												
<b>Total:</b>	4 0.7	1 0.2	21 0.4%	2 0.5	2 0.4	2 0.5	1 0.2	1 0.3	2 0.6	2 0.8	3 1.1	1 0.3

**New Braintree Controls**  
Call Analysis by Call Reasons for 2021

Date Range: Thru  
Selected Personnel: All  
Selected Duty: All  
Selected Post: All

	January	February	March	April	May	June	July	August	September	October	November	December
	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%
<b>MOTOR VEHICLE STOP</b>												
122 20.0	26 6.2	53 10.8	36 9.4	17 3.9	9 2.8	38 10.6	11 4.2	40 14.9	18 6.1			
<b>TOTAL:</b>	<b>455 8.8%</b>	<b>45 10.9</b>	<b>6 0.1%</b>	<b>2 0.4</b>	<b>4 1.0</b>	<b>5 1.3</b>	<b>4 0.9</b>	<b>4 1.3</b>	<b>5 1.4</b>	<b>3 1.1</b>	<b>4 1.5</b>	<b>1 0.3</b>
<b>NEIGHBOR DISPUTE</b>												
<b>NOTIFICATION</b>												
2 0.3	2 0.5	12 1.3	9 2.2	5 1.0	5 1.3	4 0.9	4 0.9	4 1.3	5 1.4	1 0.4	3 1.0	
<b>TOTAL:</b>	<b>59 1.1%</b>	<b>7 1.7</b>	<b>6 1.6</b>	<b>7 1.4</b>	<b>6 1.4</b>	<b>3 0.9</b>	<b>4 1.1</b>	<b>3 1.1</b>	<b>4 1.1</b>	<b>3 1.1</b>	<b>4 1.5</b>	<b>1 0.3</b>
<b>OFFICER INITIATED</b>												
1 0.2	9 2.1	8 0.9	1 0.0%	1 0.0%								
<b>ORDER/RESTRAINING VIOLATION</b>												
1 0.2	2 0.5	10 0.2%	10 0.2%	2 0.5	2 0.5	3 0.8						
<b>Parking Complaint</b>												
3 0.5	2 0.5	4 0.1%	4 0.1%	1 0.3	1 0.2							
<b>PROPERTY DAMAGE</b>												
2 0.2	281 5.4%	25 6.0	21 4.3	20 5.2	14 3.2	27 8.5	14 3.9	14 5.4	14 5.2	22 7.5		
<b>PHONE CALLS</b>												
23 3.8	21 5.0	41 0.8%	41 0.8%	4 1.0	5 1.1	2 0.6	12 3.3	2 0.7				
<b>FOUND/LOST PROPERTY</b>												
1 0.2	2 0.5	2 0.2%	2 0.2%	1 0.2	1 0.3							
<b>PRISONER TRANSFER</b>												
<b>PSYCH EMERGENCY</b>												
<b>RADAR</b>												
8 1.3	4 1.0	10 1.1	7 1.7	6 1.2	4 1.0	6 1.4	4 1.3	10 2.8	6 2.3	17 6.3	7 2.4	
<b>TOTAL:</b>	<b>13 0.3%</b>	<b>1 0.2</b>	<b>1 0.0%</b>	<b>1 0.2</b>	<b>1 0.3</b>	<b>1 0.2</b>	<b>3 0.9</b>	<b>2 0.6</b>	<b>1 0.4</b>	<b>1 0.4</b>	<b>1 0.4</b>	
<b>RECORDS CHECK</b>												
1 0.2	1 0.2	8 1.6	8 1.6	6 1.6	22 5.0	11 3.5	7 1.9	10 3.8	10 3.7	10 3.4		
<b>RECOVERED STOLEN MV</b>												
<b>SERVE RESTRAINING ORDER</b>												
2 0.3	2 0.5	2 0.5	2 0.5	2 0.5	2 0.5	4 1.3						
<b>TOTAL:</b>	<b>2 0.0%</b>	<b>2 0.5</b>	<b>2 0.0%</b>	<b>2 0.5</b>	<b>2 0.5</b>	<b>2 0.5</b>	<b>1 0.2</b>	<b>1 0.2</b>	<b>1 0.3</b>	<b>2 0.7</b>	<b>2 0.7</b>	
<b>RUNAWAY/JUVENILE</b>												
<b>SAFETY HAZARD</b>												
2 0.3	2 0.5	26 2.9	7 1.7	8 1.6	6 1.6	22 5.0	11 3.5	7 1.9	10 3.8	10 3.7	10 3.4	
<b>TOTAL:</b>	<b>10 0.2%</b>	<b>4 0.4</b>	<b>1 0.2</b>	<b>1 0.2</b>	<b>1 0.2</b>	<b>1 0.2</b>	<b>1 0.2</b>	<b>1 0.3</b>	<b>1 0.3</b>	<b>1 0.3</b>	<b>2 0.7</b>	
<b>SCAM</b>												

**New Braintree Controls**  
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Date Range: Thru  
 Selected Personnel: All  
 Selected Duty: All  
 Selected Post: All

	January	February	March	April	May	June	July	August	September	October	November	December
	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%
<b>SEX OFFENSES</b>												
	3	0.1%									2	0.7
<b>Total:</b>	3	0.1%									2	0.7
<b>STOLEN MOTOR VEHICLE</b>												
	8	0.2%				1	0.3			3		1.1
<b>Total:</b>	8	0.2%				1	0.3			3		1.1
<b>SOLICITING</b>												
	18	0.3%				6	1.6		1	0.3		1
	1	0.2			2	0.4			6	1.7		0.3
<b>Total:</b>	19	0.3%			2	0.4			6	1.7		0.3
<b>SERVE SUMMONS</b>												
	12	0.2%										
	3	0.6			3	0.6			2	0.6		0.8
<b>Total:</b>	15	0.2%			3	0.6			2	0.6		0.8
<b>SUSPICIOUS ACTIVITY</b>												
	101	2.0%										
	14	3.4			13	2.6		7	2.2	1	0.4	5
<b>Total:</b>	115	2.3%			13	2.6		7	2.2	1	0.4	5
<b>THREAT</b>												
	13	0.3%										
	8	0.9			1	0.2			1	0.3		1.1
<b>Total:</b>	21	0.4%			1	0.2			1	0.3		1.1
<b>TRESPASS</b>												
	8	0.2%										
	2	0.5			2	0.5		2	0.6	1	0.4	1
<b>Total:</b>	4	0.2%			2	0.5		2	0.6	1	0.4	1
<b>TRAFFIC CONTROL</b>												
	11	0.2%										
	4	0.4										
<b>Total:</b>	15	0.2%										
<b>SCHOOL ZONE TRAFFIC</b>												
	109	2.1%										
	10	2.4			12	2.4		5	1.3	8	3.1	9
<b>Total:</b>	119	2.4%			12	2.4		5	1.3	8	3.1	9
<b>UNATTENDED DEATH</b>												
	3	0.1%										
	1	0.2										
<b>Total:</b>	4	0.1%										
<b>Utility Issues</b>												
	5	0.1%										
	1	0.3			2	0.5		1	0.3	1	0.4	
<b>Total:</b>	6	0.1%			2	0.5		1	0.3	1	0.4	
<b>VANDALISM</b>												
	2	0.0%										
	39	0.8%										
	5	1.2			2	0.4		3	0.7	2	0.6	1
<b>Total:</b>	44	0.8%			2	0.4		3	0.7	2	0.6	1
<b>VEHICLE MAINTENANCE</b>												
	5	0.1%										
	2	0.5										
<b>Total:</b>	7	0.1%										
<b>WATER RESCUE</b>												
	2	0.0%										
	78	1.5%										
	3	0.7			9	1.8		4	1.3	5	1.9	11
<b>Total:</b>	81	1.5%			9	1.8		4	1.3	5	1.9	11
<b>WELFARE CHECK</b>												
	6	1.4										
	1	0.0%										
<b>Total:</b>	7	1.4%										
<b>WALK IN</b>												
	1	0.0%										
	421	8.2			492	9.5		385	7.5	439	8.5	316
<b>Total:</b>	422	8.2%			492	9.5%		385	7.5%	439	8.5%	316
<b>Grand Total: 5163</b>												
609	11.8											
	421	8.2			492	9.5		385	7.5	439	8.5	316
<b>Total:</b>	609	11.8%			492	9.5%		385	7.5%	439	8.5%	316
	17.5											
	414	8.0										
<b>Total:</b>	414	8.0%										
	268	5.2										
	261	5.1										
<b>Total:</b>	261	5.1%										
	293	5.7										
<b>Total:</b>	293	5.7%										

**New Braintree Controls**  
 Call Analysis by Call Reasons for 2021

Date Range: Thru  
 Selected Personnel: All  
 Selected Duty: All  
 Selected Post: All

January	February	March	April	May	June	July	August	September	October	November	December
Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%

## Brimfield Public Access Television 2021 Annual Report

As 2021 began and COVID was still uncertain but seeming to slow on spreading your Brimfield Cable Access Television Station continued to bring you live coverage of your local government making sure meetings that were still being held could be viewed in the safety of your homes. Either on TV or Streaming Brimfield Cable Access Television online or watching meetings back at a later time with our Video on Demand feature. Brimfield Cable Access Television continued to stive to bring the Annual Town meeting that was held outside for the first time at Brimfield Winery & Cidery. This tested the limits of our equipment and our small staff. But we rose to the occasion and were able to deliver the Annual Town Meeting to those who were unable to attend.

As the fall approached and restrictions were lifted, we saw the return to in person Board and Commission meetings. As the winter came our leader and longer friend to the community Bob Datz made the very tough decision to step away from the Public Access Coordinator role at Brimfield Cable Access Television. With that a search began and our new Public Access Coordinator Matthew DeCiero was selected.

Brimfield Cable Access Television will be renegotiating its cable license agreement with Spectrum Communications in the Fall of 2022. On average Brimfield Cable Access Television produced on average of 2,800 hours of programming for Brimfield. Our Video on Demand page saw an increase in viewership in 2021 with nearly 17,500 views. Brimfield Cable Access Television through covering meetings, community events, and rebroadcasts of these recordings saved the Town of Brimfield nearly \$980,000 from an outside production company to come in and do the same job.

Brimfield Cable Access Television looks forward to 2022 and with the hope of a new license agreement with Spectrum Communications. We can grow and expand on what we can do as station for the community.

Matthew DeCiero  
Public Access Coordinator  
Brimfield Public Access Television  
<http://www.Brimfield.TV>

## BRIMFIELD RECREATION ANNUAL REPORT

Our dedicated Committee members for the 2021-2022 seasons are listed below:

Brendan Fullam - Chairperson (starting Jan 2022)  
Crystal McGuire- Chairperson (through Nov 2021)  
Sara Phaneuf - Vice Chairperson (starting Jan 2022)  
Mike Komssi - Vice Chairperson (through Nov 2021)  
Marcie Springer -Treasurer  
Maria Ventimiglia - Secretary  
Rusty Corriveau  
Rick Ricci  
Jill Sheldon  
Sarah Rogers  
Katie Wingerter

The Brimfield Recreation Committee sponsors co-ed soccer, basketball, and instructional baseball and softball. Typically, we have over 100 athletes (ages 4-18) participating in each of our three seasons. After the limited and oftentimes canceled sports agenda in 2020-2021, we were able to successfully hold the 2021 soccer season and have been able to move forward with a modified 2021-2022 basketball season. Parents and children have been very happy with getting back to their beloved sports seasons.

We are currently working on plans for the 2022 Softball and Baseball season with registrations starting in January, and expect a full and successful season. Soccer registrations for the 2022 season will begin again in March/April and we expect a return to a normal season again this year.

We have several new members of the committee this year. The new members want to thank the outgoing members for all of their hard work during their tenure and keeping the sports programs going and the committee engaged during what have been several unprecedented and difficult years.

Our Committee's future plans include allocating funds to improve the athletic fields during each specific season. Field conditions have been failing as of recent years, and the pandemic has only made the conditioning of our town's fields more of an issue. Fields have not been maintained over the last two years. Our main goal is to make sure our fields are safe, and presentable throughout the seasons.

In addition to three seasons of sports, the Committee also plans to continue Brimfield's annual Trunk or Treat. This community event typically serves as one of our major fundraisers. Other fundraisers will be determined in the coming months. These fundraising efforts will allow us to continue awarding scholarships to Tantasqua seniors in coming years.

Lastly, we would like to thank our Select Board along with Highway, Police, Fire departments, and BES Administration. With your continued support in the coming year, the Rec Committee will ensure that our youth are successful and safe in all their future athletic endeavors.

Respectfully Submitted  
Brendan Fullam  
Brimfield Recreation Committee



## REPORT OF THE SCHOOL DEPARTMENT

Jennifer Custance, Chair		Term expires 2024
Eric Jaeger, Vice-Chair		Term expires 2023
Michele-Lee Shea, Secretary		Term expires 2022
Angela Bradway		Term expires 2022
Brian McNally (appointed)		Term expires 2022

	<b>Superintendent of Schools</b>	
Erin M. Nosek	320A Brookfield Road, Fiskdale	508-347-5977
	<b>Associate Superintendent</b>	
Deborah J. Boyd	320A Brookfield Road, Fiskdale	508-347-3077
	<b>Assistant Superintendent</b>	
Jodi Bourassa	320A Brookfield Road, Fiskdale	508-347-3077
	<b>Special Education/Pupil Services Director</b>	
Brenda Looney	320A Brookfield Rd., Fiskdale	508-347-3560
Brian Ledbetter	<b>Principal</b>	413-245-4119
Janelle Richter	<b>Administrative Assistant</b>	413-245-4119
Shannen Sherman, R.N.	<b>School Nurse</b>	413-245-7337

### Cancellations and Delays

Information will be forwarded using our ConnectED system, over the internet via [www.tantasqua.org](http://www.tantasqua.org) as well as our traditional television stations: WSHM (Channel 3-Springfield), WBZ (Channel 4-Boston), WCVB (Channel 5-Boston), WHDH-WRKO (Channel 7-Boston); WWLP (Channel 22-Springfield), WFXT (Fox 25-Springfield), WGGB (Channel 40-Springfield).

### School Committee Meetings

The fourth Tuesday of the month August-June (no meeting in December) at 6:00 p.m. at the elementary school.

### Entrance Age of Pupils to Kindergarten

Five years of age before August 31, 2021.

**SCHOOL ENROLLMENT AS OF OCTOBER 1, 2021**

<b><u>Grade</u></b>	<b><u>Pre-S</u></b>	<b><u>K</u></b>	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>	<b><u>6</u></b>	<b><u>Sp.Ed./ Int. Pre-S</u></b>	<b><u>Total</u></b>
Elementary	29	30	31	43	25	42	36	30	2	268

<b><u>Grade</u></b>	<b><u>7</u></b>	<b><u>8</u></b>	<b><u>9</u></b>	<b><u>10</u></b>	<b><u>11</u></b>	<b><u>12</u></b>	<b><u>PG</u></b>	<b><u>Total</u></b>
Tantasqua Junior	48	41						89
Tantasqua Senior			19	28	21	20		88
Tantasqua Technical			22	18	5	15		<u>60</u>
TOTAL TRSD								237
TOTAL TRSD/U61								505

Financial Sheet for July 1, 2020 - June 30, 2021

BRIMFIELD ELEMENTARY

General School Appropriations \$ 4,056,666.00

EXPENDITURES

ADMINISTRATION

School Comm - Salaries & Expenses \$ 2,572.84  
 Superintendent's Office \$ 116,031.21

INSTRUCTION

Principal's Salary \$ 100,876.17  
 Clerical Salaries \$ 61,312.71  
 Principal's Office Expenses \$ 711.52  
 Teachers Salaries \$ 1,693,591.88  
 Teacher Aides Salaries \$ -  
 Teacher Substitutes \$ 79,762.17  
 Teaching Supplies & Materials \$ 17,058.14  
 Personnel Training & Travel \$ 3,574.84  
 In Service Training & Travel \$ -  
 Special Ed Aide/Tutor \$ 330,007.43  
 Special Ed Salaries \$ 229,554.00  
 (Perceptually Handicapped & Speech)  
 Textbooks \$ 27,051.48  
 Technology \$ 121,179.36  
 Library Services \$ 42,176.82  
 Audio Visual - Supplies & Materials \$ -  
 Guidance Services - Salaries \$ 72,560.80  
 Supplies & Material - Testing & Speech  
 Psychological Services \$ 9,165.99

OTHER SCHOOL SERVICES

Attendance \$ -  
 Health Services \$ 73,657.47  
 Pupil Transportation \$ 180,413.30  
 Special Education Transportation \$ 168,983.89  
 Food Services \$ -  
 Field Trips \$ -

OPERATION & MAINTENANCE OF PLANT

Custodial Services \$ 134,572.79  
 Supplies & Materials \$ 4,887.06  
 Fuel Oil \$ 57,650.47  
 Gas \$ -  
 Utility Services - Admin Office  
 Utility Services - School \$ 45,074.41  
 Maintenance of Buildings \$ 7,851.20  
 Maintenance of Grounds \$ 6,008.18  
 Maintenance of Equipment - Admin Office \$ 4,845.25

Maintenance of Equipment - School	\$	46,397.73
Extraordinary Maint Projects	\$	23,223.10

*Brimfield Elementary*

ACQUISITION OF FIXED ASSETS

New Equipment - School	\$	-
New Equipment - Admin Office	\$	-
New Equipment - Library Books	\$	-
Replacement of Equipment - Admin Office		
Replacement of Equipment - School	\$	-
Central Office Rent	\$	-

PROGRAMS WITH OTHER DISTRICTS

Regional and Private Schools	\$	117,832.96
Special Education - Tuition	\$	72,200.00
Vocation Tuition	\$	39,688.85

TOTAL APPROPRIATIONS EXPENDITURES \$ **3,890,474.02**

ESTIMATED STATE REIMBURSEMENTS

Chapter 70	\$	1,373,076.00
Chapter 71	\$	-
State Wards	\$	-
Total Estimated Reimbursements	\$	1,373,076.00

Cost to Taxpayers

2021-2022 BUDGET

Administration	\$	125,395.00
Instruction	\$	2,826,160.00
Technology	\$	89,639.00
Other School Services	\$	513,601.00
Operation & Maintenance of Plant	\$	362,218.00
Acquisition of Fixed Assets	\$	-
Programs with Other Districts, Regional & Private Schools	\$	258,950.00

Total Appropriations \$ 4,175,963.00

SPECIAL NEEDS PROGRAMS INCLUDED IN BUDGET

2000 Instruction	\$	625,784.00
3000,4000 Series	\$	420,413.00
9000 Programs with Other Districts	\$	258,950.00
Total	\$	1,305,147.00

**Town of Brimfield**  
Teaching Staff Salaries 2020-2021

<u>Principal</u>		
Brian Ledbetter	\$	102,309.99
<u>Teachers</u>		
Nicole Berry	\$	63,712.00
Peter Casine	\$	50,038.20
Melanie Culverwell	\$	71,304.00
Stacy Cizik	\$	89,312.00
Janna Genatossio	\$	89,312.00
Samantha Gilbert	\$	89,312.00
Meg Hood	\$	84,952.00
Jennifer Lach	\$	89,312.00
Dawn Lataille	\$	89,312.00
Kerri Mahota	\$	71,304.00
Elyssa Margwarth	\$	55,300.00
Roberta Monette (Art – Shared) 60%	\$	56,802.00
Laura Palmer	\$	89,312.00
Madeline Patterson	\$	63,712.00
Cindy Paulhus	\$	90,915.00
Deborah Reilly	\$	67,401.00
Stephanie Sarkisian (Music 60%)	\$	54,549.00
Jillian Rose	\$	49,174.00
Jill Sheldon	\$	89,312.00
Ashley Sliwa	\$	63,712.00
Krystin Timmins	\$	89,312.00
Ashley Waugh	\$	49,174.00
Matthew Trudeau	\$	89,312.00
Mark Weissman (Instrumental 50%)	\$	45,457.50
Elizabeth Baker	\$	92,705.00
<u>Psychologist</u>		
Jessica Landis	\$	61,989.00
<u>Speech Therapist</u>		
Lee Cordaro	\$	89,312.00
<u>Guidance</u>		
Megan Metz	\$	92,969.00
<u>Moderate Special Needs</u>		
Kristin Giuggio	\$	89,312.00
Meghan Matczak	\$	89,312.00
<u>Title 1</u>		
Marybeth Holland	\$	92,969.00

<u>Nurse</u>		
Shannon Sherman	\$	78,643.00
<u>Union #61</u>		
Samantha Beaudry	\$	62,188.00
Shelly Winiarski	\$	89,312.00
<u>Library/Computer</u>		
Heidi Doreika	\$	89,312.00
<u>Principal's Office</u>		
Janelle Richter	\$	40,797.05
Lynne Snyder	\$	19,752.40
<u>Union 61 Integration Aide</u>		
Annette Chang	\$	19,323.00
Mary Marzialo ABA	\$	27,223.20
Victoria Wattendorf ABA	\$	24,133.80
<u>Custodians</u>		
Mike Early	\$	41,204.80
Jason Findlay	\$	56,763.20
Adam Parker	\$	37,585.60
<u>Integrated Aide Assistant</u>		
Christine Banks	\$	16,692.48
Elizabeth Banks	\$	26,653.20
Shayna Daniels	\$	27,223.20
Mary Bernstein	\$	26,653.20
Linda Lyons ABA	\$	26,653.20
Mary Marzialo ABA	\$	27,223.20
Melissa Plumley	\$	26,083.20
Grace Valcour	\$	18,057.60
<u>Cafeteria</u>		
Suzanne Allen	\$	5,605.00
Renee Molloy	\$	17,404.00
Sue Weston	\$	22,013.40
<u>Permanent Substitute</u>		
Kyle Schmininski	\$	27,000.00

SCHOOL DIRECTORY 2020-2021

<u>Position</u>	<u>Name</u>	<u>Degree</u>	<u>Brimfield</u>	<u>Service</u>
Superintendent	Erin M. Nosek	Ed.D, Boston College C.A.G.S., Fitchburg State M.Ed, Worcester State B.A., UMASS Amherst	10	31
Associate Supt.	Deborah Boyd	M.B.A., Anna Maria B.A., Worcester State	17	31
Assistant Supt.	Jodie Bourassa	M.Ed., Worcester State M.Ed., Worcester State B.S., Anna Maria College	3	25
Principal	Brian Ledbetter	M.Ed., Salem State College B.A., Evangel University	13	22
Kindergarten	Krystin Timmins	M.A., Lesley College B.F.A., University/Mass	20	20
Kindergarten	Elyssa Margwarth	B.A., University of Phoenix	2	2
Pre K	Shelley Winiarski	B.A., Anna Maria M.A. Framingham State University	21	21
Grade 1	Jill Sheldon	B.A., Westfield State Univ.	20	22
Grade 1	Shannon Field	B.A., Bay State College M.Ed., Western New England College	14	14
Grade 1	Cindy Paulhus	M.Ed., Lesley College B.S., Worcester State	37	33
Grade 2	Deborah Reilly	B.A., Bay Path College M.Ed., Bay Path College	13	13
Grade 2	Madeline Patterson	B.S., Westfield State	3	3
Grade 3	Meghan Ruzzo	B.A., UMass Amherst	16	16
Grade 3	Kerri Mahota	B.S., Worcester State	5	7
Grade 4	Janna Genatossio	B.S., Worcester State M.Ed. Worcester State	11	11
Grade 4	Matthew Trudeau	B.S., Worcester State	27	27
Grade 5	Samantha Gilbert	M.Ed., University Phoenix B.A., University of CT	14	14
Grade 5	Nicole Berry	B.A., Worcester State M.Ed., Worcester State	1	7
Grade 6	Melanie Culverwell	B.S., UMASS Amherst M.Ed., Simmons College	6	7

<u>Position</u>	<u>Name</u>	<u>Degree</u>	<u>Brimfield</u>	<u>Service</u>
Grade 6	Dawn Lataille	M.Ed., Elms College B.S., Western N.E. College	15	15
Math Coach	Laura Palmer	M.Ed., Boston College B.S., Union College	11	11
Art	Roberta Monette	M.E., Worcester State B.A., Westfield State	21	27
Music-Choral	Stephanie Sarkisian	B.A., Anna Maria	15	15
Music-Instrumental	Mark Weissman	B.A., Westfield State	5	9
Guidance	Megan Metz	B.A., George Washington University M.Ed., UMass Amherst	6	10
Library/Media	Heidi Doreika	B.S., Indiana State University	21	21
Spec.Needs 5, 6	Ashley Sliwa	B.A., Westfield State University M.Ed., Westfield State	1	7
Spec. Needs K,1,2	Meghan Matczak	B.S., Boston University	22	22
Mod. Spec. Needs	Kristin Giuggio	B.S., St. Michael's College M.Ed., Westfield State	17	3
Nurse	Shannen Sherman	B.S., University of Texas at Arlington	3	7
Physical Ed.	Peter Casine	B.S., Springfield College	30	31
Reading Supervisor	Jennifer Lach	B.A., Regis College M.Ed., Bay Path University	28	28
Reading	Mary Beth Holland	M.Ed., Westfield State B.A., Stonehill College	27	28
Team Chair	Elizabeth Philpott	M.Ed, Westfield State B.S., Westfield State	1	1
Speech	Lee Cordaro	M.S., B.S, Worcester State University	8	35
Occupational Therapy	Meghan Rodier	B.S., Springfield College M.Ed. Springfield College	7	14
Union 61 STARS	Samantha Beaudry	B.S., Worcester State	5	5



Brimfield Elementary School  
Annual Report 2021

Brimfield Elementary School serves Brimfield children in Pre-Kindergarten through grade six. On December 31, 2021 our enrollment was 279.

We are very excited to have new staff members for this school year. Stacy Cizik has been hired as our new second grade teacher, Ashley Waugh has been hired as our new third grade teacher, and Jillian Rose has been hired as our new fifth grade teacher. Jessica Landis is our new school psychologist and Megan Klein is our new occupational therapist. Kim Hirsch has been hired as our new integration assistant and Jenna Arbogast has been hired as our new building permanent sub.

Brimfield Elementary School continues to focus on many social and emotional issues with our students and provides direct teaching in the area of problem solving and caring for others. When a school environment is positive and predictable, students feel safer, have better academic performance and make better choices.

We have continued to provide progressive school-wide specials and support programs to serve the needs of our students. The School Committee and residents of Brimfield have continued to demonstrate their appreciation and unwavering support of the elementary school. It is through this support that we are able to foster a safe learning environment that meets the academic needs of all our students. The consistent staffing helps us to improve upon our programs with the goal of continued improved student achievement, especially in English Language Arts and Mathematics.

In May and June, students in grades three, four, five and six took the MCAS in math and ELA. Our fifth graders also took the MCAS Assessment in science. Our school's results along with the state results are listed below.

	%Meeting or Exceeding Expectations		%Exceeding Expectations		%Meeting Expectations		%Partially Meeting Expectations		%Not Meeting Expectations	
	School	State	School	State	School	State	School	State	School	State
<b>GRADE 03 - ENGLISH LANGUAGE ARTS</b>	57	51	3	9	54	41	38	39	5	10
<b>GRADE 03 - MATHEMATICS</b>	45	33	0	5	45	28	37	40	18	26
<b>GRADE 04 - ENGLISH LANGUAGE ARTS</b>	46	49	3	6	43	43	43	38	11	13
<b>GRADE 04 - MATHEMATICS</b>	41	33	8	4	32	29	46	43	14	24
<b>GRADE 05 - ENGLISH LANGUAGE ARTS</b>	50	47	3	8	47	39	38	41	13	12
<b>GRADE 05 - MATHEMATICS</b>	59	33	3	4	56	29	34	47	6	20
<b>GRADE 06 - ENGLISH LANGUAGE ARTS</b>	65	47	21	12	44	35	25	31	10	22
<b>GRADE 06 - MATHEMATICS</b>	63	33	10	5	52	29	29	44	8	23
<b>GRADES 03-08 ENGLISH LANGUAGE ARTS</b>	55	46	8	8	47	38	35	38	10	16
<b>GRADES 03 - 08 - MATHEMATICS</b>	52	33	5	5	46	29	36	45	12	22

Respectfully Submitted,

Brian Ledbetter  
Principal

ANNUAL REPORT OF THE  
SUPERINTENDENT OF SCHOOLS  
*Tantasqua Regional and Union 61 School Districts*  
Brimfield Brookfield Holland Sturbridge Wales

Now in my tenth and final year as Superintendent of the Tantasqua Regional and Union 61 School Districts, I continue to be so proud of the dedication and collective efforts of our staff as well as the many achievements of our students. Even during the most challenging of times, our students remained resilient and our staff remained committed to their profession. I have been able to look back at the accomplishments within our Districts with such gratitude and appreciation for all of the support that we receive. I truly believe our students and staff are amazing, and I could not have been more honored to serve as your Superintendent for these past many years. Deborah Boyd has been appointed as the next Superintendent and will transition to the position on January 1, 2022. Deb has served the Districts for over 20 years, and is a true asset to our schools and communities. I look forward to hearing of the continued success of our schools under the leadership of Superintendent Deborah Boyd.

The district continues to improve its curriculum which has had a very positive impact on students. The district's work is centered on a multi-tiered system of supports (MTSS), a framework to provide targeted support for all students. It aims to address academic and behavior challenges in an effort to accelerate learning. As a result, the district continues to improve its curriculum, instruction and assessment work and have a very positive impact on students. Our teachers and support staff remain committed to our students as shown in their innovative and supportive classroom environments. Our teachers analyze classroom assessment data so that they may determine any curriculum or instructional adjustments, as well as identifying individual student needs. Each school offers action plans to help students close any learning gaps that may exist.

Our commitment to enhanced writing, reading, and rigorous standards based instruction, continues to help our children grow in all of the academic areas. Currently, in our Elementary Districts, we are implementing *Foundations* in grades Kindergarten through Grade 3. This program is a researched based, multisensory, structured language program that provides critical groundwork for life-long literacy. Additionally, all elementary grades are engaging students seamlessly across multiple learning environments while following safe & healthy protocols.

In a similar learning environment, Tantasqua Junior and Senior High School teachers continue to work with curriculum that is in full alignment with the State Standards, and ensure that our students experience a strong academic program throughout their day. We have a strong core math program and continue to improve literacy skills by reading complex texts. Civics education is currently the new focus area across secondary grade levels. All students will complete a non-partisan, student-led civics project in Grade 8 and again during high school. These projects are rooted in action civics—a process of applying civic knowledge, skills and dispositions that are necessary for informed civic participation. In Science, *Project Lead the Way* continues to provide hands-on, transformative learning experiences for students to help develop in-demand knowledge and skills they need to thrive.

Our faculty members and support staff are provided numerous professional development opportunities. Full-day professional development sessions as well as early release days, provide many opportunities for training in current best practice in an effort to gain access in ready-to-use digital tools for our current day's learning environments. Our district's mission to promote and support our staff and students is evidenced by the many high-quality, professional learning activities throughout Tantasqua and Union 61.

Many technology improvements were implemented over this past year. During the 2020-2021 school year, we continued to support our students and staff in a hybrid schedule. We also continued to increase the use of GSuite for Education, which allows students and staff to collaborate quickly and effectively. With the support of our school committees we continue to expand wireless devices to further support a variety of learning models that we may encounter in the 21-22 school year.

The IT team supported multiple curriculum initiatives which required a technical component for content delivery. We continued to work on IT centralization to better support our students and staff. We secured eRate funding for Category 1 connections. Over this past year, the technology team completed over 2,000 helpdesk tickets between the seven buildings.

School year 2020-21 will be remembered as a time of unprecedented challenges, but one in which we saw amazing flexibility, cooperation and strength, as we all worked towards the common goal of keeping students and staff safe, while providing the maximum amount of in-person learning possible. Everyone worked so hard to meet the challenges associated with the hybrid instructional model while maintaining all of the health and safety protocols associated with the COVID 19 Pandemic. The support of our School Committees, families, and community members was, and continues to be, invaluable to the administration and staff of the Tantasqua Regional and Union 61 School Districts. We are greatly appreciative of the efforts and ideals we share as we continue to work to achieve the goal of providing our students with every opportunity for success. It has truly been an honor to serve you all, and I am so thankful to have been part of this outstanding educational community.

Respectfully,

Erin M. Nosek, Ed. D  
Superintendent of Schools



*Town of Brimfield*  
COMMONWEALTH OF MASSACHUSETTS  
*Board of Selectmen*

Tel: 413-245-4100 x4  
Fax: 413-245-4107  
selectmen@brimfieldma.org

23 Main Street  
Brimfield, MA 01010

**2021 ANNUAL REPORT**

The year 2021 was yet another demanding year for all involved in municipal governance, including the Select Board. The year proved itself to be busy and again challenging while navigating through the ever-changing realities of COVID-19. At the time of this report, the world still finds itself facing major outbreaks of COVID-19 variants which has changed the way populations carry on in their work, play and overall survival. It is with deep sorrow to report, that the Town of Brimfield has experienced losses of life due to the COVID-19 outbreaks. We take pause to remember and mourn our neighbors, friends and community pillars that have passed as a result of this pandemic. We take this opportunity to express sincere gratitude to the Board of Health members, Agent and their Administrative Assistant for their unwavering determination to keep the citizens of Brimfield informed and as safe as possible. It is important to recognize the critical role of the Town's Board of Health and acknowledge that the Town is extremely fortunate to have a board of this nature filled by members who bring extensive knowledge and expertise that range from medical to engineering. We also would like to thank all of our municipal employees and teachers who have persevered through these unique times in order to keep our Town running smoothly.

We are pleased to inform the residents that the Town was successful in using CARES Act funding to purchase twenty (20) new computers, thirty (30) new monitors and accessories for much needed technology upgrades for the municipal departments. These new computer systems have been received and currently undergoing configuration and will be distributed to the departments by the end of May 2022. As a result of an IT grant referenced in the 2020 Annual Town Report, the Select Board is equally pleased to report that with the efforts of Tantasqua Regional School District/Union 61 IT and members of the Select Board, Brimfield upgraded to a new hyperconverged server cluster and new domain controller, file server, print server, and WSUS server was completed in 2021. This brings centralized network services to the four (4) main town buildings, the Annex, Town Hall, Public Safety Complex and the Highway Department. In addition, the Town was able to obtain a LUCAS machine that is used by the EMT's and Medics to provide CPR in a more (COVID-19) safe manner.

The Town of Brimfield as a designated Green Community by the Department of Energy Resources had received a grant upwards of \$130,000.00 to use on the reduction of energy consumption and carbon footprint. The Town is eligible to apply for the Fall 2022 competitive grant and intends to do so following an updated assessment prioritizing the energy reduction needs.

The Town has been awarded a combined grant through the MA Executive Office of Energy and Environmental Affairs for Municipal Vulnerability Preparedness Planning and to update the Town's expired Hazard Mitigation Plan. This first phase is considered the planning phase which will identify and prioritize the Town's areas of vulnerability in terms of climate change and the associated factors such as socioeconomics, natural resources, impacts of various storm events, etc. The Town was granted an extension of time for use of this grant to June 2023, in order to allow enough time for us to move forth in a thoughtful and comprehensive process with robust public engagement.

Members of the Brimfield Select Board supported the efforts and decisions of the various town boards and residents in their efforts to keep the proposed solar facility out of the agricultural/residentially zoned areas per the town bylaws.

Under the American Rescue Plan Act (ARPA), passed by the federal government in March 2021, the Town of Brimfield will receive \$1,099,977.00 for necessary improvements, services, etc. The Select Board will work with departments that are seeking to use some of the funding and will prioritize the needs brought forth. As an example of potential use of these funds, there are three (3) municipal buildings that do not have potable water. A public water supply system may be the long-term solution to the water issues and paid for by these funds that otherwise would be a substantial cost to the local tax payers. All applications will be reviewed and prioritized based on need and function.

In March 2021, the Town received a MassDOT Shared Winter Streets and Spaces Program grant in the amount of \$254,275.00 for "Brimfield's Main Streets and Reimagined Streets Project". The intent of this source of funding is to support projects that promote public health, safe mobility and renewed commerce by providing new or repurposed space for socially-distanced walking, bicycling, dining, retail and bus travel for Massachusetts communities. This grant will provide installation of paths around our Town Common with historic style ornamental lighting with electrical outlets as well as seating areas throughout the Common. This project will provide improvements to sidewalks and crosswalks to make the downtown area more accessible and safer for all residents. The project is scheduled for completion by June 2022. In addition, the Historical Commission with support from Representative Todd Smola, had secured earmark funding in the amount of \$100,000.00 for the purchase of a Gazebo, associated work and other items for placement on the Common. The Commission has worked hard over the last several years to find a gazebo that will stand the test of time and bring an element of enjoyment to the community while keeping the beautiful historic characteristics of Brimfield. It is anticipated that placing this gazebo and developing a path with electricity throughout the Town Common will bring more residents to our downtown. We will be able to host safe events on the Common, and will allow for pedestrians to traverse the Common on well maintained pathways. These improvements will greatly enhance the downtown experience. The anticipated delivery date of the Gazebo is May 18, 2022.

There are significant issues associated with the Town Hall, Town Annex and the Library that the Town will need to address over the next several years. The Select Board continues to explore solutions to address these long-standing challenges. The Select Board will be committed to work with the municipal departments, boards, committees and stakeholders (tax payers, businesses, non-profits and residents) in finding the best solutions while being fiscally responsible. The Select Board will engage with Federal and State Legislators and agencies to seek funding resources that may be available. We will work hard in the best interest of the Town and make concerted attempts to find solutions that will lessen the financial burden of our tax payers.

Although the Board has been busy with the above, we will be adding to the work of the Board over the next year. We will not only strive to complete the work that has been started but will work towards the future. Some of that work will be a focus on identifying and implementation of various best management practices. The Select Board will remain committed to working with all boards and departments to ensure their needs are met to provide the needed services to our residents.

Respectfully Submitted,

Suzanne Collins, Chair

## REPORT OF TOWN COUNSEL

Calendar year 2021 continued to present unprecedented challenges to municipal government in light of the ongoing COVID-19 pandemic. In our role as Town Counsel, we provided support and assistance to the Town in facing these challenges.

Additionally, throughout 2021, we advised the Board of Selectmen and other Town boards and officials on general Town government issues, as well as various real estate, contracting, licensing, land use, Open Meeting Law, Public Records Law, Conflict of Interest Law, and employment matters.

KP Law is committed to keeping the towns it represents updated on recent legal developments that impact municipalities, providing the Town - at no charge - memoranda and updates addressing various developments in municipal law. In 2021, we issued numerous such updates, representing significant research, analysis and drafting on the part of our attorneys. As the pandemic continued to impact all areas of municipal governance throughout 2021, most (but not all) of these updates were pandemic related. The following is a list of subjects we addressed in these memoranda during 2021:

### COVID-19 topics

- Eligible Uses of ARPA Funding
- Extension of Massachusetts Emergency Paid Sick Leave
- U.S. Supreme Court Denies Further Extension of CDC Temporary Moratorium on Evictions
- CDC Extends Temporary Moratorium on Evictions for Sixty Days
- U.S. Supreme Court Leaves in Place CDC Temporary Moratorium on Evictions through July 31, 2021
- Massachusetts COVID Emergency Paid Sick Leave
- Governor Signs Legislation Extending Certain Pandemic-Related Relief Provisions
- Follow Up on Implications of the Rescission of the State of Emergency
- Implications of the Rescission of the State of Emergency
- Current Issues Regarding Alcohol Licensing
- Revised Capacity Limits for Public Meetings/Hearings
- Reminder: Phase IV, Step 1 of Governor Baker's Reopening Plan Starts Today
- Notices to Quit and Evictions
- Governor Announces Transition in Reopening Plan for all Municipalities
- COVID-19 Capacity Restrictions Adjusted Effective Monday, February 8, 2021
- New Requirements for Notice to Quit for Non-Payment of Rent and Changes to the Summary Process Rules and Procedures
- Announcement of Temporary Revisions to COVID-19 Safety Measures (Original and Updated)

## Other legal updates

- Housing Choice Act of 2020 Update
- Status of National Opioid Settlement
- Opioid Settlement Update
- PFAS Litigation
- PFAS Litigation Update

Town Counsel has been involved in the defense of the following cases, pending in calendar year 2021:

1. Jacqueline Holman v. Brimfield Board of Selectmen, Palmer District Court

This is an appeal of a determination by the Board of Selectmen, after hearing, that plaintiff's dogs were deemed nuisance and dangerous dogs. The case was dismissed in calendar year 2021.

Other counsel has been involved in the defense of the following cases, pending in calendar year 2021:

1. Richard Conley v. Town of Brimfield, et al., Hampden Superior Court

The plaintiff brought this action alleging violation of his rights under the United States Constitution and Massachusetts Declaration of Rights, unfair business practices, intentional interference with contractual relations and breach of the implied covenant of good faith and fair dealing, all arising out of an incident in which Conley alleges he was unlawfully prevented from selling his wares as a vendor at the Brimfield Antiques Flea Market. Although the case was dismissed in 2020, the plaintiff has appealed, and that appeal is currently pending.

2. Ryan Olszta v. Town of Brimfield, et al. (U.S. District Court for District of Massachusetts)  
Ryan Olszta v. Town of Brimfield (Massachusetts Commission Against Discrimination)

In these actions, plaintiff alleges that he was not reappointed as a police officer due to his sexual orientation. Both matters were pending in calendar year 2021.

3. Hariklia Crisafulli, et al. v. Ryan Olszta, et al., Hampden Superior Court

In this action, the plaintiffs allege that defendant Ryan Olszta, who was a member of the Town's Board of Selectmen and Police Department at the time of the incidents alleged, defamed them and violated their rights under the Massachusetts Declaration of Rights, all relating to the plaintiffs' activities as business owners in Town. The matter was pending in calendar year 2021

4. Ileana Torres v. Town of Brimfield, et al, Hartford (CT) Superior Court

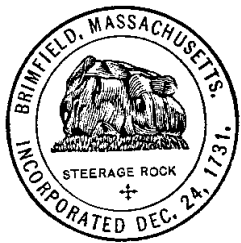
This is a claim for injuries sustained in a motor vehicle accident with a Town employee, operating a town vehicle. The matter was pending in calendar year 2021.

On behalf of KP Law,



Michele E. Randazzo, Esq.  
KP Law, P.C.,  
Town Counsel





## OFFICE OF THE TOWN CLERK

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Town of Brimfield  
23 Main Street  
Brimfield, Massachusetts 01010  
(413) 245-4100 (X 7)

### 2021 ANNUAL REPORT FROM THE TOWN CLERK

**Local Election Events:** 2021 was quite a busy year in the Town Clerk's office. To better socially distance from one another, our Annual Town Caucus was held outside under the outdoor pavilion located at the Brimfield Auction Acres. The Annual Town Meeting was held on June 16, 2021, at the Town Hall. Minutes from the meeting can be found further down in this report. On June 21, we held our Annual Town Election inside the Town Hall with a turn out of 568 ballots cast, which was 19.3 percent of the registered voters. Thanks to some very dedicated election workers who were willing to take on extra safety measures, voters were able to safely cast their ballots while maintaining a proper distance from one another. See results from the local election further in this report.

**Voter Registration:** There are currently 2875 registered voters in town; 1981 are not enrolled in any political party, 405 registered as Democrats, and 445 as Republicans. The remaining voters are enrolled in political designations, which are not political parties; 16 as United Independent Party, 14 as Libertarians, 2 Conservative, 1 Pizza Party, 4 as Green-Rainbow, 1 Reform, 4 Mass Independent, and 1 American Independent party members. Residents can register to vote at any time by coming into the Town Clerk's office to register in person, or by calling or emailing the office to request a mail-in voter registration form. You also can register to vote any time you visit a Massachusetts Registry of Motor Vehicles Office and now most people can register to vote online, at the Secretary of State's website, [www.sec.state.ma.us](http://www.sec.state.ma.us). If you do not register in person, you will be required to show identification the first time you come to vote.

**Vital Statistics:** In 2021, there were 26 births (8 boys and 18 girls) and 13 marriages in the Town in 2021. There were 33 deaths (19 men and 14 women).

**Dog Licenses; It's The Law:** Dog licenses are free to all service dogs who have an up-to-date rabies certificate. Dogs 6 months of age and older must be licensed. We offer 1- or 3-year licenses with an online application as a convenience to upload rabies certificates and ease of credit card payments (\$2 service charge) however, applications accompanied by checks can be mailed in or dropped off at any time.

**FAQ:** For answers to frequently asked questions, services & fees, hours of operation, and other items of interest, please visit the Town of Brimfield website, [www.brimfieldma.org](http://www.brimfieldma.org). We are

always happy to answer your questions or point you in the right direction when we don't know the answers.

Respectfully submitted,

Debra J. Fagerstrom  
Town Clerk

**The 291<sup>th</sup> Annual Town Meeting**  
**June 16, 2021**  
**Brimfield Town Hall, 21 Main Street, Brimfield**  
**Minutes and Actions**

Michael Miller, Moderator, called the meeting to order at 6:45 PM

169 registered voters in attendance.

Procedural Announcements:

The Moderator announced that all speakers must be recognized and will be limited to five minutes when explaining an Article which they have placed before the meeting; individuals will be limited to two minutes when addressing the meeting about a motion under discussion; and all motions are required to be seconded.

Other notes:

- Articles that are marked with an asterisk (\*) denote that they were taken out of order.
- [brackets] are used to add explanatory information where necessary by the Town Clerk.
- If an amendment to a motion is defeated it is not recorded.
- Articles placed on the Town Warrant by the Board of Selectmen shall be "seconded" by the Board of Selectmen but may not necessarily be supported by the Board of Selectmen.

-The Finance Committee may, at its discretion, make a single consent motion for approval of these routine authorizations (Articles: 8, 9, 11, 12 and 13)

**ARTICLE 1:** To hear reports of the officers and agents heretofore chosen by the Town; or take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *"Recommend approval and move that the reports of the officers and agents be accepted as written in the Town Report."*

**Motion to approve Article 1 passed by show of voting cards. (6:54 PM)**

**ARTICLE 2:** To see if the Town will vote pursuant to the provisions of G.L. c. 44, §53E½, as most recently amended, to establish FY2021 spending limits as set forth below for the revolving funds listed in Section 1 of the General Bylaw entitled, "Departmental Revolving Funds", approved under Article 2 of the June 5, 2017 Annual Town Meeting, with such limits to be

applicable from fiscal year to fiscal year until revised by Town Meeting prior to July 1 for the ensuing fiscal year:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Bike Trail Revolving Fund	\$5,000
Bins and Bags Revolving Fund	\$35,000
Cable TV Revolving Fund	\$1,500
Cemetery Revolving Fund	\$10,000
Conservation Commission	\$15,000
Dog Revolving Fund	\$2,000
HAZMAT Revolving Fund	\$10,000
Historical Revolving Fund	\$10,000
Recreation Revolving Fund	\$20,000
Senior Center Revolving Fund	\$15,000
Subdivision Control Law Revolving Fund	\$40,000
Tobacco Revolving Fund	\$500

or, take any other action thereon. (Various Boards and Departments)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend approval and move to establish the FY22 expenditure limits for the revolving funds listed in the warrant, in the amounts set forth therein”.*

**Motion to approve Article 2 passed by show of voting cards. (6:55 PM)**

**ARTICLE 3:** To see if the Town will vote to raise and appropriate \$ \_\_\_\_\_ for various elected Town officers for the ensuing fiscal year July 1, 2021, to June 30, 2022; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$136,151 as detailed in the Finance Committee Recommendations accompanying the Warrant, for the purpose stated in the article.”*

**Motion to approve Article 3 passed by show of voting cards. (6:57 PM)**

**ARTICLE 4:** To see if the Town will vote to raise and appropriate \$ \_\_\_\_\_ for various departments and activities of the Town, payment of debts and defraying of expenses of the ensuing fiscal year, July 1, 2021 to June 30, 2022 and direct how the same shall be expended; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$10,203,005 as detailed in the Finance Committee Recommendations accompanying the Warrant, for the purpose stated in the article.”*

**Motion to approve Article 4 passed by show of voting cards. (7:36 PM)**

**ARTICLE 5:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of \$ \_\_\_\_\_ to pay unpaid bills or overdrawn accounts for FY21; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purpose stated in the article.”*

**Motion to take no action passed by show of voting cards. (7:37 PM)**

**ARTICLE 6:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of \$                    to pay unpaid bills or overdrawn accounts for any fiscal year prior to FY21; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purpose stated in the article.”*

**Motion to take no action passed by show of voting cards. (7:38 PM)**

**ARTICLE 7:** To see if the Town will vote, pursuant to Chapter 420 of the Acts of 2010, to limit expenditures from the Brimfield Flea Market Fund for administrative, operating, maintenance and emergency services to an amount not in excess of \$150,000 for FY22 and provided further, that any funds remaining in said account over \$50,000 for FY22 shall close to the General Fund; or take any other action thereon. (Board of Selectmen)

*Article 7 was withdrawn by the Selectmen due to a change in circumstances.*

At the request of the Finance Committee, the Moderator allowed a single motion for approval to be made for Articles: 8, 9, 11, 12 and 13 (Routine Authorizations)

\***ARTICLE 8:** To see if the Town will vote to accept as available funds, the sum of \$250,000, or any other amount, to be made available to the Town by the Massachusetts Department of Transportation Highway Division, and, to use the funds for qualifying projects on state approved roads and Chapter 90 projects in the Town of Brimfield according to State contract; or take any other action thereon.

(Highway Surveyor)

\***ARTICLE 9:** To see if the Town will vote to authorize the Highway Surveyor to enter into contracts for the usual and customary operations of public works including the care and upkeep of Town ways and bridges; or, take any other action thereon. (Highway Surveyor)

\***ARTICLE 11:** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to borrow money in anticipation of reimbursements from allotments by the state and county for highways, including bridges; or, take any other action thereon. (Board of Selectmen)

\***ARTICLE 12:** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to borrow money, from time to time, in anticipation of revenue, grants and reimbursements from state and federal agencies in the fiscal year beginning July 1, 2021 in accordance with the provisions of M.G.L. c. 44, §4 and to issue a note or notes payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with M.G.L. c. 44, §17; or, take any other action thereon. (Board of Selectmen)

\***ARTICLE 13:** To see if the Town will vote to authorize the Board of Selectmen, as required by Chapter One, Section 5.1 of the Town Bylaws to enter into contracts for general insurance, workers' compensation insurance, medical benefit insurance and ambulance services within the scope and requirements defined by M.G.L. c. 30B as amended; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“For the purpose of re-establishing a group of routine authorizations involving no change from prior year, recommend*

*approval of the following authorizations for FY 2022 and move such authorizations be re-established for the purposes stated in their respective articles:”*

**Motion to approve Articles 8, 9, 11, 12 & 13 passed by show of voting cards. (7:40 PM)**

**\*ARTICLE 10:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$            to be used in conjunction with and in addition to any funds allotted by the Commonwealth for the construction, reconstruction and improvement of Town roads; or, take any other action thereon. (Highway Surveyor)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purpose stated in the article.”*

**Motion to take no action on Article 10 passed by show of voting cards. (7:41 PM)**

**ARTICLE 14:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$15,000 to the Treasurer’s Department for the purpose of paying costs associated with the tax title process; or, take any other action thereon. (Treasurer-Collector)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purpose stated in the article.”*

**Motion to take no action on Article 15 passed by show of voting cards. (7:42 PM)**

**ARTICLE 15:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$500 to be added to the Conservation Fund as authorized by M.G.L. c. 40, §8C; or take any other action thereon. (Conservation Committee)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$500 for the purpose stated in the article.”*

**Motion to approve Article 15 passed by show of voting cards. (7:43 PM)**

**ARTICLE 16:** To see if the Town will vote to raise and appropriate, borrow, or otherwise fund the sum of \$50,000 to be expended by the Board of Selectmen for the purpose of repairs, maintenance, renovations and weatherization of municipal buildings and or structures, other than schools, owned by the Town of Brimfield, and including any incidental and related expenses; or, take any other action thereon. (Board of Selectmen)

*“Recommend and move that the Town raise and appropriate the sum of \$50,000 to be expended by the Board of Selectmen for the purpose stated in the article.”*

**Motion to approve Article 16 passed by show of voting cards. (7:44 PM)**

**ARTICLE 17:** To see if the Town will vote to transfer the sum of \$12,000 received from the Thames River Grant #14-3562-0122 to the Lake Sherman Weed Control account #01-0630-5355, to be expended by the Board of Selectmen, for aquatic vegetation management to control the growth of milfoil in Lake Sherman, including all incidental and related expenses; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town transfer the sum of \$12,000 from the Thames River Grant (14-3562-0122) to the*

*Lake Sherman Weed Control account (01-0630-5355), to be expended by the Board of Selectmen, for the purpose stated in the article.”*

**Motion to approve Article 17 passed by show of voting cards. (7:46 PM)**

**ARTICLE 18:** To see if the Town will vote to raise and appropriate, borrow or otherwise transfer from available funds, the sum of \$550,000, to be expended by the Board of Selectmen for the purpose of purchasing and equipping a fire truck, including all costs incidental and related thereto, subject to the requirements of applicable public bidding laws; and further, to authorize the Treasurer to borrow, with the approval of the Board of Selectmen, such sum of money pursuant to M.G.L. chapter 44, section 7, or any other appropriate authority, and to issue bonds or notes as necessary for the purpose; or, take any other action thereon. (Fire Chief)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town transfer from the Capital Stabilization Fund the sum of \$550,000.00 to be expended by the Chief of the Fire Department for the purpose stated in the Article.”*

**Motion to approve Article 18 passed by show of voting cards, 162 Yes to 7 No (7:50)**

**ARTICLE 19:** To see if the Town will vote to raise and appropriate, borrow or otherwise fund the sum of \$4,000 to be expended by the Highway Surveyor subject to the requirements of applicable public bidding laws, for the purpose of purchasing and equipping a new, Mig Welder, pursuant to the Town’s Capital Expenditure Plan, including all costs incidental and related thereto; or take any other action thereon. (Highway Surveyor)

*“Recommend and move that the Town raise and appropriate the sum of \$4,000 to be expended by the Highway Surveyor for the purpose stated in the article.”*

**Motion to approve Article 19 passed by show of voting cards. (7:51 PM)**

**ARTICLE 20:** To see if the Town will vote to amend Section 7.2 of the Zoning Bylaw by adding the language indicated in underlined text, below, to the last sentence of said section:

The Planning Board may waive any or all requirements of site plan review **for any municipal project or for projects that have been determined to be minimal impact projects after preliminary site plan review and for private projects involving** external enlargements or changes of use of less than 25% of the existing floor area. [Amended May 2008, May 2011, May 2013 and May 2014] (Planning Board)

>Motion made by Planning Board (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 20 passed by a show of voting cards, 169 Yes to 0 No (7:52)**

**ARTICLE 21:** To see if the Town will vote to amend Section 7.4 of the Zoning Bylaw, by changing the title of said section from “Required Site Plan Contents” to “Rules and Regulations”; and further to amend the unnumbered, introductory paragraph of said section by deleting the language in strikethrough text and adding the language in underlined text, as follows:

**7.4 Required Site Plan Contents ~~Rules and Regulations~~**

The Planning Board shall adopt and may, from time to time, amend Rules and Regulations governing site plan review under this Bylaw. Said Rules and Regulations shall include provisions governing the form, contents and number of copies of applications for site plan review. Said Rules and Regulations may also include design criteria and performance standards to ensure compliance with the requirements and intent of this Bylaw. Until such time as said Rules and Regulations are adopted, All site plans shall be prepared by a registered architect, landscape architect, or professional engineer and a or professional land surveyor, unless this requirement is waived by the Planning Board because of unusually simple circumstances, and All site plans shall be on standard 24" x 36" sheets and shall be prepared at a sufficient scale to show. (Planning Board)

>Motion made by Planning Board (per Chairperson) and seconded: *"Recommend approval and move that the Town pass the Article as written."*

**Motion to approve Article 21 passed by a show of voting cards, 167 Yes to 2 No (7:53)**

**ARTICLE 22:** To see if the Town will vote to amend Section 12 of the Zoning Bylaw, by deleting the language in strikethrough text and adding the language in underlined text to various subsections, as follows:

- a. Amend Section 12.3 (Definitions) to add a new definition of Marijuana Delivery Establishment, as follows:

**Marijuana Delivery Establishment:** A Delivery Courier or Delivery Operator, or such other form of delivery licensee as may from time to time be authorized by the Cannabis Control Commission to perform deliveries of marijuana or marijuana products directly to consumers. (Planning Board)

- b. Amend Section 12.4.5, as follows:

With the exception of a licensed Marijuana Transporter or Marijuana Delivery Establishment, no Marijuana Establishment or RMD shall be permitted to operate from a moveable, mobile or transitory location. (Planning Board)

>Motion made by Planning Board (per Chairperson) and seconded: *"Recommend approval and move that the Town pass the Article as written."*

**Motion to approve Article 22 passed by a show of voting cards, 164 Yes to 5 No (7:53)**

**ARTICLE 23:** To see if the Town will vote to amend Section 3 of the Zoning Bylaw, by deleting subsection 3.5.5.3 as follows:

~~3.5.5.3 Display of a sign pertaining to a use permitted on the premises with a total area of not more than six (6) square feet. [adopted March 1975] (Zoning Officer and Planning Board)~~

>Motion made by Planning Board (per Chairperson) and seconded: *"Recommend approval and move that the Town pass the Article as written."*

**Motion to table Article 23 passed by a show of voting cards. (7:54 PM)**

**ARTICLE 24:** To see if the Town will vote to replace Section 6 of the Zoning Bylaw, with the following:

Zoning Bylaw Section 6: Signs and Sign Regulations

6.1 Purpose and Definitions. For the purpose of this bylaw, a sign is defined as any outdoor surface with letters, words, numbers or other symbols, any of which exceed one inch in height, or any three-dimensional representation, intended to convey a message.

6.1.1 Permit Requirements. Applicants must submit sign permit applications with drawings to the Building Inspector prior to purchasing and affixing a sign. No permanent sign shall be erected, altered, replaced, or relocated without a permit issued by the Building Inspector. No sign shall be allowed unless it is in conformance with the current Massachusetts State Building Code except as specifically permitted.

6.1.2 Expiration. A signed permit shall become null and void if the work for which the permit was issued has not been completed within a period of six (6) months from the date of the permit. The Building Inspector may at their discretion issue extensions covering a period not to exceed one (1) year from the date of issue of the original permit.

6.1.3 Zoning Districts. Sign regulations vary based on the zoning district in which the sign is located. The Town of Brimfield has five (5) zoning districts:

1. General Business District
2. Residential District
3. Agricultural-Residential District
4. Multiple Dwelling District
5. Industrial District

6.1.4 Signs Not Allowed.

6.1.4.1 Signs erected on utility poles, traffic signs, wireless communication towers, fences, trees, shrubs or other natural features except for signs erected by the governmental entity or utility company which owns such structures.

6.1.4.2 Portable Signs designed to be transported by means of wheels, and signs attached to or painted on vehicles parked and visible from a street or a right of way customarily used by the general public, unless said vehicle is registered and used, as a vehicle, in the normal day-to-day operations of the business.

6.1.5 Construction and Maintenance.

6.1.5.1 Signs shall be constructed of durable and weatherproof materials.

6.1.5.2 Signs shall be maintained in safe structural condition and good visual appearance at all times and no sign shall be left in a dangerous or defective state.

6.1.5.3 All electrical equipment associated with a sign shall be installed and maintained in accordance with the National Electrical Code.

6.1.5.4 The Building Commissioner shall have the authority to inspect any sign and order the owner to paint, repair or remove a sign which constitutes a hazard, or a nuisance due to improper or illegal installation, dilapidation, obsolescence or inadequate maintenance. The Building Commissioner may require removal of signs if the use has been abandoned.



## 6.2 Allowed Signs and Sign Regulations

The following requirements shall apply to all signs and other advertising devices in all zoning districts:

6.2.1. No sign or other advertising device with visible moving or movable parts or with flashing, animated, or intermittent illumination shall be erected or maintained except as approved by the Zoning Enforcement Officer.

6.2.2 No illumination shall be permitted which is visible from any portion of a way so as to create a traffic hazard.

6.2.3 Signs may be illuminated by a steady stationary exterior white light of reasonable intensity shielded and directed solely at the sign.

6.2.4 All signs lighted externally shall be shielded or directed in such a way as to prevent spillage on the building or onto streets, parking, driveway areas, or surrounding properties.

6.2.5 No freestanding sign or other advertising device, or part thereof, shall be more than twenty (20) feet above ground level, not closer than fifteen (15) feet to the edge of a traveled way; signs on buildings not to exceed fifty (50) square feet and free-standing signs not to exceed twenty-five (25) square feet, neither class to be artificially illuminated from within or the rear.

6.2.6 No sign or other advertising device attached to a building shall project above the roof or parapet line.

6.2.7 No sign or other advertising device attached to a building shall project more than three (3) feet from a building or two-thirds the width of the sidewalk, whichever is less.

6.2.8 No sign shall be erected in any manner that will completely cover windows or doors.

6.2.9 No signs shall be erected on public property without express written permission from the Town.

6.2.10 Any sign erected in violation of this Bylaw is prohibited, except that signs erected by the Town, Commonwealth or their agencies shall be exempt from these prohibitions.

## 6.3 Residential District & Agricultural–Residential District Regulations

The following additional requirements shall apply to all signs and other advertising devices in the Residential District and Agricultural-Residential District:

6.3.1 One (1) sign for each family residing on the premises indicating the name of the owner or occupant or pertaining to a permitted accessory use; provided, that each sign does not exceed six (6) square feet in area.

6.3.2 One (1) sign not over sixteen (16) square feet in area pertaining to permitted buildings, structures, and uses of the premises other than dwellings and their accessory uses.

6.3.3 Unlighted directional signs not exceeding six (6) square feet in area pertaining to churches, schools, institutions, and other nonprofit or public uses.

## 6.4 Temporary Signs Regulations

The following requirements shall apply to all signs and other advertising devices in all zoning districts.

6.4 Temporary Signs. The following signs, banners, pennants, easily removed sign attached to windows, or advertising displays are allowed on a temporary basis, may be freestanding, and do

not need a permit from the Town. Temporary signs shall be removed within thirty (30) days of placement, unless specified below.

6.4.1. Construction Signs. One (1) unlighted sign of up to eight (8) square feet identifying individual parties involved in construction is allowed on the premises where the sign is located. Construction signage is temporary and limited to the span of the project's valid building permit. The sign shall be removed prior to the issuance of any occupancy permit or certificate of completion.

6.4.2. Real Estate Signs. Each sign pertaining to the sale or lease of the premises must be unlighted and not over eight (8) square feet in area, and all signs must not aggregate more than eighteen (18) square feet in area. Signs shall be removed within fourteen (14) days after sale, rental or lease.

6.4.3. Event Signs. Unlighted signs of up to thirty-two (32) square feet in Business District and Industrial District, and eight (8) square feet in the Residential District and Agricultural-Residential District, may be displayed on private property and are limited to one (1) per street frontage announcing a drive or event of a civic, philanthropic, educational or religious organization. Signs shall be installed no sooner than thirty (30) days prior to the event and shall be removed within seven (7) days after the event.

6.4.4. Political Signs. Due to federal First Amendment rights, political signs are exempt from regulations except that they are subject to public safety requirements.

6.4.5. Banner Signs. Nonprofit, charitable, and community organizations shall be allowed to erect sign banners not to exceed one hundred (100) square feet in area. Banner signs shall be installed no sooner than thirty (30) days prior to the event and shall be removed within seven (7) days after the event.

6.4.6. Display Window/Door Signs. Signs on the surface of windows/doors or inside windows/doors can only be lit by the building illumination and cover no more than twenty-five (25) percent of the display window or door area.

6.4.7. Noncommercial Signs. Buildings occupied solely for the civic, philanthropic, educational, religious, or other noncommercial purposes are exempt from temporary sign regulations except that they are subject to public safety requirements.

6.4.8. Seasonal Decorative Signs. Seasonal decorative signs and residential decorative signs are exempt from temporary sign regulations, except that they are subject to the public safety requirements.

6.4.9. Yard/Garage Sale Signs. Not to exceed five (5) square feet displayed on private property and limited one to each premise. Not to be erected earlier than three (3) days preceding the sale and shall be removed within twenty-four (24) hours following.

6.4.10 Flea Market Signs. All temporary signs pertaining to Flea Market operations are to follow the regulations set forth in Sections 6.2.1 and 6.2.6 through 6.2.10. signs on buildings not to exceed fifty (50) square feet and free-standing signs not to exceed twenty-five (25) square feet. No freestanding sign or other advertising device, or part thereof, shall be more than twenty (20) feet above ground level, or closer than fifteen (15) feet to the edge of a traveled way. No illumination of temporary signs is allowed. Temporary Flea Markets Signs are allowed on fences. Signs shall be installed no sooner than seven (7) days prior to the event and shall be removed within seven (7) days after the event.

6.4.11 Business/Commercial Point of Sale. Allowed in the General Business District only. A sign which is not permanently affixed to a building or mounted in the ground. Such signs may consist of banners, posters, pennants, streamers or stakes in the ground that contain a commercial or non-commercial advertising message, to be unlighted and not exceed twenty-five (25) square feet. Signs that stay in place for more than sixty (60) days or replaced by similar signs for periods exceeding sixty (60) days shall not be considered temporary signs. Banners, flags, streamers or other decorations that do not convey commercial information shall not be considered to be temporary signs.

6.4.12 Business/Commercial Event Signs. Allowed in the General Business District only. Unlighted signs of up to twenty-five (25) square feet may be displayed on private property and are limited to one (1) per street frontage announcing an event. Signs shall be installed no sooner than thirty (30) days prior to the event and shall be removed within seven (7) days after the event.

#### 6.5 Removing or Reconstructing Signs Regulations

6.5 Removing or Reconstructing Signs. No sign heretofore approved and erected shall be repaired, altered or removed, nor shall any sign, or substantial part thereof, which is blown down, destroyed or removed, be re-erected, reconstructed, rebuilt or relocated, unless it is made to comply with all applicable requirements of this By-law. (Zoning Officer and Planning Board)

>Motion made by Planning Board (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

>Motion to amend Article 24 made by Amy Gerrish and seconded: *“I move that Article 24 section 6.5 be amend by adding the phrase: **Signs which are grandfathered-in may be replaced without applying for a permit.**”*

**Motion to amend Article 24 passed by a show of voting cards. (8:05 PM)**

**Motion to approve Article 24 as amended failed by a show of voting cards, Yes – 104, No – 65 (8:06 PM)**

[A 2/3 vote is required for a change to a Zoning Bylaw]

**ARTICLE 25:** To see if the town will vote to amend General Bylaws, Chapter Two, Section 6.2 Flea Market Advisory Board, by renumbering said section as Section 6.0, and by amending section 6.1 by adding in bold.

#### Section 6.2 Flea Market Advisory Board

##### 6.1 Authorization and Appointment

Selectmen shall appoint a Flea Market Advisory Board to assist in the establishment of administrative procedures and policies. Said Advisory Board shall have seven members **consisting of 2 show promoters (who need not be Brimfield residents) and up to 5 Brimfield residents, including one representative each from the Police Department and Fire Department or 2 other representatives from emergency services;** or, take any other action thereon. (Board of Selectmen)

>Motion made by Board of Selectmen (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 25 passed by a show of voting cards. (8:08 PM)**

**ARTICLE 26:** To see if the town will vote to amend Chapter Five, Section 2.0 of the General Bylaws, entitled "Flea Market," by deleting the language shown in strikethrough text and adding the language shown in bold text as follows;

~~**Remove: 2.3.4.4- Display of Vendor Permits:** Each vendor shall prominently display the Vendor Permit during the conduct of business.~~

**Replace with:**

**2.3.4.4 Vendor Permits:**

**Owner/operators are required to distribute a Vendor Permit to every vendor doing business on the owner/operator's field. Said permit shall be displayed at the vendor's site or otherwise made readily available by the vendor for inspection by any town official responsible for permit compliance. If a vendor is found to be without a vendor permit the owner/operator shall be notified and shall promptly distribute a permit to the vendor. Failure to comply with this requirement may result in a \$50 non-criminal fine to the owner/operator, with each day of noncompliance constituting a separate violation. Any member of the Brimfield Police Department shall have the authority to enforce the provisions of this section and to issue non-criminal fines hereunder.**

~~**Strike out completely: 2.3.4.5- Subletting:** If it is determined by the Selectmen that a "vendor" is conducting business without a "vendor permit," the owner/operator shall be assessed the cost of the vendor permit and, for purposes of allocating emergency services costs, the number of "vendor days" attributable to such owner/operator shall be adjusted accordingly. The purpose of this provision is to control "subletting" whereby multiple spaces rented to a single vendor are actually used for the conduct of business by several vendors. [entire section amended May 21, 2007]~~

~~**2.3.9.4.1- Violations and Enforcement of This Section:** Any owner/operator or other land owner who knowingly violates this section or who permits any violation to continue shall be subject to a fine of \$200, in the case of an owner/operator, loss or non-renewal of their annual license. [Section amended May 21, 2007]~~

**Rewrite to read: If an owner/operator, having been made aware of a violation of section 2.3.9.4, allows such violation to continue then said owner/operator may be issued a non-criminal fine of \$50.00, with each day of noncompliance constituting a separate violation. Any member of the Brimfield Police Department shall have the authority to enforce the provisions of this section and to issue non-criminal fines hereunder.**

~~**2.3.10.3- Daily Hours:** No vendor may display wares for sale or otherwise conduct business until Town of Brimfield—General Bylaws May 2016 General Bylaws, Page 29 sunrise on the first legal day, or after sunset on the last legal day. Daily business shall extend no longer than sunrise to sunset. [section adopted Nov 4, 1991]~~

**Rewrite To Read:**

**2.3.10.3- Daily Hours: No vendor may display wares for sale or otherwise conduct business until one-half hour before sunrise on the first legal day, or one-half hour after sunset on the**

**last legal day. Daily business shall extend no longer than one-half hour before sunrise to one-half hour after sunset. For violation of this section a non-criminal fine of \$50.00 may be issued to the vendor and/or to the owner/operator, with each day of violation constituting a separate violation. Any member of the Brimfield Police Department shall have the authority to enforce the provisions of this section and to issue non-criminal fines hereunder.;** or take any other action thereon. (Board of Selectmen)

>Motion made by Board of Selectmen (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 26 passed by a show of voting cards. (8:10)**

**ARTICLE 27:** We, the undersigned registered voters of the Town of Brimfield, hereby petition the Board of Selectmen pursuant to M.G.L. Ch. 39, S.10 to insert the following article into the Warrant for the Brimfield Annual Town Meeting to be held on May 17, 2021 (or some other date as determined by the Board of Selectmen for the 2021 Annual Town Meeting)

Shall the town vote to have its elected Board of Health become an appointed Board of Health of the town? If a majority of votes cast at Annual Town Meeting in answer to said question is in the affirmative, and office or board shall become appointed in accordance with the provisions of MGL Chapter 41 Section 1B. (Citizens Petition)

>Motion made by the petitioner and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 27 failed by a show of voting cards: No -117, Yes – 28, Abstentions - 12. (8:50)**

**ARTICLE 28:** We, the undersigned registered voters of the Town of Brimfield, hereby petition the Board of Selectmen pursuant to M.G.L. Ch. 39, S.10 to insert the following article into the Warrant for the Brimfield Annual Town Meeting to be held on May 17, 2021 (or some other date as determined by the Board of Selectmen for the 2021 Annual Town Meeting)

Addition to Chapter 3, adding Section 7: “Permit and Inspection Fees”:

7.1- “All permit and inspection fees shall be reviewed every year by their respective committees and boards and then submitted for review and approval by the Board of Selectmen no later than March 31<sup>st</sup> of each calendar year.”

7.2- “All Boards and Committees shall review and re-evaluate their permit and inspection fees at the beginning of the calendar year to ensure a fair and equitable permitting and inspection process.”

7.3- “No employee of the town of Brimfield will be paid a percentage of any inspection fee, permit fee, or any other such fee or fine.” (Citizens Petition)

>Motion made by the petitioner and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 28 failed by a show of voting cards. (8:48)**

**ARTICLE 29:** We the undersigned registered voters of the Town of Brimfield, hereby petition the Board of Selectmen pursuant to MGL Ch. 39, S. 10 to insert the following article into the Warrant for the Brimfield Annual Town Meeting to be held on May 17, 2021 (or some other date as determined by the Board of Selectmen for the 2021 Annual Town Meeting)

To see if the Town will vote the following article or to take any other action in relation thereto: Any registered voter shall be eligible to hold elective town office except that no full or part-time employee of the town reporting to the Board of Selectmen (BOS), either directly or whose supervisor reports to the BOS, may simultaneously hold the position of Selectman.

In addition, no former member of the BOS shall be appointed to any compensated appointed town position until 12 months following the date on which the former member on the BOS has terminated. (Citizens Petition)

>Motion made by the petitioner and seconded: “*Recommend approval and move that the Town pass the Article as written.*”

**Motion to approve Article 27 failed by a show of voting cards: No -81, Yes – 58, Abstentions - 12. (8:59)**

**ARTICLE 30:** Article - To see if the Town will vote for the following article amending the Zoning Bylaw Section 4 by adding the following section 4.3 Estate Lots.

### **ESTATE LOTS**

The purpose of this regulation is to allow for the creation of lots for single-dwelling units only, with less than the required frontage, in exchange for increased square footage, for the purposes of preservation of open space and decreasing density in given areas.

Single-family dwellings on estate lots shall be permitted in the residential and agricultural districts.

1. Estate lots shall be created from one conforming lot in existence at the time of adoption of this section and which conforms to all provisions of the zoning by-law. No more than three (3) estate lots may be created from an existing lot that was in existence at the time of the adoption of this estate lot by-law amendment and which conforms to all the provisions of the zoning by-law.
2. A filing fee in the amount of \$150 per lot, plus all legal notification fees will be paid by the applicant to the Town of Brimfield.
3. The estate lot(s) shall have a minimum street frontage of not less than forty (40) feet and an access width of not less than forty (40) feet from the front line to the principal structure. The host lot shall meet all the zoning dimensional requirements normally required in the district.
4. No more than three (3) estate lots, and the host lot, may be adjacent to each other at the street line.
5. The area of an estate lot shall be at least five (5) acres including the access strip.
6. Front, rear and side yards must equal or exceed those normally required in the district.
7. Estate lots shall only be allowed in Residential and Agricultural-Residential Districts.
8. The grade length and location of access driveways shall be constructed and maintained to provide adequate access and shall satisfy the following standards.
  - A) constructed travel width of at least fifteen (15) feet plus drainage and culverts where necessary.
  - B) No parking areas or structures shall be allowed in the access strip.

9. There shall be maintained or kept a naturally occurring or a planted vegetated buffer zone of no less than five feet, between any estate lot(s) and any front lot sufficient to provide privacy between the two lots.

10. Plans submitted shall include the statement, “Lot(s) is in estate lot; the building is permitted only in accordance with the Brimfield Zoning By-laws;

or, to take any other action in thereon. (Zoning Board of Appeals)

>Motion made by the Zoning Board of Appeals (per Chairman) and seconded: *“Recommend that Article 30 be tabled to a future meeting”*

**Motion to table Article 30 passed by a show of voting cards. (9:16 PM)**

**ARTICLE 31:** To see if the Town will vote to raise and appropriate, borrow, or otherwise transfer from available funds, the sum of \$9,800.00 to be expended by the Police Department, subject to the requirements of applicable public procurement laws, for the purchase of Motorola, or the equivalent, hand held and/or mobile radios for use by the police department, including any incidental and related expenses; or, take any other action thereon. (Police Department)

>Motion made by Board of Selectmen (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 31 passed by a show of voting cards. (9:17 PM)**

**ARTICLE 32:** To see if the Town will vote to raise and appropriate, borrow, or vote to transfer from available funds the sum of \$47,000.00 from the Capital Purchase Stabilization Fund, to be expended by the Board of Selectmen, subject to the requirements of applicable public bidding laws, for the purchase and equipping of one new Ford Interceptor, Dodge Ram, Chevy Tahoe or any other equivalent vehicle, for use by the Brimfield Police Department as a patrol vehicle, including any incidental and related expenses; or, take any other action thereon. (Chief of Police)

>Motion made by Board of Selectmen (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 32 passed by a show of voting cards. (9:23 PM)**

**ARTICLE 33:** To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds the sum of \$35,000.00 from the Capital Purchase Stabilization Fund, to be expended by the Chief of Police, subject to the requirements of applicable public bidding laws, for the purchase and equipping of one new Ford, Dodge, Chevy, or other equivalent vehicle for use by the Brimfield Police Department as a patrol vehicle, including any incidental and related expenses; or, take any other action thereon. (Chief of Police)

>Motion made by Board of Selectmen (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 33 passed by a show of voting cards. (9:24 PM)**

**ARTICLE 34:** To see it the Town will vote for the following article amending the Zoning Bylaws or to take any other action thereto. Proposed changes to the current section are shown **Bold and underlined.**

Business District – The Business District is shown on the Zoning Map and is located along US Route 20 at a depth of 500 feet from the established side lines of US Route 20, as laid out by the Commonwealth of MA, with the exception of the portion on the Northerly side of US Route 20

from Crystal Brook to Sherman Brook, and, with the exception of the portion along US Route 20 between Wales (US Route 19 South) and Holland Road, north of Haynes Hill Road, to a depth of 750 feet from the established side lines of US Route 20 and with the exception of Large-Scale Ground-Mounted Solar Photovoltaic Installations (as allowed under the terms and definitions of Section 7A of these by-laws) to extend to a depth of 2,500 feet from established sidelines of US 20, for the parcel known and designated as Map 11-A-9, as laid out by the Commonwealth of MA. And an additional exception, adding specific parcel to the Business District exclusively for the construction of Large-Scale Ground-Mounted Solar Photovoltaic Installations (as allowed under the terms and definitions of Section 7A of these Zoning Bylaws) on the following parcels on Holland Road 17-D-6, 17-C-2 and 17-C-2.1, **and additionally parcel 9-B-1 on Dunhamtown-Palmer Road, as shown on the Assessors Maps for the Town of Brimfield.**

(Citizen Petition)

>Motion made by the petitioner and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 34 failed by a show of voting cards. (9:43 PM)**

**ARTICLE 35:** To see if the Town will vote to raise and appropriate, borrow, or otherwise fund the sum of \$ \_\_\_\_\_ to be expended by the Board of Selectmen for the purpose of digging a trench from the Annex to the Library to install a conduit which will house a fiber cables cable(s) for network upgrades, including any incidental and related expenses; or, take any other action thereon. (Board of Selectmen).

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend move that the Town take no action on this article.”*

**Motion to take no action on Article 33 passed by a show of voting cards. (9:44 PM)**

**ARTICLE 36:** To see if the Town will vote to amend Chapter One, Section 3.0 of the General Bylaws, by deleting the language shown in strikethrough text and adding the language shown in bold text as follows:

**3.1 Annual Meeting and Elections Dates by replacing in bold.**

The Annual Business and Appropriations Meeting shall be held on the ~~third Monday in May~~ **second Saturday in June** of each year, and shall begin at a time to be determined and the Annual Town Election shall be held on the ~~first Monday in June~~ **third Monday in June of** ~~in~~ each year. The polls shall be opened at twelve o'clock noon and shall remain open until eight o'clock in the evening. (Adopted May 1975, amended May 1986, amended May 1994); or, take any other action thereon. (Board of Selectmen)

>Motion made by the Board of Selectmen (per Chairman) and seconded: *“Recommend approval of Article 36 with the following changes to the article as presented in the Warrant.”*

Amend Chapter One, Section 3.0 of the General Bylaws, by deleting the language shown in strikethrough text and adding the language shown in bold text as follows:

**3.1 Annual Meeting and Elections Dates by replacing in bold.**

The Annual Business and Appropriations Meeting shall be held on the ~~third Monday in May~~ **second Monday in June** of each year and shall begin at a time



to be determined and the Annual Town Election shall be held on the ~~first Monday in June~~ **third Tuesday in June of** ~~in~~ each year. The polls shall be opened at twelve o'clock noon and shall remain open until eight o'clock in the evening.

**Motion to approve Article 36 passed by a show of voting cards. (9:47 PM)**

**ARTICLE 37:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds a sum of money to pay principal and interest due in Fiscal Year 2022 on funds borrowed for the Facilities Building Project, Article #22 voted at the May 21, 2018 Annual Town Meeting; or, take any other action thereon. (Finance Committee)

>Motion made by the Finance Committee (per Chairman) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$175,953.00 to pay debt excluded interest and principal due in Fiscal Year 2022 on funds borrowed for the Facilities Building Project, Article #22 voted at the May 21, 2018.”*

**Motion to approve Article 37 passed by a show of voting cards (9:48 PM)**

**ARTICLE 38:** To see if the Town will vote to raise and appropriate the sum of \$ and transfer from Free Cash the sum of \$ to be added to the Capital Purchase Stabilization Fund; or, take any other action thereon. (Finance Committee)

>Motion made by the Finance Committee (per Chairman) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$350,000.00 to the Capital Stabilization Fund.”*

**Motion to approve Article 38 passed by a show of voting cards (9:49 PM)**

**ARTICLE 39:** To see if the Town will vote to transfer \$ from Free Cash and \$ from the Assessor’s Overlay Surplus or from any other available funds, to reduce the tax rate in FY22 or for any other purpose; or, take any other action thereon. (Finance Committee)

>Motion made by the Finance Committee (per Chairman) and seconded: *“Recommend and move that the Town transfer the sum of \$393,179.00 from certified free cash to reduce the tax rate for FY 2022.”*

**Motion to approve Article 39 passed by a show of voting cards (9:50 PM)**

**ARTICLE 40:** To see if the Town will vote to transfer the sum of \$ from available funds to the Stabilization Fund; or, take any other action thereon. (Finance Committee)

>Motion made by the Finance Committee (per Chairman) and seconded: *“Recommend and move that the Town take no action for the purposes stated in the Article.”*

**Motion to take no action on Article 40 passed by a show of voting cards. (9:51 PM)**

**Motion from the floor to adjourn the meeting was made and seconded and passed at 9:52 PM**

**2021 BRIMFIELD LOCAL OFFICIAL ELECTION RESULTS**  
**JUNE 21, 2021**  
**568 BALLOTS CAST 19.3 % of Registered Voters**

Moderator - One Year		Cemetery Commission – Three Year	
Michael Miller	417	Stephen Phifer	442
Blanks	151	Blanks	126
Board of Selectmen - Three Year (Two open seats)		Tree Warden – One Year	
Carolyn Haley	139	Zachary Lemieux	418
Martin Kelly	388	Blanks	150
Pat Leaming	365	Library Trustees – Three Year (Two Open Seats)	
Billie Jean Petrie Rubio	175	Alyshia Jensen	370
Blanks	69	Denise Lang	355
Board of Assessors – Three Year		Blanks	411
Cynthia Keith Powers	425	Harding Fund – Three Year	
Blanks	143	Richard Sieweck	383
Town Clerk – Three Year		Blanks	185
Debra Fagerstrom	436	Lincoln Fund – Three Year	
Blanks	132	David Killian	396
Board of Health – Three Year		Housing Authority – Five Year	
Richard Costa	384	Michael Wales	409
Michael Koprowski	403	Blanks	159
Blanks	349	Constables – Three Year (Five Open Seats)	
Elementary School Cmte – Three Year (Two Open Seats)		James Brown	317
Kimberly Hirsh	377	Wardwell Cox	332
Jennifer Polesnak-Custance	353	Kathryn Koprowski	351
Blanks	406	Alan Marchand	325
Planning Board – Five Year		Anthony Soto	297
Pamela Marquis	407	Walter Dodge (write in)	5
Blanks	161	Blanks	1213
Highway Surveyor – Three Year			
Zachary Lemieux	449		
Blanks	119		

**Town of Brimfield**  
**The 291<sup>th</sup> Annual Town Meeting**  
**Brimfield Town Hall, 35 Main Street, Brimfield**  
**Minutes and Actions**

Michael Miller, Moderator, called the meeting to order at 6:45 PM

169 registered voters in attendance.

Procedural Announcements:

The Moderator announced that all speakers must be recognized and will be limited to five minutes when explaining an Article which they have placed before the meeting; individuals will be limited to two minutes when addressing the meeting about a motion under discussion; and all motions are required to be seconded.

Other notes:

- Articles that are marked with an asterisk (\*) denote that they were taken out of order.
- [brackets] are used to add explanatory information where necessary by the Town Clerk.
- If an amendment to a motion is defeated it is not recorded.
- Articles placed on the Town Warrant by the Board of Selectmen shall be considered to be “seconded” by the Board of Selectmen but may not necessarily be supported by the Board of Selectmen.

-The Finance Committee may, at its discretion, make a single consent motion for approval of these routine authorizations (Articles: 8, 9, 11, 12 and 13)

**ARTICLE 1:** To hear reports of the officers and agents heretofore chosen by the Town; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend approval and move that the reports of the officers and agents be accepted as written in the Town Report.”*

**Motion to approve Article 1 passed by show of voting cards. (6:54 PM)**

**ARTICLE 2:** To see if the Town will vote pursuant to the provisions of G.L. c. 44, §53E½, as most recently amended, to establish FY2021 spending limits as set forth below for the revolving funds listed in Section 1 of the General Bylaw entitled, “Departmental Revolving Funds”, approved under Article 2 of the June 5, 2017 Annual Town Meeting, with such limits to be applicable from fiscal year to fiscal year until revised by Town Meeting prior to July 1 for the ensuing fiscal year:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Bike Trail Revolving Fund	\$5,000
Bins and Bags Revolving Fund	\$35,000
Cable TV Revolving Fund	\$1,500
Cemetery Revolving Fund	\$10,000
Conservation Commission	\$15,000
Dog Revolving Fund	\$2,000
HAZMAT Revolving Fund	\$10,000
Historical Revolving Fund	\$10,000
Recreation Revolving Fund	\$20,000
Senior Center Revolving Fund	\$15,000
Subdivision Control Law Revolving Fund	\$40,000
Tobacco Revolving Fund	\$500

or, take any other action thereon. (Various Boards and Departments)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend approval and move to establish the FY22 expenditure limits for the revolving funds listed in the warrant, in the amounts set forth therein”.*

**Motion to approve Article 2 passed by show of voting cards. (6:55 PM)**

**ARTICLE 3:** To see if the Town will vote to raise and appropriate \$ \_\_\_\_\_ for various elected Town officers for the ensuing fiscal year July 1, 2021 to June 30, 2022; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$136,151 as detailed in the Finance Committee Recommendations accompanying the Warrant, for the purpose stated in the article.”*

**Motion to approve Article 3 passed by show of voting cards. (6:57 PM)**

**ARTICLE 4:** To see if the Town will vote to raise and appropriate \$ \_\_\_\_\_ for various departments and activities of the Town, payment of debts and defraying of expenses of the ensuing fiscal year, July 1, 2021 to June 30, 2022 and direct how the same shall be expended; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$10,203,005 as detailed in the Finance Committee Recommendations accompanying the Warrant, for the purpose stated in the article.”*

**Motion to approve Article 4 passed by show of voting cards. (7:36 PM)**

**ARTICLE 5:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of \$ \_\_\_\_\_ to pay unpaid bills or overdrawn accounts for FY21; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purpose stated in the article.”*

**Motion to take no action passed by show of voting cards. (7:37 PM)**

**ARTICLE 6:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, a sum of \$                    to pay unpaid bills or overdrawn accounts for any fiscal year prior to FY21; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purpose stated in the article.”*

**Motion to take no action passed by show of voting cards. (7:38 PM)**

**ARTICLE 7:** To see if the Town will vote, pursuant to Chapter 420 of the Acts of 2010, to limit expenditures from the Brimfield Flea Market Fund for administrative, operating, maintenance and emergency services to an amount not in excess of \$150,000 for FY22 and provided further, that any funds remaining in said account over \$50,000 for FY22 shall close to the General Fund; or, take any other action thereon. (Board of Selectmen)

*Article 7 was withdrawn by the Selectmen due to a change in circumstances.*

At the request of the Finance Committee, the Moderator allowed a single motion for approval to be made for Articles: 8, 9, 11, 12 and 13 (Routine Authorizations)

**\*ARTICLE 8:** To see if the Town will vote to accept as available funds, the sum of \$250,000, or any other amount, to be made available to the Town by the Massachusetts Department of Transportation Highway Division, and, to use the funds for qualifying projects on state approved roads and Chapter 90 projects in the Town of Brimfield according to State contract; or, take any other action thereon.

(Highway Surveyor)

**\*ARTICLE 9:** To see if the Town will vote to authorize the Highway Surveyor to enter into contracts for the usual and customary operations of public works including the care and upkeep of Town ways and bridges; or, take any other action thereon. (Highway Surveyor)

**\*ARTICLE 11:** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to borrow money in anticipation of reimbursements from allotments by the state and county for highways, including bridges; or, take any other action thereon. (Board of Selectmen)

**\*ARTICLE 12:** To see if the Town will vote to authorize the Treasurer with the approval of the Selectmen to borrow money, from time to time, in anticipation of revenue, grants and reimbursements from state and federal agencies in the fiscal year beginning July 1, 2021 in accordance with the provisions of M.G.L. c. 44, §4 and to issue a note or notes payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with M.G.L. c. 44, §17; or, take any other action thereon. (Board of Selectmen)

**\*ARTICLE 13:** To see if the Town will vote to authorize the Board of Selectmen, as required by Chapter One, Section 5.1 of the Town Bylaws to enter into contracts for general insurance, workers’ compensation insurance, medical benefit insurance and ambulance

services within the scope and requirements defined by M.G.L. c. 30B as amended; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“For the purpose of re-establishing a group of routine authorizations involving no change from prior year, recommend approval of the following authorizations for FY 2022 and move such authorizations be re-established for the purposes stated in their respective articles:”*

**Motion to approve Articles 8, 9, 11, 12 & 13 passed by show of voting cards. (7:40 PM)**

**\*ARTICLE 10:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$            to be used in conjunction with and in addition to any funds allotted by the Commonwealth for the construction, reconstruction and improvement of Town roads; or, take any other action thereon. (Highway Surveyor)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purpose stated in the article.”*

**Motion to take no action on Article 10 passed by show of voting cards. (7:41 PM)**

**ARTICLE 14:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$15,000 to the Treasurer’s Department for the purpose of paying costs associated with the tax title process; or, take any other action thereon. (Treasurer-Collector)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town take no action for the purpose stated in the article.”*

**Motion to take no action on Article 15 passed by show of voting cards. (7:42 PM)**

**ARTICLE 15:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds, the sum of \$500 to be added to the Conservation Fund as authorized by M.G.L. c. 40, §8C; or, take any other action thereon. (Conservation Committee)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$500 for the purpose stated in the article.”*

**Motion to approve Article 15 passed by show of voting cards. (7:43 PM)**

**ARTICLE 16:** To see if the Town will vote to raise and appropriate, borrow, or otherwise fund the sum of \$50,000 to be expended by the Board of Selectmen for the purpose of repairs, maintenance, renovations and weatherization of municipal buildings and or structures, other than schools, owned by the Town of Brimfield, and including any incidental and related expenses; or, take any other action thereon. (Board of Selectmen)

*“Recommend and move that the Town raise and appropriate the sum of \$50,000 to be expended by the Board of Selectmen for the purpose stated in the article.”*

**Motion to approve Article 16 passed by show of voting cards. (7:44 PM)**

**ARTICLE 17:** To see if the Town will vote to transfer the sum of \$12,000 received from the Thames River Grant #14-3562-0122 to the Lake Sherman Weed Control account #01-0630-

5355, to be expended by the Board of Selectmen, for aquatic vegetation management to control the growth of milfoil in Lake Sherman, including all incidental and related expenses; or, take any other action thereon. (Board of Selectmen)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town transfer the sum of \$12,000 from the Thames River Grant (14-3562-0122) to the Lake Sherman Weed Control account (01-0630-5355), to be expended by the Board of Selectmen, for the purpose stated in the article.”*

**Motion to approve Article 17 passed by show of voting cards. (7:46 PM)**

**ARTICLE 18:** To see if the Town will vote to raise and appropriate, borrow or otherwise transfer from available funds, the sum of \$550,000, to be expended by the Board of Selectmen for the purpose of purchasing and equipping a fire truck, including all costs incidental and related thereto, subject to the requirements of applicable public bidding laws; and further, to authorize the Treasurer to borrow, with the approval of the Board of Selectmen, such sum of money pursuant to M.G.L. chapter 44, section 7, or any other appropriate authority, and to issue bonds or notes as necessary for the purpose; or, take any other action thereon. (Fire Chief)

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend and move that the Town transfer from the Capital Stabilization Fund the sum of \$550,000.00 to be expended by the Chief of the Fire Department for the purpose stated in the Article.”*

**Motion to approve Article 18 passed by show of voting cards, 162 Yes to 7 No (7:50)**

**ARTICLE 19:** To see if the Town will vote to raise and appropriate, borrow or otherwise fund the sum of \$4,000 to be expended by the Highway Surveyor subject to the requirements of applicable public bidding laws, for the purpose of purchasing and equipping a new, Mig Welder, pursuant to the Town’s Capital Expenditure Plan, including all costs incidental and related thereto; or take any other action thereon. (Highway Surveyor)

*“Recommend and move that the Town raise and appropriate the sum of \$4,000 to be expended by the Highway Surveyor for the purpose stated in the article.”*

**Motion to approve Article 19 passed by show of voting cards. (7:51 PM)**

**ARTICLE 20:** To see if the Town will vote to amend Section 7.2 of the Zoning Bylaw by adding the language indicated in underlined text, below, to the last sentence of said section:

The Planning Board may waive any or all requirements of site plan review **for any municipal project or for projects that have been determined to be minimal impact projects after preliminary site plan review and for private projects involving** external enlargements or changes of use of less than 25% of the existing floor area. [Amended May 2008, May 2011, May 2013 and May 2014] (Planning Board)

>Motion made by Planning Board (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 20 passed by a show of voting cards, 169 Yes to 0 No (7:52)**

**ARTICLE 21:** To see if the Town will vote to amend Section 7.4 of the Zoning Bylaw, by changing the title of said section from “Required Site Plan Contents” to “Rules and Regulations”; and further to amend the unnumbered, introductory paragraph of said section by deleting the language in strikethrough text and adding the language in underlined text, as follows:

**7.4 Required Site Plan Contents Rules and Regulations**

The Planning Board shall adopt and may, from time to time, amend Rules and Regulations governing site plan review under this Bylaw. Said Rules and Regulations shall include provisions governing the form, contents and number of copies of applications for site plan review. Said Rules and Regulations may also include design criteria and performance standards to ensure compliance with the requirements and intent of this Bylaw. Until such time as said Rules and Regulations are adopted, Aall site plans shall be prepared by a registered architect, landscape architect, ~~or~~ professional engineer ~~and a~~ or professional land surveyor, unless this requirement is waived by the Planning Board because of unusually simple circumstances., and Aall site plans shall be on standard 24” x 36” sheets and shall be prepared at a sufficient scale to show. (Planning Board)

>Motion made by Planning Board (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 21 passed by a show of voting cards, 167 Yes to 2 No (7:53)**

**ARTICLE 22:** To see if the Town will vote to amend Section 12 of the Zoning Bylaw, by deleting the language in strikethrough text and adding the language in underlined text to various subsections, as follows:

- a. Amend Section 12.3 (Definitions) to add a new definition of Marijuana Delivery Establishment, as follows:

**Marijuana Delivery Establishment:** A Delivery Courier or Delivery Operator, or such other form of delivery licensee as may from time to time be authorized by the Cannabis Control Commission to perform deliveries of marijuana or marijuana products directly to consumers. (Planning Board)

- b. Amend Section 12.4.5, as follows:

With the exception of a licensed Marijuana Transporter or Marijuana Delivery Establishment, no Marijuana Establishment or RMD shall be permitted to operate from a moveable, mobile or transitory location. (Planning Board)

>Motion made by Planning Board (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*



**Motion to approve Article 22 passed by a show of voting cards, 164 Yes to 5 No (7:53)**

**ARTICLE 23:** To see if the Town will vote to amend Section 3 of the Zoning Bylaw, by deleting subsection 3.5.5.3 as follows:

~~3.5.5.3 Display of a sign pertaining to a use permitted on the premises with a total area of not more than six (6) square feet. [adopted March 1975] (Zoning Officer and Planning Board)~~

>Motion made by Planning Board (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to table Article 23 passed by a show of voting cards. (7:54 PM)**

**ARTICLE 24:** To see if the Town will vote to replace Section 6 of the Zoning Bylaw, with the following:

Zoning Bylaw Section 6: Signs and Sign Regulations

6.1 Purpose and Definitions. For the purpose of this bylaw, a sign is defined as any outdoor surface with letters, words, numbers or other symbols, any of which exceed one inch in height, or any three-dimensional representation, intended to convey a message.

6.1.1 Permit Requirements. Applicants must submit sign permit applications with drawings to the Building Inspector prior to purchasing and affixing a sign. No permanent sign shall be erected, altered, replaced, or relocated without a permit issued by the Building Inspector. No sign shall be allowed unless it is in conformance with the current Massachusetts State Building Code except as specifically permitted.

6.1.2 Expiration. A signed permit shall become null and void if the work for which the permit was issued has not been completed within a period of six (6) months from the date of the permit. The Building Inspector may at their discretion issue extensions covering a period not to exceed one (1) year from the date of issue of the original permit.

6.1.3 Zoning Districts. Sign regulations vary based on the zoning district in which the sign is located. The Town of Brimfield has five (5) zoning districts:

1. General Business District
2. Residential District
3. Agricultural-Residential District
4. Multiple Dwelling District
5. Industrial District

6.1.4 Signs Not Allowed.

6.1.4.1 Signs erected on utility poles, traffic signs, wireless communication towers, fences, trees, shrubs or other natural features except for signs erected by the governmental entity or utility company which owns such structures.

6.1.4.2 Portable Signs designed to be transported by means of wheels, and signs attached to or painted on vehicles parked and visible from a street or a right of way customarily used by the general public, unless said vehicle is registered and used, as a vehicle, in the normal day-to-day operations of the business.

6.1.5 Construction and Maintenance.

6.1.5.1 Signs shall be constructed of durable and weatherproof materials.

6.1.5.2 Signs shall be maintained in safe structural condition and good visual appearance at all times and no sign shall be left in a dangerous or defective state.

6.1.5.3 All electrical equipment associated with a sign shall be installed and maintained in accordance with the National Electrical Code.

6.1.5.4 The Building Commissioner shall have the authority to inspect any sign and order the owner to paint, repair or remove a sign which constitutes a hazard, or a nuisance due to improper or illegal installation, dilapidation, obsolescence or inadequate maintenance. The Building Commissioner may require removal of signs if the use has been abandoned.

6.2 Allowed Signs and Sign Regulations

The following requirements shall apply to all signs and other advertising devices in all zoning districts:

6.2.1. No sign or other advertising device with visible moving or movable parts or with flashing, animated, or intermittent illumination shall be erected or maintained except as approved by the Zoning Enforcement Officer.

6.2.2 No illumination shall be permitted which is visible from any portion of a way so as to create a traffic hazard.

6.2.3 Signs may be illuminated by a steady stationary exterior white light of reasonable intensity shielded and directed solely at the sign.

6.2.4 All signs lighted externally shall be shielded or directed in such a way as to prevent spillage on the building or onto streets, parking, driveway areas, or surrounding properties.

6.2.5 No freestanding sign or other advertising device, or part thereof, shall be more than twenty (20) feet above ground level, not closer than fifteen (15) feet to the edge of a traveled way; signs on buildings not to exceed fifty (50) square feet and free-standing signs not to

exceed twenty-five (25) square feet, neither class to be artificially illuminated from within or the rear.

6.2.6 No sign or other advertising device attached to a building shall project above the roof or parapet line.

6.2.7 No sign or other advertising device attached to a building shall project more than three (3) feet from a building or two-thirds the width of the sidewalk, whichever is less.

6.2.8 No sign shall be erected in any manner that will completely cover windows or doors.

6.2.9 No signs shall be erected on public property without express written permission from the Town.

6.2.10 Any sign erected in violation of this Bylaw is prohibited, except that signs erected by the Town, Commonwealth or their agencies shall be exempt from these prohibitions.

### 6.3 Residential District & Agricultural–Residential District Regulations

The following additional requirements shall apply to all signs and other advertising devices in the Residential District and Agricultural-Residential District:

6.3.1 One (1) sign for each family residing on the premises indicating the name of the owner or occupant or pertaining to a permitted accessory use; provided, that each sign does not exceed six (6) square feet in area.

6.3.2 One (1) sign not over sixteen (16) square feet in area pertaining to permitted buildings, structures, and uses of the premises other than dwellings and their accessory uses.

6.3.3 Unlighted directional signs not exceeding six (6) square feet in area pertaining to churches, schools, institutions, and other nonprofit or public uses.

### 6.4 Temporary Signs Regulations

The following requirements shall apply to all signs and other advertising devices in all zoning districts.

6.4 Temporary Signs. The following signs, banners, pennants, easily removed sign attached to windows, or advertising displays are allowed on a temporary basis, may be freestanding, and do not need a permit from the Town. Temporary signs shall be removed within thirty (30) days of placement, unless specified below.

6.4.1. Construction Signs. One (1) unlighted sign of up to eight (8) square feet identifying individual parties involved in construction is allowed on the premises where the sign is located. Construction signage is temporary and limited to the span of the project's valid

building permit. The sign shall be removed prior to the issuance of any occupancy permit or certificate of completion.

6.4.2. Real Estate Signs. Each sign pertaining to the sale or lease of the premises must be unlighted and not over eight (8) square feet in area, and all signs must not aggregate more than eighteen (18) square feet in area. Signs shall be removed within fourteen (14) days after sale, rental or lease.

6.4.3. Event Signs. Unlighted signs of up to thirty-two (32) square feet in Business District and Industrial District, and eight (8) square feet in the Residential District and Agricultural-Residential District, may be displayed on private property and are limited to one (1) per street frontage announcing a drive or event of a civic, philanthropic, educational or religious organization. Signs shall be installed no sooner than thirty (30) days prior to the event and shall be removed within seven (7) days after the event.

6.4.4. Political Signs. Due to federal First Amendment rights, political signs are exempt from regulations except that they are subject to public safety requirements.

6.4.5. Banner Signs. Nonprofit, charitable, and community organizations shall be allowed to erect sign banners not to exceed one hundred (100) square feet in area. Banner signs shall be installed no sooner than thirty (30) days prior to the event and shall be removed within seven (7) days after the event.

6.4.6. Display Window/Door Signs. Signs on the surface of windows/doors or inside windows/doors can only be lit by the building illumination and cover no more than twenty-five (25) percent of the display window or door area.

6.4.7. Noncommercial Signs. Buildings occupied solely for the civic, philanthropic, educational, religious, or other noncommercial purposes are exempt from temporary sign regulations except that they are subject to public safety requirements.

6.4.8. Seasonal Decorative Signs. Seasonal decorative signs and residential decorative signs are exempt from temporary sign regulations, except that they are subject to the public safety requirements.

6.4.9. Yard/Garage Sale Signs. Not to exceed five (5) square feet displayed on private property and limited one to each premise. Not to be erected earlier than three (3) days preceding the sale and shall be removed within twenty-four (24) hours following.

6.4.10 Flea Market Signs. All temporary signs pertaining to Flea Market operations are to follow the regulations set forth in Sections 6.2.1 and 6.2.6 through 6.2.10. signs on buildings not to exceed fifty (50) square feet and free-standing signs not to exceed twenty-five (25) square feet. No freestanding sign or other advertising device, or part thereof, shall be more than twenty (20) feet above ground level, or closer than fifteen (15) feet to the edge of a traveled way. No illumination of temporary signs is allowed. Temporary Flea Markets Signs

are allowed on fences. Signs shall be installed no sooner than seven (7) days prior to the event and shall be removed within seven (7) days after the event.

6.4.11 Business/Commercial Point of Sale. Allowed in the General Business District only. A sign which is not permanently affixed to a building or mounted in the ground. Such signs may consist of banners, posters, pennants, streamers or stakes in the ground that contain a commercial or non-commercial advertising message, to be unlighted and not exceed twenty-five (25) square feet. Signs that stay in place for more than sixty (60) days or replaced by similar signs for periods exceeding sixty (60) days shall not be considered temporary signs. Banners, flags, streamers or other decorations that do not convey commercial information shall not be considered to be temporary signs.

6.4.12 Business/Commercial Event Signs. Allowed in the General Business District only. Unlighted signs of up to twenty-five (25) square feet may be displayed on private property and are limited to one (1) per street frontage announcing an event. Signs shall be installed no sooner than thirty (30) days prior to the event and shall be removed within seven (7) days after the event.

## 6.5 Removing or Reconstructing Signs Regulations

6.5 Removing or Reconstructing Signs. No sign heretofore approved and erected shall be repaired, altered or removed, nor shall any sign, or substantial part thereof, which is blown down, destroyed or removed, be re-erected, reconstructed, rebuilt or relocated, unless it is made to comply with all applicable requirements of this By-law. (Zoning Officer and Planning Board)

>Motion made by Planning Board (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

>Motion to amend Article 24 made by Amy Gerrish and seconded: *“I move that Article 24 section 6.5 be amend by adding the phrase: **Signs which are grandfathered-in may be replaced without applying for a permit.**”*

**Motion to amend Article 24 passed by a show of voting cards. (8:05 PM)**

**Motion to approve Article 24 as amended failed by a show of voting cards, Yes – 104, No – 65 (8:06 PM)**

[A 2/3 vote is required for a change to a Zoning Bylaw]

**ARTICLE 25:** To see if the town will vote to amend General Bylaws, Chapter Two, Section 6.2 Flea Market Advisory Board, by renumbering said section as Section 6.0, and by amending section 6.1 by adding in bold.

## Section 6.2 Flea Market Advisory Board

### 6.1 Authorization and Appointment

Selectmen shall appoint a Flea Market Advisory Board to assist in the establishment of administrative procedures and policies. Said Advisory Board shall have seven members **consisting of 2 show promoters (who need not be Brimfield residents) and up to 5 Brimfield residents, including one representative each from the Police Department and**

**Fire Department or 2 other representatives from emergency services; or, take any other action thereon. (Board of Selectmen)**

>Motion made by Board of Selectmen (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 25 passed by a show of voting cards. (8:08 PM)**

**ARTICLE 26:** To see if the town will vote to amend Chapter Five, Section 2.0 of the General Bylaws, entitled “Flea Market,” by deleting the language shown in strikethrough text and adding the language shown in bold text as follows;

~~**Remove: 2.3.4.4- Display of Vendor Permits:** Each vendor shall prominently display the Vendor Permit during the conduct of business.~~

**Replace with:**

**2.3.4.4 Vendor Permits:**

**Owner/operators are required to distribute a Vendor Permit to every vendor doing business on the owner/operator’s field. Said permit shall be displayed at the vendor’s site or otherwise made readily available by the vendor for inspection by any town official responsible for permit compliance. If a vendor is found to be without a vendor permit the owner/operator shall be notified and shall promptly distribute a permit to the vendor. Failure to comply with this requirement may result in a \$50 non-criminal fine to the owner/operator, with each day of noncompliance constituting a separate violation. Any member of the Brimfield Police Department shall have the authority to enforce the provisions of this section and to issue non-criminal fines hereunder.**

~~**Strike out completely: 2.3.4.5- Subletting:** If it is determined by the Selectmen that a “vendor” is conducting business without a “vendor permit,” the owner/operator shall be assessed the cost of the vendor permit and, for purposes of allocating emergency services costs, the number of “vendor days” attributable to such owner/operator shall be adjusted accordingly. The purpose of this provision is to control “subletting” whereby multiple spaces rented to a single vendor are actually used for the conduct of business by several vendors. [entire section amended May 21, 2007]~~

~~**2.3.9.4.1- Violations and Enforcement of This Section:** Any owner/operator or other land owner who knowingly violates this section or who permits any violation to continue shall be subject to a fine of \$200, in the case of an owner/operator, loss or non-renewal of their annual license. [Section amended May 21, 2007]~~

**Rewrite to read: If an owner/operator, having been made aware of a violation of section 2.3.9.4, allows such violation to continue then said owner/operator may be issued a non-criminal fine of \$50.00, with each day of noncompliance constituting a separate violation. Any member of the Brimfield Police Department shall have the authority to enforce the provisions of this section and to issue non-criminal fines hereunder.**

~~2.3.10.3- Daily Hours: No vendor may display wares for sale or otherwise conduct business until Town of Brimfield General Bylaws May 2016 General Bylaws, Page 29 sunrise on the first legal day, or after sunset on the last legal day. Daily business shall extend no longer than sunrise to sunset. [section adopted Nov 4, 1991]~~

**Rewrite To Read:**

**2.3.10.3- Daily Hours: No vendor may display wares for sale or otherwise conduct business until one-half hour before sunrise on the first legal day, or one-half hour after sunset on the last legal day. Daily business shall extend no longer than one-half hour before sunrise to one-half hour after sunset. For violation of this section a non-criminal fine of \$50.00 may be issued to the vendor and/or to the owner/operator, with each day of violation constituting a separate violation. Any member of the Brimfield Police Department shall have the authority to enforce the provisions of this section and to issue non-criminal fines hereunder.;** or take any other action thereon. (Board of Selectmen)  
>Motion made by Board of Selectmen (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 26 passed by a show of voting cards. (8:10)**

**ARTICLE 27:** We, the undersigned registered voters of the Town of Brimfield, hereby petition the Board of Selectmen pursuant to M.G.L. Ch. 39, S.10 to insert the following article into the Warrant for the Brimfield Annual Town Meeting to be held on May 17, 2021 (or some other date as determined by the Board of Selectmen for the 2021 Annual Town Meeting)

Shall the town vote to have its elected Board of Health become an appointed Board of Health of the town? If a majority of votes cast at Annual Town Meeting in answer to said question is in the affirmative, and office or board shall become appointed in accordance with the provisions of MGL Chapter 41 Section 1B. (Citizens Petition)

>Motion made by the petitioner and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 27 failed by a show of voting cards: No -117, Yes – 28, Abstentions - 12. (8:50)**

**ARTICLE 28:** We, the undersigned registered voters of the Town of Brimfield, hereby petition the Board of Selectmen pursuant to M.G.L. Ch. 39, S.10 to insert the following article into the Warrant for the Brimfield Annual Town Meeting to be held on May 17, 2021 (or some other date as determined by the Board of Selectmen for the 2021 Annual Town Meeting)

Addition to Chapter 3, adding Section 7: “Permit and Inspection Fees”:

7.1- “All permit and inspection fees shall be reviewed every year by their respective committees and boards and then submitted for review and approval by the Board of Selectmen no later than March 31<sup>st</sup> of each calendar year.”

7.2- “All Boards and Committees shall review and re-evaluate their permit and inspection fees at the beginning of the calendar year to ensure a fair and equitable permitting and inspection process.”

7.3- “No employee of the town of Brimfield will be paid a percentage of any inspection fee, permit fee, or any other such fee or fine.” (Citizens Petition)

>Motion made by the petitioner and seconded: “*Recommend approval and move that the Town pass the Article as written.*”

**Motion to approve Article 28 failed by a show of voting cards. (8:48)**

**ARTICLE 29:** We the undersigned registered voters of the Town of Brimfield, hereby petition the Board of Selectmen pursuant to MGL Ch. 39, S. 10 to insert the following article into the Warrant for the Brimfield Annual Town Meeting to be held on May 17, 2021 (or some other date as determined by the Board of Selectmen for the 2021 Annual Town Meeting) To see if the Town will vote the following article or to take any other action in relation thereto:

Any registered voter shall be eligible to hold elective town office except that no full or part-time employee of the town reporting to the Board of Selectmen (BOS), either directly or whose supervisor reports to the BOS, may simultaneously hold the position of Selectman. In addition, no former member of the BOS shall be appointed to any compensated appointed town position until 12 months following the date on which the former member on the BOS has terminated. (Citizens Petition)

>Motion made by the petitioner and seconded: “*Recommend approval and move that the Town pass the Article as written.*”

**Motion to approve Article 27 failed by a show of voting cards: No -81, Yes – 58, Abstentions - 12. (8:59)**

**ARTICLE 30:** Article - To see if the Town will vote for the following article amending the Zoning Bylaw Section 4 by adding the following section 4.3 Estate Lots.

## **ESTATE LOTS**

The purpose of this regulation is to allow for the creation of lots for single-dwelling units only, with less than the required frontage, in exchange for increased square footage, for the purposes of preservation of open space and decreasing density in given areas.

Single-family dwellings on estate lots shall be permitted in the residential and agricultural districts.

1. Estate lots shall be created from one conforming lot in existence at the time of adoption of this section and which conforms to all provisions of the zoning by-law. No more than three (3) estate lots may be created from an existing lot that was in existence at the time of the adoption of this estate lot by-law amendment and which conforms to all the provisions of the zoning by-law.



2. A filing fee in the amount of \$150 per lot, plus all legal notification fees will be paid by the applicant to the Town of Brimfield.
3. The estate lot(s) shall have a minimum street frontage of not less than forty (40) feet and an access width of not less than forty (40) feet from the front line to the principal structure. The host lot shall meet all the zoning dimensional requirements normally required in the district.
4. No more than three (3) estate lots, and the host lot, may be adjacent to each other at the street line.
5. The area of an estate lot shall be at least five (5) acres including the access strip.
6. Front, rear and side yards must equal or exceed those normally required in the district.
7. Estate lots shall only be allowed in Residential and Agricultural-Residential Districts.
8. The grade length and location of access driveways shall be constructed and maintained to provide adequate access and shall satisfy the following standards.
  - A) constructed travel width of at least fifteen (15) feet plus drainage and culverts where necessary.
  - B) No parking areas or structures shall be allowed in the access strip.
9. There shall be maintained or kept a naturally occurring or a planted vegetated buffer zone of no less than five feet, between any estate lot(s) and any front lot sufficient to provide privacy between the two lots.
10. Plans submitted shall include the statement, "Lot(s) is in estate lot; the building is permitted only in accordance with the Brimfield Zoning By-laws;

or, to take any other action in thereon. (Zoning Board of Appeals)

>Motion made by the Zoning Board of Appeals (per Chairman) and seconded: *"Recommend that Article 30 be tabled to a future meeting"*

**Motion to table Article 30 passed by a show of voting cards. (9:16 PM)**

**ARTICLE 31:** To see if the Town will vote to raise and appropriate, borrow, or otherwise transfer from available funds, the sum of \$9,800.00 to be expended by the Police Department, subject to the requirements of applicable public procurement laws, for the purchase of Motorola, or the equivalent, hand held and/or mobile radios for use by the police department, including any incidental and related expenses; or, take any other action thereon. (Police Department)

>Motion made by Board of Selectmen (per Chairperson) and seconded: *"Recommend approval and move that the Town pass the Article as written."*

**Motion to approve Article 31 passed by a show of voting cards. (9:17 PM)**

**ARTICLE 32:** To see if the Town will vote to raise and appropriate, borrow, or vote to transfer from available funds the sum of \$47,000.00 from the Capital Purchase Stabilization Fund, to be expended by the Board of Selectmen, subject to the requirements of applicable public bidding laws, for the purchase and equipping of one new Ford Interceptor, Dodge Ram, Chevy Tahoe or any other equivalent vehicle, for use by the Brimfield Police Department as a patrol vehicle, including any incidental and related expenses; or, take any other action thereon. (Chief of Police)

>Motion made by Board of Selectmen (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 32 passed by a show of voting cards. (9:23 PM)**

**ARTICLE 33:** To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds the sum of \$35,000.00 from the Capital Purchase Stabilization Fund, to be expended by the Chief of Police, subject to the requirements of applicable public bidding laws, for the purchase and equipping of one new Ford, Dodge, Chevy, or other equivalent vehicle for use by the Brimfield Police Department as a patrol vehicle, including any incidental and related expenses; or, take any other action thereon. (Chief of Police)

>Motion made by Board of Selectmen (per Chairperson) and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 33 passed by a show of voting cards. (9:24 PM)**

**ARTICLE 34:** To see if the Town will vote for the following article amending the Zoning Bylaws or to take any other action thereto. Proposed changes to the current section are shown **Bold and underlined.**

Business District – The Business District is shown on the Zoning Map and is located along US Route 20 at a depth of 500 feet from the established side lines of US Route 20, as laid out by the Commonwealth of MA, with the exception of the portion on the Northerly side of US Route 20 from Crystal Brook to Sherman Brook, and, with the exception of the portion along US Route 20 between Wales (US Route 19 South) and Holland Road, north of Haynes Hill Road, to a depth of 750 feet from the established side lines of US Route 20 and with the exception of Large-Scale Ground-Mounted Solar Photovoltaic Installations (as allowed under the terms and definitions of Section 7A of these by-laws) to extend to a depth of 2,500 feet from established sidelines of US 20, for the parcel known and designated as Map 11-A-9, as laid out by the Commonwealth of MA. And an additional exception, adding specific parcel to the Business District exclusively for the construction of Large-Scale Ground-Mounted Solar Photovoltaic Installations (as allowed under the terms and definitions of Section 7A of these Zoning Bylaws) on the following parcels on Holland Road 17-D-6, 17-C-2 and 17-C-2.1, **and additionally parcel 9-B-1 on Dunhamtown-Palmer Road, as shown on the Assessors Maps for the Town of Brimfield.** (Citizen Petition)

>Motion made by the petitioner and seconded: *“Recommend approval and move that the Town pass the Article as written.”*

**Motion to approve Article 34 failed by a show of voting cards. (9:43 PM)**

**ARTICLE 35:** To see if the Town will vote to raise and appropriate, borrow, or otherwise fund the sum of \$ \_\_\_\_\_ to be expended by the Board of Selectmen for the purpose of digging a trench from the Annex to the Library to install a conduit which will house a fiber cables cable(s) for network upgrades, including any incidental and related expenses; or, take any other action thereon. (Board of Selectmen).

>Motion made by Finance Committee (per Chairperson) and seconded: *“Recommend move that the Town take no action on this article.”*

**Motion to take no action on Article 33 passed by a show of voting cards. (9:44 PM)**

**ARTICLE 36:** To see if the Town will vote to amend Chapter One, Section 3.0 of the General Bylaws, by deleting the language shown in strikethrough text and adding the language shown in bold text as follows:

**3.1 Annual Meeting and Elections Dates by replacing in bold.**

The Annual Business and Appropriations Meeting shall be held on the ~~third Monday in May~~ **second Saturday in June** of each year, and shall begin at a time to be determined and the Annual Town Election shall be held on the ~~first Monday in June~~ **third Monday in June** of ~~in~~ each year. The polls shall be opened at twelve o'clock noon and shall remain open until eight o'clock in the evening. (Adopted May 1975, amended May 1986, amended May 1994); or, take any other action thereon. (Board of Selectmen)

>Motion made by the Board of Selectmen (per Chairman) and seconded: *“Recommend approval of Article 36 with the following **changes** to the article as presented in the Warrant.”*

Amend Chapter One, Section 3.0 of the General Bylaws, by deleting the language shown in strikethrough text and adding the language shown in bold text as follows:

**3.1 Annual Meeting and Elections Dates by replacing in bold.**

The Annual Business and Appropriations Meeting shall be held on the ~~third Monday in May~~ **second Monday in June** of each year, and shall begin at a time to be determined and the Annual Town Election shall be held on the ~~first Monday in June~~ **third Tuesday in June** of ~~in~~ each year. The polls shall be opened at twelve o'clock noon and shall remain open until eight o'clock in the evening.

**Motion to approve Article 36 passed by a show of voting cards. (9:47 PM)**

**ARTICLE 37:** To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds a sum of money to pay principal and interest due in Fiscal Year 2022 on funds borrowed for the Facilities Building Project, Article #22 voted at the May 21, 2018 Annual Town Meeting; or, take any other action thereon. (Finance Committee)

>Motion made by the Finance Committee (per Chairman) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$175,953.00 to pay debt excluded*

*interest and principal due in Fiscal Year 2022 on funds borrowed for the Facilities Building Project, Article #22 voted at the May 21, 2018.”*

**Motion to approve Article 37 passed by a show of voting cards (9:48 PM)**

**ARTICLE 38:** To see if the Town will vote to raise and appropriate the sum of \$ and transfer from Free Cash the sum of \$ to be added to the Capital Purchase Stabilization Fund; or, take any other action thereon. (Finance Committee)

>Motion made by the Finance Committee (per Chairman) and seconded: *“Recommend and move that the Town raise and appropriate the sum of \$350,000.00 to the Capital Stabilization Fund.”*

**Motion to approve Article 38 passed by a show of voting cards (9:49 PM)**

**ARTICLE 39:** To see if the Town will vote to transfer \$ from Free Cash and \$ from the Assessor’s Overlay Surplus or from any other available funds, to reduce the tax rate in FY22 or for any other purpose; or, take any other action thereon. (Finance Committee)

>Motion made by the Finance Committee (per Chairman) and seconded: *“Recommend and move that the Town transfer the sum of \$393,179.00 from certified free cash to reduce the tax rate for FY 2022.”*

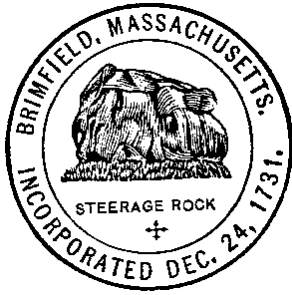
**Motion to approve Article 39 passed by a show of voting cards (9:50 PM)**

**ARTICLE 40:** To see if the Town will vote to transfer the sum of \$ from available funds to the Stabilization Fund; or, take any other action thereon. (Finance Committee)

>Motion made by the Finance Committee (per Chairman) and seconded: *“Recommend and move that the Town take no action for the purposes stated in the Article.”*

**Motion to take no action on Article 40 passed by a show of voting cards. (9:51 PM)**

**Motion from the floor to adjourn the meeting was made and seconded and passed at 9:52 PM**



# *Town of Brimfield Treasurer-Collector's Office*

## **2021 Report of Town Treasurer**

**Cash Balances**

**Trust Fund Balances**

**Tax Title Outstanding Report**

While 2021 brought back a much more normal routine, it also saw some administrative changes within the Treasurer-Collector's office. The town bid farewell to Treasurer-Collector Sharon Ashleigh and Assistant Collector-Treasurer Dionne Waterman and welcomed new Treasurer-Collector Rod Kincaid and Assistant Treasurer-Collector Rebecca Smith. We thank Sharon and Dionne for their commitment to the town and wish them all the best in their new endeavors.

The Treasurer-Collector office handles payroll/vendor warrant processing, management of Town funds and administration of employee benefits combined with all responsibilities associated with tax collection.

The Town of Brimfield offers employees benefits such as Fallon Health Plans, soon to be changing to Blue Cross, Blue Cross Dental, as well as basic and voluntary life insurance, accident, cancer and disability insurance.

Our office strives to resolve tax title accounts either through redemption or, when unable to make suitable arrangements, Land Court foreclosure. In 2021, \$88,409.86 was collected in outstanding taxes, interest, and charges. We are committed to working with property owners to resolve outstanding Tax Title Accounts.

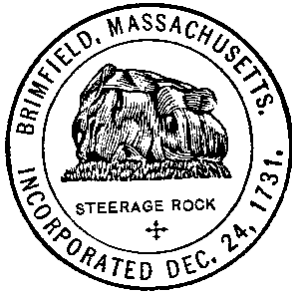
### **REAL ESTATE AND PERSONAL PROPERTY**

Real estate and personal property bills for the Town of Brimfield are due on a quarterly basis, August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup>, and May 1<sup>st</sup>. Real Estate and Personal Property taxes not paid by the due date are subject to interest at the rate of 14%. Interest is charged from the first day after the due date until payment is received.

To accommodate our residents, excise, real estate and personal property taxes may be paid online. We understand the importance of providing this service to allow taxpayers to make their payments during times which are convenient for them. We continue to provide this service through Unibank.

#### **To make online payments:**

Go to: [www.townofbrimfield.org](http://www.townofbrimfield.org) click on payment type, input tax year and bill number\*\* Payments made via checking account are charged 0.50 fee, credit card payments are charged a sliding fee scale dependent upon the amount.



## *Town of Brimfield Treasurer-Collector's Office*

Payments may also be made in person, mailed to Collector P.O. Box 46 Brimfield, MA 01010 or left in the drop box at Town Annex parking lot. Please do not forward payments to any other department.

### MOTOR VEHICLE EXCISE

Excise payments are due 30 days from the billing date. Bills not paid by the due date are subject to interest at the rate of 12%. Interest is calculated from the first day after the due date of the bill until date payment is received. We do not accept partial payments for excise tax. Additional steps are taken to collect delinquent excise taxes; a \$20 demand fee followed by submission to the Deputy Collector. The Registry of Motor Vehicles is notified of delinquent accounts and may prevent the renewal of the owner's registration and driver's license until the Registrar is notified that full and final payment has been made. Timely payment of motor vehicle excise bills is imperative to avoid charges. Please make the Registry of Motor Vehicles aware of your current P.O. Box as well as physical address to avoid delay in delivery of excise tax bills. Excise payments may also be made online.

### MUNICIPAL LIEN CERTIFICATES

Upon receipt of written request, the Collector shall furnish a certificate of all outstanding taxes and other assessments and charges which constitute a lien on a parcel of land. In accordance with MA General Laws, a \$25.00 fee is charged for each certificate prepared.

Sharon Ashleigh, Treasurer-Collector \$61,513.56

Dionne Waterman \$23,433.64

Treasurer Certification \$1,000.00

Rod Kincaid, Treasurer-Collector \$19,854.10

Rebecca Smith, Assistant Treasurer-Collector \$10,673.32

Respectfully Submitted,  
Rod Kincaid, Treasurer-Collector

## 2021 Tax Title Report

Account	Location	Parcel Id	Record Owner	Tax	Liens	Interest	Fees	Total
1721555	STURBRIDGE ROAD	14-A-24.1	ANKETELL RICHARD	\$9,004.46	\$0.00	\$2,492.38	\$145.00	\$11,641.84
1721556	STURBRIDGE ROAD	14-A-24.2	ANKETELL RICHARD	\$4,576.95	\$0.00	\$1,272.62	\$145.00	\$5,994.57
1926389	HAYNES HILL ROAD	17-A-2.1	BATISTA M. CHRISTOPHER	\$3,202.95	\$0.00	\$284.94	\$105.00	\$3,592.89
1722661	KNOLLWOOD ROAD	6A-B-31	BENARD PAUL E	\$1,055.63	\$0.00	\$298.83	\$105.00	\$1,459.46
1313905	1546 DUNHAMTOWN BRIMFIELDRD	9-B-16	BRAICA LOUIS	\$12,454.09	\$0.00	\$4,388.75	\$2,663.00	\$19,505.84
1824952	KNOLLWOOD ROAD	6A-B-30	BRUNELLE VIVIAN C	\$685.53	\$0.00	\$102.31	\$105.00	\$892.84
1416133	1200 DUNHAMTOWN BRIMFIELDRD	8-D-17	CARNEY REBECCA J	\$2,034.66	\$0.00	\$459.06	\$1,335.28	\$3,829.00
1312856	WARREN ROAD	2A-C-1	CARTER FRANK L	\$2,871.29	\$0.00	\$1,934.69	\$3,048.24	\$7,854.22
118666	13 SECOND ST	5C-B-12	CASEY JOHN G	\$6,160.30	\$0.00	\$2,293.84	\$139.50	\$8,593.64
1825628	GENEVIEVE LANE	4-E-2.22	CIESLA JOSEPH D	\$2,790.02	\$0.00	\$429.62	\$105.00	\$3,324.64
1927938	GENEVIEVE LANE	4-E-2.12	CIESLA JOSEPH D	\$2,084.20	\$0.00	\$195.23	\$105.00	\$2,384.43
107218	GENEVIEVE LANE	4-E-2.10	CIESLA JOSEPH D	\$4,273.10	\$0.00	\$2,148.07	\$105.00	\$6,526.17
1825637	GENEVIEVE LANE	4-E-2.13	CIESLA JOSEPH D	\$2,619.44	\$0.00	\$401.28	\$105.00	\$3,125.72
1825638	GENEVIEVE LANE	4-E-2.14	CIESLA JOSEPH D	\$2,738.60	\$0.00	\$421.79	\$105.00	\$3,265.39
107211	GENEVIEVE LANE	4-E-2.23	CIESLA JOSEPH D	\$11,545.23	\$0.00	\$6,522.07	\$105.00	\$18,172.30
107216	GENEVIEVE LANE	4-E-2.8	CIESLA JOSEPH D	\$4,023.93	\$0.00	\$2,015.72	\$105.00	\$6,144.65
1927937	GENEVIEVE LANE	4-E-2.11	CIESLA JOSEPH D	\$2,071.43	\$0.00	\$194.06	\$105.00	\$2,370.49
107215	GENEVIEVE LANE	4-E-2.7	CIESLA JOSEPH D	\$4,258.74	\$0.00	\$2,158.72	\$105.00	\$6,522.46
107214	GENEVIEVE LANE	4-E-2.6	CIESLA JOSEPH D	\$4,527.54	\$0.00	\$2,307.77	\$105.00	\$6,940.31
1927935	GENEVIEVE LANE	4-E-2.9	CIESLA JOSEPH D	\$2,116.17	\$0.00	\$198.18	\$105.00	\$2,419.35
1927929	GENEVIEVE LANE	4-E-2.21	CIESLA JOSEPH D	\$1,497.47	\$0.00	\$146.87	\$105.00	\$1,749.34
1825639	GENEVIEVE LANE	4-E-2.15	CIESLA JOSEPH D	\$2,747.16	\$0.00	\$423.09	\$105.00	\$3,275.25
107213	GENEVIEVE LANE	4-E-2.5	CIESLA JOSEPH D	\$3,942.27	\$0.00	\$1,966.55	\$105.00	\$6,013.82
107212	GENEVIEVE LANE	4-E-2.4	CIESLA JOSEPH D	\$3,177.26	\$0.00	\$1,028.60	\$105.00	\$4,310.86
1415202	215 BROOKFIELD ROAD	3-B-5.1	DEUTSCHE BANK NATL TRUSTCOTR	\$21,991.92	\$0.00	\$6,646.44	\$105.00	\$28,743.36
1825006	FOREST ROAD	6A-E-53	DOUGLAS DAVID H JR	\$998.12	\$0.00	\$156.23	\$105.00	\$1,259.35
1823449	16 DUNHAMTOWN PALMER RD	1-K-12.1	DUBOIS SUZANNE R	\$13,515.33	\$0.00	\$17.77	\$105.00	\$13,638.10
1926373	188 WALES ROAD	17-A-10.6	FERRENTINO BRENNIA	\$21,092.56	\$0.00	\$1,933.27	\$105.00	\$23,130.83
1516853	HAYNES HILL ROAD	13-A-37	GATELY THOMAS R.	\$18,006.05	\$0.00	\$9,046.00	\$4,537.44	\$31,589.49
1824548	73 APPLE ROAD	4A-B-1	GAUMOND ERNEST P	\$13,986.28	\$0.00	\$2,102.97	\$105.00	\$16,194.25
1721666	11 LITTLE ALUM ROAD	15B-A-4	HALL GARY F	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
1721613	REAR LITTLE ALUM ROAD	15-A-7	HAVEN HERMAN	\$1,105.94	\$0.00	\$308.18	\$105.00	\$1,519.12
1518154	71 CRESTWOOD ROAD	6A-F-41	HEINRICHSTEPHEN J	\$13,931.72	\$0.00	\$6,710.16	\$2,795.00	\$23,436.88
16A-A-8	East Brimfield Road	16A-A-8	Henry Suprenant	\$132.30	\$0.00	\$376.37	\$105.00	\$613.67
1722271	363 BROOKFIELD ROAD	4B-A-17	HOFFEY WILLIAM E	\$14,679.92	\$0.00	\$4,070.87	\$145.00	\$18,895.79
1722504	16 TOWER HILL ROAD	6-A-2.14	HUHTAMAKI LARRY P	\$15,991.76	\$0.00	\$736.06	\$105.00	\$16,832.82
1824039	110E EAST BRIMFIELD HOLLANDRD	16A-A-1	LAFERRIERE STEVEN P	\$5,943.02	\$0.00	\$1,026.82	\$105.00	\$7,074.84

## 2021 Tax Title Report

Account	Location	Parcel Id	Record Owner	Tax	Liens	Interest	Fees	Total
1825679	72 CHAMPEAUX ROAD	15-B-1.2	LAVIGNEMARK	\$2,829.03	\$0.00	\$298.87	\$105.00	\$3,232.90
1927555	WASHINGTON ROAD	8-C-2.1	MCINTOSH DIANE L	\$3,664.98	\$0.00	\$337.74	\$105.00	\$4,107.72
1927315	OAKWOOD ROAD	6A-F-12	MRAZIK NAKA	\$270.61	\$0.00	\$24.36	\$105.00	\$399.97
1926295	120 FIVE BRIDGE RD	16-A-8	NESLUSAN SERENA M	\$1,377.47	\$0.00	\$152.77	\$105.00	\$1,635.24
1620509	HILLSIDE DRIVE	6B-A-10	OLSEN CHRISTOPHER J	\$890.02	\$0.00	\$465.32	\$105.00	\$1,460.34
1723230	18 MARSH HILL ROAD	3B-C-2.4	ORLOFF STEVEN	\$4,515.29	\$0.00	\$1,255.65	\$145.00	\$5,915.94
1723231	14 MARSH HILL ROAD	3B-C-2.5	ORLOFF STEVEN	\$4,638.81	\$0.00	\$1,289.68	\$145.00	\$6,073.49
1722242	278 LITTLE ALUM ROAD	4A-A-13	PELOQUIN RICHARD R.	\$14,372.45	\$0.00	\$4,498.07	\$145.00	\$19,015.52
1415714	REAR EAST HILL ROAD	6-D-10	PESTAINA LESLIE A	\$6,461.76	\$0.00	\$2,597.14	\$105.00	\$9,163.90
1823479	13 LYMAN BARNES ROAD	1-K-8.10	RICHMONDJORDAN M	\$76.73	\$0.00	\$6.22	\$0.00	\$82.95
1721579	43 HOLLAND ROAD	14-C-6	RIENDEAU ROBERT	\$7,763.47	\$0.00	\$1,379.70	\$145.00	\$9,288.17
1926066	20 HOLLAND ROAD	13-D-2	ROBICHAUD LOUIS GERARD	\$6,904.21	\$0.00	\$682.51	\$105.00	\$7,691.72
1620687	DUNHAMTOWN PALMER RD	8-C-6	ROBLE AHMED	\$19,279.11	\$0.00	\$7,900.91	\$105.00	\$27,285.02
1926438	157 HOLLAND ROAD	17-D-1	ROGERS HARRY W. III	\$12,518.01	\$0.00	\$1,088.96	\$105.00	\$13,711.97
1620460	13 CRESTWOOD ROAD	6A-F-56	ST CLAIR JOSEPH M	\$13,571.15	\$0.00	\$5,144.83	\$105.00	\$18,820.98
1723038	QUABOAG RIVER	8-E-2	STEARNS JAMES C	\$1,014.43	\$0.00	\$291.17	\$105.00	\$1,410.60
1416088	WASHINGTON ROAD	8-C-16	STEARNS MARJORIE	\$0.01	\$0.00	\$0.00	\$0.00	\$0.01
1825051	LINNBROOK ROAD	6A-H-1	STEBBINS HENRY R JR.	\$3,184.43	\$0.00	\$489.80	\$1,232.00	\$4,906.23
1926618	268 WARREN ROAD	2A-E-1	THREE MEN & A WHEELBARROW PRO	\$3,217.14	\$0.00	\$286.64	\$105.00	\$3,608.78
9-B-4	400 Palmer Road	9-B-4	Valley Holding Trant EquipmentScrap Iron	\$221,373.95	\$0.00	\$579,931.91	\$1,749.50	\$803,055.36
1619879	364 BROOKFIELD ROAD	4-B-3	WALES MARY J	\$20,799.34	\$0.00	\$7,851.79	\$105.00	\$28,756.13
1722617	73 CUBLES DRIVE	6A-A-22	WHEELER CURTIS M	\$5,405.79	\$0.00	\$417.06	\$105.00	\$5,927.85
Report Total			Accounts 59	\$591,961.53	\$0.00	\$683,607.28	\$22,859.96	\$1,298,428.77



**To the Board of Selectmen and Citizens of Brimfield:**

**I hereby submit my report for the year ending June 30, 2021**

**General Fund Bank Balances**

Unibank Depository Account	\$	248,389.16
Unibank Mutual Fund	\$	1,635,810.95
Unibank Note Proceeds	\$	329,767.04
Student Activity	\$	1,957.62
Corey Land Trust	\$	1,277.81
Permitting	\$	57,284.34
Recreation	\$	22,391.31
Collector Remote	\$	17,433.64
Online payments	\$	4,425.07
Deputy Collector	\$	3,162.19
Payables	\$	16,484.44
General Fund	\$	143,616.42
General Fund	\$	1,849,494.11
General Fund	\$	9,338.21
Collector	\$	1,566.87
Cafeteria Acct.	\$	68,392.97

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<b>Total General</b>	<b>\$</b>	<b>4,410,792.15</b>
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**Trust Funds**

<b>Stabilization Funds</b>	Stabilization	\$	500,999.99
	Capital Purchase Stabilization	\$	1,125,551.02
<b>Library Funds</b>	Country Trust	\$	256.11
	Memorial Trust	\$	351.35
	Grange Trust	\$	2,826.96
	Meitzler Mem Handicap Access	\$	1,140.98
	Fitz Henry Warren	\$	1,580.64
	U. J. Shaw	\$	2,987.53
	Phillip Burns Family	\$	1,494.97
	Lincoln-Danielson	\$	3,563.82
	Hyde	\$	1,259.53
	Flint	\$	169.36
	Tarbell	\$	351.48
	Coy	\$	726.72
	Robinson	\$	626.62
	Woods	\$	76.56
	Cecelia Lucier Trust	\$	13,598.68
<b>Miscellaneous Funds</b>	Person Monument Fence Fund	\$	641.71

	Chamberlain Smith Historical	\$	4,872.77
	Harriet Harding Poor	\$	26,945.51
	Restoration Fountain	\$	660.64
	Cultural Arts	\$	-
	Camp Bournedale Fund	\$	-
	Septic Repair	\$	30,509.35
<b>Perpetual Care</b>	Perpetual Care	\$	123,029.65
<b>Cemetery Funds</b>	Gate Fund	\$	1,056.39
	Hoyt Animal Fund	\$	3,706.97
	Wall Fund	\$	0.09
<b>School Funds</b>	Phillip Burns	\$	3,787.81
	Harriet Allen	\$	376.53
<b>Conservation</b>	Conservation	\$	11,755.87
<b>Recreation Committee</b>	Gym Floor	\$	86.10
<b>General Fund</b>	General	\$	8,767.80
<b>Total Trust Funds</b>		<b>\$</b>	<b>1,873,759.51</b>
<b>OPEB Trust</b>		<b>\$</b>	<b>109,740.77</b>
<b>Total Cash</b>		<b>\$</b>	<b>6,394,292.43</b>

**Respectfully Submitted,**  
**Rod Kincaid**  
**Treasurer-Collector**



Trails Committee  
Town of Brimfield  
23 Main Street  
Brimfield, MA 01010  
May 7, 2022

### **Brimfield Trails Committee, 2021 Report to the Town of Brimfield**

The Brimfield Trails Committee's ongoing efforts to improve and expand the portion of the 'Titanic Rail Trail' that runs through Brimfield for area residents moved forward in some significant ways in 2021 as we continued our partnerships with local officials of the U.S. Army Corps of Engineers (ACE), the Holland Trails Committee, the non-profit Brimfield Trail Association (BTA), event sponsors, volunteers, and others.

With funds provided by two grants from the state's Department of Conservation and Recreation (DCR), the Committee engaged a Massachusetts geotechnical engineering firm – GZA Geo Environmental, Inc. – to design a pedestrian bridge over the Quinebaug River which will join the two major sections of the trail from Brimfield to Sturbridge that are now divided by the river. Site surveys and soil borings had been completed earlier, and the design of the bridge is now 100 percent complete with a stamped MA PE seal. The design was based on MADOT specifications. ACE is in the process of completing their review of the PE stamped plans and we will soon have shovel ready drawings.

This coming year, the Committee will focus on fund-raising efforts through local trail events, state and town support, and grant funding in partnership with the BTA and the DCR to facilitate the construction of the bridge in 2022.

In April, the Committee, in conjunction with the BTA and with the much-appreciated support of Country Bank for Savings and other generous supporters, attempted to sponsor the 12th annual Brimfield Trail Race and Walk. For 2021, we had scheduled a 10k and 5K run as well as the walk and were featuring electronic technology that would calculate accurate race times and quickly posted race results for the participants. Unfortunately, the event had to be postponed again due to the pandemic. This was the second year in a row the race has been postponed.

This annual event, which is a major source of revenue for the Committee, attracts runners and walkers from around the region and has been important in building awareness of the trail as a great community and area recreational resource. Hopefully we will be able to host the event again in 2022.

Finally, it's important to note that more than a decade after it was created, the Brimfield Trail Committee and many dedicated volunteers have created a valued recreational resource for Brimfield and for the entire area. According to 2021 data compiled by the U.S. Army Corps of Engineers, over 22,000 vehicles parked at the trailhead lot on Rt. 20. Many more used the trailhead on Five Bridge Road, and others walked, jogged, and cycled to the trail and so were uncounted. That means many thousands of area residents use and enjoy the trail regularly.

As we have in the past, the Committee, the Corps, and interested area residents devoted several workdays to trail clearing and maintenance, and they cooperated on special national trails and public lands days. Approximately 2,000 cubic yards of gravel was purchased through the money provided by the annual Town of Brimfield revolving fund and that gravel was spread along the trail in October 2021. That cooperation will continue in 2022.

The public is welcome to attend meetings, join in trail work and activities, and enjoy the trail for running, walking, and horseback riding. Maps and other information are available at the two trailheads – on Rt. 20 and on Five Bridge Road – and on the trail's website, [www.BrimfieldTrail.org](http://www.BrimfieldTrail.org)

Trail Committee members include Richard Costa, chairman; Scott Gerrish; Richard Haller – representing the Holland Trails Committee; Paul Adams, Joe Ballou, Joe Venezia, and Tony Bys.

The Committee meets the second Tuesday of the month, or as posted.



# *Town of Brimfield* *Tree Warden*<sup>2021</sup>

Zachary Lemieux

Tree Warden

Hazard and dead tree work continued in 2021 on Prospect Hill, Lyman Banes, Tower Hill, Five Bridge, Little Alum, St George and East Hill roads. At the time of this report, 156 trees were scheduled to be removed. I will continue to ask for funding to remove as many trees as possible in the upcoming years.

We are continuing to see more trees in decay due to the Gypsy moths that infected the area a few years ago.

National Grid continues to be extremely helpful in removing hazard and dead trees over the utility lines. Grid removed numerous trees on Apple, Little Alum and Brookfield roads. The partnership with National Grid enables us to use funding to remove other hazard trees throughout Brimfield.

I would like to thank George Knight, Dave Bronson and Mike Jacobs for their dedication and willingness to help day or night as needed.

If you see a hazard tree near your property feel free to contact me at 413-245-4103, I will inspect it and add it to our list for the following year. We typically do tree work in December depending on the weather.

Sincerely,  
Zach Lemieux  
Tree Warden

## Zoning Board of Appeals 2021 Annual Report

### The Role of the Zoning Board of Appeals

- **Section 11.2.1** - *To hear and decide an appeal taken by a person aggrieved by reason of his inability to obtain a permit from any administration official under the provisions of Chapter 40 A, General Laws or by any officer or board of the town, or by any person aggrieved by any order or decision of the Zoning officer or other administrative official in violations of any provisions of Chapter 40A, General Laws, or of this bylaw.*
- **11.2.2 Special Permits-** *To grant a special permit as provided by sections of this bylaw when it shall have found after a detailed study, duly advertised public hearing, held within sixty-five (65) days after filing of an application with the Board of Appeals, a copy of which shall forthwith be given to the Town Clerk by the applicant, and the concurring vote of all members of the Board of Appeals, that the use involved will not be detrimental to the established or future character of the neighborhood and town and subject to appropriate conditions or safeguards if deemed necessary. Special permits shall lapse if construction or use has not begun within two (2) years of issuance, in accordance with the provisions of Chapter 40A, Section 9 of the General Laws of the Commonwealth. [amended May 2012].*
- **11.2.3 Variances** - *To authorize upon appeal, or upon petition in cases where a particular use is sought for which no permit is required, with respect to a particular parcel of land or to an existing building thereon a variance from the terms of this bylaw where, owing to conditions especially affecting such a parcel or such building but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of this bylaw would involve substantial hardship, financial or otherwise to the appellant, and where desirable relief may be granted without substantial detriment to the public good and without substantially derogating from the intent or purpose of this bylaw, but not otherwise. Nothing in this bylaw shall be construed as granting the Board of Appeals the power to authorize a use or activity not otherwise permitted in the district in which the land or structure is located. [amended Sept. 1980]*

### Members of the Zoning Board of Appeals

The Board consists of three voting members and two associates. The Board annually elects a Chairperson. Each member volunteers his/her time and efforts on considering the granting of special Permits and Variances as allowed by the Zoning By-laws. The Board members are appointed by the selectmen. Members of the current Zoning Board of Appeals are:

- Chairperson, Kevin Moore (2024)
- Vice Chair, Jon Fagerstrom (2023)
- Member, Paul Vandal (2023)
- Associate Member Jeff Fitzgerald (2023)
- Associate Member (vacant)
- The ZBA clerk is Debra Fagerstrom (non-member)

**Hearings/Meetings held by the Zoning Board of Appeals during calendar year 2021**

The board held 13 public meetings/hearings during 2021. Some of these applicants have continued into 2022. The board also reviewed or met with some applicants whose applications were withdrawn or are still not yet complete.

**Accounts Payable Fiscal Year 2021 (July 1, 2020-June 30, 2021)**

Clerk pay: \$1958.00; and miscellaneous expenses for postage, mailings and office supplies:  
\$ 904.43

**Accounts receivable Fiscal Year 2021**

\$ 900.00

Respectfully submitted,

Debra Fagerstrom – Clerk for Zoning Board of Appeals

## **TOWN NUMBERS FOR EASY REFERENCE**

**EMERGENCY: Fire, Police and Ambulance - Dial 9 1 1**

**STATE POLICE EMERGENCY - Dial 508-347-3352**

**TOWN WEBSITE: [www.brimfieldma.org](http://www.brimfieldma.org)**

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ACCOUNTANT	508-867-2187
AMBULANCE (Business)	245-7334
ASSESSORS	245-4100 x 1102
BUILDING INSPECTOR	245-4100 x 1105
CEMETERY COMMISSION	245-4100 x 1110
COLONIAL PARK	245-7056
COUNCIL ON AGING	245-7253
CONSERVATION COMMISSION	245-4100 x 1101
DOG OFFICER	245-7222 (Dispatch)
ELEMENTARY SCHOOL	245-7337
ELECTRICAL INSPECTOR	245-4100 x 1108
EMERGENCY MANAGEMENT DIRECTOR	245-7222 (Dispatch)
FIRE (Business)	245-7334
HEALTH DEPARTMENT	245-4100 x 1103
HIGHWAY DEPARTMENT	245-4103
HISTORICAL COMMISSION	245-4100 x 1152
LIBRARY	245-3518
PLANNING CENTER	245-4100 x 1153
PLUMBING & GAS INSPECTOR	413-204-1140
POLICE (Business)	245-3442
PUBLIC ACCESS TV	245-4100 x 1151
RECREATION COMMITTEE	245-4100 x 1154
SELECTMEN	245-4100 x 1104
TANTASQUA HIGH SCHOOL	508-347-9301
TANTASQUA JR. HIGH SCHOOL	508-347-7381
TREASURER / COLLECTOR	245-4100 x 1106
TOWN CLERK	245-4100 x 1107
UNION 61 SUPERINTENDENT	508-347-3077 or 347-5977
ZONING BOARD OF APPEALS	<a href="mailto:zba@brimfieldma.org">zba@brimfieldma.org</a>

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**CURBSIDE TRASH PROBLEMS 1-800-551-5584**

**CABLE TV PROBLEMS/SERVICE 1-800-634-1008**